

The Civil Service Commission held its regular meeting at 6:00 p.m. on March 13, 2025, in the First Floor Conference Room, City Services Building, 700 W. 29th Street, North Little Rock.

Members present:

Chairman, Mr. Rick Thurow
Vice Chairwoman, Ms. Lillian Williams
Ms. Anita Cameron
Mr. Mike Moore
Mr. John Owens
Mr. Jerry Dotson

Others present:

Amber McDonnell, Recording Secretary
Betty Anderson, Human Resources Director
Rick Hogan, Assistant City Attorney

- I. Call to Order Meeting: Chairman Thurow called the meeting to order.
- II. Roll Call: Members present answered to their name – Anita Cameron, Jerry Dotson, Mike Moore, John Owens – via phone, Vice Chairwoman Lillian Williams and Chairman Rick Thurow. Member Absent - Secretary Bob Fleckenstine.
- III. Approve Regular Minutes: A motion was made by Ms. Cameron, seconded by Mr. Moore, and passed unanimously to approve the minutes of the regular meeting held February 13, 2025.
- IV. Correspondence: A motion was made by Mr. Dotson, seconded by Ms. Williams, and passed unanimously to accept and file the correspondence. Mr. Dotson questioned under the Sanitation department terminating an employee due to letter receiving social security. Ms. Anderson stated when you become 100 % disabled and if Ms. Lambert kept her job, it would be over the threshold, so she has to go home. In this instance we let her know that she can't maintain her full time job, but she has been off for a while and we gave her enough time donations so she could get on long term disability and by that time she could get social security disability.

A. Electric Department:

Letter of resignation, effective (03/03/2025) received from Customer Service Representative II, Susan Douglas.

Memo dated 02/14/2025 to Director Wilson from Human Resources Director containing selection reports and recommendation to fill the vacancy Office Assistant III. Concurrence dated 02/14/2025. Letter of hire effective (03/03/2025) sent to Chasity Pettus.

B. Emergency Services Department:

Letter of resignation, effective (02/12/2025) received from Public Safety Dispatcher, Britney Carter.

C. Engineering Department:

Letter of retirement, effective (03/15/2025) received from Executive Secretary, Belinda Garvin.

D. Fire Department:

Letter of resignation, effective (02/17/2025) received from Firefighter, Ahmond Owens.

Letter of resignation, effective (02/20/2025) received from Firefighter, Joshua Gipson.

Letter of retirement, effective (02/28/2025) received from Captain, Daniel Dellorto.

Letter dated 02/21/2025 from Chief Tucker requesting sufficient names for promotion of Captain and Lieutenant due to the retirement of Captain Daniel Dellorto. Letter with names sent from the Commission. Letter of selection received from Chief Tucker. Letter of promotion effective (03/01/2025) sent from the Commission to Lieutenant Daniel Butler to the rank of Captain, and Letter of promotion effective (03/03/2025) sent from the Commission to Firefighter Melanie Platt to the rank of Lieutenant.

E. Parks and Recreation Department:

Memo dated 02/20/2025 to Director Stephens from Human Resources Director containing selection reports and recommendation to fill the vacancy Program Leader (Arts and Culture). Concurrence dated 02/20/2025. Letter of voluntary demotion effective (01/13/2025) sent to Jennifer Fields.

Memo dated 02/03/2025 to Director Stephens from Human Resources Director containing selection reports and recommendation to fill the vacancy Parks Maintenance Worker. Concurrence dated 02/04/2025. Letters of hire effective (02/18/2025) sent to Wayne Givens, Marshall Jackson, Don Lantrip, James Larry and Alexis Jackson.

F. Police Department:

Letter of resignation, effective (02/18/2025) received from Police Officer, Alissa Hood.

“Notice of Discharge” of Police Officer, effective 02/27/2025: Jason Kromminga.

Letter of retirement, effective (02/27/2025) received from Officer First Class, Jon Crowder.

Letter of resignation, effective (02/28/2025) received from Fleet Manager, Keith Waymire.

Letter of resignation, effective (02/28/2025) received from Baliff, David Pettit.

Memo dated 02/21/2025 from Police Chief Thessing that Officer Karl Sorrells has been transferred to the assignment of the Support Services Division effective (03/03/2025).

Memo dated 02/14/2025 to Police Chief Thessing from Human Resources Director containing selection reports and recommendation to fill the vacancy Fleet Maintenance/Inventory Manager. Concurrence dated 02/18/2025. Letter of promotion effective (03/03/2025) sent to Harvey Scott III.

“Notice of Discharge” of Health and Wellness Coordinator, effective 03/04/2025: William “Buster” Lackey.

G. Sanitation Department:

Senior Driver, Donna Lambert has been terminated effective 02/28/2025 due to letter from the Social Security Administration Office stating eligibility for Social Security Disability Benefits.

H. Street Department:

Letter of resignation, effective (02/11/2025) received from Helper, Eric Elliott.

Letter of retirement, effective (03/14/2025) received from Heavy Equipment Operator, Gary Sheffield.

I. Traffic Department:

Letter of retirement, effective (02/28/2025) received from Sign and Markings Technician, David Heiser.

J. Vehicle Maintenance Department:

Memo dated 02/20/2025 to Director Brock from Human Resources Director containing selection reports and recommendation to fill the vacancy Service Bay Worker II. Concurrence dated 02/21/2025. Letter of promotion effective (02/15/2025) sent to Gregory Allen.

K. Letters of appreciation, awards, commendation and recognition to employees from department heads: **Letters of Achievement Award:** Police Investigators, Jeff Elenbaas and Mitchell Zimmerman, **Letter of Appreciation:** Office Assistant III, Jennifer Womack, **Letters of Commendation:** Officers, David Mattox and Hunter Wade, **Letter of Medal of Valor:** Police Investigator, Michael Stanley.

V. Old Business: None.

VI. New Business:

A. A motion was made by Mr. Dotson, seconded by Mr. Moore, and passed unanimously to approve the memo dated 03/13/2025 to the Commission from I/O Specialist, Robert Mauldin submitting simulation date changes for the 2025 Fire Department promotional examination for Captain from May 28, 2025, to May 27-28, 2025, to ensure adequate time for each candidate.

VII. Public Comment: None.

VIII. Adjourn: A motion was made by Mr. Moore, seconded by Mr. Dotson, and passed unanimously to adjourn the regular meeting at 6:04 p.m., until the next scheduled meeting to be held on Thursday, April 10, 2025, at 6:00 p.m.


Rick Thurow, Chairman


Amber McDonnell, Recording Secretary