

## **AMENDED FEBRUARY 12, 2025**

**Agenda for Regular Meeting of North Little Rock Civil Service Commission  
First Floor Conference Room of City Services Building, 700 W. 29<sup>th</sup> Street, NLR  
February 13, 2025, at 6:00 p.m.**

- I. Call to Order Regular Meeting
- II. Roll Call –Anita Cameron, Jerry Dotson, Bob Fleckenstine, Mike Moore, John Owens, Lillian Williams and Chairman Rick Thurow
- III. Approve Regular Minutes from January 16, 2025.
- IV. Correspondence

A. Administration Department:

Letter of retirement, effective (02/14/2025) received from Building Maintenance Technician, Michael Swafford.

B. Code Enforcement:

Letter of resignation, effective (02/14/2025) received from Property Maintenance Worker, Robert Keathley.

C. Electric Department:

Memo dated 12/30/2024 to General Manager Wilson from Human Resources Director containing selection reports and recommendation to fill the vacancy Climbing/Ground Assistant I. Concurrence dated 12/30/2024. Letter of hire effective (01/13/2025) sent to Mark Tyler Hood, Letter of hire effective (01/18/2025) sent to Jackson Berry and Letter of hire effective (01/27/2025) sent to Keshawn Blevins.

Memo dated 01/02/2025 to General Manager Wilson from Human Resources Director containing selection reports and recommendation to fill the vacancy Journeyman Lineman. Concurrence dated 01/06/2025. Letter of hire effective (01/27/2025) sent to Jordan Hollingshead.

Memo dated 12/11/2024 to General Manager Wilson from Human Resources Director containing selection reports and recommendation to fill the vacancy Tree Trimmer/Climber. Concurrence dated 01/06/2025. Letter of hire effective (01/27/2025) sent to Bradley Smith.

Letter of retirement, effective (02/07/2025) received from Director of Financial Operations, Dana Wallis.

D. Emergency Services Department:

Memo dated 12/04/2024 to Director Francisco from Human Resources Director containing selection reports and recommendation to fill the vacancy Public Safety Dispatcher. Concurrence dated 01/07/2025. Letters of hire effective (01/13/2025) sent to Kidada Cobb and Peter Delaney.

E. Finance Department:

“Notice of Discharge” of Accountant, effective 01/07/2025: Kayla Koba.

Memo dated 11/08/2024 to Director Strange from Human Resources Director containing selection reports and recommendation to fill the vacancy Office Assistant II. Concurrence dated 11/12/2024. Letter of hire effective (01/13/2025) sent to Arquita Jones.

“Notice of Discharge” of Office Assistant II, effective 01/13/2025: Arquita Jones.

“Notice of Discharge” of Grant Manager, effective 02/05/2025: Bethany Baldwin.

F. Fire Department:

Letter of retirement, effective (01/17/2025) received from Fire Lieutenant, Gregory Brown.

Letter dated 01/14/2025 from Chief Tucker requesting sufficient names for promotion of Lieutenant due to the retirement of Lieutenant Gregory Brown. Letter with names sent from the Commission. Letter of selection received from Chief Tucker. Letter of promotion effective (01/20/2025); this date should be adjusted to (05/17/2024) due to the Memorandum of Understanding Article 19, sent from the Commission to Firefighter Tyler Colter.

Letter dated 02/05/2025 from Chief Tucker requesting sufficient names for Firefighter due to the vacancy from Gregory Brown. Notification dated 01/24/2025 from Chief Tucker giving his selection and requesting letter of hire from the Commission for Entry Level Firefighter. Letter dated 01/28/2025 to Brennen Stewart for effective date of hire on (02/18/2025).

G. IT Department:

Letter of resignation, effective (02/07/2025) received from System Administrator, John Rose.

H. Parks and Recreation Department:

“Notice of Discharge” of Parks Maintenance Worker, effective 01/07/2025: John Wright.

Memo dated 12/06/2024 to Director Stephens from Human Resources Director containing selection reports and recommendation to fill the vacancy Parks Maintenance Worker. Concurrence dated 12/10/2024. Letters of hire effective (01/13/2025) sent to James Hayes, Jr. and Slade Montgomery.

Letter of resignation, effective (01/17/2025) received from Parks Maintenance Worker, Jackson Berry.

I. Police Department:

Letter of retirement, effective (02/01/2025) received from Officer First Class, Todd Humphries.

Memo dated 02/04/2025 from Chief Thessing needing sufficient names for nine (9) vacancies for the position of Police Officer. A list of names were submitted to the Chief as requested.

Notifications from the Chief dated 01/06/2025, giving his selection and requesting letter of hire from the Commission. Letter dated 01/23/2025 to Thomas Labit with an effective date of hire on 02/03/2025.

J. Street Department:

Memo dated 12/23/2024 to Director Lane from Human Resources Director containing selection reports and recommendation to fill the vacancy Helper. Concurrence dated 12/24/2024. Letter of hire effective (01/27/2025) sent to Charles Simpson, Jr.

K. Letters of appreciation, awards, commendation and recognition to employees from department heads: **Letter of Commendation:** John Alston.

V. Old Business: None.

VI. New Business:

A. Certify the eligibility list for Public Safety Dispatcher (PSD) #24096 C.

B. Excuse the absence of Mr. Dotson from the January 16, 2025, regular meeting.

VII. Public Comment:

VIII. Adjourn Regular Meeting