

**AMENDED APRIL 8, 2025**

**Agenda for Regular Meeting of North Little Rock Civil Service Commission  
First Floor Conference Room of City Services Building, 700 W. 29<sup>th</sup> Street, NLR  
April 10, 2025, at 6:00 p.m.**

- I. Call to Order Regular Meeting
- II. Roll Call –Anita Cameron, Jerry Dotson, Mike Moore, John Owens, Lillian Williams and Chairman Rick Thurow
- III. Approve Regular Minutes from March 13, 2025.
- IV. Correspondence

**A. Code Enforcement Department:**

Memo dated 03/10/2025 to Director McHenry from Human Resources Director containing selection reports and recommendation to fill the vacancy Property Maintenance Worker. Concurrence dated 03/11/2025. Letter of hire effective (03/31/2025) sent to Courtney Peeples.

**B. Electric Department:**

Memo dated 03/03/2025 to Director Wilson from Human Resources Director containing selection reports and recommendation to fill the vacancy Customer Service Representative II. Concurrence dated 03/05/2025. Letter of promotion effective (03/03/2025) sent to Linda Williams.

Letter of resignation, effective (03/24/2025) received from Billing Administrator, Christopher Collins.

**C. Emergency Services Department:**

Memo dated 02/14/2025 to Director Francisco from Human Resources Director containing selection reports and recommendation to fill the vacancy Lead Public Safety Dispatcher. Concurrence dated 03/03/2025. Letter of promotion effective (03/01/2025) sent to Brittany Chaperon.

Memo dated 02/13/2025 to Director Francisco from Human Resources Director containing selection reports and recommendation to fill the vacancy Public Safety Dispatcher. Concurrence dated 03/03/2025. Letter of hire effective (03/31/2025) sent to Julie Goshen.

D. Finance Department:

Memo dated 03/06/2025 to Director Strange from Human Resources Director containing selection reports and recommendation to fill the vacancy Office Assistant III. Concurrence dated 03/10/2025. Letter of hire effective (03/10/2025) sent to Jennifer Besaw.

E. Fire Department:

Letter of retirement, effective (03/28/2025) received from Captain, Jason Knife.

Letter dated 03/26/2025 from Chief Tucker requesting sufficient names for promotion of Captain and Lieutenant due to the retirement of Captain Jason Knife. Letter with names sent from the Commission. Letter of selection received from Chief Tucker. Letter of promotion effective (03/29/2025) sent from the Commission to Lieutenant Trent Harlan to the rank of Captain, and Letter of promotion effective (03/30/2025) sent from the Commission to Firefighter Eric Ray to the rank of Lieutenant.

Letter dated 03/18/2025 from Chief Tucker requesting sufficient names for Firefighter due to the vacancies from Dan Dellorto, Joshua Gipson and Ahmond Owens. Notification dated 03/18/2025 from Chief Tucker giving his selection and requesting letters of hire from the Commission for Entry Level Firefighter. Letters dated 03/20/2025 to Dakota Brown, James Holland and Adam McPheeters for effective date of hire on (04/07/2025).

F. Information Technology (IT) Department:

Memo dated 03/14/2025 to Director Barber from Human Resources Director containing selection reports and recommendation to fill the vacancy System Administrator. Concurrence dated 03/17/2025. Letter of hire effective (04/07/2025) sent to Jimmy Crossen.

G. Parks and Recreation Department:

Letter of retirement, effective (03/02/2025) received from Parks Maintenance Worker, Clifford Murphy.

Memo dated 03/05/2025 to Director Stephens from Human Resources Director containing selection reports and recommendation to fill the vacancy Parks Maintenance Worker. Concurrence dated 03/06/2025. Letter of hire effective (03/17/2025) sent to LeQuon Breedlove.

Memo dated 03/20/2025 to Director Stephens from Human Resources Director containing selection reports and recommendation to fill the vacancy Parks Maintenance Worker. Concurrence dated 03/20/2025. Letters of hire effective (03/24/2025) sent to Huber Cerda and Camron McGhee.

Memo dated 03/27/2025 to Director Stephens from Human Resources Director containing selection reports and recommendation to fill the vacancy Parks Maintenance Worker. Concurrence dated 03/31/2025. Letter of hire effective (03/31/2025) sent to Asche Adair.

H. Police Department:

Letter of retirement, effective (03/10/2025) received from Officer First Class, Patrick Garrett.

I. Senior Citizens Center Department:

Memo dated 03/11/2025 to Director Free from Human Resources Director containing selection reports and recommendation to fill the vacancy Assistant Director/Volunteer Coordinator. Concurrence dated 03/11/2025. Letter of promotion effective (03/17/2025) sent to Angela Wirt.

J. Street Department:

Letter of retirement, effective (03/31/2025) received from Helper, Robert Chapman, Jr.

Letter of retirement, effective (03/31/2025) received from Heavy Equipment Operator, Frederick Moore III.

Memo dated 03/11/2025 to Director Lane from Human Resources Director containing selection reports and recommendation to fill the vacancy Light Equipment Operator. Concurrence dated 03/11/2025. Letter of hire effective (03/31/2025) sent to Wayne Givens.

K. Traffic Department:

Letter of retirement, effective (04/04/2025) received from Chief Signal Technician, Jacob Mahan.

L. Letters of appreciation, awards, commendation and recognition to employees from department heads: **Letter of Commendation:** Officer, Joseph Sheldon.

V. Old Business: None.

VI. New Business:

- A. Certify the eligibility list for Entry Level Firefighter (ELFF) #24124.
- B. Certify the eligibility list for Certified Entry Level Police Officer (CELPO) #22175, April 2025.
- C. Certify the eligibility list for Experienced Public Safety Dispatchers (EPSD) #25009.
- D. Certify the eligibility list for Public Safety Dispatchers (PSD) #24096 D.

E. Upcoming appointment to the CSC Commission, Bradley (Brad) Paul, (Replacing Bob Fleckenstine).

F. Excuse/Unexcuse the absence of Mr. Fleckenstine from the March 13, 2025, regular meeting.

VII. Public Comment:

VIII. Adjourn Regular Meeting