

North Little Rock Regional Airport Commission Minutes – June 18, 2025

The North Little Rock Airport Commission met on June 18, 11:30 am, North Little Rock City Services Conference Room. Chairman Hughes called the meeting to order.

Commissioners present were Chairman Brad Hughes, Commissioners Missie Smith, Todd Adams and Will Gruber (via Phone). Jacob House arrived at 11:38. Mark Bentley and Tim Cummins were absent. Also present were Staff Attorney, Alex Betton and Airport Director, Virginia Young.

Minutes

Minutes for the May 15, 2025 were presented. Commissioner Smith made a motion, seconded by Commissioner Adams, to accept the minutes of the May 15, 2025 meeting. The motion passed unanimously.

Financials

May 2025 financials were presented. Virginia reported that revenue collections are close to projections. Fuel Flowage and Sales Tax collections year to date are below projections. Activity at the airport has perhaps been hindered by wet, as well as unpredictable weather. Expenses are lower than projections year to date. Commissioner Adams made a motion, seconded by Commissioner Smith, to accept the financials. The motion passed unanimously.

Old Business

Staff Attorney Betton presented the commission with an outline of the table of contents for the proposed revisions to the rules and regulations. He has visited with staff and spent a significant amount of time reviewing the rules and regulations from other airports. He plans to have a document for review by the end of summer.

The fourth lease continues to be on hold until the revisions are made to the rules and regulations.

Betton updated the commission regarding 208 Aviation way and non-aviation office space fees. City Attorney, Amy Fields, will have a proposal for Mr. Stuart and for the commissions review, prior to the next meeting. Mr. Stuart notified Virginia that he would not be attendance at today's meeting. Commissioner House arrived.

Jerry Homsley, a guest in the audience, asked Commission Hughes to be recognized. Mr. Homsley stated he had a question regarding the rules and regulations. The question presented inquired about the designated areas of the 8240 Remount Road building in regards to what was Tommy Murchison's and what was the terminals. Chairman Hughes stated that there are common areas and also designated areas. The hangar itself is leased 100% by Tommy. Mr. Homsley stated what he is trying understand, is are the common areas. He asked for clarification of the public areas of the building versus what is in Tommy's lease that he is actually paying for. Chairman Hughes noted that the common areas are shared. He noted that after hours there is no one in the building for other uses. Also, the previous FBO building, is available 24 hours a day although Tommy leases the entire building. Mr. Homsley noted that in the past, transit pilots had access to the previous FBO. Chairman Hughes noted that the previous FBO is still available and has signage that states the code for transit use. Virginia also noted that she and Mr. Homsley had a conversation last week regarding the usage of the building on the weekends. There is no

staff inside the building for either the FBO or the airport after hours. Betton noted that the proposed rules and regulation will also address FBO's.

New Business

There was no new business.

Jordan Culver, Garver Engineering, was absent due to attending the ADA (Arkansas Division of Aeronautics) monthly meeting. Mr. Culver submitted a monthly update in written form. Chairman Hughes and the commission discussed the current projects as well future needs.

- Perimeter Fence Rehabilitation (Garver Project No. 22A10661) has been closed out with the FAA and a match grant was approved at the May 21, 2025 ADA meeting. All paperwork for reimbursement from the state has been submitted.
- Runway 17-35 Rehabilitation (Overlay) (Garver Project No. 2301609) Work has been completed for original contract. The FAA approved a change order request in the amount of \$44,713.27 to replace the regulator that is currently non-operational. The new regulator has been ordered and a three month lead time is expected.
- FY 2025 FAA BIL-AIG Hangar Project (Garver Project No. 22A10660) Project was bid and grant application was submitted. The FAA grant offer has been received after an extended time of waiting and the amended amount to cover price increases due to award delay, was also approved by the FAA. The notice of award was sent to the contractor on June 5, 2025.
- NLR Air Parking Lot Reconstruction/Access Road Rehabilitation (Garver Project No. 2401368): Proposed project includes reconstruction of small NLR Air parking lot north of the FBO hangar, overlay of airport access road leading to parking lot, and overlay of access road to the North Ramp. Bids were opened at 2:00 PM on Thursday, April 10 in the conference room at the FBO building. One bid was received from Redstone Construction with a negotiated amount of \$185,427.70 for the base bid and \$159,549.00 for additive alternate 1. The 80-20 ADA grant for the base bid was approved at the ADA May 21, 2025. The 90-10 grant for the additive alternate 1 (access roads) was approved this morning at the ADA June meeting. A notice of award will be sent to Redstone Construction Group.
- Improvements to fence/water crossing on the south side of Maryland Avenue and installation of two manual swing gates between new fence alignment and federal surplus property fence has been completed. The invoice for the work has been submitted to United Fence. Once it is paid and check cleared, the grant will then be closed out.

Virginia gave the following report:

The 8200 Remount Remodel approved by the commission last month is complete and looks good. The counter top replacement at 8240 Remount Road approved last month is scheduled for install next Monday. A few confirmed deer sightings within the past several weeks inside the perimeter fence has brought concern. Two game cameras have been purchased along with a deer feeder, to assist in locating and removing any deer. The deer has been sighted twice since the game cameras were

installed a few days ago. The airport contracted wildlife officer is focused on correcting the problem. A number of times within the past several months, the perimeter fence to the south has been cut. It appears that individuals are cutting the fence accessing the airport property on the eastern portion of the south perimeter fence, entering the property and then cutting the fence that backs up to Remount Storage. Several break-ins at the storage facility have resulted. The latest incident involved cutting the fence on the south end of Remount, entering airport property, and then cutting the fence into the storage facility. The wildlife officer believes he interrupted a break-in in the early hours of the morning, a couple of weeks ago. A police report was made and to our knowledge, we have not had an incident since that time. A tree fell on a portion of fence along the Maryland corridor during a March weather event. Approximately 50' of chain link fencing is scheduled to be repaired. Since the last commission meeting, an email has been sent out regarding unauthorized motorized recreational vehicles on airport property. Also, POV traffic, without proper lighting on vehicles are crossing runways and taxiways. The rules and regulations update will address these issues. No ground leases are up for renewal in 2025.

Chairman Hughes shared with the commission that lighting maintenance for the airport has increased substantially. The current lighting is around 13 years old. The regulator for 17 35 is currently out of operation and as discussed earlier, it is 90 days lead time. If 5-23 loses a regulator, it would be catastrophic for airport users. Concerns have been discussed with Jordan Culver from Garver. Our master plan will need to be reviewed. Jordan is reviewing our options. The commission discussed goals of where the airport wants to be in the future. A planning session would be a good idea to discuss possibilities. Options were discussed to gain goals and ideas to promote and grow the airport. Plans for the next 20 years need to be developed. Commissioners were in agreement that there are opportunities that need to be explored.

There was no public comment.

Commission House made a motion, seconded by Commissioner Gruber, to adjourn. The meeting was adjourned.