

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2024 QUOTA ORDINANCE (ORDINANCE NO. 9648) FOR CERTAIN DEPARTMENTS OF THE CITY OF NORTH LITTLE ROCK, ARKANSAS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

WHEREAS, the City Council is responsible for establishing the number of employees in each department and on February 12, 2024, adopted Ordinance No. 9648, establishing job classifications and numbers of employees for each department of the City of North Little Rock for 2024; and

WHEREAS, by enacting an ordinance listing the numbers of employees in each job classification in each department for 2023, the City Council will be in a better position to monitor and evaluate the numbers of employees necessary to the operation of each city department; and

WHEREAS, it has been determined by the City Council that it is necessary from time to time to amend such ordinance to add or delete positions, to correct errors, reorganize departments, reclassify positions, re-title positions, and for other purposes, to increase the efficient operation of the City of North Little Rock; and

WHEREAS, the Electric Department has requested that two (2) positions be added; and

WHEREAS, the Emergency Services Department has requested that two (2) positions be added; and

WHEREAS, the Finance Department has requested that one (1) position be changed to reflect pay grade change; and

WHEREAS, the Information Technology Department has requested that three (3) positions be changed to reflect title change, and eight (8) positions be changed to reflect the ability to reallocate employees; and

WHEREAS, the Police Department has requested that two (2) positions be removed, one (1) position be added, and one (1) position be changed from a part-time to full-time position.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LITTLE ROCK, ARKANSAS:

SECTION 1: That Section 11 of Ordinance No. 9648 is hereby amended as follows:

Editor’s note: Changes are in **bold**; deletions are denoted in “**red**” by ~~strikethrough~~ and additions in “**blue**” by underline.

SECTION 11: That the Electric Department shall consist of ~~one hundred forty one~~ **one hundred forty two** (~~140~~ **142**) full-time employees as follows:

General Manager, NEG – 1
Accounting Clerk Senior, F07A –4
Accountant, F11 – 1
Accounting Clerk III, F06A –1
Accounts Receivable Specialist, F06A – 2
Payroll Accounting Clerk, F08 – 1
Mechanic, NG – 1
Mechanic/Shop Foreman, NG -1
Billing Manager, NG – 1
Climbing Crew Leader, NG – 5
Power Supply Engineer, NG – 1
Cost Accountant, NG – 1
Customer Service Accounting Clerk, F05B –1
Customer Service Representative I, F05B – 11
Customer Service Representative II, F07 –3
Senior Customer Service Representative, F08A –2
Customer Service Manager, NG-1
Customer Service Supervisor, NG-1
Design Engineer, NG – 2
Distribution Design Supervisor, NG – 1
Distribution Designer, NG – 1
Distribution Designer, Sr., NG – 1
Distribution Engineer, NG – 1
Distribution Technician, NG – 1
Lead Distribution Technician, NG – 1
**Adjust two (2) Distribution Protection Technician positions between Technician and Apprentice according to the training and experience of employees, vacancies and the needs of the department.*
Distribution Protection Technician, NG –1
Distribution Protection Apprentice, NG –1
Multimedia Content Administrator, NG – 1
Director of Operations, NG – 1
Facilities Manager, NG – 1
Director of Administrative Services, NG – 1
Excavator Lead, NG –1
Excavator Assistant, NG – 2
Executive Office Manager, NG – 1
Director of Financial Operations, NG – 1
Power Supply Analyst, NG – 1
General Construction Supervisor, NG – 1
Hydro Maintenance Supervisor, NG – 1
Hydro Maintenance Worker, NG – 4
Hydro Operator, NG – 4
Hydro Operator Apprentice, NG – 2, add two positions
Material Handler, NG – 1

Mapping Specialist, NG - 2
 Smart Grid Data Analyst, NG – 2
 Smart Grid Manager, NG – 1
Adjust three (3) Meter Man positions between Apprentice & Journeyman according to the training and experience of employees and vacancies.
 Journeyman Meter Man, NG –2
 Apprentice Meter Man, NG – 1
 Lead Journeyman Meter Man, NG – 1
 Milsoft GIS Administrator, NG – 1
 Office Assistant III, F05 – 2
 Distribution Operator, NG – 2
 Distribution Operator SCADA, NG – 3
 Senior Distribution Staker, NG – 1
 Safety and Security Manager, NG - 1
 Service Supervisor, NG – 1
**Quotas for thirty (30) service positions (Apprentice Lineman, Ground Assistant/Climbing, and Journeyman Lineman) may be reallocated among the positions according to the training and experience of employees and the needs of the department.*
 Journeyman Lineman, NG – 19
 Apprentice Lineman, NG – 5
 Ground Assistant/Climbing, NG – 6
 Smart Meter Technician, NG –2
 Storekeeper, NG - 1
 Key Accounts Manager, NG – 1
 Director of Engineering, NG – 1
 Director of Power Supply, NG – 1
**Adjust eight (8) Tree Trimmer positions between Climber and Climber Assistant according to the training and experience of employees, vacancies and the needs of the department.*
 Tree Trimmer/Climber, NG – 4
 Tree Trimmer/Climber Assistant, NG –4
 Vegetation Management Coordinator, NG – 1
 Rates Analyst, NG – 1
 Service Technician, NG – 2
 Customer Connections Administrator, NG –1
 Administrative Technician, F07-1

SECTION 2: That Section 12 of Ordinance No. 9648 is hereby amended as follows:

SECTION 12: That the Emergency Services Department shall consist of thirty three (33) full-time employees and five seven (5 7) part-time employees as follows:

Director, NEG – 1
 Deputy Coordinator/Lead Public Safety Dispatcher, NG, - 1
 Lead Public Safety Dispatcher, NG, - 3

Public Safety Dispatcher, NG – 25
Public Safety Administrative Coordinator, NG – 1
Emergency Communications Trainer, NG – 1
Emergency Services Special Project Administrator- NG – 1
Public Safety Dispatcher, Part-time, HRLY – ~~5~~ 7 add two positions

SECTION 3: That Section 14 of Ordinance No. 9648 is hereby amended as follows:

SECTION 14: That the Finance Department shall consist of twenty two (22) full-time employees as follows:

Chief Financial Officer, NEG – 1
**Quotas for five (5) positions (Accountant-Senior, Accountant, Accounting Clerk III, Assistant Payroll Specialist, and Purchasing Agent) may be reallocated among the positions according to the training and experience of employees and the needs of the department.*
Accountant, Senior, NG– 1
Accountant, F11-1
Accounting Clerk III, F06A – 1
Assistant Payroll Specialist, F08A –1
Purchasing Agent, F08 –1
Accounting Clerk, Senior, F07A–3
Assistant Chief Financial Officer, NEG – 1
Payroll Manager, NEG – 1
Payroll Specialist, F10A – 1
Grant Manager, NG – 1
Comptroller, NG – 1
Accounts Payable Supervisor, F10A NG – 1, pay grade change
Office Assistant III, F05 –3
Purchasing Manager-NG –1
Assistant Director of Procurement, NEG –1
Courier, F05 –1
Executive Secretary, NG – 1

SECTION 4: That Section 19 of Ordinance No. 9648 is hereby amended as follows:

SECTION 19: That the Information Technology Department shall consist of twenty-four (24) full-time employees as follows:

Director, NEG - 1
Manager of Desktop Services, NG-1
Manager of Enterprise Services, NG-1
~~Manager of Information Services~~ Manager of Application Development,
NG-1, title change
~~Sr. Network Engineer~~ Technology Infrastructure Architect, NG-1, title change

Sr. System Engineer, NG-1
 Network Administrator, NG-1
 Support Administrator, NG-1
 System Administrator, NG-1
 Database Administrator, NG-3
~~Database Specialist~~ Application Specialist, NG-1, title change
 Administrative Secretary, F06A-1
 Network Engineer, NG-1
 Camera Technician, NG-1
Quotas for eight (8) positions (Desktop Technician and Data Processing Technician/Data Analyst) may be reallocated among the positions according to the training and experience of employees and the needs of the department.
 Desktop Technician, NG-6
 Data Processing Technician/Data Analyst, NG-2

SECTION 5: That Section 24 of Ordinance No. 9648 is hereby amended as follows:

SECTION 24: That the Police Department shall consist of two hundred fifty five (255) full-time employees (201 uniformed and ~~45~~ 46 non-uniformed) and ~~nine~~ eight (~~9~~ 8) part-time employees as follows:

Uniformed:

Chief, NEG – 1
 Assistant Chief, NG – 1
 Captain, X04 – 4
 Lieutenant, X03 – 10
 Sergeant, X02 - 25
 Police Officer, X01 – 160

Non-uniformed:

Administrative Secretary F06A- 4
 Automated Systems Assistant, F05 – 1
 Community Service Assistant, F05 – 2
 Community Service Assistant II, F07 – 8
 Court Bailiff, NG – 3
 Executive Secretary, NG - 1
 Fleet Maintenance/Inventory Manager, NG – 1
 FOIA Specialist, F08A – 1
 Media Production Specialist, F09A – 1
 Office Assistant III, F05 – 8
 Support Service Manager, F11 – 1
 Payroll Accounting Clerk, NG – 1
 Secretary III, F05A – 3
 Victim’s Advocate, F09 – 1
 Police Athletic League Director, F09A- 1
 Property/Evidence Custodian, NG – 1
 Traffic Safety Coordinator, F09 – 2

Parks Police Officer, NG- 3
 Health and Wellness Coordinator (Grant Funded), FT, - 1
~~Peer Recovery Specialist (Grant Funded), FT, -1-1=0, delete position~~
~~Opioid Response Specialist (Grant Funded), FT -1-1=0, delete position~~
Training Unit Coordinator, F07A - 1, add one position
 Cold Case Investigator, Part-time, HRLY - 4
Criminal Analyst, Part-Time-HRLY, NG-1, change from part-time to full-time
 Mental Health and Wellness Counselor, Part-Time-HRLY-1
 Police Officer, Part-Time-HRLY- 1
 Real Time Crime Center Investigator, Part-Time-HRLY- 2

SECTION 6: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 7: That the provisions of this ordinance are hereby declared to be severable and if any section, phrase or provision shall be declared or held invalid, such invalidity shall not affect the remainder of the sections, phrases or provisions.

SECTION 8: That the City Council has determined that the interests of the City and City employees can best be served by the adoption of this ordinance; THEREFORE, an emergency is hereby declared to exist, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED:

APPROVED:

Mayor Terry C. Hartwick

SPONSOR:

ATTEST:


 Mayor Terry C. Hartwick *by AF*

Diane Whitbey, City Clerk

APPROVED AS TO FORM:


 Amy Beckman Fields, City Attorney

PREPARED BY THE OFFICE OF THE CITY ATTORNEY/kt

FILED	<u>10:45</u>	A.M.	_____	P.M.
By	<u>Amy Fields, CA</u>			
DATE	<u>7/6/24</u>			
Diane Whitbey, City Clerk & Treasurer North Little Rock, Arkansas				
RECEIVED BY				