

CITY OF NORTH LITTLE ROCK  
ELECTRONIC PAYSTUB AND  
EMPLOYEE SELF-SERVICE PORTAL  
AGREEMENT

I hereby authorize and direct the Finance Officer of the City of North Little Rock to send an electronic copy of my paystubs to the email address listed below and by default, I also agree to use the employee self-service portal. I understand this is voluntary and I may opt out and receive a printed version of my paystub by notifying my departmental payroll clerk at any time. I understand upon opt out, I will also remove my access to the portal.

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EMAIL

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EMPLOYEE PRINTED NAME

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EMPLOYEE SIGNATURE

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DATE