

CITY OF NORTH LITTLE ROCK, ARKANSAS
MARY BETH BOWMAN
DIRECTOR OF COMMERCE



120 MAIN STREET
P.O. BOX 5757
NORTH LITTLE ROCK, AR 72119
501-975-8881 Phone
501-975-8885 Fax

INVITATION TO BID

Bid Number : 15-3334 Date Issued: March 2, 2015

Date & Time Bid Opening: Tuesday, March 17, 2015 at 10:30 a.m.

SWIMMING POOL FILTRATION AND CIRCULATION SYSTEM REPLACEMENT AT THE INDIAN HILLS COMMUNITY CLUB, 39 CORONADO CIRCLE, NORTH LITTLE ROCK, ARKANSAS

Total Project Bid Price Includes All Parts and Labor: \$ _____

Contractor must have experience in installation of large commercial pool equipment.

See Scope of Work – See Attachment A.

If you have any questions regarding the specifications, please contact: Donna Whiting at 501-425-4820

Scope of work, proposal forms and other contract documents may be examined at the following locations:

- Department of Commerce, 120 Main Street, North Little Rock, AR 72114
- www.northlittlerock.ar.gov

A five percent (5%) bid bond is required with the bid. A copy of bidder's current general contractor's license and general liability insurance certificate with a minimum amount of \$1,000,000.00 must accompany bidding documents.

The City of North Little Rock encourages participation of small, minority, and woman own business enterprises in the procurement of goods, services, professional services, and construction, either as a general contractor or sub-contractor. It is further requested that whenever possible, majority contractors who require sub-contractors, seek qualified small, minority, and woman businesses to partner with them.

If you are obtaining this bid from our website, please be reminded that addendums may occur. It is therefore advisable that you review our listings for attachments including any changes to the bid.

EXECUTION OF BID

Upon signing this page, the contractor certifies that they have read and agree to the requirements set forth in this bid including conditions set forth and pertinent information requests.

Name of Firm: _____ Phone No.: _____

Business Address: _____

Signature of Authorized Person: _____ Tax I.D. #: _____

Title: _____ Date: _____, 2015

UNSIGNED COVER SHEETS STATEMENTS WILL BE REJECTED

**TERMS AND STANDARD CONDITIONS
CITY OF NORTH LITTLE ROCK, ARKANSAS**

PLEASE READ CAREFULLY

1. When submitting an "Invitation to Bid," the bidder warrants that the commodities covered by the bid shall be free from defects in material and workmanship under normal use and service. In addition, bidder must deliver new commodities of the latest design and model, unless otherwise specified in the "Invitation to Bid."
2. Prices quoted are to be net process, and when an error is made in extending total prices, the City may accept the bid for the lesser amount whether reflected by extension or by the correct multiple of the unit price.
3. Discounts offered will be taken when the City qualifies for such. The beginning date for computing discounts will be the date of invoice or the date of delivery and acceptance, whichever is later.
4. When bidding other than the brand and/or model specified in the "Invitation to Bid," the brand and/or model number must be stated by that item in the "Invitation to Bid," and descriptive literature be submitted with the bid.
5. The City reserves the right to reject any and all bids.
6. The Purchasing office reserves the right to award items, all or none, or by line item(s).
7. Quality, time and probability of performance may be factors in making an award.
8. Bid quotes submitted will remain firm for 30 calendar days from bid opening date; however, the prices may remain firm for a longer period of time if mutually agreeable between bidder and the Commerce Department.
9. Bidder must submit a completed signed copy of the front page of the "Invitation to Bid" and must submit any other information required in the "Invitation to Bid."
10. In the event a contract is entered into pursuant to the "Invitation to Bid," the bidder shall not discriminate against any qualified employee or qualified applicant for employment because of race, sex, color, creed, national origin or ancestry. The bidder must include in any and all subcontracts a provision similar to the above.
11. Sales or use tax is not to be included in the bid price, but is to be added by the vendor to the invoice billing to the City. Although use tax is not to be included in this bid, vendors are to register and pay tax direct to the Arkansas State Revenue Department.
12. Prices quoted shall be "Free on Board" (F.O.B.) to destination at designated facility in North Little Rock. Charges may not be added after the bid is opened.
13. In the event of two or more identical low bids, the contract may be awarded arbitrarily or for any reason to any of such bidders or split in any proportion between them at the discretion of the Commerce Department.
14. Specifications furnished with this Invitation are intended to establish a desired quality or performance level, or other minimum dimensions and capacities, which will provide the best product available at the lowest possible price. Other than designated brands and/or models approved as equal to designated products shall receive an equal consideration.
15. Samples of items when required, must be furnished free, and, if not called for within 30 days from date of bid opening, will become property of the City.

16. Bids will not be considered if they are: 1. Submitted after the bid's opening time. 2. Submitted electronically or faxed (unless authorized by Purchasing Agent).
17. Guarantees and warranties should be submitted with the bid, as they may be a consideration in making an award.
18. **CONSTRUCTION**
- A. **Contractor is to supply the City with evidence of having and maintaining proper and complete insurance, specifically Workman's Compensation Insurance in accordance with the laws of the State of Arkansas, Public Liability and Property Damage. All premiums and cost shall be paid by the Contractor. In no way will the City be responsible in case of accident.**
- B. **When noted, a Certified check or bid bond in the amount of 5% of total bid shall accompany bid.**
- C. **A Performance Bond equaling the total amount of any bid exceeding \$10,000.00 must be provided for any contract for the repair, alteration or erection of any public building, public structure or public improvement (pursuant to Act 351 or 1953 as amended by Act 539 of 1979).**
19. **LIQUIDATED DAMAGES** - Liquidated damages shall be assessed at \$100.00 a day beginning on the first day following the maximum delivery or completion time entered on this bid form and/or provided for by the plans and specifications.
20. **AMBIGUITY IN BID** - Any ambiguity in any bid as the result of omission, error, lack of clarity or non-compliance by the bidder with specifications, instructions, and all conditions of bidding shall be construed in the light most favorable to the City.
21. The bid number should be stated on the face of the sealed bid envelope. If it is not, the envelope will have to be opened to identify.
22. Whenever a bid is sought seeking a source of supply for a specified period of time for materials and services, the quantities of usage shown are estimated ONLY. No guarantee or warranty is given or implied by the participants as to the total amount that may or may not be purchased from any resulting contracts. These quantities are for the bidders information ONLY and will be used for tabulation and presentation of bid and the participant reserves the right to increase or decrease quantities as required.
23. The City of North Little Rock reserves the right to reject any and all bids, to accept in whole or in part, to waive any informalities in bids received, to accept bids on materials or equipment with variations from specifications in those cases where efficiency of operation will not be impaired, and unless otherwise specified by the bidder, to accept any item in the bid. If unit prices and extensions thereof do not coincide, the City of North Little Rock may accept the bid for the lesser amount whether reflected by the extension or by the correct multiple of the unit price.
24. Additional information of bid forms may be obtained from:
COMMERCE DEPARTMENT, 120 Main Street, P.O. Box 5757, North Little Rock, Arkansas 72119 (501) 975-8881

Please mail sealed bids to:

Mary Beth Bowman
Director of Commerce
Department of Commerce
120 Main Street (72114) or P.O. Box 5757 (72119)
North Little Rock, AR

Please mark on the outside of the bid envelope or package the following: [Bid for Indian Hills Community Club](#)

Swimming Pool Filtration and Circulation System Replacement Specifications

Indian Hills Community Club Pool
39 Coronado Circle
North Little Rock, AR

Pool Specifications:

Volume: 175,000 gallons Desired Turnover Rate: 8 hours

Scope of Work:

- Demolition and Removal of existing filters, pumps and piping
- Installation of new Vertical Steel Filter Tank
- Installation of new Commercial Recirculation Pump
- Prepare documents for Arkansas Department of Health plan review as required by Arkansas regulations

Filtration System and Circulation System Specifications for equipment and installation:

- 1 (one) 96" Swimtime (or equal product) Vertical Steel high rate sand filter with single lever backwash and 60 – 90 mil Uni-Flex heat set solid PVC interior tank lining
- 1 (one) 7.5 HP Pentair EQ Series Commercial Pump (or equal product)/ three phase/with integrated hair and lint strainer
- 1 (one) Pentair Acu Drive Variable Frequency Drive (or equal product) -7.5, single phase with electrical disconnect
- Installation of concrete pad to elevate pump to height of existing suction piping
- Installation of all necessary connecting piping and valves. Valves include: 6" PVC valve on suction (in front of pump) and 4" PVC discharge valve (after pump) and 4" isolation valve on 4" pipe returning to pool
- Schedule 40 PVC on supply and discharge plumbing
- Installation of necessary strut bar and pipe clamps for piping support
- Provide training on proper operation of equipment with key personnel
- Include warranty information on labor and materials for a minimum of three years

The sand filter will take from 10 – 16 weeks for delivery so the contractor who is awarded the bid must order the sand filter once the contractor receives the Notice to Proceed. The Contractor is required to proceed with all the work listed above within 30 days from the Notice to Proceed except for the installation of the sand filter. All preparation work to install the sand filter must be completed within the 30 day period. Once the contractor receives the sand filter, the contractor must install it immediately and the warranty begins at the time all work is completed and accepted by the Indian Hills Community Club as being completed per the specifications.

The Contractor will be paid when all work is completed according to the specifications.