**BID #18-3511**

**CITY OF NORTH LITTLE ROCK, ARKANSAS**

**PARKS AND RECREATION DEPARTMENT**

**Outdoor Slide with Trailer for use at Funland Amusement Park**

The City of North Little Rock’s Parks and Recreation Department is seeking qualified parties to submit bids for an Outdoor Slide with trailer for use at its Funland Amusement Park.

**Location:**

 Burns Park - Funland

 25 Funland Drive

 North Little Rock, AR 72118

**Specifications:**

General Features:

* Year: Manufactured in 1990 or newer
* Category: Solid (non-inflatable) dry slide for outdoor use
* Model Type: Trailer Mount
* Size: 65 feet long
* Lanes: 3 lanes with a maximum of 5 lanes - all lanes, slide accessories must fit on one trailer

Slide Specifications:

* Fiberglass construction;
* Working lights;
* Slide in excellent condition and ready to use;
* Slide lanes may be Jel-coated;
* Smooth joint connections;
* Minimum of 12 mats; and,
* Ladder free of bends or kinks.

Support Frame/Trailer Specifications:

* Working electricals (lights, wiring, etc.);
* Full size spare tire;
* Electric trailer brakes on both axles;
* 2 5/16” ball bumper pull hitch;
* Galvanized steel and aluminum;
* All hydraulics in good working order including pumps and hoses;
* Frame, out-riggers and trailer matched to size of slide;
* Free of rust;
* All welds must meet or exceed Manufacturer’s specifications;
* Possum Bellies in-tact and solid with locking doors;
* Out-riggers straight and free of damage; and,
* Trailer jacks and Supports in-tact, working and have all components.

Requirements:

* Must be able to pass inspection per Arkansas Department of Labor Standards for Amusement Rides and Attractions;
* Must meet all ASTM Standards and Safety Guidelines;
* Must have passed inspection within last twelve (12) months;
* Must have copies of last five inspections if model is five years old or older, or all inspections if model is less than five years old;
* Must have all maintenance records for the last five consecutive years if model is five years old or older, or all maintenance records if model is less than five years old;
* Must have record of all repairs for last five years of operation and who performed the repairs (company and technician);
* Must provide two hard copies (and one digital copy - optional) of owner/operator manual which includes inspection forms; and,
* Provide photos of slide and trailer with bid.

Vendor Requirements:

* Vendor will include in the bid price;
* Delivery and Set-up;
* Training on Set-up and Take-Down; and,
* Training on Operations.

**Submission of Bids**

Two copies of the sealed bid must be submitted to:

City of North Little Rock

Commerce Department

120 Main Street

North Little Rock, AR 72114

**Firm Pricing for City Acceptance**

Bid price must be firm for City acceptance for a minimum of ninety (90) days from bid opening date.

**No Contact Policy**

Any contact with any City representatives, related officials, or representatives other than those outlined in the Bid is prohibited. Such unauthorized contact may disqualify the Contractor from this procurement.

**W-9 Form Required**

Each bidder shall submit a completed W-9 form with their bid.

**Acknowledgement of Contract**

By submitting a bid, the bidder acknowledges that it understands and agrees to the terms and conditions contained herein.

**Bid Questions and Clarification**

All questions must be submitted in writing via email. Response to relevant questions will be posted on the Commerce web page at nlr.ar.gov, click on the “Business” tab, then click on the “Bids and Vendors” tab, then click on “Current Bids”.

Questions related to the Bid should be directed to:

Tina Worrell, Recreation Superintendent

North Little Rock Parks and Recreation

tworrell@nlr.ar.gov

501-580-0832

**Proposer’s Certification**

By signature on the bid, the respondent certifies that it complies with:

* The laws of the state of Arkansas.
* All applicable local, state, and federal laws, codes, and regulations.
* All terms, conditions, and requirements set forth in this RFP.
* A condition that the proposal submitted was independently arrived at without collusion.

If any Respondent fails to comply with the provisions stated in this paragraph, the City reserve the right to reject the bid, terminate the contract, or consider the contractor in default.

**Conflict of Interest**

Respondent, by responding to this Bid, certifies that to the best of its knowledge or belief, no elected/appointed official or employee of the City is financially interested, directly or indirectly, in the services specified in this Bid.

The City reserves the right to cancel the award if any interest disclosed from any source could either give the appearance of a conflict or cause speculation as to the objectivity of the respondent’s proposal. The City’s determination regarding any questions of conflict of interest is final.

**Public Records**

Respondent understands that the bid is a “public record”, and the public shall have access to all documents and information pertaining the Response and the Bid, subject to the provisions of Arkansas’ FOIA. The Respondent, by submitting a bid, acknowledges that the City may provide public access to and/or copies of all documents subject to disclosure under applicable law.

**Cost of Preparing Bid**

Any costs incurred in the preparation of the bids are solely the responsibility of the respondents. The City of North Little Rock will provide no reimbursements for such costs. Any cost associated with any oral representations to the City will be the responsibility of the respondent and may not be billed to the City.

**Authority to Bind Firm in Contract**

Bids MUST give full firm name and address of bidder. Failure to manually sign bid may disqualify it. Person signing bid should show TITLE or AUTHORITY TO BIND THE FIRM IN AN AGREEMENT. Firm name and authorized signature must appear on cover page of bid. See Attachment “A” for draft Contract.

**Late Bids**

LATE bids will be UNOPENED and disposed of in a proper manner.

**Rights of City**

The City reserves the right to accept or reject all or any part of any bid, waive informalities and award the Contract to the lowest responsive and responsible bidder to best serve the interest of the City.

**Basis for Award**

Contract award will be made to the lowest responsive and responsible bidder based upon the lump sum and condition of slide. (For clarification purposes, included in the lump sum is the unit item pricing and extended unit price items if applicable.)

**Negotiation with the Lowest Responsible Bidder**

Unless all bids are cancelled or rejected, the City reserves the right to negotiate with the lowest responsive, responsible bidder to obtain a Contract price within the funds available whenever such low bid exceeds the available funds. Negotiations with the low bidder may include both modifications of the low price and the specifications/scope of work to be performed.