

CITY OF NORTH LITTLE ROCK, ARKANSAS  
COMMERCE DEPARTMENT  
Mary Beth Bowman, Director  
Amy Smith, Assistant Director for Procurement  
Crystal Willis, Admin. Secretary/Asst. Purchasing Agent



120 MAIN STREET  
P.O. BOX 5757  
NORTH LITTLE ROCK, AR 72119  
501-975-8881Phone  
501-975-8885 Fax

## REQUEST FOR QUALIFICATIONS

Bid Number: 19-3633 Date Issued: December 12, 2019  
Date & Time Bid Opening: Friday, December 27, 2019 @ 4:00 p.m.

### RFQ NOTICE

THE CITY OF NORTH LITTLE ROCK IS REQUESTING QUALIFICATION STATEMENTS FROM APPRAISERS, ARCHITECTS, CONSTRUCTION MANAGERS, CONSULTANTS (AUDIO VISUAL, COMPUTER, ENVIRONMENTAL, FINANCIAL, HOUSING, INSURANCE, PLANNING, COMMERCIAL AND RESIDENTIAL REAL ESTATE, TRAINING AND OTHER CONSULTANT SERVICES THAT MAY OR MAY NOT BE IDENTIFIED), ENGINEERS, AND SURVEYORS FOR PROFESSIONAL SERVICES DURING THE 2020 CALENDAR YEAR (INCLUDES PROJECTS FOR THE NORTH LITTLE ROCK ELECTRIC DEPARTMENT) FOR THOSE INDIVIDUALS/FIRMS INTERESTED IN BEING CONSIDERED BY THE CITY FOR PROFESSIONAL SERVICES.

The City will maintain these qualifications and review them when services are needed by the City.

PLEASE SUBMIT ONE COPY.

QUALIFICATION STATEMENTS SHOULD INCLUDE:

1. HISTORY AND EXPERIENCE
2. STAFF CAPACITY AND QUALIFICATIONS
3. FIELD SUPERVISION CAPABILITY
4. PROJECT LIST AND REFERENCES

**Note: FAILURE TO FILL OUT AND SIGN THE INVITATION TO BID SHEET WILL RESULT IN REJECTION OF THE BID.**

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### EXECUTION OF BID

Upon signing this page, the organization certifies that they have read and agree to the requirements set forth in this RFQ/RFP/BID including conditions set forth and pertinent information requests.

Name of Firm: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Arkansas Tax Permit No.: \_\_\_\_\_

Business Address: \_\_\_\_\_

Signature of Authorized Person: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**UNSIGNED COVER SHEETS WILL BE REJECTED.**