

CITY OF NORTH LITTLE ROCK, ARKANSAS
COMMERCE DEPARTMENT
Mary Beth Bowman, Director
Amy Smith, Assistant Director for Procurement
Crystal Willis, Assistant Purchasing Agent/Admin Sect.



120 Main Street, North Little Rock, AR 72114
P.O. Box 5757 North Little Rock, AR 72119
501-975-8881 Phone
501-975-8885 Fax

INVITATION TO BID

Bid Number: 19-3610 Date Issued: July 26, 2019

Date & Time Bid Opening: **Friday, August 9, 2019 @ 10:30 am**

Ten Distribution (13.8kV Phase to Phase) Pole Replacements and One New Pole Set in Line

Total Project Bid Price: \$ _____

Specifications attached.

For technical questions and/or comments, contact Jared Northcutt @ jnorthcutt@nlr.ar.gov.
General Bidding questions should be directed to the Commerce Department at 501-975-8881.

If you are obtaining this bid from our website, please be reminded that addendums may occur. It is therefore advisable that you review our listings for attachments including any changes to the bid.

The City of North Little Rock encourages participation of small, minority, and woman own business enterprises in the procurement of goods, services, professional services, and construction, either as a general contractor or sub-contractor. It is further requested that whenever possible, majority contractors who require sub-contractors, seek qualified small, minority, and woman businesses to partner with them.

EXECUTION OF BID

Upon signing this page, the organization certifies that they have read and agree to the requirements set forth in this bid including conditions set forth and pertinent information requests.

Name of Firm: _____ Phone No.: _____

Tax Identification No.: _____

Business Address: _____

Signature of Authorized Person: _____

Title: _____ Date: _____

UNSIGNED BID COVER SHEET WILL BE REJECTED.

REQUEST FOR BIDS

North Little Rock Electric is requesting separate bids for multiple pole replacements in North Little Rock, Arkansas.

The work consists of ten distribution (13.8kV phase to phase) pole replacements and one new pole set in line. Eight poles will be accessible from the street and two are in a back yard. All material will be provided by North Little Rock Electric. Pictures of each pole and descriptions of work at each site is included in this request document. Staking prints will be provided after contractor bid is accepted.

Picture #	Pole #	Address	Existing Pole Size	New Pole Size	Other Work to Be done	Primary Wire Size
1	004470	615 E Woodruff Ave	40/3	45/3 & 40/3	Re-install single phase tap. Install 40/3 for single phase slack span. Install guy/anchor for slack span	1/0 ACSR
2	004455	411 E Woodruff Ave	40/4	45/3	Re-install single phase tap	1/0 ACSR
3	009331	113 Pamela Ln	35/4	40/3	Re-hang transformer & services	1/0 ACSR
4	009121	17023 Batesville Pike	50/3	50/3	Re-install single phase tap Flatten primary from triangle formation to crossarm	795 AAC
5	016987	5617 Kari Hill Pl	45/3	45/3	Re-hang transformer & services	#2 ACSR
6	017585	1401 McNeil Dr	35/3	35/3	Replace light. Troubleshoot secondary to see if other flood lights need to be replaced	Secondary Only
7	011078 011077	SE of Baucum Pike & Rose Ln	(2) 45/3	50/3 & 45/3	Re-install three phase tap to 011078	336 ACSR
8	021186	Broadway & Hwy 165	55/3	70/3 Steel Pole	Install fiberglass crossarms.	4/0 CU

All poles are required to be set at a depth of 10% of pole height plus 2', regardless of ground condition. Contractor will be required to get a one-call for any digging required, and will be responsible for any damages to underground facilities. Any support straps for existing broken poles need to be returned to NLRED store room.

Contractor will be required to follow standard traffic procedures when performing work. Contractor will be required to follow all North Little Rock Electric Construction Specification Standards.

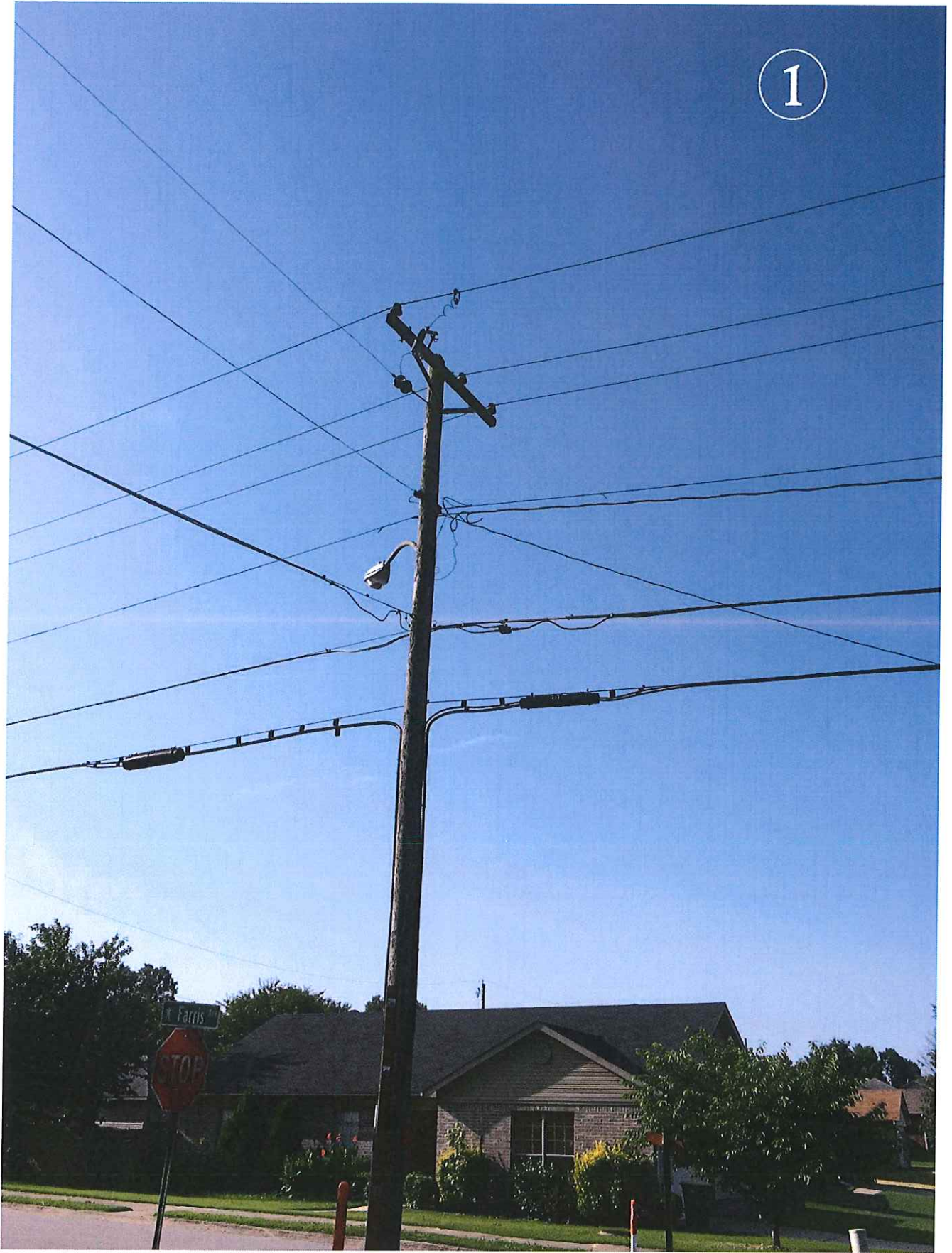
Crew foreman shall contact NLRED engineering in order to get main breakers on one-shot when working on a pole on a main circuit. When working in back yards, contractor shall make their best effort to inform the adjacent property owner(s) that they may experience a short power outage.

BIDDERS ACKNOWLEDGE AND UNDERSTAND THAT UPON AWARD OF THE WINNING BID, THE SELECTED BIDDER WILL BE REQUIRED TO REVIEW AND SIGN A CONTRACT WITH THE CITY OF NORTH LITTLE ROCK PRIOR TO BEGINNING WORK

Please submit all questions in writing to jnorthcutt@nlr.ar.gov

Jared Northcutt
North Little Rock Electric
Distribution Design Electrical Engineer
Office: 501-992-4092

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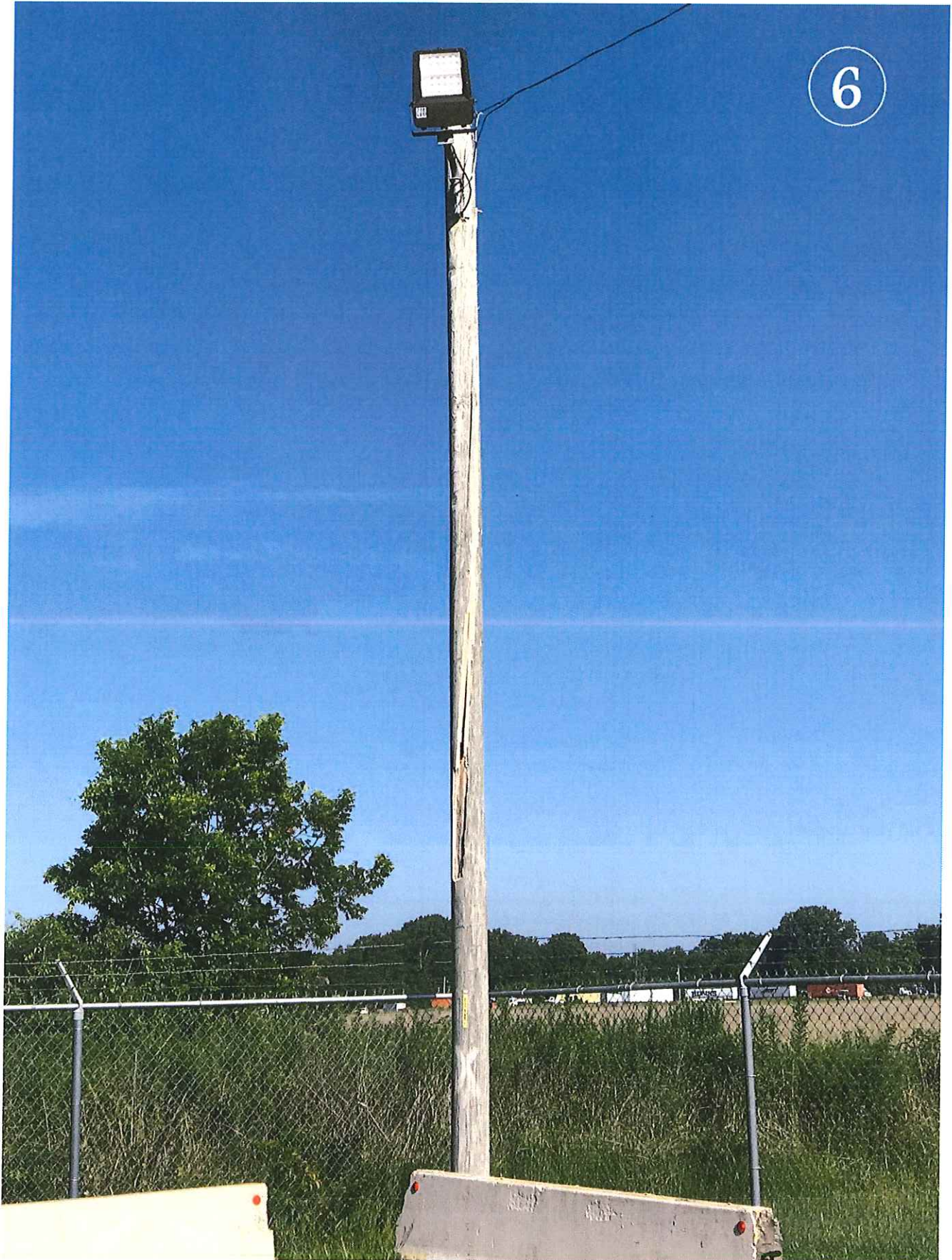
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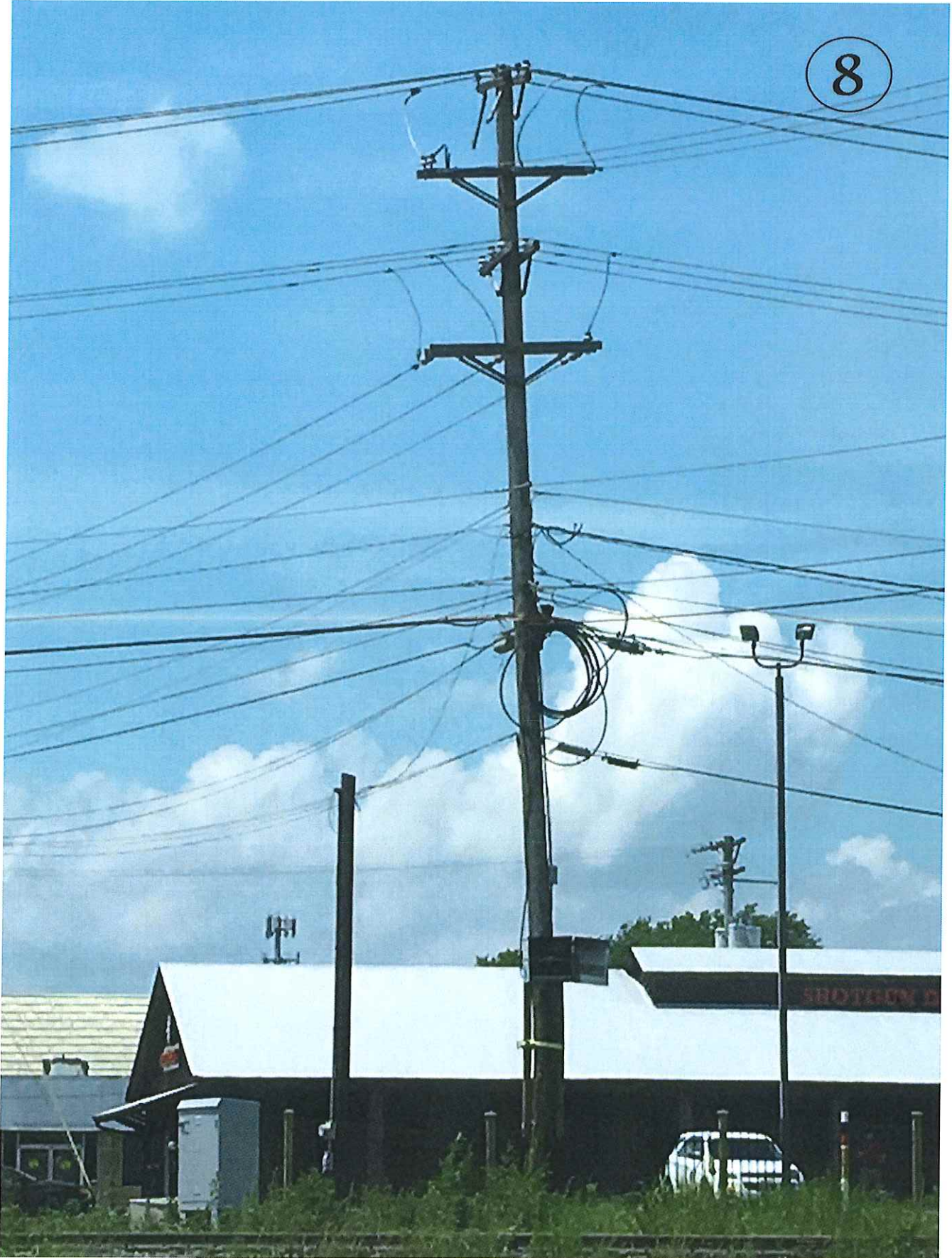




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GENERAL TERMS AND CONDITIONS FOR THE CITY OF NORTH LITTLE ROCK, AR

1. When submitting an "Invitation to Bid," the bidder warrants that the commodities covered by the bid shall be free from defects in material and workmanship under normal use and service. In addition, bidder must deliver new commodities of the latest design and model, unless otherwise specified in the "Invitation to Bid."
2. Prices quoted are to be net process, and when an error is made in extending total prices, the City may accept the bid for the lesser amount whether reflected by extension or by the correct multiple of the unit price.
3. Discounts offered will be taken when the City qualifies for such. The beginning date for computing discounts will be the date of invoice or the date of delivery and acceptance, whichever is later.
4. When bidding other than the brand and/or model specified in the "Invitation to Bid," the brand and/or model number must be stated by that item in the "Invitation to Bid," and descriptive literature be submitted with the bid.
5. The City reserves the right to reject any and all bids.
6. The Purchasing office reserves the right to award items, all or none, or by line item(s).
7. Quality, time and probability of performance may be factors in making an award.
8. Bid quotes submitted will remain firm for 30 calendar days from bid opening date; however, the prices may remain firm for a longer period of time if mutually agreeable between bidder and the Department of Commerce.
9. Bidder must submit a completed signed copy of the front page of the "Invitation to Bid" and must submit any other information required in the "Invitation to Bid."
10. In the event a contract is entered into pursuant to the "Invitation to Bid," the bidder shall not discriminate against any qualified employee or qualified applicant for employment because of race, sex, color, creed, national origin or ancestry. The bidder must include in any and all subcontracts a provision similar to the above.
11. Sales or use tax is not to be included in the bid price, but is to be added by the vendor to the invoice billing to the City. Although use tax is not to be included in this bid, vendors are to register and pay tax direct to the Arkansas State Revenue Department.
12. Prices quoted shall be "Free on Board" (F.O.B.) to destination at designated facility in North Little Rock. Charges may not be added after the bid is opened.
13. In the event of two or more identical low bids, the contract may be awarded arbitrarily or for any reason to any of such bidders or split in any proportion between them at the discretion of the Department of Commerce..
14. Specifications furnished with this Invitation are intended to establish a desired quality or performance level, or other minimum dimensions and capacities, which will provide the best product available at the lowest possible price. Other than designated brands and/or models approved as equal to designated products shall receive an equal consideration.
15. Samples of items when required, must be furnished free, and, if not called for within 30 days from date of bid opening, will become property of the City.
16. Bids will not be considered if they are:
 1. Submitted after the bid's opening time.
 2. Submitted electronically or faxed (unless authorized by Purchasing Agent).
17. Guarantees and warranties should be submitted with the bid, as they may be a consideration in making an award.

18. **CONSTRUCTION**

- A. Contractor is to supply the City with evidence of having and maintaining proper and complete insurance, specifically Workman's Compensation Insurance in accordance with the laws of the State of Arkansas, Public Liability and Property Damage. All premiums and cost shall be paid by the Contractor. In no way will the City be responsible in case of accident.
- B. When noted, a Certified check or bid bond in the amount of 5% of total bid shall accompany bid.
- C. A Performance Bond equaling the total amount of any bid exceeding \$35,000.00 must be provided for any contract for the repair, alteration or erection of any public building, public structure or public improvement (pursuant to Arkansas Code Annotated Section 22-9-203).

19. **LIQUIDATED DAMAGES** - Liquidated damages shall be assessed beginning on the first day following the maximum delivery or completion time entered on this bid form and/or provided for by the plans and specifications.

20. **AMBIGUITY IN BID** - Any ambiguity in any bid as the result of omission, error, lack of clarity or non-compliance by the bidder with specifications, instructions, and all conditions of bidding shall be construed in the light most favorable to the City.

21. The bid number should be stated on the face of the sealed bid envelope. If it is not, the envelope will have to be opened to identify.

22. Whenever a bid is sought seeking a source of supply for a specified period of time for materials and services, the quantities of usage shown are estimated ONLY. No guarantee or warranty is given or implied by the participants as to the total amount that may or may not be purchased from any resulting contracts. These quantities are for the bidders information ONLY and will be used for tabulation and presentation of bid and the participant reserves the right to increase or decrease quantities as required.

23. The City of North Little Rock reserves the right to reject any and all bids, to accept in whole or in part, to waive any informalities in bids received, to accept bids on materials or equipment with variations from specifications in those cases where efficiency of operation will not be impaired, and unless otherwise specified by the bidder, to accept any item in the bid. If unit prices and extensions thereof do not coincide, the City of North Little Rock may accept the bid for the lesser amount whether reflected by the extension or by the correct multiple of the unit price.

24. Additional information or bid forms may be obtained from:
COMMERCE DEPARTMENT, 120 Main Street, P.O. Box 5757, North Little Rock, Arkansas 72119 (501)975-8881
www.nlr.ar.gov

Bidding documents must be submitted on or before the bid's opening date and time. Unless noted, bids must be sealed and mailed or delivered to:

Commerce Department
120 Main Street (P.O. Box 5757)
North Little Rock, AR 72119