

CITY OF NORTH LITTLE ROCK, ARKANSAS
COMMERCE DEPARTMENT
Amy Smith, Purchasing Manager
Shelia Harper, Purchasing Agent



P.O. BOX 5757
NORTH LITTLE ROCK, AR 72119
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REQUEST FOR QUALIFICATIONS

Bid Number: 25-3903 Date Issued: November 6, 2025
Date & Time Bid Opening: November 20, 2025 @ 11:30 a.m.

Addendum #1

THE CITY OF NORTH LITTLE ROCK IS REQUESTING QUALIFICATION STATEMENTS FROM TEMPORARY EMPLOYEMENT SERVICE PROVIDERS DURING THE 2026 CALENDAR YEAR. THE CITY WISHES TO QUALIFY AND CONTRACT WITH MULTIPLE SUPPLIERS, WHO ARE ESTABLISHED AND EXPERIENCED ON BEHALF OF THE CITY OF NORTH LITTLE ROCK.

THE CITY WILL MAINTAIN THESE QUALIFICATIONS AND REVIEW THEM WHEN SERVICES ARE NEEDED BY THE CITY.

PLEASE SUBMIT THREE (3) COPIES.

PLEASE SUBMIT THREE COPIES OF QUALIFICATION PROPOSAL. SEE PAGE 3 OF RFQ FOR INFORMATION AND ITEMS THE QUALIFICATION PROPOSAL SHOULD INCLUDE.

Note: FAILURE TO FILL OUT AND SIGN THE INVITATION TO BID SHEET WILL RESULT IN REJECTION OF THE BID.

Addendum Acknowledgement

Upon signing this page, the organization certifies that they have read and agree to the requirements set forth in this RFQ/RFP/BID including conditions set forth and pertinent information requests.

Name of Firm: _____ Phone No.: _____

Arkansas Tax Permit No.: _____

Business Address: _____

Signature of Authorized Person: _____

Title: _____ Date: _____

UNSIGNED COVER SHEETS WILL BE REJECTED.

NOTICE TO RESPONDENTS

Addendum #1

REQUEST FOR QUALIFICATIONS - Questions and Answers RFQ-25-3903

1. Who are the previous incumbents on this project?
We currently use The Hughes Agency and RC Staffing.
2. What was the annual spend for the previous year on this project?
Approximately \$611,813.51
3. If this is a new contract, what is the anticipated budget for this contract?
Unknown
4. Is this RFQ intended for a single-vendor award or multiple-vendor awards?
Multiple
5. Can you please give us an extension of 1-2 weeks to submit our proposal?
At this moment, there are no plans to extend the submission date and time.