

NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, JANUARY 10, 2017

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, January 10, 2017 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Ed Nelson, Mr. Clark McGlothin and Ms. Karen Bryant, and in addition, Mr. Jack Stowe and Ms. Judy Keller, representatives from the City of Maumelle. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Ronnie Thompson, Mr. Michael Clayton, Mr. Lyle Leubner, Mr. Mark Halter with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its December 13, 2016 meeting. After review, a motion was made by Mr. McGlothin, seconded by Ms. Bryant, to approve the minutes of the December 13, 2016 meeting as submitted. The motion carried unanimously.

Next, the Committee reviewed the cash disbursements for December 2016. Mr. Nelson asked Mr. Wilkins if the Utility had realized any savings in waste treatment due to the campaign on grease and wipes. Mr. Wilkins stated that even though the Utility has experienced fewer overflows, he would have to compare the data as to savings. There being no more questions, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the cash disbursements for December 2016 reflecting total cash disbursements of \$2,098,198.44 and transfers between accounts of \$1,061,202.36. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Ms. Bryant, the Committee unanimously approved the Financial Statement for December 2016.

Chairman Matthews then asked about the three percent (3%) raise for the Utility employees. It was his understanding that the City of North Little Rock only gave a two percent (2%) raise and the Utility usually follows their lead. Mr. Wilkins confirmed the three percent (3%) raise for Utility employees and stated that at times the Utility has not always followed the City. He further advised the Committee that at the end of the year, he gave eight (8) or nine (9) merit/incentive bonuses to employees that came up with cost savings ideas for the Utility.

A motion was then made by Mr. Nelson, seconded by Mr. McGlothin, to excuse the absence of Mr. Smith from the meeting. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made

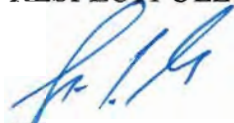
by Mr. McGlothin to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:35 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY