

NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, MARCH 12, 2019

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, March 12, 2019 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Ed Nelson and Ms. Karen Bryant, and in addition, Mr. Jack Stowe, representative from the City of Maumelle. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Ronnie Thompson, Mr. Michael Clayton, Mr. Lyle Leubner, Mr. Bill Halter and three representatives of *Scenic Hill Solar*, Mr. Matt Bell and three representatives of *entegrity, LLC*, Mr. Sam Hilburn and Mr. Mark Halter with Hilburn, Calhoon, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its February 12, 2019 meeting. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the minutes of the February 12, 2019 meeting. The motion carried unanimously.

Next the Committee heard presentations from *Scenic Hill Solar* and *entegrity, LLC* with regard to installation of solar power generation arrays through the "Energy Performance Contracting" project delivery method of financing. Each presenter gave a brief history of their respective companies. They also discussed the size and location of the project along with potential savings and payment structures. After a lengthy discussion, the Committee decided to take the matter under advisement until a later meeting which would give the Committee more time to investigate and talk to other experts in this field.

The Committee then reviewed the cash disbursements for the month of February 2019. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the cash disbursements for February 2019 reflecting total cash disbursements of \$1,316,303.22 and fund transfers between accounts of \$1,197,929.53. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Ms. Bryant, the Committee unanimously approved the Financial Statement for February 2019.

Mr. Wilkins then explained to the Committee that there are two (2) sewer line segments constructed in 1944 in a two (2) block area which are located beneath four (4) houses. These lines are in very poor condition and need to be rerouted to allow access for future maintenance. This project will involve approximately 825 linear feet of 8-inch gravity pipeline. The staff requests to use outside engineering services for this project and have negotiated an Agreement for Engineering Services with Halff + Marlar in accordance with the Arkansas Building Authority Minimum Standards & Criteria (2012). The estimated construction cost for the project is \$231,462.00. Engineering Design services fee is set at 8.5% of construction cost using the ABA Standard Guide with an additional 4% maximum allowable for services during construction. This project is to be funded from the 2019 budget under the line item of Urgent/Emergency Relocations (\$300,000 in the budget). After further discussion, a motion was made by Ms. Bryant, seconded by Mr. Nelson, to authorize the staff to enter into a contact for Engineering Services for 12th & Vestal Street Sewer Improvements with Halff + Marlar Engineering. The motion carried unanimously.

Mr. Wilkins then advised that RJN, Inc. is a professional services company specialized in conducting Sewer System Evaluation Services (SSES) and has completed multiple SSES projects for NLRW since 2012. These projects have been selected by staff and sized to be completed in a one-year period. The staff reviewed Requests for Qualifications from professional services companies and have considered the services provided over the previous four years by RJN, Inc. The 2019 SSES scope of work includes approximately 1,210 manholes and 217,000 linear feet of gravity pipelines in the northern portions of the Five Mile Creek Basin. Additionally, six (6) flow meter installations at NLRW staff selected sites will be installed for a period of ninety (90) days. The projected cost of the 2019 SSES is \$445,980.00. This work will be paid for with general revenues and is included in the 2019 budget in the amount of \$700,000.00. A motion was then made by Mr. Nelson, seconded by Ms. Bryant, to authorize the staff to enter into a one-year agreement with RJN, Inc. to include the 2019 SSES scope of services in the amount of \$445,980.00. The motion carried unanimously.

The Committee then discussed engineering services for the Julian Street and Donovan Briley Street sewer improvements. Mr. Wilkins stated that there are two (2) site locations for these two (2) proposed reroutes. The first site location is located on Julian Street at W 16th Street at the bottom of the hill from Fort Roots.

The existing 10" gravity sewer line is in failing condition and located under or near two (2) houses. The proposed reroute is approximately 442 linear feet of 12" PVC to be constructed in the rights-of-way of Julian Street. The second site location is at Donovan Briley and Camp Robinson Streets. This line segment has a severe sag in it which requires weekly cleaning. The proposed reroute will be approximately 225 feet in length. The staff requests to enter into an Agreement for Engineering Services with Thomas Engineering Company in accordance with the Arkansas Building Authority Minimum Standards & Criteria (2012). The estimated construction cost for the project is \$228,125.00. Engineering Design services fee is set at 8.5% of construction cost using the ABA Standard Guide and the Engineering Construction services fee will be based on actual cost during construction up to a maximum fee of 4% of construction cost. This project is included in the 2019 budget under Construction Projects. After further discussion, a motion was made by Ms. Bryant, seconded by Mr. Nelson, to authorize the staff to enter into an engineering services contract with Thomas Engineering Company for the Julian Street and Donovan Briley Street Sewer Improvements. The motion carried unanimously.

After discussions with CBM Construction Co., Inc., it was determined that the contract for architectural services with regard to the fire damaged buildings should be entered into with Taggart/Architects. Therefore, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to enter into a contract for architectural services with Taggart/Architects in the amount of \$31,000.00. The motion carried unanimously.

A motion was made by Mr. Nelson, seconded by Ms. Bryant, to excuse the absence of Mr. Smith from the meeting. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 2:26 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY