

NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, MAY 14, 2019

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, May 14, 2019 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:10 p.m. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Sylvester Smith, Mr. Ed Nelson, Ms. Karen Bryant and Mr. Gabe Stephens, and in addition, Mr. Jack Stowe, representative from the City of Maumelle. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Ronnie Thompson, Mr. Michael Clayton, Mr. Lyle Leubner, Ms. Kris Ramon, Mr. Bill Halter and Ms. Carrie Kyhl with *Scenic Hill Solar LLC*, Mr. Dee Brown and Mr. Ben Rainwater with Brown Engineers, Mr. Ben Selig, with *entegrity, LLC*, Mr. Sam Hilburn and Mr. Mark Halter with Hilburn, Calhoon, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its April 9, 2019 meeting. There being no questions or comments, a motion was made by Mr. Smith, seconded by Ms. Bryant, to approve the minutes of the April 9, 2019 meeting. The motion carried unanimously.

Next, Brown Engineers presented their findings of the "Solar PV System Feasibility Assessment." Their findings were based on the assumption that the Utility would own the solar plant. At the conclusion of the presentation, the Committee gave *Scenic Hill Solar LLC* and *entegrity, LLC* an opportunity to respond to the findings presented by Brown Engineers and to present additional information re: their respective companies. After a lengthy discussion and several questions to both sides, a motion was made by Mr. Smith, seconded by Mr. Stephens, to select *Scenic Hill Solar LLC* as the energy services company for the staff to work with to conduct any necessary viability studies and negotiate the scope, conditions and costs for installation of a potential solar array. The motion carried unanimously. Additionally, a motion was made by Mr. Nelson, seconded by Mr. Stephens, to engage the services of Jason Carter as a consultant to assist the Hilburn Law Firm with any necessary energy contracts. The motion carried unanimously.

The Committee then reviewed the cash disbursements for the month of April 2019. After discussion of the new pump for Maumelle, a motion was made by Mr. Nelson, seconded by Mr. Stephens, to approve the cash disbursements for April 2019 reflecting total cash disbursements of \$1,911,144.46 and fund transfers between accounts of \$1,723,466.92. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Ms. Bryant, the Committee unanimously approved the Financial Statement for April 2019.

Mr. Wilkins then stated that the Collections Systems Department has requested to replace an existing manhole rehabilitation machine that is more than twenty (20) years old. The recommended replacement equipment is a Quadex Spray Master Manhole Lining Machine which can be purchased through the Purchasing Cooperative of America, "PCA," in the amount of \$89,575.00. The PCA is an entity similar to the Houston-Galveston Area Council Cooperative which the NLRW joined in 2011. Ark. Code Ann. §19-11-206 allows the use of an external procurement organization to purchase items without bidding them separately. There is no cost to become a member of the PCA. The 2019 budget includes \$93,000.00 for a replacement manhole grout machine. After further discussion, a motion was made by Ms. Bryant, seconded by Mr. Stephens, to authorize the staff to purchase a Quadex Spray Master Manhole Lining Machine from Purchasing Cooperative of America for \$89,575.00. The motion carried unanimously.

Next, Mr. Wilkins informed the Committee that the Industrial Pretreatment Technicians currently utilize a 2014 Chevrolet Equinox as the primary route vehicle for required permit compliance sampling. This vehicle has more than 97,960 miles, and the maintenance cost as of March 31, 2019 is \$2,559.60. The staff is requesting to reassign the 2014 Equinox and to purchase a 2019 Chevrolet Traverse from the State Contract in the amount of \$24,389.00. A 2001 Ford Crown Victoria currently being used as a pool car will be sold. Replacement of the 2014 Chevrolet Equinox is included in the 2019 budget in the amount of \$24,389.00. A motion was then made by Ms. Bryant, seconded by Mr. Nelson, to authorize the purchase of a 2019 Chevrolet Traverse from the State Contract to replace the current Pretreatment vehicle in the amount of \$24,389.00. The motion carried unanimously.

The Engineering Department currently has a 2007 AWD Dodge Durango with 213,216 miles on it for use by the field technician. The cost of lifetime maintenance and repairs for the 2007 Dodge Durango is \$7,111.65. A replacement vehicle, a 2019 4x2, ½ ton-extended cab, is listed on the State Contract in the amount of \$18,606.00. This item is included in the 2019 budget in the amount of \$25,000.00. Additionally, the 2007 Dodge Durango will be sold. A motion was then

made by Ms. Bryant, seconded by Mr. Nelson, to authorize the staff to purchase a 2019 4x2, ½ ton-extended cab from the State Contract in the amount of \$18,608.00. The motion carried unanimously.

The Committee then discussed the South/Levy/Indian Hills Basins 2017 CIPP Rehabilitation Project Change Order #1, the Snake Hill Basin. This project is part of the Lakewood North Hills and North Little rock High School Interceptors CORRECTION ACTION PLAN. The staff has prepared documents for pipe bursting an additional 32 line segments for a total of 3,545 linear feet of 6, 8, 12 and 18-inch gravity sewer lines to be added to the existing contract for the South Levy/Indian Hills Basin 2017 Rehabilitation Project. Unit prices with the exception of the 18-inch CIPP were established by the existing contract. The estimated cost for this change order is \$201,687.00, and an itemized breakdown of costs was attached to the Agenda. Funding for this project will be through the 2016 Revolving Loan Fund loan. After discussion and a review of the itemized breakdown of costs, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to authorize the staff to enter into a Change Order to the South Levy/Indian Hills Basins 2017 CIPP Rehabilitation Project in the amount of \$201,687.00, contingent upon receiving authorization from the Arkansas Natural Resources Commission. The motion carried unanimously.

Next, Mr. Wilkins reminded the Committee that in February 2019, the Utility entered into a construction management agreement with CBM Construction Co., Inc., "CBM," for Replacement of Fire Damaged Buildings and an Addition to the Collection Systems Building. CBM has completed the Preconstruction Phase of work and has determined the "guaranteed maximum costs" for the scopes of work (attached separately) for "Fire Damaged Building Replacement" and "Collection Systems Building Addition and Renovation." The proposed construction times are fourteen (14) weeks for the "Replacement of the Fire Damaged Buildings and eight (8) months for the "Collection Systems Building Addition and Renovation." These projects will be funded with general revenues and reimbursements from insurance and will not exceed the maximum price. After further discussion, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to authorize the staff to execute a Change Order with CBM Construction Co., Inc., in the amounts set out in the Addendum for the "Fire Damaged Building Replacement" and to also execute a Change Order with CBM Construction Co., Inc., in the amounts set out in the Addendum for the "Collection Systems Building Addition and Renovation." The motion carried unanimously. Additionally, a separate motion was made by Mr. Nelson, seconded by Ms. Bryant, to give Mr. Wilkins authority to decide and make changes to the project as needed and report those back to the Committee. The motion carried unanimously.

Mr. Wilkins then reported to the Committee that due to the weather, there have been seven (7) cave-ins so far this year. The Utility is working to repair five (5) of the cave-ins. However, the remaining two (2) cave-ins are too difficult and require outside services for the repairs. The repair on Bethany Street is in an area with overhead electric, power poles and buried phone cables that the staff has requested assistance with (estimated repair cost is \$38,500.00). The repair on Emily Street involves replacement of approximately 300 feet of 8" PVC and 14 feet of 6" PVC gravity sewers beneath the water table and one manhole (estimated repair cost is \$60,000.00). Due to the exigency and the types of these two (2) repairs, Mr. Wilkins polled the Committee members to get authorization to hire Diamond Construction Co., Inc. After further discussion, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to formally authorize the hiring of Diamond Construction Co., Inc. to make the emergency repairs. The motion carried unanimously.

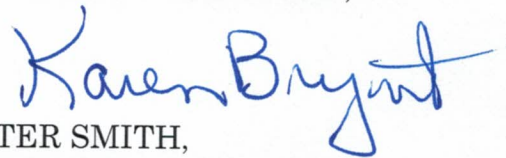
There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 1:31 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY