

NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, OCTOBER 13, 2020

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, October 13, 2020 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:13 p.m. The roll was called and a quorum was present. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Ed Nelson, Ms. Karen Bryant and Mr. Gabe Stephens. Also in attendance were Mr. Marc Wilkins, Director, Mr. Michael Clayton, Director Designate, Mr. Charles Frost, Ms. Gina Briley, Mr. Lyle Leubner, Ms. Marybeth Eggleston, Mr. Ronnie Thompson, Mr. Sam Hilburn and Mr. Scott Hilburn with Hilburn, Calhoon, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its September 9, 2020 meeting. There being no questions or comments, a motion was made by Mr. Stephens, seconded by Ms. Bryant, to approve the minutes of its September 9, 2020 meeting. The motion carried unanimously.

Next, the Committee reviewed the cash disbursements for the month of September 2020. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the cash disbursements for September 2020 reflecting total cash disbursements of \$2,241,826.60 and fund transfers between accounts of \$1,905,466.67. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Mr. Stephens, the Committee unanimously approved the Financial Statement for September 2020.

The Committee then discussed the Hill Lake Pump Station and Force Main which was constructed in April 2001. The total project cost was \$1,519,653.10 consisting of a \$750,000.00 grant and \$769,653.10 from North Little Rock Wastewater reserves. Consistent with NLRW policy, a connection fee was established to recover the utility's funds, and to date only five (5) parcels have connected with a total of \$62,657.61 collected to date. Mr. Wilkins then advised the Committee that the Utility has received a request from Mayor Smith for a waiver of the connection fee for an unnamed development. A copy of the Mayor's request and a map identifying the subject development was made available to each Committee

member. Based on a development site of 110.872 acres, the projected connection fee would be \$137,370.41. After an in depth discussion, a motion was made by Mr. Stephens, seconded by Mr. Nelson, to waive the connection fee for the unnamed development. The motion carried unanimously. Legal counsel noted that based on previous conversations, the staff and Committee find that amount of a waiver of fees is reasonable and the Utility will be able to continue to efficiently operate the system and spur further development, per the request of the Mayor.

The staff received bids for the "Dark Hollow Interceptors Assessment, Phase II Project" on Thursday, October 1, 2020 at 10:00 a.m. The Project consists of a condition assessment of large diameter interceptors using digital HDCCTV, Sonar and Laser Profiling of approximately 4,666 linear feet of 48" RCP. The low bid was submitted by Ace Pipe Cleaning, Inc. of Kansas City, Missouri in the amount of \$36,295.50. A copy of the Bid Tabulation was attached to the Agenda for review. Mr. Wilkins noted that the project will be funded from general revenues. A motion was then made by Mr. Nelson, seconded by Mr. Stephens, to authorize the staff to award the contract for the Dark Hollow Interceptors Assessment Phase II Project to Ace Pipe Cleaning, Inc. in the amount of \$36,295.50. The motion carried unanimously.

Mr. Wilkins then advised the Committee that the staff has discovered a break in the Morgan Force Main beneath I-40 on September 23, 2020. The exact location of the failure is unknown, but it is somewhere within the 536-foot encasement because sewage was surfacing from both ends of the encasement. Staff was able to temporarily stop the leakage by valving off the force main and hauling wastewater directly from the pump station using VacCons. Diamond Construction Co., Inc. was called in to set up a more efficient method of sewage flow control using frac tanks and tank trucks until a permanent repair can be made. The staff has televised the force main from ROW to ROW, but most of the segment was under water due to a sag in the pipe. It is opined that a joint failure is the cause of the leak. The proposed method of repair is to remove the existing 8" PVC force main, and pull in a continuous length of 8" HDPE pipe thus eliminating joints within the encasement. This repair is expected to cost in the range of \$176,000 to \$225,000. Funds will come from the Emergency Repairs line item in the 2020 budget which currently includes \$962,905.35. After discussion, a motion was made by Mr. Nelson, seconded by Mr. Stephens, to use the services of Diamond Construction Co., Inc. for sewage flow control and an emergency repair of the Morgan Force Main. The motion carried unanimously.

Next, the Committee discussed engineering services for the Goshen Road sewer improvements. At the intersection of 31st Street and Goshen Road, there are

at least four existing residences that cannot access the public sewer system without crossing another piece of private property. The proposed plan is to extend the existing public sewer main to the four residential homes. The existing sewer mains were constructed around 1950, and the service lines will also need to be rerouted to the new main. The engineering staff requests to use Halff+Marlar for design, preparation of easements and construction stake out. The estimated construction cost for the project is \$131,097. Engineering Design services fee is set at 8.75% of actual construction cost using the ABA Standard Guide plus the cost to prepare easements. The Utility staff will handle the engineering services during construction for this project. This project will be funded from the 2020 budget under the line item of Urgent/Emergency Relocations (\$300,000 in the budget). After further discussion, a motion was made by Ms. Bryant, seconded by Mr. Nelson, to authorize the staff to enter into a contract with Halff+Marlar Engineering for engineering services related to Goshen Road Sewer Improvements. The motion carried unanimously.

A motion was made by Mr. Nelson, seconded by Mr. Stephens, to excuse the absence of Mr. Sylvester Smith from the October 13, 2020 meeting. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:51 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY