

Director Clayton and Mr. Mike Marlar discussed the White Oak Treatment Plant Expansion in detail that included a presentation showing land surrounding the treatment plant. Director Clayton indicated that the type of expansion has not been finalized yet, but any expansion will require the purchase of land. Mr. Marlar recommends purchasing 24 acres to the southwest of the current White Oak facility to allow for expansion. The expansion will increase the flow capacity from 8.5 million gallons per day to 15 million gallons per day. Mr. Garrett McMichael discussed some of the expected preliminary modifications to the headworks, adding oxidation ditches and clarifier units, as well as building a biosolids facility for future use. This expansion project is expected to take 5 years to complete, and the estimated cost is approximately \$112,318,083. A motion was made by Mr. Smith, seconded by Mr. Stephens, to start the process of acquiring the land adjacent to the White Oak Treatment Plant for future expansion. The motion carried unanimously.

Mr. Nelson then reviewed with the Committee the Actuarial Valuation of the Defined Benefit Pension Plan as of July 1, 2022. The pension plan's total assets have declined about 10% from \$15,800,000 as of June 30, 2021, to \$14,300,000 as of June 30, 2022, due to the decline in the stock market. The funded percentage of the plan has declined from a 92% to about 80%. The report recommended a contribution of between \$782,259 and \$656,615. The Retirement Committee recommended a contribution of \$800,000. Mr. Nelson recommended that the Committee make the contribution of \$800,000 to the Pension Plan. Ms. Bryant seconded the motion. The motion carried unanimously.

Chairman Matthews informed the Committee that the budget for 2023 will not be voted on today and instead will be reviewed by all members and considered at the next meeting. Director Clayton advised that total revenue is around \$27,000,000. A 3% cost of living increase is included in the payroll budget. 10% was added to the budget for other expenses due to inflation. The projected expenditures for major construction projects to be completed in 2023 is \$22,100,000.

Director Clayton informed the Committee that 8 applications had been submitted to the Arkansas Department of Agriculture for the American Rescue Plan Act (ARPA) funds. The maximum grant funds that could be awarded is \$5,000,000.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 1:30 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



~~SYLVESTER SMITH,~~ *Committee Member*
~~VICE-CHAIRMAN/SECRETARY~~

**NORTH LITTLE ROCK
WASTEWATER TREATMENT COMMITTEE**

MINUTES OF A MEETING HELD TUESDAY, NOVEMBER 8, 2022

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, November 8, 2022, in the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. The roll was called, and a quorum was present. Those in attendance at the meeting were Chairman Matthews, Mr. Sylvester Smith, Mr. Ed Nelson, Ms. Karen Bryant and Mr. Gabe Stephens. Also in attendance were Mr. Michael Clayton, Director, Ms. Gina Briley, Ms. Tangelia Marshall, Human Resources Director, Mr. Scott Hilburn with Hilburn & Harper, Ltd. and Ms. Toni Martin. Other guests in attendance were Mr. Mike Marlar, Mr. Brooks McRae, Mr. Byron McKimney, Mr. Garrett McMichael, and Mr. Richard Penn.

First, the Committee acknowledged Mr. Brooks McRae and Mr. Byron McKimney of Real Estate Commercial 1, Inc to review the request for Sewer Service for portions of Fulkerson Farm Properties, approximately 1,275 acres located at the Willow Beach Lake area. The area of Hwy 165 and Hwy 391 has both commercial and residential property to be developed for sewer service. Flow contributions will be created with our engineers to help calculate costs and a hydraulic model will determine any possible capacity issues. A motion was made by Mr. Smith, seconded by Ms. Bryant, to approve the request to authorize the Director and staff to gather any information needed to consider the request by Real Estate Commercial 1, Inc. The motion carried unanimously.

The Committee then reviewed the minutes of its October 4, 2022, meeting. After review, a motion was made by Mr. Nelson, seconded by Mr. Stephens, to approve the October 4, 2022, minutes as submitted. The motion carried unanimously.

The Committee reviewed the cash disbursements for September 2022 and October 2022. A motion was made by Mr. Smith to approve all cash disbursements for September in the amount of \$4,317,222.26 and for October in the amount of \$4,114,464.58. Mr. Stephens seconded the motion. The motion carried unanimously. The Committee also reviewed the financial reports for September 2022 and October 2022. A motion was made by Mr. Nelson, seconded by Mr. Smith, to approve all financial reports for September 2022 and October 2022. The motion carried unanimously.