

TREATMENT DEPARTMENT STATUS REPORT
DECEMBER, 2019

	<u>BOD</u>	<u>TSS</u>
Faulkner Lake	4.3 mg/L (30 Max.)	2.9 mg/L (30 Max.)
Maumelle	16.2 mg/L (30Max.)	13.6 mg/L (30 Max.)

	<u>CBOD</u>	<u>TSS</u>
Five Mile	10.1 mg/L (25 Max.)	13.1 mg/L (90 Max.)
White Oak	9.5 mg/L (25 Max.)	15.5 mg/L (90 max.)

Jaime Marrow
Office Assistant II

North Little Rock Wastewater Utility

2019 Year-To-Date Work Recap Report

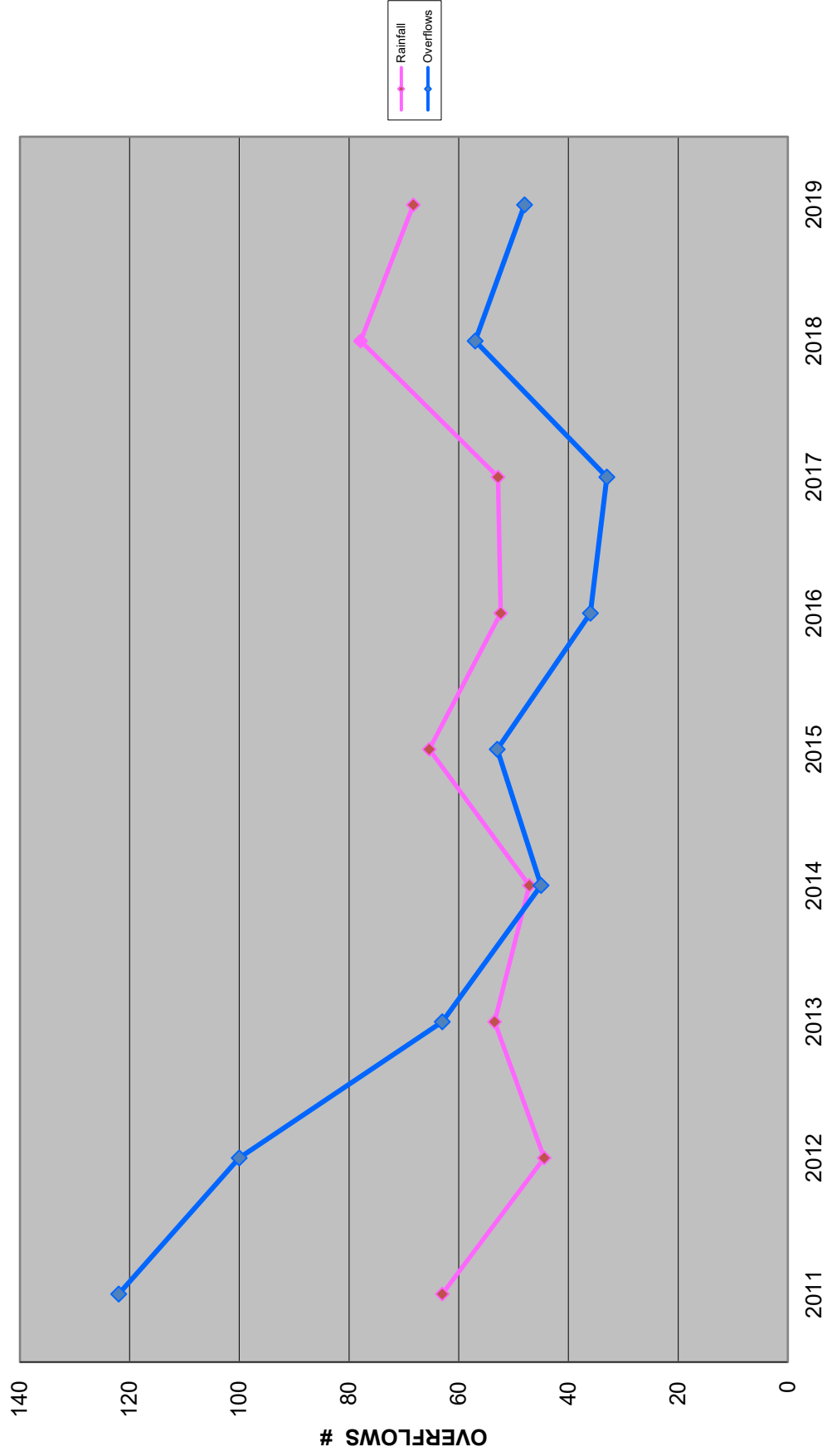
Crews:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y T D
MANHOLE:													
<i>Disconnects</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Taps</i>	0	0	1	1	3	0	0	1	0	1	0	0	7
<i>Repairs</i>	113	108	85	87	96	21	11	17	6	2	2	23	571
<i># of MH's Grouted</i>	110	101	78	79	97	20	9	26	23	34	22	23	622
<i># of Coats</i>	0	0	0	0	0	0	9	26	23	66	44	46	214
<i>MH Depth (Ft/In)</i>	0.0	0.0	0.0	0	0.0	0.0	42	104	39.0	33.0	0.0	0.0	218
<i># of Bags of Grout</i>	0	0	0	0	0	0	4	35	4	20	23	17	103
POWER DRIVE:													
<i># of Ft Cleaned</i>	7,941	9,447	3,176	1,960	5,283	1,782	1,386	1,079	2,653	7,344	9,467	8,269	59,787
PWR RODDER #1:													
<i># of Ft Cleaned</i>	1,133	3,510	0	599	1,402	0	136	0	0	0	0	0	6,780
REPAIR #1:													
<i>Repairs</i>	5	1	5	6	5	2	3	4	3	1	1	1	37
<i>New Manholes</i>	1	1	0	0	1	1	1	0	0	0	0	0	5
<i>New Lines</i>	0	0	0	0	0	0	1	0	0	0	0	0	1
<i>Disconnects</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Taps</i>	1	0	0	1	0	2	0	0	0	0	0	0	4
<i>Miscellaneous</i>	17	26	17	12	8	5	5	8	9	6	5	3	121
REPAIR #2:													
<i>Repairs</i>	8	5	7	10	3	5	2	6	3	4	4	3	60
<i>New Manholes</i>	1	0	1	0	0	0	0	0	0	0	1	2	5
<i>New Lines</i>	0	0	1	0	0	1	0	0	0	0	0	0	2
<i>Disconnects</i>	0	0	0	0	0	0	0	0	0	1	0	0	1
<i>Taps</i>	0	0	0	1	0	0	0	0	0	0	0	0	1
<i>Miscellaneous</i>	16	15	16	12	10	13	1	13	11	2	9	2	120
REPAIR #3:													
<i>Repairs</i>	6	4	7	6	6	5	6	2	4	4	3	3	56
<i>New Manholes</i>	0	0	1	0	0	0	1	0	0	0	2	0	4
<i>New Lines</i>	0	0	0	0	0	0	1	0	0	0	0	0	1
<i>Disconnects</i>	0	0	0	0	0	1	0	0	0	0	0	0	1
<i>Taps</i>	0	0	1	2	0	1	0	1	0	0	0	0	5
<i>Miscellaneous</i>	13	12	9	6	4	13	3	9	5	4	1	6	85
REPAIR #4:													
<i>Repairs</i>	3	2	3	9	0	0	0	7	4	2	2	1	33
<i>New Manholes</i>	0	0	0	2	0	0	0	0	0	0	2	2	6
<i>New Lines</i>	1	0	0	1	0	0	0	0	0	0	0	0	2
<i>Disconnects</i>	15	9	5	12	3	0	0	0	0	0	0	3	47
<i>Taps</i>	0	0	0	0	0	0	0	0	1	0	0	0	1
<i>Miscellaneous</i>	12	17	22	26	22	0	117	56	15	17	9	5	318
TROUBLE:													
<i># of Ft Cleaned</i>	240	0	0	0	150	175	0	310	0	0	0	0	875
<i>Stop-Ups</i>	11	9	9	15	5	3	3	7	2	9	10	6	89
<i>Private Lines</i>	37	40	37	54	37	18	13	17	14	36	15	28	346
<i>Cave-Ins</i>	3	7	4	9	3	2	2	12	7	2	3	2	56
<i>Flooded Houses</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Miscellaneous</i>	62	38	64	71	64	73	79	68	43	49	64	35	710
<i>Total Calls</i>	111	93	114	149	109	96	97	104	66	96	92	71	1,198
VACCON #1:													
<i># of Ft Cleaned</i>	19,847	20,690	18,200	25,489	30,975	23,322	34,316	19,772	24,298	26,889	18,370	17,782	279,950
VACCON #2:													
<i># of Ft Cleaned</i>	33,897	16,494	28,637	24,988	21,475	23,384	7,978	3,831	33,462	25,799	31,398	17,456	268,799
VACCON #3:													
<i># of Ft Cleaned</i>	39,512	48,015	47,885	33,411	45,767	32,674	36,744	35,075	37,401	41,236	36,928	32,917	467,565
VACCON #4:													
<i># of Ft Cleaned</i>	3,493	956	0	0	1,220	8,108	6,486	2,173	8,211	5,877	0	4,503	41,027
VACCON #5:													
<i># of Ft Cleaned</i>	25,093	24,945	24,834	22,051	31,629	10,316	27,065	20,991	16,301	31,181	28,493	25,552	288,451
T V #1													
<i># of Ft</i>	19,499	12,261	11,624	16,368	28,399	18,906	23,452	13,942	15,526	22,989	12,771	17,044	212,781
T V #2													
<i># of Ft</i>	14,552	13,564	17,965	15,838	18,815	17,597	17,770	11,895	17,888	11,868	19,891	12,000	189,643

**NLR Wastewater Utility
Maintenance & Repair Department
Work Recap by Ward
December-19**

Crews:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
MANHOLE:							
<i>Disconnects</i>	0	0	0	0	0	0	0
<i>Taps</i>	0	0	0	0	0	0	0
<i>Repairs</i>	2	9	9	0	1	2	23
<i># of MH's Grouted</i>	3	8	8	1	1	2	23
<i># of Coats</i>	6	16	16	2	2	4	46
<i>MH Depth (Ft/In)</i>	0.0	0.0	0	0	0	0	0
<i># of Bags of Grout</i>	2	4	9	0	0	2	17
POWER DRIVE:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i># of Ft Cleaned</i>	678	1,053	0	810	1,734	3,994	8,269
PWR RODDER #1:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i># of Ft Cleaned</i>	0	0	0	0	0	0	0
REPAIR #1:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i>Repairs</i>	1	0	0	0	0	0	1
<i>New Manholes</i>	0	0	0	0	0	0	0
<i>New Lines</i>	0	0	0	0	0	0	0
<i>Disconnects</i>	0	0	0	0	0	0	0
<i>Taps</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	0	1	1	0	0	1	3
REPAIR #2:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i>Repairs</i>	0	0	3	0	0	0	3
<i>New Manholes</i>	0	1	0	0	1	0	2
<i>New Lines</i>	0	0	0	0	0	0	0
<i>Disconnects</i>	0	0	0	0	0	0	0
<i>Taps</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	0	0	1	0	1	0	2
REPAIR #3:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i>Repairs</i>	0	2	1	0	0	0	3
<i>New Manholes</i>	0	0	0	0	0	0	0
<i>New Lines</i>	0	0	0	0	0	0	0
<i>Disconnects</i>	0	0	0	0	0	0	0
<i>Taps</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	0	4	0	0	2	0	6
REPAIR #4:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i>Repairs</i>	0	0	0	1	0	0	1
<i>New Manholes</i>	0	1	0	0	1	0	2
<i>New Lines</i>	0	0	0	0	0	0	0
<i>Disconnects</i>	0	0	3	0	0	0	3
<i>Taps</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	0	2	2	0	0	1	5
TROUBLE:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i># of Ft Cleaned</i>	0	0	0	0	0	0	0
<i>Stop-Ups</i>	2	2	1	1	0	0	6
<i>Private Lines</i>	4	12	9	0	3	0	28
<i>Cave-Ins</i>	0	0	2	0	0	0	2
<i>Flooded Houses</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	1	15	9	2	5	3	35
<i>Total Calls</i>	7	29	21	3	8	3	71
VACCON #1:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i># of Ft Cleaned</i>	0	2,642	2,502	631	522	11,485	17,782
VACCON #2:							
<i># of Ft Cleaned</i>	2,462	254	11,999	2,741	0	0	17,456
VACCON #3:							
<i># of Ft Cleaned</i>	0	12,861	18,078	1,978	0	0	32,917
VACCON #4:							
<i># of Ft Cleaned</i>	0	0	4,503	0	0	0	4,503
VACCON #5:							
<i># of Ft Cleaned</i>	244	3,197	307	13,354	8,450	0	25,552
T V #1							
<i># of Ft</i>	0	4,659	1,190	684	520	9,991	17,044
T V #2							
<i># of Ft</i>	286	2,856	3,205	165	5,488	0	12,000

North Little Rock Wastewater North Little Rock, AR

Annual Overflows and Rainfall



	2011	2012	2013	2014	2015	2016	2017	2018	2019
Faulkner Lake Basin									
Rainfall	76.5	45.46	62.8	54.2	70.07	61.6	55.1	74.4	76.8
Overflows	61	63	36	21	27	19	14	32	24
White Oak Basin									
Rainfall	68.6	46.56	50.75	44	68.7	51.2	56.1	84.4	72.9
Overflows	45	25	13	9	21	9	5	9	15
Five Mile Creek Basin									
Rainfall	60.4	41.15	52.4	46.6	66.5	49.5	48.7	81.5	67.9
Overflows	16	12	14	15	5	5	9	7	3
Maumelle Basin									
Rainfall						41.1	51.4	71.2	55.6
Overflows						4	5	9	6
Entire System									
Rainfall	62.98	44.42	53.45	47.15	65.36	52.37	52.83	77.9	68.3
Overflows	122	100	63	45	53	36	33	57	48



AGENDA FOR NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE MEETING

RE: Committee Meeting
PLACE: Faulkner Lake Treatment Plant
7400 Baucum Pike, North Little Rock, Arkansas 72117
DATE: January 14, 2020
TIME: 12:15 PM

- (1) ROLL CALL OF THE COMMITTEE MEMBERS
- (2) APPROVAL OF THE MINUTES OF THE DECEMBER 10, 2019 MEETING
- (3) CASH DISBURSEMENTS FOR DECEMBER 2019
- (4) FINANCIAL REPORT FOR DECEMBER 2019
- (5) FAULKNER LAKE BELT PRESS #1 REPAIR
- (6) 2020 BUDGET
- (7) LAKEWOOD CIPP 2019 REHABILITATION PROJECT
- (8) LAKEWOOD PIPE BURSTING 2019 REHABILITATION PROJECT
- (9) SOUTH LEVY/INDIAN HILLS 2017 PIPE BURSTING REHABILITATION PROJECT
CHANGE ORDER #3
- (10) REPLACE FIRE DAMAGED BUILDING AND AN ADDITION TO COLLECTION SYSTEMS BUILDING
CHANGE ORDER No. 6
- (11) BILLING SERVICES AGREEMENT
- (12) APERMA



(1)

ROLL CALL of the COMMITTEE MEMBERS

(2)

NEW BUSINESS

ACTION REQUESTED:

Approval of the Minutes of the December 10, 2019 Committee Meeting



NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, DECEMBER 10, 2019

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, December 10, 2019 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:17 p.m. The roll was called and all members were present. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Sylvester Smith, Mr. Ed Nelson, Ms. Karen Bryant and Mr. Gabe Stephens, and in addition, Mr. Jack Stowe, representative from the City of Maumelle. Also in attendance were Mr. Marc Wilkins, Director, Mr. Michael Clayton, Assistant Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Lyle Leubner, Mr. Jason Carter with the Carter Law Firm, Mr. Sam Hilburn with Hilburn, Calhoon, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its November 12, 2019 meeting. There being no questions or comments, a motion was made by Mr. Stephens, seconded by Mr. Nelson, to approve the minutes of its November 12, 2019 meeting. The motion carried unanimously.

Next, the Committee reviewed the cash disbursements for the month of November 2019. Mr. Nelson asked for an update regarding the payment of franchise taxes. Mr. Wilkins stated that the City of North Little Rock's was 6.9% and paid \$620,000.00 annually and the City of Maumelle's was 4.25% and paid \$150,000.00 annually. After further discussion, a motion was made by Mr. Smith, seconded by Mr. Nelson, to approve the cash disbursements for November 2019 reflecting total cash disbursements of \$2,766,316.05 and fund transfers between accounts of \$1,719,266.67. The motion carried unanimously.

Upon motion made by Mr. Smith, seconded by Mr. Nelson, the Committee unanimously approved the Financial Statement November 2019. It was noted that the final claim for the fire damage was submitted to the insurance carrier last week in the amount of \$945,000.00. To date, the claims total \$1,200,000.00.

The Committee then discussed the Vestal Street sewer relocation. Halff + Marlar, on behalf of North Little Rock Wastewater, received bids for the Vestal

Street Sewer Relocation on Tuesday, December 3, 2019 at 10:00 a.m. The only bid received was submitted by Diamond Construction Co., Inc. of North Little Rock, Arkansas in the amount of \$324,895.00. The engineer's estimate for this project was \$315,563.00. Funds for this project will come from the *Emergency Relocations* item in the 2019 Budget which includes \$300,000.00, and the balance will be paid from general revenues. A motion was then made by Mr. Nelson, seconded by Ms. Bryant, to authorize the staff to award the contract for the Vestal Street Sewer Relocation project to Diamond Construction Co., Inc., of North Little Rock, Arkansas in the amount of \$324,895.00. The motion carried unanimously.

The Committee then discussed the Camp Robinson Road Sanitary Sewer Relocation. Thomas Engineering Company, on behalf of North Little Rock Wastewater, received bids for the Camp Robinson Road Sanitary Sewer Relocation on Tuesday, November 19, 2019 at 10:00 a.m. Gene Summers Construction, Inc. was the low bidder at \$76,658.80. The engineer's estimate for this project was \$55,705.00. The 2019 Budget includes \$75,000.00 for this project. After discussion, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to authorize the staff to award the contract for the Camp Robinson Road Sanitary Sewer Relocation project to Gene Summers Construction, Inc. of Maumelle, Arkansas in the amount of \$76,658.80. The motion carried unanimously.

The Committee then reviewed the invoice received for the 2020 Workers' Compensation Insurance in the amount of \$76,911.00. The amount paid for 2019 was \$76,544.00. The National Council on Compensation Insurance Rates for the Utility's payroll classes remained basically the same as 2019. The Utility's experience rating went from 1.65 to 1.46, which is an 11.5% decrease. The Utility did not qualify for the volume discount for 2020 which is based on the cumulative loss ratio. The number of claims for the three years considered in the ratio are as follows:

2016 – 17 claims
2017 – 11 claims
2019 – 7 claims

An amount of \$80,000.00 is included in the draft 2020 budget. A motion was made by Mr. Smith, seconded by Ms. Bryant, to authorize payment to the Municipal League Workers' Compensation Trust in the amount of \$76,911.00. The motion carried unanimously.

Mr. Jason Carter then gave a solar power update to the Committee with regard to Federal and State activity. He further stated that he should have a contract ready to be inked by January 2020.

Mr. Wilkins then informed the Committee that the Utility's annual Christmas party was this coming Friday at 12:00 noon at the Wyndham Hotel. He invited all the Committee members, and their spouses, to attend.

There being no further action to come before the Committee, a motion was made by Mr. Smith to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:54 p.m.

APPROVED AS TO FORM:

RESPECTFULLY SUBMITTED,

K. W. MATTHEWS, CHAIRMAN

SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY

(3)

CASH DISBURSEMENTS FOR DECEMBER 2019

ACTION REQUESTED:

Approval of the Cash Disbursements for December 2019 showing total
Cash Disbursements of **\$2,432,327.05** and
Fund Transfers between accounts of **\$1,526,866.63**.



**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
December 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48441	Advantage Service Company	\$ 350.40	Belt Press Heater
48442	AFLAC	\$ 1,792.00	Employees Supplemental Insurance
48443	Airgas USA, LLC	\$ 1,883.52	Portable Plasma Cutter - Budget Item
48444	Allied Supply, Inc.	\$ 50.83	Pipe Dope, Bushing, Nipple
48445	Arkansas Aggregates, Inc.	\$ 1,220.31	Stone & Gravel delivered to FLTP & 29th St.
48446	Battery Outfitters	\$ 151.21	Batteries, Boost Charger, Golden Line - Generator Repair Parts/Rixie Hwy 161
48447	Bemberg Iron Works, Inc.	\$ 691.06	Carbon Steel (2- 38" x 74") tables for VacCon Bays
48448	Blue Tarp Credit Services	\$ 983.96	Pallet Jack/MTP - 3 x Utility Bench Vise/ Fire Replacement
48449	Boston Mutual Life Ins. Co.	\$ 397.04	Supplemental Insurance - Employee Deductions
48450	Centerpoint Energy	\$ 113.24	Gas Bills: CC Ballfid Gen, Seminole E & W Gens, New Bedf Gen, Maum Valley PS
48451	Cintas	\$ 2,556.32	Uniform Service, BiWkly Mat Service, Towel Service
48452	Core & Main LP	\$ 54.84	Conc x CI PVC - Ward 1 Repair
48453	Cranford Construction Co.	\$ 713.79	Asphalt Repairs - Ward 2
48454	Crow Burlingame Co.	\$ 35.57	54" Funnel, Strap Wrench (Fire Replacement)
48455	Crow Burlingame Co.	\$ 835.51	Antifreeze, Filters, Oil Filters, Portable Charger, Plastic Creepers, Castor Creeper, Wiper Blades
48456	Digital Print & Imaging of LR	\$ 102.19	Business Cards - 2 Employees
48457	Elliott Electric Supply, Inc.	\$ 1,149.02	Hex Washer Self-Drilling Screws, Wing Nuts, Ty-Rap, High Dexterity Touchscreen Gloves, Conduit, EMT Strap, Reflex Stripper, Impact Hole Saw, 14-10 SOOW (WO Barscreen)
48458	Entergy	\$ 25,665.53	Electric Bills: Rixie Lucky, Rixie Rd, Maum Valley, Osage Falls, New Bedford, Odom/Bl Mtn, Seminole E & W, Ponca, Osage Hills, Quapaw, Naylor, Murphy Dr, High School, MTP Maint/Training, MTP Eq/Surge, MTP Main, MTP PS 2&3, PS4, Durango, Diamond Pt, Ridgeland/Odom, Ridgeland
48459	Fuller & Son Maumelle	\$ 166.94	Rain Gauges, Velcro, Cold Weather Elec Tape, Black Spray Paint, Ext Cord, Clevis, Cut off Wheel, Bow Rake, Fiberglas Cultivator LH, Bucket, Insulation Pipe, Bushing, PVC Male Adapt, EI, PVC Coup, Wet/Dry Cement, Rectorseal w/Brush
48460	H*E Engineered Equipment	\$ 429.13	Limitorque Integrated Circuit Board - Shilcutt
48461	Harcros Chemical	\$ 1,311.08	2 x Ton Cylinders Chlorine - 5-Mi
48462	Henard Utility Products	\$ 505.65	2 Universal Shelves + Freight

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
December 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48463	Hum's Hardware	\$ 1,480.42	Straw Wattles, Combo Wrench, Tire Gauge, Airline Nipples, Couplings, Tip Blowgun, San Angelo Bar, Rake, 6in1 Screwdriver, Propane Refill, Thread Sealant, Purple Primer, All Purpose Cement, 90 Elbow, PVC Male Adapt, Hacksaw, Heatlamp, Cord, HD Booster Cable, Elmer's Glue, Masking Tape, Quilt Lined Bib Overalls, 2 x Heaters, Hose Bibbs, Utility Knife Blades, Ball Valves, Tee, Regulator, Filter, Liquid Gauge, Heat Tape, Elec Tape, Pipe Insulation, Gorilla Tape, Clear Big Stretch, Wire Nut Blue Wing Guard, Green Electrical Tape, Teflon Tape, Stainless Steel Screws, Bolts, Nuts, Flat Washers Lock Washers, Nylon Nuts, Flexizilla Air Hose, Crack Filler, Eye Screws, Braided Poly Rope, Lag Screws, Drill Bits, Heat Shrink, Folding Utility Knife
48464	Hum's Rental	\$ 1,238.70	Takeuchi Breaker & Excavator/Ward 1; Excavator, Scissor Trailer/Ward 1; 18# Chipping Hammer, Hammer Point Bit/Ward 1
48465	Jimmy Don Waddles Hauling, Inc.	\$ 1,840.00	Biosolids Hauling MTP to Two Pines Landfill - 8 Loads 11/26- 12/02/19
48466	Joe's Garage & Wrecker Service	\$ 173.60	Unit 138 - Oil & Filter Change
48467	Krebs Brothers Restaurant Supply	\$ 5,376.59	Scotsman Ice Cube Maker w/Storage Bin & Filter
48468	Little Rock Winwater Co.	\$ 842.56	Inventory Parts - Conc xPlas Cplg, C/PL-C/PL, 8" Clay x 8" C/PL, etc.
48469	Logowear Embroidery	\$ 51.74	9 Embroidered Logos on Jackets
48470	MHC Kenworth	\$ 1,356.71	Unit 111 - Adjust Clutch System, Repair Exhaust System, Repair Cab; Unit 112- Inspect EGR Mixer Valve Inoperative/Labor; Inspect Battery & Cable Heavy Corrosion
48471	Northside Sales Co.	\$ 251.31	Safety Glasses, Safety Vest
48472	O'Reilly Automotive Stores	\$ 67.86	Exhaust Fan Belt, De-Icer, Chain Lube, Motor Oil & Funnel
48473	Office Depot	\$ 135.97	Creamer, File Sorter, Ink Cartridges, Sugar
48474	P. I. Roofing & Home Solutions	\$ 339.00	Gaco Patches/Roof Leaks - Admin Bldg.
48475	Panera, LLC	\$ 98.93	11/12/19 NLRW Committee Meeting Lunch
48476	Pettus Office Products	\$ 350.71	Envelopes, Rubber Bands, Folders, Toner, Desktop Tray, Speakers, Gel Pens, Pencil Leads, X-Acto Knife, 11x17 Paper, Binding Combs
48477	Polytec, Inc.	\$ 5,400.00	3,600 lbs of Polymer - MTP
48478	Powers Truck & Equipment	\$ 1,962.87	Unit 114 - Replace Turbo
48479	Quality Petroleum, Inc.	\$ 1,809.24	Hydraulic Oil, Shell Rotella, Antifreeze
48480	Saf-T-Glove, Inc.	\$ 789.47	Textured Gloves, Driver's Gloves, Fleece Lined Gloves, Brown Jersey Gloves
48481	Sewer District #211	\$ 972.00	Billed Runyan Acres Accounts Nov. Cycle 1
48482	Stanley Hardware	\$ 198.79	Rain Gauge, Screw Lathe Drill, Electric Heater, Grade Stakes, YP Lumber, Rubber Handled Screwdriver, Adjustable Wrench
48483	Truckpro, LLC	\$ 9.46	Tube Inserts, Brass Fittings - Trailer #10
48484	UBS	\$ 197.60	Water Bills: WOTP, Shorter PS, Delta Lawn, Heilman/WO, 5-Mi TP, Oakbrook, Shilcutt

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
December 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48485	VWR International, LLC	\$ 2,662.10	Oil & Grease Extraction Station - Budget Item
48486	Waste Management	\$ 22,909.63	Biosolids Disposal Faulkner Lake Site to Two Pines Landfill -November 2019
48487	Wholesale Electric Supply	\$ 557.66	LED Wallpack w/ Photo Cell, Lamp, Ballast
48488	Ameriprise Financial Services	\$ 75.00	Employee Contributions Pay Period Ending 12/8/2019
48489	Heart of Arkansas United Way	\$ 52.00	Employee Charitable Giving Pay Period Ending 12/8/2019
48490	US Department of Education	\$ 169.64	Employee Federal Student Loan Garnishment- Pay Period Ending 12/8/19
48491	NLR Community Center	\$ 9.93	Wellness Program - 3 Employees - Pay Period Ending 12/8/2019
48492	OCSE Clearinghouse SDU	\$ 316.00	Child Support Obligation 2 Employees - Pay Period Ending 12/8/19
48493	Sam's Club #8266	\$ 820.00	Wholesale Club Membership Fees Deducted from Pay - Period Ending 12/8/19
AF-25	Arkansas Federal Credit Union	\$ 4,855.31	Employee Deposits Pay Period Ending 12/8/2019
PR-25	Payroll Tax Deposit	\$ 40,854.94	Payroll Taxes Pay Period Ending 12/8/2019
NAT-25	Nationwide Retirement Solutions	\$ 3,706.54	Retirement Contributions Pay Period Ending 12/8/2019
48494	Ace Pipe Cleaning, Inc.	\$ 34,131.00	Dark Hollow Interceptor Assessment Project - Committee Approved
48495	ADEQ	\$ 54,090.00	Annual Permits - 5-Mi TP, White Oak TP, Faulkner Lake TP & Biosolids App
48496	American Composting, Inc.	\$ 462.54	Grease Hauling - FLTP Clarifier #4
48497	Arkansas Aggregates, Inc.	\$ 1,429.14	Stone & Gravel delivered to FLTP & 29th St.
48498	Arkansas Democrat Gazette	\$ 514.35	Legal Ads - Lakewood CIPP & PB 2019 Rehab Projects
48499	Arkansas Sod & Turf Farm, Inc.	\$ 725.99	Sod & Grass Repairs - Wards 1 & 2
48500	Blue Tarp Credit Services	\$ 427.04	35 Ton Air Hyd Floor - Air Jack FIRE REPLACEMENT
48501	Carter Law Firm, LLC	\$ 450.00	Legal Consult - Solar Project
48502	Change Center for Health	\$ 3,251.50	Wellness Clinic Contract Payment - December
48503	City of Maumelle	\$ 11,417.54	Franchise Tax Collected- November 2019
48504	City of North Little Rock	\$ 79,204.94	Franchise Tax Collected- November 2019
48505	Columbus	\$ 97.50	2019 GP Year End Update - Project Setup
48506	Connecting Point	\$ 3,114.97	Fiber Optic Cables - Data Communications During Construction
48507	Cranford Construction Co.	\$ 375.75	Asphalt Repairs - Ward 3
48508	Crow Burlingame Co.	\$ 755.55	Several Month's Supply of Grease for Pony Motor on VacCons
48509	CUES, Inc.	\$ 2,500.00	Granite Net Software Support Plan Renewal - through 12/4/2020
48510	Datamax	\$ 286.84	Admin Copier Contract - Monthly Base Rate & Overage
48511	Dept. of Finance & Admin.	\$ 15,178.35	2019 Arkansas State Withholding Tax - November
48512	DoorKing, Inc.	\$ 49.95	Cell Service Gate 1 FLTP - 10/20-11/19/19
48513	Elliott Electric Supply, Inc.	\$ 262.80	Parts for MTP Light Replacement
	Entergy		Electric Bills: Town Ctr, Masters Pl, Lawrence, Palisades, River Run, Norfolk,
48514	Environmental Express, Inc.	\$ 1,306.92	Maum#2, Collins Industrial, Counts Massie, Bouries, CC Ballfields, Maranes
48515	Eureka Gardens Facilities Board	\$ 2,795.86	Lab: 6 Mos. Supply of Oil & Grease Speed Disks
48516	Fastenal Company	\$ 3,925.00	Debt Fee Collected - Oct Cycle 7 & Nov Cycle 4
48517		\$ 1,542.03	Cable Clamps/W/h Oak; Insert Kit/MTP; Wire Rope Kit/W/h Oak Aerator

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
December 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48518	First Electric Cooperative	\$ 194.20	Electric Bill Gap Creek
48519	Fleet Tire Service	\$ 176.47	New Tire Unit 100
48520	Grainger	\$ 409.93	Strobe Warning Lights/New Bedford PS, Mechanical Thermostat/Ci2 Dock Bathroom, Motor Start Capacitors/Burns Park RV
48521	Gravel Ridge Sewer District	\$ 16,248.96	Billed Accounts Nov Cycles 4 & 5
48522	Halbert Pipe & Steel	\$ 269.16	Angles & Expanded Metal - Table for TV Bays
48523	Home Depot Credit Services	\$ 943.87	Conduit, Heat Gun, Tapcon, Elbows, Strain Reliefs, Lathe Tek Screws, Cable Clamps, Disconnects, Pipe Clamps/Lift Stations; DeWalt Bench Grinders/Bays Unit 141 - Skids
48524	ICM Technologies, Inc.	\$ 422.49	Unit 141 - Skids
48525	Interstate Tire	\$ 881.90	4 New Tires - Unit 138
48526	JJ Keller & Associates	\$ 361.69	Employment Combo Poster - Annual Renewal
48527	Jackson Cleaning Service	\$ 1,292.10	Janitorial Services November - FLTP
48528	Jimmy Don Waddles Hauling, Inc.	\$ 2,530.00	Biosolids Hauling MTP to Two Pines Landfill - 11 Loads 12/3- 12/06/19
48529	Joe's Garage & Wrecker Service	\$ 766.26	Unit 21 - Replace 2 Batteries & Remanufactured Alternator
48530	Keathley Service Co., Inc.	\$ 651.53	Diagnose and Repair Pump Maintenance Storage Room Heaters
48531	L&L Municipal Supplies & Tools	\$ 2,396.97	18" Brooms w/Bracket Brush (FIRE REPLACEMENT) Duct Tape, Electrical Tape, Knee Boots, Hips Boots, Safety Vests
48532	Navigation Electronics, Inc.	\$ 12,522.65	Survey Equipment/TDC 150 cm, Zephyr Model 3 Antenna, Custom Case, Etc.
48533	NLR Welding Supply, Inc.	\$ 78.41	Oxygen, Acetylene, Argon, Argon/CO2 Cylinders
48534	P.I. Roofing & Home Solutions	\$ 410.00	Replacing Cancelled Check 48368 Lost in Mail - Roof Leak Repair/Admin
48535	Peterson Concrete Septic Tank	\$ 1,681.32	Cone, Riser, MH Sling/Ward 1; Base, Riser, Cone/Ward 2; Ring, Cover, Riser, Cone/Ward 1
48536	Pettus Office Products	\$ 480.60	Pen/Pencil Sets, Desk Pads, Calendars, Highlighters, Sharpies, Appt Books, Flash Drives, Toner Cartridges
48537	Powers Truck & Equipment	\$ 189.65	Unit 144 - Parker Fittings, Parker Hose - Leader Hose
48538	Regions Corporate Trust	\$ 1,329.00	Rixie Bond Repayment Billed During November
48539	Rentway Storage, Inc.	\$ 235.00	2nd Month Rent Storage Containers
48540	Sewer District #211	\$ 245.50	Billed Runyan Acres Accounts Nov. Cycle 4
48541	Sonny Fulmer Trucking	\$ 1,627.06	Hauling Stone & Gravel to Ward 5 & FLTP; Concrete Driveway Ward 1; Concrete Curb Ward 2
48542	Spa Chemicals, Inc.	\$ 962.36	Pop Up Towels, Monk Wipes, Toilet Tissue, MultiFold Towels, Industrial Cleaner
48543	Terminix Processing Center	\$ 123.74	Monthly Pest Treatment Service FLTP
48544	Tractor Supply Credit Plan	\$ 124.72	Pink Flagging Tape, Lime Flagging Tape, Flexzilla Air Hose, All Seasons Oil
48545	True North	\$ 17,490.02	CMMS Project Implementation 1st Qtr 2020 Hosting/Project Time Oct/Nov 2019
48546	USA Bluebook	\$ 1,084.75	Dust Masks, BOD Standards, BOD Nutrient Buffer, Ammonia Buffer, Sulfuric Acid Cartridges, Phosphate Buffer Water - Lab

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
December 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48547	UBS	\$ 1,443.89	Water Bills: MTP, Murphy Drive, FL Lab, FLTP
48548	VWR International, LLC	\$ 518.42	Neodisher Powder, Neodisher Neutralizer, Naigene 500 ml Containers - LAB
48549	Waste Management	\$ 7,775.58	Disposal of Biosolids from MTP to Two Pines Landfill - 11/19 - 11/27
48550	Wholesale Electric Supply	\$ 7,220.81	24 x IDEC HMI, 4.3" Color LCD for Pump Stations; 7 x Duro L 32 Watt Troffer
48551	Windstream	\$ 63.76	Billing Dept. Fax Line - November
48552	Xpert Diagnostics, Inc.	\$ 66.00	CDL Blood & Urine Tests Post Accident
48553	ADEQ	\$ 150.00	Work Permit - MTP Creek Short Term Activity Authorization
48554	A-1 Recovery	\$ 410.63	Winch Out Unit 142; Unit 100 Tow
48555	Advantage Service Company	\$ 787.26	Belt Press Heater Repair
48556	American Composting Inc.	\$ 1,040.17	Sand Hauling
48557	Arkansas One-Call System, Inc.	\$ 354.65	Member Fee/December; Call Fee/November
48558	Blue Tarp Credit Service	\$ 59.91	Adapter, Drill Kit, Panel w/Bins, Clamp
48559	C.B.M. Construction Co.	\$ 388,594.80	Continuing CS&E Building Remodel; LED Lighting removed from CS&E and installed in Admin
48560	Centerpoint Energy	\$ 2,754.27	Gas Bills: 701 W 29th, Lab, FLTP, Gap Ck Gen, Austin Lakes Gen, Eureka Gardens Gen, Dixie Gen, Clayton Chapel Gen
48561	Cintas	\$ 199.65	First Aid Cabinet Refills: Pump Maint, Ops, Lab
48562	Colonial Life	\$ 432.83	Employee Deductions - Supplemental Insurance
48563	Cummins Sales and Service	\$ 2,512.88	Maintenance Agreements: Wilcox Gen, NLR #1 & #2 Gens, Heater Wilcox Gen
48564	Datamax	\$ 80.41	Office Trailer Copier Maintenance - Monthly Billing
48565	Digi-Key Electronics 3058463	\$ 134.89	Tools - Blower Wiring Project & PLC Project
48566	Drop It Conversions	\$ 5,031.66	Unit 100 - Repaired after Accident - Insurance Filed & Paid
48567	Entergy	\$ 18,514.46	Electric Bills: Maumelle Woods, Crystal Bay, Hwy 365, Bridgeway #2, Wh Oak
48568	Environmental Process Systems	\$ 41,260.00	Barscreen, Wh Oak Structure, Counts Massie #2, Wh Oak Lagoons, Wh Oak TP 5-Mile Pond Levee Repair - Install Overflow Pipes, Boat Ramps, Additional Aerator Anchor Points, Concrete Riser Electrical Box
48569	Fleet Tire Service	\$ 46.54	Trailer #10 Mount 2 Tires on New Rims
48570	Frank Fletcher Dodge	\$ 113.94	Unit 147 - Extra Key Made
48571	ICM Technologies, Inc.	\$ 554.71	Chipping Hammer + Freight
48572	Information Network of Arkansas	\$ 88.00	4 New Employee Criminal Background Checks
48573	Interstate Tire	\$ 340.87	Unit 94 - 2 Tires - Computer Balanced
48574	Jimmy Don Waddles Hauling	\$ 2,760.00	Biosolids Hauling MTP to Two Pines Landfill - 12 Loads 12/10- 12/13/19
48575	Little Rock Winwater Co.	\$ 577.61	Assorted Parts for Maintenance and Repair Inventory
48576	Mr. Green Professional Turf Management	\$ 365.00	FLTP Crepe Myrtle Treatment
48577	Peoples Brothers Supply, Inc.	\$ 76.67	Rough Oak to make Side Boards for Truck #123
48578	Peterson Concrete Septic Tank	\$ 169.85	48" Manhole Cover - Ward 2

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
December 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48579	Pettus Office Products	\$ 106.62	Coffee & Sweetener - Operations
48580	Petty Cash	\$ 327.54	Reimburse Petty Cash Receipts 9/18/19 - 12/11/19
48581	Pitney Bowes Global Financial	\$ 154.47	Quarterly Rental Postage Machine
48582	Post Oak Acres, Inc.	\$ 32.85	Dirt - Repairs Ward 1
48583	Powers Truck & Equipment	\$ 2,188.26	Unit 112 - Replaced EGR Valve and 3 Batteries
48584	R & E Supply Co.	\$ 130.29	40 amp Contactors, Dual Sided Reversible Hex Drivers
48585	S&W Chemical Sales	\$ 721.85	Nitrile Gloves, Microbial Wipes - Ops
48586	Spa Chemicals, Inc.	\$ 97.43	CL-Heavy Plus, Center Pull Towels - Ops
48587	USA Bluebook	\$ 982.87	Polycarbonate Enclosures, Steel Back Panels, Aluminum Hinged Dead Fronts
48588	Verizon Wireless	\$ 1,636.72	Monthly Cell Phone Bill (3 Hot Spots for Engineers to use w/New Survey Equipment added this month)
48589	VWR International	\$ 121.30	TRC Vials - Lab
48590	Waste Management	\$ 10,775.18	Monthly Dumpster Service: Maumelle, Shillcutt, FLTP, VacCons, Wh Oak, 5-Mi; Biosolids Disposal MTP to Two Pines Landfill
ELECPYMT-19	Centennial Bank	\$ 1,451.65	Credit Card - Job Ads October, Clarifier Motor FLTP, Committee Lunch, Employee Baby Basket, Adjustable Standing Desk & Antifatigue Mat Customer Service
ELECPYMT-20	Williams Scotsman	\$ 2,405.76	5th Month Rental Office Trailer
48591	Ken Belk	\$ 650.00	Maumelle - Chain Link Fence Repair
48592	Ameriprise Financial Services	\$ 75.00	Employee Contributions Pay Period Ending 12/22/2019
48593	Heart of Arkansas United Way	\$ 52.00	Employee Charitable Giving Pay Period Ending 12/22/2019
48594	US Department of Education	\$ 169.64	Employee Federal Student Loan Garnishment- Pay Period Ending 12/22/19
48595	NLR Community Center	\$ 9.93	Wellness Program - 3 Employees - Pay Period Ending 12/22/2019
48596	OCSE Clearinghouse SDU	\$ 316.00	Child Support Obligation 2 Employees - Pay Period Ending 12/22/2019
AF-26	Arkansas Federal Credit Union	\$ 4,855.31	Employee Deposits Pay Period Ending 12/22/2019
PR-26	Payroll Tax Deposit	\$ 45,606.52	Payroll Taxes Pay Period Ending 12/22/2019
NAT-26	Nationwide Retirement Solutions	\$ 3,706.50	Retirement Contributions Pay Period Ending 12/22/2019
48597	AT&T	\$ 301.00	Security - Distributed Denial of Service -12/5/19 - 1/4/20
48598	AT&T Mobility	\$ 62.79	Phone Bill Survey Equipment
48599	Bemberg Iron Works, Inc.	\$ 321.56	1 x 3/8 & 4 x 1/4 - for TV Bay Tables
48600	Central Arkansas Water	\$ 42,375.16	Wastewater Billing Fees November 2019
48601	Darrell R. Sansom	\$ 3,250.00	Computer Consulting & Maintenance -December
48602	EGP, PLLC	\$ 7,500.00	2019 Auditing Services - 1st Invoice
48603	Entergy	\$ 10,897.29	Electric Bills: Clayton Chapel, Austin Lakes, 5-Mi Infl, Trammel Est, Marche'
48604	Eureka Gardens Facilities Board	\$ 450.00	Debt Fee Collected - Nov. Cycle 7
48605	Fuelman	\$ 9,930.63	Gasoline & Diesel Fleet Vehicles - November 2019
48606	Grainger	\$ 188.54	Soldering Kit - Unit #134

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
December 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48607	Gravel Ridge Sewer District	\$ 18,129.57	Billed Accounts, Nov. Cycle 7 & 9 & End of Month
48608	Henard Utility Products	\$ 577.81	Cleats, Rivets, Cable Assy, Freight - Unit #140
48609	Heritage Environmental Services, Inc.	\$ 1,199.97	COD Vial Recycling - Lab
48610	Hilburn, Calhoun, Harper, Pruniski & Calhoun	\$ 832.00	Legal Services - Special Projects & Retainer
48611	Jimmy Don Waddles Hauling	\$ 2,350.00	Biosolids Hauling MTP to Two Pines Landfill - 5 Loads 12/18- 12/23/19 & 12 Loads Sand & Rock 12/17 - 12/19
48612	Legal Shield	\$ 139.55	Employee Deductions - Prepaid Legal Services
48613	Lyle Leubner	\$ 82.94	Travel Expense - Mileage - Personal Vehicle used During Emergency
48614	Municipal Health Benefit Fund	\$ 70,860.92	Employee Health Insurance January 2020
48615	NLR Community Center	\$ 64.16	Employee Wellness Program - Replacing Voided Checks
48616	North Little Rock Chamber of Commerce	\$ 750.00	Annual Meeting 2/20/20 - Table of 10
48617	North Little Rock Electric	\$ 252.05	Electric Bill: Wilcox Pump Station
48618	Peterson Concrete Septic Tank	\$ 511.17	Ward 1 Repair - Ring, Cover, Riser, Cone
48619	Pettus Office Products	\$ 492.86	Toner Cartridges, Erasers, Pencil Leads, Softsoap, Dish Brush
48620	Post Oak Acres, Inc.	\$ 65.70	Topsoil - Repairs Ward 1
48621	RJN Group, Inc.	\$ 7,496.06	2019 SSES - Services Rendered through 11/29/19
48622	Sewer District #211	\$ 51,205.81	Billed Ruryan Acres Accounts Nov. Cycle 7 & 9 & End of Month
48623	Sonny Fulmer Trucking	\$ 500.00	Concrete Sidewalk - Ward 1
48624	Taggart Architects	\$ 9,558.37	Collection Systems Building Addition - Current Due - approved by Committee
48625	Terminix Processing Center	\$ 123.74	Monthly Pest Services
48626	Verizon Connect Fleet USA, LLC	\$ 350.00	Monthly Vehicle Tracking Service -December
48627	VWR International LLC	\$ 121.30	TRC Vials - Lab
48628	Washington National Insurance Co.	\$ 1,131.25	Employee Deductions - Supplemental Insurance
48629	Web Lubrications, Inc./Jiffy Lube	\$ 109.74	Oil & Filter Change - High Mileage - Unit 119
ELECPYMT-21	Pitney Bowes	\$ 806.50	Postage Meter Refill - 11/7/19
		\$ 1,231,579.54	
	Pay Period Ending 12/8/19	\$ 121,956.55	
	Pay Period Ending 12/22/19	\$ 131,813.90	
	ADFA-Loan Payments	\$ 243,710.93	Monthly Loan Payments Drafted from Account
	2016 Construction Fund	\$ 703,266.13	Total Disbursements From Account
	TOTAL UTILITY CASH DISBURSEMENTS	\$ 2,432,327.05	

NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
2016 CONSTRUCTION FUND
December 31, 2019

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
VV026	Horseshoe Construction	\$ 379,268.98	Estimate #6 for South Levy/Indian Hills Pipe Bursting Project
vv027	Insituform Technologies	\$ 323,997.15	Estimate #8 for South Levy/Indian Hills CIPP Project
		\$ 703,266.13	

**NORTH LITTLE ROCK WASTEWATER
FUND TRANSFERS
December 31, 2019**

DATE	AMOUNT	TO	FROM	DESCRIPTION
12/4/2019	\$ 92,200.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid on 12/4/19
12/9/2019	\$ 122,000.00	Operating-Payroll	Sewer	Transfer for Pay Period Ended 12/8/19, Paid to Employees on 12/10/19
12/13/2019	\$ 352,400.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid on 12/9/19-12/13/19
12/18/2019	\$ 488,400.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid on 12/18/19
12/23/2019	\$ 131,800.00	Operating-Payroll	Sewer	Transfer for Pay Period Ended 12/22/19, Paid to Employees on 12/24/19
12/26/2019	\$ 41,666.63	Rehabilitation	Sewer	Required Transfer
12/27/2019	\$ 298,400.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid on 12/23/19-12/27/19

\$ 1,526,866.63

(4)

FINANCIAL STATEMENTS FOR DECEMBER 2019

ACTION REQUESTED:

Approve the Financial Statements for December 2019.

North Little Rock Wastewater
Balance Sheet
Tuesday, December 31, 2019

ASSETS	
CURRENT ASSETS	
PETTY CASH	\$700.00
CASH IN BANK	\$5,505,646.23
CERTIFICATES OF DEPOSIT	\$10,059,081.38
ADFA HOLDING ACCOUNTS	\$494,823.45
ACCOUNTS RECEIVABLE	\$2,660,748.40
INSURANCE RECEIVABLE-FIRE	\$1,045,389.77
ACCRUED INTEREST RECEIVABLE	\$95,790.87
ON-SITE INVENTORY	\$27,069.39
OTHER PREPAID EXPENSES	\$61,214.66
TOTAL CURRENT ASSETS	<u>\$19,950,464.15</u>
PROPERTY, PLANT & EQUIPMENT	
LAND	\$3,139,810.46
PUMPING STATION STRUCTURES	\$12,075,543.86
SEWER SYSTEM LINES	\$77,857,373.80
TREATMENT PLANT STRUCTURES	\$77,888,642.13
ADMINISTRATION & MAINT. & ENG. BUILDINGS	\$917,063.85
LABORATORY BUILDING	\$1,235,878.63
SEWER SYSTEM EQUIPMENT	\$12,289,598.58
EST. VALUE OF OLD SEWER LINES	\$5,081,361.47
CONSTRUCTION IN PROGRESS	\$9,101,619.27
ACCUMULATED DEPRECIATION	<u>(\$76,983,225.46)</u>
TOTAL PROPERTY, PLANT & EQUIPMENT	\$122,603,666.59
OTHER ASSETS	
RIXIE OM&R RECEIVABLE	\$176,055.20
DEFERRED OUTFLOWS RELATED TO PENSION	\$2,565,815.00
TOTAL OTHER ASSETS	<u>\$2,741,870.20</u>
TOTAL ASSETS	<u>\$145,296,000.94</u>

North Little Rock Wastewater
Balance Sheet
Tuesday, December 31, 2019

LIABILITIES	
CURRENT LIABILITIES	
ACCOUNTS PAYABLE	\$554,272.30
OWED TO OTHER DISTRICTS	\$94,149.31
FRANCHISE FEE PAYABLE	\$152,017.81
PAYABLE TO RIXIE	\$1,354.50
PAYABLE TO EUREKA GARDENS	\$3,875.00
ACCRUED SICK LEAVE	\$462,514.96
ACCRUED VACATION LEAVE	\$267,842.93
ACCRUED PAYROLL	\$121,381.51
ACCRUED EMPLOYEE BENEFITS	(\$1,262.68)
ACCRUED INTEREST PAYABLE	\$256,958.55
TOTAL CURRENT LIABILITIES	<u>\$1,913,104.19</u>
OTHER LIABILITIES	
BONDS PAYABLE-SERIES 2001	\$2,841,685.83
BONDS PAYABLE-SERIES 2008	\$9,295,711.79
BONDS PAYABLE-SERIES 2012	\$17,590,824.27
BONDS PAYABLE-SERIES 2016	16,163,031.00
RESERVE FOR BIO-SOILD DISPOSAL	\$2,547,470.62
OPEB OBLIGATION-GASB 45	\$315,680.00
NET PENSION LIABILITY	\$2,685,571.00
DEFERRED INFLOWS RELATED TO PENSIONS	\$813,977.00
TOTAL OTHER LIABILITIES	<u>\$52,253,951.51</u>
EQUITY	
CONTRIBUTED CAPITAL	\$30,110,329.51
DONATED CAPITAL	\$17,727,878.80
RETAINED EARNINGS	\$37,644,010.68
CURRENT YEAR NET INCOME / (LOSS)	\$5,646,726.25
TOTAL EQUITY	<u>\$91,128,945.24</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$145,296,000.94</u></u>

North Little Rock Wastewater
Income Statement

For the Twelve Months Ending Tuesday, December 31, 2019

	YEAR TO DATE BUDGET	YEAR TO DATE 2019	YEAR TO DATE 2018
REVENUE			
OPERATING REVENUE			
INSIDE NLR SERVICE CHARGES	\$13,953,700.00	\$13,285,152.65	\$13,124,963.42
OUTSIDE NLR SERVICE CHARGES	\$3,119,800.00	\$3,050,736.04	\$2,924,938.51
MAUMELLE SERVICE CHARGES	\$3,302,500.00	\$3,075,446.72	\$2,952,794.62
SHERWOOD TREATMENT CHARGES	\$520,000.00	\$612,229.00	\$332,326.00
CUSTOMER SERVICE CHARGES	\$52,500.00	\$52,950.75	\$51,727.23
INDUSTRY REGULAR CHARGES	\$2,136,700.00	\$1,971,130.87	\$2,007,456.28
INDUSTRY SURCHARGE/PENALTY CHARGES	\$400,600.00	\$443,384.90	\$533,030.58
INDUSTRY LATE FEE CHARGES	\$10,100.00	\$17,922.57	\$7,042.43
LATE FEE CHARGES-RES. & COM.	\$323,400.00	\$365,244.31	\$345,968.00
TIE-ON FEE CHARGES	\$0.00	\$74,395.09	\$61,825.42
CONNECTION INSPECTION PERMITS	\$39,300.00	\$31,920.00	\$38,900.00
PARTIAL INSPECTION PERMITS	\$0.00	\$450.00	\$945.00
TAP & STREET CUTTING PERMITS	\$9,300.00	\$8,400.00	\$11,550.00
REVIEW PLANS & SPECIFICATIONS	\$6,600.00	\$9,324.60	\$10,402.34
TOTAL OPERATING REVENUE	\$23,874,500.00	\$22,998,687.50	\$22,403,869.83
NON OPERATING REVENUE			
INTEREST EARNED INCOME-SECURITIES	\$128,000.00	\$182,629.88	\$88,157.50
INTEREST EARNED INCOME-CHECKING	\$7,300.00	\$28,569.83	\$11,468.17
INTEREST EARNED INCOME-NOTES	\$5,300.00	\$5,281.67	\$5,281.67
DISCOUNTS EARNED	\$0.00	\$244.93	\$154.59
MISCELLANEOUS INCOME	\$0.00	\$2,417.10	\$5,414.60
TOTAL NON-OPERATING REVENUE	\$140,600.00	\$219,143.41	\$110,476.53
TOTAL REVENUE	\$24,015,100.00	\$23,217,830.91	\$22,514,346.36

North Little Rock Wastewater
Income Statement

For the Twelve Months Ending Tuesday, December 31, 2019

	YEAR TO DATE BUDGET	YEAR TO DATE 2019	YEAR TO DATE 2018
OPERATING EXPENSES			
WALKING CREW	\$58,800.00	\$6,576.68	\$38,268.38
TROUBLE CREW	\$122,100.00	\$125,474.78	\$128,989.02
MANHOLE CREW	\$124,800.00	\$92,859.87	\$99,361.59
POWER DRIVE CREW	\$92,400.00	\$49,578.00	\$72,499.11
TELEVISION CREW #1	\$145,300.00	\$128,571.58	\$135,799.83
TELEVISION CREW #2	\$137,500.00	\$128,881.71	\$123,318.32
COLLECTION SYSTEMS-GENERAL	\$1,511,900.00	\$1,389,876.10	\$1,335,164.58
REPAIR CREW #1	\$264,800.00	\$190,454.64	\$248,103.61
REPAIR CREW #2	\$209,300.00	\$170,950.53	\$204,371.11
REPAIR CREW #3	\$251,800.00	\$144,021.60	\$242,717.71
REPAIR CREW #4	\$156,400.00	\$179,688.81	\$148,026.90
POWER RODDING CREW #1	\$69,800.00	\$29,385.46	\$39,954.91
VAC-CON CREW #1	\$188,700.00	\$205,714.53	\$155,148.61
VAC-CON CREW #2	\$172,200.00	\$162,322.36	\$81,809.01
VAC-CON CREW #3	\$176,500.00	\$165,963.50	\$86,633.65
VAC-CON CREW #4	\$0.00	\$12,398.55	\$21,222.13
VAC-CON CREW #5	\$162,500.00	\$171,105.85	\$135,926.24
SURVEY CREW	\$62,700.00	\$0.00	\$0.00
LOCATION WORK	\$50,800.00	\$43,468.75	\$47,885.04
ENGINEERING OFFICE	\$339,300.00	\$314,304.89	\$277,855.72
GENERAL ENGINEERING DEPT.	\$395,400.00	\$223,960.00	\$240,229.25
ENV.COMPL. & SAFETY DEPT	\$245,900.00	\$900,397.42	\$493,853.04
TREATMENT DEPARTMENT	\$4,999,400.00	\$4,253,259.37	\$4,344,318.66
PUMP STATION DEPARTMENT	\$615,100.00	\$669,852.22	\$550,655.15
BILLING DEPARTMENT	\$800,900.00	\$875,823.78	\$808,390.05
ADMINISTRATIVE	\$1,187,200.00	\$1,014,332.48	\$963,206.82
LOSS (GAIN) ON PROPERTY DISPOSALS	\$0.00	\$39,902.03	(\$142,222.47)
DEPRECIATION EXPENSE-NON VEHICLE	\$4,149,800.00	\$4,016,058.21	\$3,890,195.50
PENSION EXPENSE	\$805,200.00	\$760,975.00	\$1,363,945.00
GASB 45-OPEB OBLIGATION	\$30,000.00	\$30,000.00	\$20,800.00
CMMMS RELATED EXPENSES	\$150,000.00	\$45,348.34	\$0.00
TOTAL OPERATING EXPENSES	\$17,676,500.00	\$16,541,507.04	\$16,156,426.47
NON-OPERATING EXPENSES	\$1,196,000.00	\$1,060,962.87	\$970,312.00
INTEREST ON DEBT-ALL BONDS	\$1,196,000.00	\$1,060,962.87	\$970,312.00
TOTAL NON-OPERATING EXPENSES			
TOTAL EXPENSES	\$18,872,500.00	\$17,602,469.91	\$17,126,738.47

North Little Rock Wastewater
Income Statement
For the Twelve Months Ending Tuesday, December 31, 2019

	YEAR TO DATE BUDGET	YEAR TO DATE 2019	YEAR TO DATE 2018
NET INCOME (LOSS) BEFORE UNUSUAL ITEMS	\$5,142,600.00	\$5,615,361.00	\$5,387,607.89
EMERGENCY REPAIRS	(\$1,000,000.00)	(\$542,880.47)	\$0.00
OUTSIDE SERVICES	\$0.00	(\$27,766.80)	\$0.00
INS.REIMB. & (EXP). RELATED TO FIRE DAMAGE	\$0.00	\$602,012.52	\$0.00
NET INCOME (LOSS)	4,142,600.00	5,646,726.25	5,387,607.89

North Little Rock Wastewater
Income Statement
For the Twelve Months Ending Tuesday, December 31, 2019

	DECEMBER 2019	YEAR TO DATE 2019	DECEMBER 2018	YEAR TO DATE 2018
REVENUE				
OPERATING REVENUE				
INSIDE NLR SERVICE CHARGES	\$1,045,126.14	\$13,285,152.65	\$1,047,508.96	\$13,124,963.42
OUTSIDE NLR SERVICE CHARGES	\$246,682.39	\$3,050,736.04	\$238,717.73	\$2,924,938.51
MAUMELLE SERVICE CHARGES	\$246,875.40	\$3,075,446.72	\$236,814.93	\$2,952,794.62
SHERWOOD TREATMENT CHARGES	\$51,020.00	\$612,229.00	\$27,972.45	\$332,326.00
CUSTOMER SERVICE CHARGES	\$4,422.70	\$52,950.75	\$4,370.78	\$51,727.23
INDUSTRY REGULAR CHARGES	\$147,472.99	\$1,971,130.87	\$151,442.15	\$2,007,456.28
INDUSTRY SURCHARGE/PENALTY CHARGES	\$9,129.07	\$443,384.90	\$46,875.98	\$533,030.58
INDUSTRY LATE FEE CHARGES	(\$3,326.06)	\$17,922.57	\$559.09	\$7,042.43
LATE FEE CHARGES-RES. & COM.	\$35,214.69	\$365,244.31	\$26,113.19	\$345,968.00
TIE-ON FEE CHARGES	\$10,890.00	\$74,395.09	\$0.00	\$61,825.42
CONNECTION INSPECTION PERMITS	\$4,320.00	\$31,920.00	\$3,220.00	\$38,900.00
PARTIAL INSPECTION PERMITS	\$0.00	\$450.00	\$45.00	\$945.00
TAP & STREET CUTTING PERMITS	\$1,050.00	\$8,400.00	\$350.00	\$11,550.00
REVIEW PLANS & SPECIFICATIONS	\$0.00	\$9,324.60	\$1,189.58	\$10,402.34
TOTAL OPERATING REVENUE	<u>\$1,798,877.32</u>	<u>\$22,998,687.50</u>	<u>\$1,785,179.84</u>	<u>\$22,403,869.83</u>
NON OPERATING REVENUE				
INTEREST EARNED INCOME-SECURITIES	\$15,547.69	\$182,629.88	\$10,994.06	\$88,157.50
INTEREST EARNED INCOME-CHECKING	\$2,721.07	\$28,569.83	\$1,139.71	\$11,468.17
INTEREST EARNED INCOME-NOTES	\$448.58	\$5,281.67	\$448.58	\$5,281.67
DISCOUNTS EARNED	\$3.08	\$244.93	\$2.39	\$154.59
MISCELLANEOUS INCOME	\$0.00	\$2,417.10	\$1,050.00	\$5,414.60
TOTAL NON-OPERATING REVENUE	<u>\$18,720.42</u>	<u>\$219,143.41</u>	<u>\$13,634.74</u>	<u>\$110,476.53</u>
TOTAL REVENUE	<u>\$1,817,597.74</u>	<u>\$23,217,830.91</u>	<u>\$1,798,814.58</u>	<u>\$22,514,346.36</u>

North Little Rock Wastewater
Income Statement
For the Twelve Months Ending Tuesday, December 31, 2019

	DECEMBER 2019	YEAR TO DATE 2019	DECEMBER 2018	YEAR TO DATE 2018
OPERATING EXPENSES				
WALKING CREW	\$2,550.17	\$6,576.68	\$5,055.96	\$38,268.38
TROUBLE CREW	\$11,830.35	\$125,474.78	\$13,646.58	\$128,989.02
MANHOLE CREW	\$14,763.15	\$92,859.87	\$10,299.26	\$99,361.59
POWER DRIVE CREW	\$6,544.85	\$49,578.00	\$6,658.61	\$72,499.11
TELEVISION CREW #1	\$8,930.08	\$128,571.58	\$9,938.37	\$135,799.83
TELEVISION CREW #2	\$12,312.63	\$128,881.71	\$10,115.75	\$123,318.32
COLLECTION SYSTEMS-GENERAL	\$185,891.67	\$1,389,876.10	\$112,973.20	\$1,335,164.58
REPAIR CREW #1	\$13,748.17	\$190,454.64	\$17,941.51	\$248,103.61
REPAIR CREW #2	\$12,366.97	\$170,950.53	\$14,452.66	\$204,371.11
REPAIR CREW #3	\$13,825.07	\$144,021.60	\$15,220.86	\$242,717.71
REPAIR CREW #4	\$14,723.08	\$179,688.81	\$13,361.32	\$148,026.90
POWER RODDING CREW #1	\$2,766.21	\$29,385.46	\$5,117.20	\$39,954.91
VAC-CON CREW #1	\$16,018.41	\$205,714.53	\$6,522.04	\$155,148.61
VAC-CON CREW #2	\$12,640.56	\$162,322.36	\$8,299.60	\$81,809.01
VAC-CON CREW #3	\$12,537.56	\$165,963.50	\$8,317.10	\$86,633.65
VAC-CON CREW #4	\$665.39	\$12,398.55	\$115.74	\$21,222.13
VAC-CON CREW #5	\$13,734.80	\$171,105.85	\$6,324.07	\$135,926.24
LOCATION WORK	\$3,314.35	\$43,468.75	\$3,513.69	\$47,885.04
ENGINEERING OFFICE	\$28,516.28	\$314,304.89	\$26,632.14	\$277,855.72
GENERAL ENGINEERING DEPT.	\$21,668.79	\$223,960.00	\$38,669.42	\$240,229.25
ENV.COMPL. & SAFETY DEPT	\$168,339.14	\$900,397.42	\$39,900.25	\$493,853.04
TREATMENT DEPARTMENT	\$617,902.97	\$4,253,259.37	\$723,441.80	\$4,344,318.66
PUMP STATION DEPARTMENT	\$48,518.35	\$669,852.22	\$44,417.71	\$550,655.15
BILLING DEPARTMENT	\$119,322.97	\$875,823.78	\$80,511.81	\$808,390.05
ADMINISTRATIVE	\$111,500.21	\$1,014,332.48	\$127,588.73	\$963,206.82
LOSS (GAIN) ON PROPERTY DISPOSALS	\$50,791.84	\$39,902.03	\$0.00	(\$142,222.47)
DEPRECIATION EXPENSE-NON VEHICLE	\$343,184.17	\$4,016,058.21	\$333,289.86	\$3,890,195.50
PENSION EXPENSE	\$51,450.01	\$760,975.00	\$668,758.26	\$1,363,945.00
GASB 45-OPEB OBLIGATION	\$30,000.00	\$30,000.00	\$20,800.00	\$20,800.00
CMMS RELATED EXPENSES	\$21,823.35	\$45,348.34	\$0.00	\$0.00
TOTAL OPERATING EXPENSES	<u>\$1,972,181.55</u>	<u>\$16,541,507.04</u>	<u>\$2,371,883.50</u>	<u>\$16,156,426.47</u>
NON-OPERATING EXPENSES				
INTEREST ON DEBT-ALL BONDS	\$97,731.35	\$1,060,962.87	\$86,234.74	\$970,312.00
TOTAL NON-OPERATING EXPENSES	<u>\$97,731.35</u>	<u>\$1,060,962.87</u>	<u>\$86,234.74</u>	<u>\$970,312.00</u>
TOTAL EXPENSES	<u>\$2,069,912.90</u>	<u>\$17,602,469.91</u>	<u>\$2,458,118.24</u>	<u>\$17,126,738.47</u>

North Little Rock Wastewater
Income Statement
For the Twelve Months Ending Tuesday, December 31, 2019

	DECEMBER 2019	YEAR TO DATE 2019	DECEMBER 2018	YEAR TO DATE 2018
NET INCOME (LOSS) BEFORE UNUSUAL ITEMS	(\$252,315.16)	\$5,615,361.00	(\$659,303.66)	\$5,387,607.89
EMERGENCY REPAIRS	(\$28.96)	(\$542,880.47)	\$0.00	\$0.00
OUTSIDE SERVICES	\$0.00	(\$27,766.80)	\$0.00	\$0.00
INS:REIMB. & (EXP): RELATED TO FIRE DAMAGE	\$649,170.77	\$602,012.52	\$0.00	\$0.00
NET INCOME (LOSS)	396,826.65	5,646,726.25	(659,303.66)	5,387,607.89

(5)

FAULKNER LAKE BELT PRESS #1 REPAIR

Belt Press #1 had a catastrophic shaft failure on one of the 12” rollers, causing the roll to drop and bend the frame. Staff acquired two (2) quotes for repair that are summarized below.

	Andritz (Equipment Manufacturer)	Compositech
Parts	\$ 9,368.26	\$13,750.00 2,021.62 proprietary parts
Labor	<u>\$31,220.00</u>	<u>\$16,185.00</u>
	\$40,588.26	\$31,956.62

Staff have utilized the services of Andritz in the past with good results and recommend using Andritz for this work. Proprietary parts would have to be ordered from Andritz regardless of who conducts the repair.

The 2020 Budget includes \$60,000 in the Treatment Department Operating Expenses for belt press parts and repairs. However, this failure occurred in December 2019 after the preliminary budget was submitted and is not included in the draft 2020 budget.

ACTION REQUESTED:

Authorize staff to utilize the services of Andritz for the repair in the amount of \$40,588.26.



(6)

2020 Budget

ACTION REQUESTED:

Approve the Budget for 2020.

NORTH LITTLE ROCK WASTEWATER

BUDGET FOR 2020

DRAFT

NORTH LITTLE ROCK WASTEWATER 2020 BUDGET HIGHLIGHTS

1. The operating revenue includes the last rate change authorized by our current ordinance. The rate percentage increase is around 5%. However, the billed usage decreased from 2018 to 2019 by approximately 3%. So, the budgeted 2020 rate revenue only shows a 2% increase over the 2019 budgeted amount. Both Central Arkansas Water and Little Rock Reclamation Authority have also had a billed usage decrease between 2018 and 2019.
2. The labor budget includes a \$1,000 catch up increase and a 3% cost of living increase for current employees. The catch up increase is based on the compensation study prepared by EGP, PLLC last year. The annual increase in labor cost for current employees with both of the above is \$225,100. Also, every ½% CPI change for current employee's amounts to an annual change of \$22,000. The labor budget also includes seven unfilled positions, anticipated overtime based on historical data, and set amounts for an incentive bonus program and administrative realignments.
3. The other operating expenses increase is 3% over the total projected 2019 expense. If an expense was known to be more than 3%, that amount was included in the budget. The budget includes the addition of another crew and its associated expenses.
4. A 3% increase for all operating expenses was used to be consistent with the forecasted increase used in our last Cost of Service Study.
4. The projected cash flow assumes that every item on the capital addition pages and the 2020 major construction projects will be completed during the year.

**North Little Rock Wastewater
Income Statement
Budget For 2020**

Operating Revenue

Residential & Commercial Charges-NLR	\$ 17,651,000
Residential & Commercial Charges-Maumelle	\$ 3,301,500
Industry Charges	\$ 2,440,300
Sherwood Treatment Charge	\$ 454,300
Permit, Inspection & Plan Review Charges	<u>\$ 47,900</u>

Total Operating Revenue **\$ 23,895,000**

Operating Expenses

Collection Systems Department	\$ 3,887,900
Engineering Department	\$ 757,100
Environmental Compliance Department	\$ 922,500
Treatment Department	\$ 5,354,300
Administration Department	\$ 1,921,700
Depreciation-Non Vehicle	\$ 4,330,200
Pension	\$ 792,100
Computerized Maintenance Management System	\$ 150,000
GASB 45 OPEB Obligation	\$ 30,000
Emergency Repairs	\$ 1,000,000
Damages to Customer Property	<u>\$ 100,000</u>

Total Operating Expenses **\$ 19,245,800**

Operating Income **\$ 4,649,200**

Non-Operating Income

Interest Income	<u>\$ 210,800</u>
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Total Non-Operating Income **\$ 210,800**

Non-Operating Expenses

Interest Expense	<u>\$ 1,210,600</u>
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Total Non-Operating Expenses **\$ 1,210,600**

Net Income **\$ 3,649,400**

**North Little Rock Wastewater
Operating Revenue for 2020**

NLR-Inside Service Charges	\$ 14,112,300
NLR-Outside Service Charges	\$ 3,239,500
Maumelle Service Charges	\$ 3,253,600
Treatment Charge-Sherwood	\$ 454,300
Industry Service Charges	\$ 2,061,000
Industry Surcharge/Penalty Charges	\$ 367,600
Industry Late Fee Charges	\$ 11,700
Res. & Com. Late Fee Charges	\$ 347,100
Connection Permits Charges	\$ 30,200
Tap & Street Cut Permit Charges	\$ 9,500
Review Plans & Specifications	\$ 8,200
	<u>\$ 23,895,000</u>

**North Little Rock Wastewater
Total Operating Expenses
Budget for 2020**

	LABOR	OTHER	TOTAL
Walking Crew	\$ 59,200	\$ 8,500	\$ 67,700
Trouble Crew	\$ 128,100	\$ 21,700	\$ 149,800
Manhole Crew	\$ 89,100	\$ 24,900	\$ 114,000
Power Drive Crew	\$ 90,800	\$ 4,900	\$ 95,700
Television Crew #1	\$ 68,900	\$ 61,600	\$ 130,500
Television Crew #2	\$ 69,300	\$ 59,200	\$ 128,500
General Collection Systems Dept.	\$ 642,100	\$ 845,100	\$ 1,487,200
Repair Crew #1	\$ 106,900	\$ 98,700	\$ 205,600
Repair Crew #2	\$ 106,600	\$ 91,900	\$ 198,500
Repair Crew #3	\$ 105,900	\$ 70,700	\$ 176,600
Repair Crew #4	\$ 77,000	\$ 98,300	\$ 175,300
Repair Crew #5	\$ 89,200	\$ 89,900	\$ 179,100
Power Rodding Crew-#1	\$ 62,000	\$ 5,500	\$ 67,500
Vac-con Crew #1	\$ 84,600	\$ 108,000	\$ 192,600
Vac-con Crew #2	\$ 67,900	\$ 108,000	\$ 175,900
Vac-con Crew #3	\$ 60,600	\$ 108,000	\$ 168,600
Vac-con Crew #5	\$ 66,800	\$ 108,000	\$ 174,800
Survey Department	\$ 45,400	\$ 5,000	\$ 50,400
Location Work	\$ 31,100	\$ 15,200	\$ 46,300
Engineering-Office	\$ 341,600	\$ 35,500	\$ 377,100
General Engineering Department	\$ 108,600	\$ 174,700	\$ 283,300
Environmental Compliance	\$ 611,500	\$ 311,000	\$ 922,500
Treatment Department	\$ 1,358,100	\$ 3,285,700	\$ 4,643,800
Pump Station Department	\$ 252,900	\$ 457,600	\$ 710,500
Administration Department	\$ 868,600	\$ 1,053,100	\$ 1,921,700
Computerized Maintenance Management System	\$ -	\$ 150,000	\$ 150,000
Damages to Customer Property	\$ -	\$ 100,000	\$ 100,000
Depreciation-Non Vehicle	\$ -	\$ 4,330,200	\$ 4,330,200
Pension	\$ -	\$ 792,100	\$ 792,100
GASB 45-OPEB Obligation	\$ -	\$ 30,000	\$ 30,000
Emergency Repairs	\$ -	\$ 1,000,000	\$ 1,000,000
	\$ 5,592,800	\$ 13,653,000	\$ 19,245,800

North Little Rock Wastewater

Labor Expense

Budget for 2020

Walking Crew	\$	59,200
Trouble Crew	\$	128,100
Manhole Crew	\$	89,100
Power Drive Crew	\$	90,800
Television Crew #1	\$	68,900
Television Crew #2	\$	69,300
General Collection Systems Dept.	\$	505,900
Payroll Taxes-Collection Systems	\$	136,200
Repair Crew #1	\$	106,900
Repair Crew #2	\$	106,600
Repair Crew #3	\$	105,900
Repair Crew #4	\$	77,000
Repair Crew #5	\$	89,200
Power Rodding Crew-#1	\$	62,000
Vac-con Crew #1	\$	84,600
Vac-con Crew #2	\$	67,900
Vac-con Crew #3	\$	60,600
Vac-con Crew #5	\$	66,800
Survey Department	\$	45,400
Location Work	\$	31,100
Engineering-Office	\$	341,600
General Engineering Department	\$	72,300
Payroll Taxes-Engineering	\$	36,300
Environmental Compliance	\$	569,300
Payroll Taxes-Environmental Compl.	\$	42,200
Treatment Department	\$	1,247,000
Payroll Taxes-Treatment	\$	111,100
Pump Station Department	\$	252,900
Administration Department	\$	697,700
Payroll Taxes-Admin	\$	59,900
Longevity Pay	\$	68,800
30 Year Bonus	\$	-
Incentive/Merit Program	\$	8,000
Administrative Realignment	\$	34,200
	\$	<u>5,592,800</u>

Note: Includes a \$1,000 per employee catch up increase plus a 3% cost of living increase.

Also includes 7 unfilled positions.

North Little Rock Wastewater
Other Operating Expenses
Budget for 2020

Walking Crew	\$ 8,500
Trouble Crew	\$ 21,700
Manhole Crew	\$ 24,900
Power Drive Crew	\$ 4,900
Television Crew #1	\$ 61,600
Television Crew #2	\$ 59,200
General Collection Systems Dept.	\$ 845,100
Repair Crew #1	\$ 98,700
Repair Crew #2	\$ 91,900
Repair Crew #3	\$ 70,700
Repair Crew #4	\$ 98,300
Repair Crew #5	\$ 89,900
Power Rodding Crew #1	\$ 5,500
Vac-Con Crew #1	\$ 108,000
Vac-Con Crew #2	\$ 108,000
Vac-Con Crew #3	\$ 108,000
Vac-Con Crew #5	\$ 108,000
Survey Crew	\$ 5,000
Location Work	\$ 15,200
Engineering-Office	\$ 35,500
General Engineering Dept.	\$ 174,700
Environmental Compliance	\$ 311,000
Treatment Dept.	\$ 3,285,700
Pump Station Dept.	\$ 457,600
Administrative Dept.	\$ 1,053,100
Computerized Maintenance Management System	\$ 150,000
Damages to Customer Property	\$ 100,000
Depreciation-Non Vehicle	\$ 4,330,200
Pension	\$ 792,100
GASB 45 OPEB Obligation	\$ 30,000
Emergency Repairs	\$ 1,000,000
	<u>\$ 13,653,000</u>

**North Little Rock Wastewater
Non-Operating Revenue for 2020**

Interest Income-Securities	\$ 185,000
Interest Income-Checking	<u>\$ 25,800</u>
	<u><u>\$ 210,800</u></u>

North Little Rock Wastewater
Non-Operating Expense
Budget for 2020

Interest on Debt-Series 2001	\$ 84,400
Interest on Debt-Series 2008	\$ 248,100
Interest on Debt-Series 2012	\$ 430,400
Interest on Debt-Series 2016	\$ 447,700
	<hr/>
	\$ 1,210,600
	<hr/>

**North Little Rock Wastewater
Projected Cash Flow
Budget for 2020**

Cash & Certificate of Deposit Balance as of 1/1/20	\$ 14,869,230
Add Budgeted 2020 Net Income	\$ 3,649,400
Add Budgeted 2020 Depreciation	\$ 4,330,200
Add Budgeted 2020 Bio-Solid Reserve	\$ 270,000
Add Budgeted 2020 GASB 45 Reserve	\$ 30,000
Less 2020 Principal Payments on Loans	\$ (2,166,500)
Less Purchase of 2020 Capital Additions-(Assuming all is needed)	\$ (2,757,400)
Less 2020 Major Construction Projects	\$ (20,050,700)
Add Anticipated Draws from ADFA	<u>\$ 7,497,000</u>
Projected Cash & Certificate of Deposit Balance as of 12/31/20	<u><u>\$ 5,671,230</u></u>

**North Little Rock Wastewater
List of Capital Additions
Budget for 2020**

Collection Systems Department

Trackhoe- New Crew	\$ 106,000	
5 Yard Dump Truck- Replacement	\$ 70,000	
5 Yard Dump Truck- New Crew	\$ 70,000	
2-1 Ton Pickup-Replacements-Repair Crews	\$ 60,000	
Forklift Replacement	\$ 40,000	
1 Ton Pickup - New Crew	\$ 30,000	
SL Rat	\$ 26,000	
1/2 Ton Pickup-Replacement	\$ 25,000	
4-Schoenstatt Locators-(For Various Crews)	\$ 20,000	
Trailer-New Crew	\$ 20,000	
Utility Beds for 3 -1 Ton Pickups	\$ 24,000	
2-Plate Compactors Replacements	\$ 15,000	
Office Furniture	\$ 15,000	
Various Equipment (Cut-Off Saw, Plate Tamper, Etc.)-New Crew	\$ 12,000	
TX 361-1, WRT 3 Transporter 6"	\$ 10,500	
Large Pipe Saw	\$ 10,000	
SS-20 Self Propelled Saw	\$ 8,500	
Tap Machine-Replacement	\$ 6,000	
		\$ 568,000

Engineering Department

Flow Meters/Rain Gauges & Calibration Equipment	\$ 45,000	
Engineering Software Purchases (InfoMaster, Civil 3D, Flowlink, etc.)	\$ 38,000	
Total Station, Pin Finder & Other Survey Related Equipment	\$ 29,000	
1/2 /ton Extended Cab Pickup-New Position	\$ 27,000	
GPS Equipment Upgrades	\$ 20,000	
TV Server Upgrades	\$ 20,000	
Office Partitions/Office Furniture	\$ 22,000	
Large Format Copier/Scanner/Printer	\$ 15,000	
Laptop Computers and Accessories	\$ 5,400	
Inspection Equipment and Tools	\$ 4,500	
Commercial Reprographics	\$ 1,500	
		\$ 227,400

Environmental Compliance

4WD Vehicle for Lab	\$ 25,000	
Two Isco All-Weather Samplers-Replacements	\$ 15,000	
Lab Grade Dishwasher-Replacement	\$ 12,000	
Copier	\$ 10,000	
Incubator BOD Replacement	\$ 4,500	
Bench top DO Meter	\$ 4,000	
Portable Automatic Sampler	\$ 3,500	
Lab TSS Oven Replacement	\$ 3,000	
ph. Meter	\$ 2,000	
Laptop Computer	\$ 1,000	
		\$ 80,000

**North Little Rock Wastewater
List of Capital Additions
Budget for 2020**

Treatment Department

Clarifier Weir Covers for Faulkner	\$ 350,000	
Faulkner Lake VFD Replacements	\$ 250,000	
Pump Replacements for any Station	\$ 325,000	
Flow Meters for Pump Stations	\$ 150,000	
New Aerators Any Plant	\$ 120,000	
Faulkner Lake Influent Gates	\$ 120,000	
Maumelle Equipment-Various	\$ 80,000	
SCADA Updates-Pump Stations	\$ 50,000	
SCADA Improvements at plants	\$ 20,000	
Two 40HP Aerators for Five Mile	\$ 40,000	
Four 15 HP Aerators-Replacements	\$ 40,000	
Faulkner Lake Asphalt Seal & Repair	\$ 40,000	
Operations Building Improvements	\$ 35,000	
4WD Vehicle for Operations	\$ 25,000	
Belt Press Washwater Pumps	\$ 25,000	
Air Flow Meters for Faulkner Aeration Basins	\$ 15,000	
Replace AC Unit and Duct Work on Pump Maintenance Bldg.	\$ 14,000	
Replacement Bad Boy Mower-Groundskeeper	\$ 12,000	
Chlorine Induction Pump	\$ 10,000	
Commercial Grade Herbicide Sprayer	\$ 4,000	
Computer Workstations-Operations	\$ 2,000	
		\$ 1,727,000

Administration Department

Computer Equipment/Software-For Entire Utility	\$ 100,000	
Roof Replacement-Administration Building	\$ 20,000	
Upgrade Internal Telephone Equipment	\$ 20,000	
Tablets for CMMS Program	\$ 15,000	
		\$ 155,000

Total Capital Additions

\$ 2,757,400

North Little Rock Wastewater
Major Construction Projects
Budget for 2020

Projects For 2020

South Levy/Indian Hills CIPP and Pipe Bursting-Remaining	\$ 2,997,000
Lower Riverside Interceptor Rehabilitation , Phase 1	\$ 4,100,000
West Levy Area CIPP-Remaining	\$ 400,000
Dark Hollow Interceptor CIPP	\$ 1,850,000
Lakewood/Snake Hill Basin Pipe Bursting	\$ 1,989,000
Upper Riverside 30" and 36" Interceptor CIPP	\$ 1,800,000
Lakewood/Snake Hill Basin CIPP	\$ 1,242,000
Miscellaneous Line Relocations	\$ 1,755,000
Plainview Road Reroute-\$500,000	
Donovan Briley-\$80,000	
Louise Street-\$125,000	
Cedar Street-\$250,000	
Skyline Reroute-\$175,000	
Vestal Street Reroute-\$325,000	
Urgent/Emergency Relocations-\$300,000	
Renovation and Addition for Collection Systems/Engineering Building-Remaining	\$ 1,322,200
Sludge Removal	\$ 800,000
Sewer System Evaluation Survey	\$ 500,000
Engineering Design for Maumelle to White Oak Diversion	\$ 650,000
Generators for 4 Pump Stations	\$ 160,000
Bridgeway Pump Station Decommissioning	\$ 200,000
Five Mile Creek Access Road Relocation and Automatic Security Gate	\$ 125,000
48" Dark Hollow Interceptor Multi Sensor Inspection	\$ 75,000
Surveying Services-Various Projects	\$ 60,000
Ponca Pump Station Force Main Reroute or Demo Old Pump Station	\$ 25,500

\$ 20,050,700

Projected Future Projects-2021-2022

Equalization Basin for Five Mile	\$ 8,000,000
Lower Riverside Interceptor Rehabilitation , Phase 2 & 3	\$ 8,000,000
Maumelle to White Oak Diversion	\$ 7,500,000
Lakewood/North Hills-CIPP & Pipe Bursting-Phase 2 & 3	\$ 2,000,000
Rose City Area CIPP & Pipe Bursting	\$ 2,700,000
Maumelle Forcemain	\$ 2,000,000
Dark Hollow Interceptor Relief Upgrades from 24" to 36" Phase 1	\$ 1,500,000
I440 Forcemain-12" Force Main	\$ 1,150,000
Lakewood/North Hills-CIPP & Pipe Bursting-Phase 2-Cont.	\$ 2,000,000
Mcaimont PS Gravity to Eureka 46th PS	\$ 205,000
Odom-Blue Mountain PS Gravity to New Bedford PS	\$ 205,000
Equalization Basin for Five Mile-Engineering	\$ 770,000
Sewer System Evaluation Survey	\$ 500,000

\$ 36,530,000

(7)

LAKWOOD CIPP 2019 REHABILITATION PROJECT

Bids were received for the Lakewood CIPP 2019 Rehabilitation Project on Thursday, December 12, 2019 at 1:00 P.M. The project includes Cured In-Place Pipe (CIPP) of approximately 21,829 linear feet of 6", 8", 10", 12", 18" and 24" gravity sewer mains.

The low bid was submitted by Insituform Technologies, LLC of Chesterfield, Missouri in the amount of \$1,241,831.09. A copy of the Bid Tabulation is attached.

The project will be funded from cash reserves in the 2020 Budget.

ACTION REQUESTED:

Authorize staff to award the contract for the Lakewood CIPP 2019 Rehabilitation Project to Insituform Technologies, LLC in the amount of \$1,241,831.09.



Bid Tabulation Sheet
Lakewood CIPP 2019 Rehabilitation Project
North Little Rock Wastewater Utility

Bid Opening On December 12, 2019 at 1:00 PM

Item No.	Description	Units	Quantity	Insituform Technologies, LLC		Suncoast Infrastructure, Inc.		PM Construction and Rehab, LLC	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	L.S.	1	\$ 100,000.00	\$ 100,000.00	\$ 57,233.75	\$ 57,233.75	\$ 65,000.00	\$ 65,000.00
2	Performance and Payment Bond	L.S.	1	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00	\$ 24,000.00	\$ 24,000.00
3	Certificates and Insurance	L.S.	1	\$ 2,500.00	\$ 2,500.00	\$ 15,000.00	\$ 15,000.00	\$ 2,000.00	\$ 2,000.00
4	6" X 4.5 mm CIPP, complete in place	L.F.	11,554	\$ 30.00	\$ 346,620.00	\$ 35.00	\$ 404,390.00	\$ 35.00	\$ 404,390.00
5	8" X 6.0 mm CIPP, complete in place	L.F.	5,859	\$ 38.00	\$ 222,642.00	\$ 38.00	\$ 222,642.00	\$ 32.00	\$ 187,488.00
6	10" x 6.0 mm CIPP, complete in place	L.F.	1,728	\$ 33.50	\$ 57,888.00	\$ 38.50	\$ 66,528.00	\$ 33.00	\$ 57,024.00
7	12" x 6.0 mm CIPP, complete in place	L.F.	2,096	\$ 41.50	\$ 86,984.00	\$ 39.00	\$ 81,744.00	\$ 36.00	\$ 75,456.00
8	18" X 9.0 MIM CIPP, complete in place	L.F.	285	\$ 115.00	\$ 32,775.00	\$ 105.00	\$ 29,925.00	\$ 100.00	\$ 28,500.00
9	24" x 9.0 mm CIPP, complete in place	L.F.	307	\$ 141.00	\$ 43,287.00	\$ 115.00	\$ 35,305.00	\$ 110.00	\$ 33,770.00
10	Wastewater Control and Bypass Pumping	L.S.	1	\$ 50,000.00	\$ 50,000.00	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00
11	Clean and TV 6" through 24" Sanitary Sewer Mains	L.F.	21,829	\$ 5.50	\$ 120,059.50	\$ 4.25	\$ 92,773.25	\$ 4.25	\$ 92,773.25
12	4" Service Reinstatement (Machine Dig) 0-6' depth	Each	10	\$ 2,200.00	\$ 22,000.00	\$ 2,750.00	\$ 27,500.00	\$ 2,632.00	\$ 26,320.00
13	4" Service Reinstatement (Machine Dig) per vertical foot over 6' depth	V.F.	100	\$ 10.00	\$ 1,000.00	\$ 100.00	\$ 10,000.00	\$ 79.00	\$ 7,900.00
14	4" Service Reinstatement (Hand Dig) 0-6' depth	Each	2	\$ 360.00	\$ 720.00	\$ 550.00	\$ 1,100.00	\$ 3,885.00	\$ 7,370.00
15	4" Service Reinstatement (Hand Dig) per vertical foot over 6' depth	Each	2	\$ 5.00	\$ 10.00	\$ 55.00	\$ 110.00	\$ 40.00	\$ 4,000.00
16	4" Service Line-Additional Footage	L.F.	100	\$ 41.00	\$ 4,100.00	\$ 95.00	\$ 3,885.00	\$ 737.00	\$ 1,474.00
17	Pavement Restoration for Service Reconnections	S.Y.	20	\$ 142.50	\$ 2,850.00	\$ 95.00	\$ 1,900.00	\$ 126.50	\$ 2,530.00
18	Internal Service Reinstatement (CIPP)	Each	230	\$ 0.01	\$ 2.30	\$ 1.00	\$ 230.00	\$ 350.00	\$ 80,500.00
19	Point Repair (Paved Areas) 0-6' depth	Each	2	\$ 9,750.00	\$ 19,500.00	\$ 6,750.00	\$ 13,500.00	\$ 10,000.00	\$ 20,000.00
20	Point Repair (Paved Areas) per vertical foot over 6' depth	V.F.	10	\$ 30.00	\$ 300.00	\$ 200.00	\$ 2,000.00	\$ 105.25	\$ 1,052.50
21	Flowable Fill for backfill in trench for Paved Reconnections or repairs	C.Y.	20	\$ 225.00	\$ 4,500.00	\$ 95.00	\$ 1,900.00	\$ 263.25	\$ 5,265.00
22	Class 7 material compacted backfill in trench for Paved Reconnections or Repairs	Tons	50	\$ 87.50	\$ 4,375.00	\$ 85.00	\$ 4,250.00	\$ 32.00	\$ 1,600.00
23	Point Repair (Non-Paved Areas) 0-6' depth	Each	10	\$ 6,600.00	\$ 66,000.00	\$ 5,500.00	\$ 55,000.00	\$ 5,000.00	\$ 50,000.00
24	Point Repair (Non-Paved Areas) per vertical foot over 6' depth	V.F.	100	\$ 15.00	\$ 1,500.00	\$ 150.00	\$ 15,000.00	\$ 79.00	\$ 7,900.00
25	Replace Concrete Driveway(4')	S.Y.	40	\$ 87.00	\$ 3,480.00	\$ 85.00	\$ 3,400.00	\$ 84.50	\$ 3,380.00
26	Replace Concrete Sidewalk	S.Y.	10	\$ 87.00	\$ 870.00	\$ 85.00	\$ 850.00	\$ 63.50	\$ 635.00
27	Replace Curb and Gutter	L.F.	10	\$ 45.00	\$ 450.00	\$ 40.00	\$ 400.00	\$ 32.00	\$ 320.00
28	Vegetation Restoration with Solid Sodding and 4" of Topsoil	S.Y.	100	\$ 20.50	\$ 2,050.00	\$ 20.00	\$ 2,000.00	\$ 8.50	\$ 850.00
29	Fence/Wall Removal & Replacement	L.F.	200	\$ 10.00	\$ 2,000.00	\$ 75.00	\$ 15,000.00	\$ 137.00	\$ 27,400.00
30	Remove and Replace Concrete Ditch/Slab	S.Y.	10	\$ 75.00	\$ 750.00	\$ 85.00	\$ 850.00	\$ 84.50	\$ 845.00
31	Trench Safety System	L.S.	1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 15,790.00	\$ 15,790.00
32	CCTV 8" through 24" Sanitary Sewer Mains for acceptance review	L.F.	21,829	\$ 0.01	\$ 218.29	\$ 1.00	\$ 21,829.00	\$ 1.05	\$ 22,920.45
33	Traffic Control	L.S.	1	\$ 22,000.00	\$ 22,000.00	\$ 15,000.00	\$ 15,000.00	\$ 45,000.00	\$ 45,000.00
34	Mechanical Cleaning of DIP to remove tuberculation for CIPP installation	HR	12	\$ 450.00	\$ 5,400.00	\$ 250.00	\$ 3,000.00	\$ 569.00	\$ 6,828.00
				\$ 1,241,831.09	\$ 1,241,831.09	\$ 1,266,750.00	\$ 1,266,750.00	\$ 1,335,281.20	\$ 1,335,281.20

Michael Clayton, P.E.
North Little Rock Wastewater
7400 Baucum Pike
North Little Rock, AR 72117

ENGINEER:



I hereby certify that this is a true and correct copy of bids received on December 12, 2019 at 1:00 PM.

Michael Clayton
Michael B. Clayton, P.E.
 North Little Rock Wastewater

Items in red indicate a discrepancy on Bid form

(8)

LAKEWOOD PIPE BURSTING 2019 REHABILITATION PROJECT

Bids were received for the Lakewood Pipe Bursting 2019 Rehabilitation Project on Thursday, December 12, 2019 at 1:30 P.M. The project includes pipe busting of approximately 25,850 linear feet of 6", 8", 10" and 12" gravity sewer mains.

The low bid was submitted by Horseshoe Construction, Inc. of LaPorte, Texas, in the amount of \$1,988,834.00. A copy of the Bid Tabulation is attached.

The project will be funded from cash reserves in the 2020 Budget.

ACTION REQUESTED:

Authorize staff to award the contract for the Lakewood Pipe Bursting 2019 Rehabilitation Project to Horseshoe Construction, Inc. in the amount of \$1,988,834.00.



Bid Tabulation Sheet
Lakewood Pipe Bursting 2019 Rehabilitation Project
North Little Rock Wastewater Utility

Bid Opening on December 12, 2019 at 1:30 PM

Item No.	Description	Units	Quantity	Horseshoe Construction		KAJACS		PM Construction & Rehab	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	L.S.	1	\$ 15,000.00	\$ 15,000.00	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00	\$ 100,000.00
2	Performance and Payment Bonds	L.S.	1	\$ 40,000.00	\$ 40,000.00	\$ 25,000.00	\$ 25,000.00	\$ 80,000.00	\$ 80,000.00
3	Certificates of Insurances	L.S.	1	\$ 15,000.00	\$ 15,000.00	\$ 6,500.00	\$ 6,500.00	\$ 1,177.00	\$ 1,177.00
4	Clean and TV 6" Sanitary Sewer Mains	L.F.	20,769	\$ 3.50	\$ 72,691.50	\$ 2.00	\$ 41,538.00	\$ 5.00	\$ 103,845.00
5	Pipe Burst 6" to 8" HDPE	L.F.	20,789	\$ 37.00	\$ 768,453.00	\$ 35.00	\$ 726,915.00	\$ 66.00	\$ 1,370,754.00
6	Clean and TV 8" Sanitary Sewer Mains	L.F.	4,032	\$ 3.50	\$ 14,112.00	\$ 2.00	\$ 8,064.00	\$ 5.00	\$ 20,160.00
7	Pipe Burst 8" to 8" HDPE	L.F.	4,032	\$ 37.00	\$ 149,184.00	\$ 35.00	\$ 141,120.00	\$ 66.00	\$ 274,176.00
8	Clean and TV 10" Sanitary Sewer Mains	L.F.	472	\$ 3.50	\$ 1,652.00	\$ 2.00	\$ 944.00	\$ 5.00	\$ 2,360.00
9	Pipe Burst 10" to 10" HDPE	L.F.	472	\$ 50.00	\$ 23,500.00	\$ 40.00	\$ 18,880.00	\$ 73.00	\$ 34,456.00
10	Pipe Burst 6" to 8" by means of static pull method	L.F.	100	\$ 55.00	\$ 5,500.00	\$ 185.00	\$ 18,500.00	\$ 96.00	\$ 9,600.00
11	Pipe Burst 8" to 8" by means of static pull method	L.F.	100	\$ 55.00	\$ 5,500.00	\$ 185.00	\$ 18,500.00	\$ 96.00	\$ 9,600.00
12	Asphalt Street Repair	S.Y.	100	\$ 100.00	\$ 10,000.00	\$ 100.00	\$ 10,000.00	\$ 120.00	\$ 12,000.00
13	Asphalt Alley/Drive/Parking Repair	S.Y.	20	\$ 100.00	\$ 2,000.00	\$ 55.00	\$ 1,100.00	\$ 86.00	\$ 1,320.00
14	4" Service Reinstatement (Machine Dig)	Each	325	\$ 800.00	\$ 260,000.00	\$ 750.00	\$ 243,750.00	\$ 725.00	\$ 235,625.00
15	4" Service Reinstatement (Hand Dig)	Each	5	\$ 50.00	\$ 250.00	\$ 1,500.00	\$ 7,500.00	\$ 1,000.00	\$ 5,000.00
16	4" Ductile Iron Service Line Replacement	L.F.	500	\$ 5.00	\$ 2,500.00	\$ 55.00	\$ 27,500.00	\$ 54.50	\$ 27,250.00
17	4" Service Line-Additional Footage	L.F.	1,500	\$ 30.00	\$ 45,000.00	\$ 45.00	\$ 67,500.00	\$ 30.00	\$ 45,000.00
18	4" Double Cleanout	Each	100	\$ 100.00	\$ 10,000.00	\$ 750.00	\$ 75,000.00	\$ 500.00	\$ 50,000.00
19	Pavement Restoration for Service reconnections	S.Y.	125	\$ 100.00	\$ 12,500.00	\$ 100.00	\$ 12,500.00	\$ 130.50	\$ 16,312.50
20	Tie to Existing Manhole	Each	130	\$ 2,500.00	\$ 325,000.00	\$ 900.00	\$ 117,000.00	\$ 500.00	\$ 65,000.00
21	Standard 4' Manhole 0-6' depth	Each	2	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00	\$ 6,000.00	\$ 3,587.00	\$ 7,174.00
22	Standard 4' Manhole, Additional Depth	V.F.	20	\$ 5.00	\$ 100.00	\$ 300.00	\$ 6,000.00	\$ 299.00	\$ 5,980.00
23	Abandon and Grout Fill Manhole	Each	1	\$ 500.00	\$ 500.00	\$ 900.00	\$ 900.00	\$ 2,718.00	\$ 2,718.00
24	Point Repair (Paved Areas) 0-6' depth	Each	5	\$ 25.00	\$ 125.00	\$ 5,500.00	\$ 27,500.00	\$ 3,805.00	\$ 19,025.00
25	Point Repair (Paved Areas) per vertical foot over 6' depth	V.F.	20	\$ 1.00	\$ 20.00	\$ 450.00	\$ 9,000.00	\$ 109.00	\$ 2,180.00
26	Flowable Fill for Backfill in trench for Paved Reconnections or Repairs	C.Y.	185	\$ 225.00	\$ 41,625.00	\$ 172.00	\$ 31,820.00	\$ 263.00	\$ 48,655.00
27	Class 7 material compacted backfill in trench for Paved Reconnection or Repairs	Tons	500	\$ 25.00	\$ 12,500.00	\$ 31.50	\$ 15,750.00	\$ 33.00	\$ 16,500.00
28	Point Repair (Non-Paved Areas) 0-6' Depth	Each	25	\$ 25.00	\$ 625.00	\$ 4,750.00	\$ 118,750.00	\$ 1,895.00	\$ 47,375.00
29	Point Repair (Non-Paved Areas) per vertical foot over 6' depth	V.F.	120	\$ 1.00	\$ 120.00	\$ 350.00	\$ 42,000.00	\$ 81.50	\$ 9,780.00
30	Solid Sod and Soil Replacement	S.Y.	10,060	\$ 2.50	\$ 25,150.00	\$ 11.00	\$ 110,660.00	\$ 8.50	\$ 85,510.00
31	Seeding and Mutching	S.Y.	550	\$ 0.25	\$ 137.50	\$ 5.00	\$ 2,750.00	\$ 21.20	\$ 11,660.00
32	Fence Removal and Replacement	L.F.	515	\$ 40.00	\$ 20,600.00	\$ 30.00	\$ 15,450.00	\$ 27.50	\$ 14,162.50
33	Curb and Gutter Replacement	L.F.	100	\$ 20.00	\$ 2,000.00	\$ 25.00	\$ 2,500.00	\$ 32.50	\$ 3,250.00
34	Replace Concrete Driveway (4')	S.Y.	105	\$ 100.00	\$ 10,500.00	\$ 50.00	\$ 5,250.00	\$ 87.00	\$ 9,135.00
35	Replace Concrete Sidewalk	S.Y.	100	\$ 90.00	\$ 9,000.00	\$ 50.00	\$ 5,000.00	\$ 65.50	\$ 6,550.00
36	Acceptance Inspection by CCTV	L.F.	25,850	\$ 1.50	\$ 38,775.00	\$ 3.00	\$ 77,550.00	\$ 3.50	\$ 90,475.00
37	Remove and Replace Concrete Ditch/Slab	S.Y.	50	\$ 30.00	\$ 1,500.00	\$ 60.00	\$ 3,000.00	\$ 87.00	\$ 4,350.00

38	Trench Safety System	L.S.	1	\$ 1,000.00	\$ 1,000.00	\$ 30,000.00	\$ 31,579.00	\$ 31,579.00
39	Traffic Control	L.S.	1	\$ 10,000.00	\$ 10,000.00	\$ 25,384.00	\$ 48,421.00	\$ 48,421.00
40	Remove Tree>6" Diameter at 4.5' from Ground Level	Each	10	\$ 125.00	\$ 1,250.00	\$ 1,500.00	\$ 1,957.00	\$ 19,570.00
41	Retaining Wall Removal and Replacement	L.F.	40	\$ 200.00	\$ 8,000.00	\$ 120.00	\$ 4,800.00	\$ 5,680.00
42	Construct Concrete Storm Drain Conflict Box- Minimum 5' x 5'	Each	1	\$ 1,750.00	\$ 1,750.00	\$ 5,000.00	\$ 6,522.00	\$ 6,522.00
43	Install 6" PVC by Means of Open-Cut Construction	L.F.	200	\$ 60.00	\$ 12,000.00	\$ 22.00	\$ 4,400.00	\$ 21,100.00
44	Trench and Backfill for Open-Cut 0'-6" Depth	L.F.	200	\$ 0.25	\$ 50.00	\$ 15.00	\$ 3,000.00	\$ 1,300.00
45	Trench and Backfill for Open-Cut 6'-8" Depth	L.F.	50	\$ 0.35	\$ 17.50	\$ 17.50	\$ 875.00	\$ 550.00
46	Trench and Backfill for Open-Cut 8'-10' Depth	L.F.	50	\$ 0.45	\$ 22.50	\$ 20.00	\$ 1,000.00	\$ 762.50
47	Trench and Backfill for Open-Cut 10'-12' Depth	L.F.	20	\$ 0.55	\$ 11.00	\$ 30.00	\$ 600.00	\$ 435.00
48	Trench and Backfill for Open-Cut >12' Depth	L.F.	20	\$ 0.65	\$ 13.00	\$ 40.00	\$ 800.00	\$ 660.00
49	Service Connection Verification Dig	Each	10	\$ 50.00	\$ 500.00	\$ 1,000.00	\$ 10,000.00	\$ 11,580.00
50	Replace Concrete Outside Drop with PVC Outside Drop (0-12')	Each	2	\$ 1,200.00	\$ 2,400.00	\$ 1,600.00	\$ 3,200.00	\$ 1,738.00
51	Replace Concrete Outside Drop with PVC Outside Drop (Additional Depth)	V.F.	10	\$ 10.00	\$ 100.00	\$ 200.00	\$ 2,000.00	\$ 1,090.00
52	Concrete Street Repair	S.Y.	50	\$ 120.00	\$ 6,000.00	\$ 60.00	\$ 3,000.00	\$ 4,350.00
53	Install 6" High Early Strength 4500 PSI	S.Y.	50	\$ 30.00	\$ 1,500.00	\$ 65.00	\$ 3,250.00	\$ 5,450.00
				\$1,988,834.00	\$2,210,000.00	\$3,009,302.50	\$3,009,302.50	\$3,009,302.50

Totals
Bid Rank

Michael Clayton, P.E.
North Little Rock Wastewater
7400 Baucum Pike
North Little Rock, AR 72117

ENGINEER:

I hereby certify that this is a true and correct copy of bids received on December 12, 2019

Michael B. Clayton

Michael B. Clayton, P.E.
North Little Rock Wastewater



(9)

**SOUTH LEVY/INDIAN HILLS 2017 PIPE BURSTING REHABILITATION PROJECT
CHANGE ORDER #3**

The City of North Little Rock is planning street improvements for 50th Street between Allen and Camp Robinson which include sidewalks, drainage, curb and gutters, and asphalt street overlay. Staff evaluated eight (8) line segments in poor condition and in need of pipe bursting rehabilitation prior to overlay of the street. A total of 1,666 linear feet of six and eight-inch gravity sewer lines are recommended for pipe bursting using the contract unit prices in the South Levy/Indian Hills Basins Pipe Bursting 2017 Rehabilitation Project. All unit prices have already been established by the existing contract and the estimates are based on extension of itemized quantities.

The estimated cost for this change order is \$180,217.75 which will be funded through our 2016 Revolving Loan Fund Loan.

ACTION REQUESTED:

Authorize staff to proceed with the execution of Change Order #3 contingent upon approval from the Arkansas Natural Resources Commission.





CONTRACT CHANGE ORDER # 3

Change Order No. 3

Contract: **South Levy/Indian Hills Basins**
Pipe Bursting 2017 Rehabilitation Project
 Schedule: N/A Section: N/A
 Date: 01/09/20

ASWCC Project No WRD-004-015

ASWCC Loan ID10168-CWRLF-L

Engineer Project No: 18081

Project Name: South Levy/Indian Hills Basins Pipe Bursting 2017 Rehabilitation Project

Location: North Little Rock, AR

Owner: North Little Rock Wastewater Utility

Contractor: Horseshoe Construction, Inc.

Address: 7400 Baucum Pike

Address: 2309 S Battleground Road

North Little Rock, AR 72117

La Porte, TX 77571

THE FOLLOWING CHANGES ARE HEREBY AMENDED INTO THE CONTRACT PLANS AND SPECIFICATIONS:

Item No.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	Unit Quantity	DECREASE	INCREASE
1	Mobilization	L.S.	1	\$ 5,000.00	0.20		\$ 1,000.00
2	Performance and Payment Bonds	L.S.	1	\$ 50,000.00	0.20		\$ 10,000.00
3	Certificates of Insurances	L.S.	1	\$ 40,000.00	0.20		\$ 8,000.00
4	Clean and TV 6" Sanitary Sewer Mains	L.F.	31,460	\$ 3.50	1,340		\$ 4,690.00
5	Pipe Burst 4" to 8" HDPE	L.F.	153	\$ 15.00	0		\$ -
6	Pipe Burst 6" to 8" HDPE	L.F.	31,460	\$ 44.00	1,340		\$ 58,960.00
7	Clean and TV 8" Sanitary Sewer Mains	L.F.	7,345	\$ 3.50	291		\$ 1,018.50
8	Pipe Burst 8" to 8" HDPE	L.F.	7,345	\$ 44.00	291		\$ 12,804.00
9	Pipe Burst 6" to 8" by means of static pull method	L.F.	725	\$ 140.00	0		\$ -
10	Pipe Burst 8" to 8" by means of static pull method	L.F.	50	\$ 40.00	0		\$ -
11	Asphalt Street Repair	S.Y.	6,000	\$ 7.00	78		\$ 546.00
12	Asphalt Alley/Drive/Parking Repair	S.Y.	200	\$ 7.00	75		\$ 525.00
13	4" Service Reinstatement (Machine Dig)	Each	650	\$ 200.00	41		\$ 8,200.00
14	4" Service Reinstatement (Hand Dig)	Each	10	\$ 50.00	0		\$ -
15	4" Ductile Iron Service Line Replacement	L.F.	500	\$ 5.00	0		\$ -
16	4" Service Line-Additional Footage	L.F.	1,500	\$ 20.00	450		\$ 9,000.00
17	4" Double Cleanout	Each	250	\$ 125.00	12		\$ 1,500.00
18	Pavement Restoration for Service reconnections	S.Y.	8,000	\$ 7.00	0		\$ -
19	Tie to Existing Manhole	Each	364	\$ 1,000.00	10		\$ 10,000.00
20	Standard 4' Manhole 0-6' depth	Each	20	\$ 1,500.00	1		\$ 1,500.00
21	Standard 4' Manhole, Additional Depth	V.F.	200	\$ 5.00	5		\$ 25.00
22	Abandon and Grout Fill Manhole	Each	1	\$ 500.00	0		\$ -
23	Point Repair (Paved Areas) 0-6' depth	Each	15	\$ 25.00	0		\$ -
24	Point Repair (Paved Areas) per vertical foot over 6' depth	V.F.	120	\$ 1.00	0		\$ -
25	Flowable Fill for Backfill in trench for Paved Reconections or Repairs	C.Y.	1,903	\$ 225.00	95		\$ 21,375.00
26	Class 7 materiil compacted backfill in trench for Paved Reconnection or Re	Tons	2,750	\$ 75.00	0		\$ -
27	Point Repair (Non-Paved Areas) 0-6' Depth	Each	25	\$ 25.00	0		\$ -
28	Point Repair (Non-Paved Areas) per vertical foot over 6' depth	V.F.	120	\$ 1.00	0		\$ -
29	Solid Sod and Soil Replacement	S.Y.	22,000	\$ 2.50	7,500		\$ 18,750.00
30	Seeding and Mulching	S.Y.	1,000	\$ 0.25	0		\$ -
31	Fence Removal and Replacement	L.F.	2,500	\$ 5.00	375		\$ 1,875.00
32	Curb and Gutter Replacement	L.F.	350	\$ 5.00	50		\$ 250.00
33	Replace Concrete Driveway (4")	S.Y.	500	\$ 7.00	125		\$ 875.00

Change Order

34	Replace Concrete Sidewalk	S.Y.	300	\$	7.00	0	\$	-	
35	Acceptance Inspection by CCTV	L.F.	39,108	\$	1.75	1,666	\$	2,915.50	
36	Remove and Replace Concrete Ditch/Slab	S.Y.	300	\$	7.00	0	\$	-	
37	Trench Safety System	L.S.	1	\$	1,000.00	0.20	\$	200.00	
38	Traffic Control	L.S.	1	\$	10,000.00	0.20	\$	2,000.00	
39	Remove Tree>6" Diameter at 4.5' from Ground Level	Each	10	\$	250.00	0.00	\$	-	
40	Retaining Wall Removal and Replacement	L.F.	40	\$	200.00	0.00	\$	-	
41	Construct Concrete Storm Drain Conflict Box- Minimum 5' x 5'	Each	2	\$	4,500.00	0.00	\$	-	
42	Install 8" PVC by Means of Open-Cut Construction	L.F.	200	\$	120.00	35.00	\$	4,200.00	
43	Trench and Backfill for Open-Cut 0'-6' Depth	L.F.	200	\$	0.25	35.00	\$	8.75	
44	Trench and Backfill for Open-Cut 6'-8' Depth	L.F.	50	\$	0.35	0.00	\$	-	
45	Trench and Backfill for Open-Cut 8'-10' Depth	L.F.	50	\$	0.45	0.00	\$	-	
46	Trench and Backfill for Open-Cut 10'-12' Depth	L.F.	20	\$	0.55	0.00	\$	-	
47	Trench and Backfill for Open-Cut >12' Depth	L.F.	20	\$	0.65	0.00	\$	-	
48	Service Connection Verification Dig	Each	20	\$	50.00	0.00	\$	-	
49	Replace Concrete Outside Drop with PVC Outside Drop (0-12')	Each	5	\$	2,000.00	0.00	\$	-	
50	Replace Concrete Outside Drop with PVC Outside Drop (Additional Depth	V.F.	20	\$	10.00	0.00	\$	-	
51	Install 6" High Early Strength 4500 PSI	S.Y.	50	\$	100.00	0.00	\$	-	
								\$	180,217.75

\$	-	ENGINEER'S ESTIMATED ELIGIBLE AMOUNT
\$	180,217.75	
\$	180,217.75	
	<u>TOTAL AMOUNT</u>	
	\$3,585,300.50	NA
	\$340,679.92	NA
	\$180,217.75	NA
	\$4,106,198.17	

6/24/20
 Previous Adjusted Completion Date 08/29/20
 New Contract Completion Date 09/28/20

CHANGE TO CONTRACT AMOUNT:
 Original Contract Amount
 Total Previous Change Order(s)
 Net Amount This Change Order
 TOTAL CONTRACT AMOUNT TO DATE

CHANGE TO CONTRACT COMPLETION DATE:
 Original Completion Date
 (Increase)(Decrease) This Change Order by 30 Calendar Days
 Accepted: Horseshoe Construction, Inc.
 Contractor

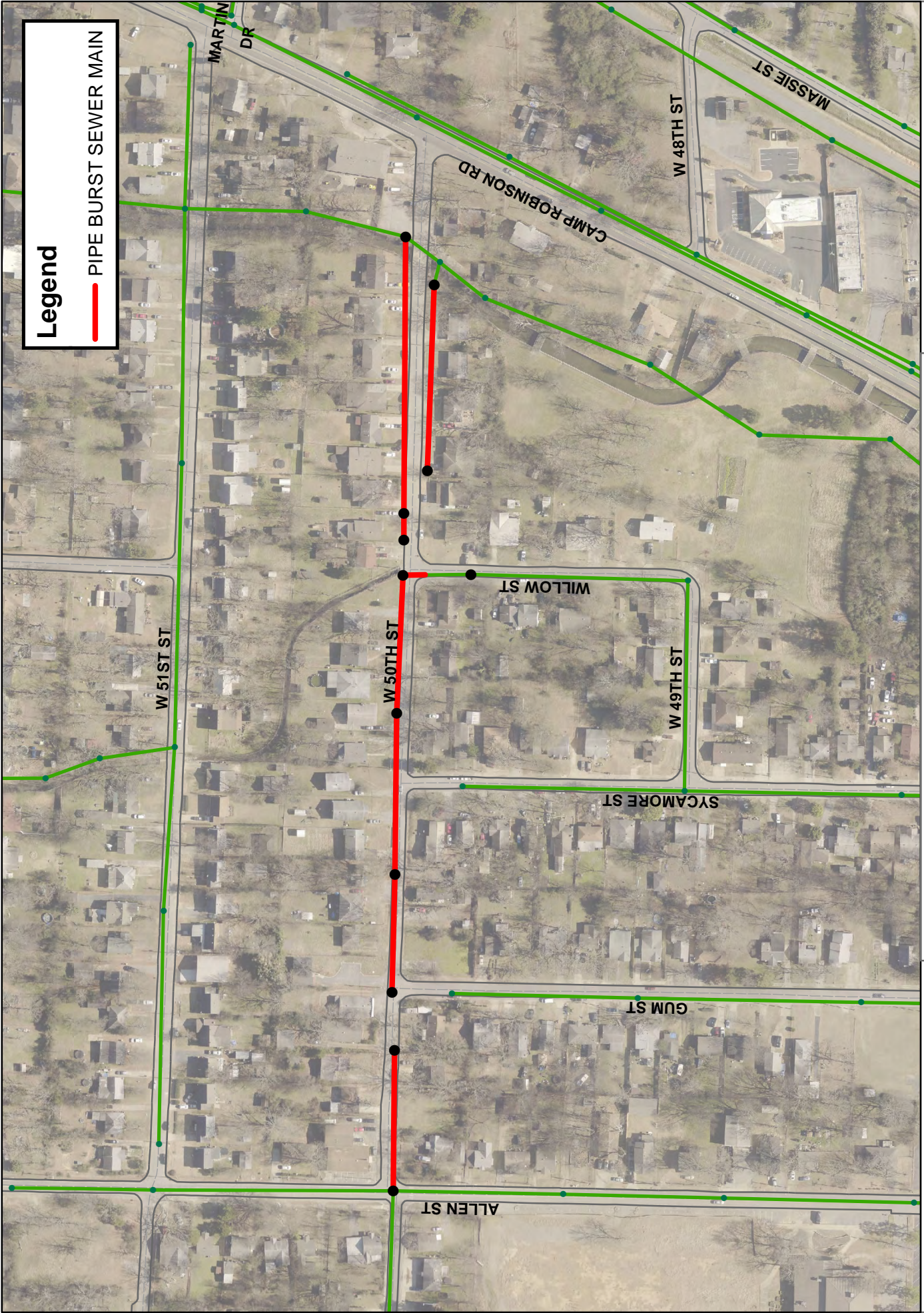
By: _____ Signature _____ Title _____ Date _____

Accepted: North Little Rock Wastewater Utility
 Owner

By: _____ Signature _____ Title _____ Date _____

Accepted: Arkansas Natural Resources Commission
 Agency

By: _____ Signature _____ Title _____ Date _____



Legend
 PIPE BURST SEWER MAIN

The data contained herein was compiled from various sources for the sole use and benefit of the North Little Rock Waste Water Utility. Any use of the data by anyone other than the North Little Rock Waste Water Utility is at the sole risk of the user, and by the user. The City of North Little Rock, Arkansas, and the North Little Rock Waste Water Utility and the City of North Little Rock, Arkansas, and without liability from any claims, costs, or damages of any kind, including reasonable attorneys' fees, shall not be held liable for improper use of the data or use by another party. Acceptance or use of this data is done without any expressed or implied warranties.



**North Little Rock Wastewater
 South Levy / Indian Hills 2017 Pipe Bursting
 Change Order 3**

1 inch = 200 feet



(10)

**REPLACE FIRE DAMAGED BUILDING AND AN ADDITION TO COLLECTION SYSTEMS
BUILDING – CHANGE ORDER NO. 6**

The roof of the Collections Systems Building was last replaced in 2006. Construction activities related to modifications of this building have exposed sun and weather damage to the membrane on the roof and to the shingles on the mansard. Three (3) leaks have been repaired following recent rain events.

CBM Construction, Inc. and Taggart Architects, Inc. recommend replacement of the roofing membrane and shingles to protect the interior improvements being made and to enhance the overall exterior appearance in coordination with the new addition. This work was not included in the original scope and will need to be added by a change order.

The total cost of this change order will be \$59,285, including construction management fees.

This project is being funded through cash reserves. The original contract amount for this project was \$2,223,738, and the adjusted contract amount to date including this change order is \$2,357,281.

ACTION REQUESTED:

Authorize staff to execute change order #6 for a new roof overlay and replacement of shingles on the mansard of the collections system building in the amount of \$59,285.00.





**ROOF
MAINTENANCE
INC.**
COMMERCIAL AND INDUSTRIAL ROOFING
AND SHEET METAL CONTRACTORS

4523 Hoffman Road
Little Rock, AR 72209
(501) 568-7607 office
(501) 568-7628 fax

Prepared for:

NLR Waste Water

7400 Baucum Pike, North Little Rock, AR 72117

Scope of work:

- Clean existing roof from all debris to prepare for new roof overlay.
- Furnish and install one layer of 1/2" retro plus cover board, mechanically attached to roof deck.
- Furnish and install a 60 mil TPO membrane, fully adhered with all seams electrically heat welded.
- Remove and dispose of existing coping caps.
- Flash all curbs and parapet walls in 60 mil TPO membrane.
- Furnish and install all pipe boots, pitch pans, edge sealants, and all necessary accessories to complete the roof to manufacturer's specification.
- Fabricate and install new TPO coated metal pipe jacks at heater vents.
- Fabricate and install new 24 gauge kynar coated coping cap with cover caps.
- Clean and remove all debris from work performed.
- Perform a final inspection so assure that quality of workmanship has been met and 100% of the job is complete.
- Furnish owner with a 2 year workmanship warranty.
- Furnish owner with a 20 year manufacturer's warranty.

Price: Includes taxes and insurance

\$46,871.00

Option: Remove existing 3 tab shingles and replace with new, color chosen by architect. \$5,384.60

Curtis Kerns
Estimator
ACS Roof Maintenance, Inc.

Date: 12/18/2019
AR License No. 0160770319

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature: _____

Date: _____

Quote valid for 30 days

(11)

BILLING SERVICES AGREEMENT

Central Arkansas Water (CAW) currently performs billing services for the Utility under an agreement date September 2002, and desires to enter into a new agreement with a five-year term (see attached).

The new agreement varied from the current agreement with respect to the annual service charge adjustments. The previous agreement allowed annual adjustments to the service charge based solely on the Consumer Price Index (CPI) which has averaged approximately 1.8% for the period 2009 – 2019. The new agreement allows annual adjustments based on the greater of the CPI or three percent (3%). CAW has been unwilling to consider any modifications to their proposed service charge adjustment.

ACTION REQUESTED:

Authorize staff to enter into a Billing Services Agreement with CAW for a period of five (5) years which will automatically renew for additional one (1) year periods thereafter.



BILLING SERVICES AGREEMENT

By this Billing Services Agreement ("Agreement"), Central Arkansas Water ("CAW"), which is a consolidated waterworks system formed under Arkansas Code § 25-20-302, and North Little Rock Wastewater Treatment Committee, which is a committee formed by the City of North Little Rock ("Utility"), agree to the provision of Billing Services by CAW to Utility by the following terms and conditions:

WITNESSETH

WHEREAS, CAW prepares and conveys utility bills and receives monies therefor ("Billing Services") for municipalities and utilities in Central Arkansas under the name "Utility Billing Services";

WHEREAS, Utility desires to engage CAW to perform Billing Services on behalf of Utility pursuant to the terms and provisions hereof;

NOW THEREFORE, for and in consideration of the promises and covenants contained herein, and other good and valuable consideration, the parties hereto agree as follows:

1. Definitions. The following are definitions of certain terms used in Agreement:
 - a. "Customer" means each residential, commercial, or industrial customer of Utility including but not limited to each detached single, duplex, triplex, fourplex, or multiplex resident of any improvement district, municipality, or other area defined and served by Utility.
 - b. "Customer Bill" means the monthly statement prepared and conveyed by CAW to each Customer that includes charges for sewer services provided by Utility. Materials to be furnished by CAW with each Customer Bill within CAW's sole discretion may include the prepared bill, postage, and an enclosed return envelope unless Customer chooses automatic withdrawal or another payment arrangement. Customer Bill may include charges for services provided by CAW and other utilities.
 - c. "Rate" means the per-unit fee to be charged to a Customer as determined in accordance with Section 8 hereof.
 - d. "Utility Receivables" means the dollar amount of Customer Bills submitted by CAW to Customers for payment on each Customer Bill for the benefit of Utility.
 - e. "Write-Off Accounts" means Utility Receivables adjusted on the books of CAW, in accordance with CAW's standard accounting

practice of classifying accounts as uncollectable ninety (90) days after the account becomes inactive.

2. Billing Services Agreement. During the term of Agreement, CAW shall provide Billing Services for Utility for Utility's sewer services to the each Customer of Utility.
3. Supervision and Control. CAW shall have sole and exclusive supervision and control over Billing Services, including but not limited to the method of preparing and conveying Customer Bill; the selection, design and use of forms and changes thereto; the selection and use of data processing equipment, office machinery, and other equipment for preparation and conveyance of each Customer Bill; and the hiring and management of employees for the performance of Agreement. CAW's decisions with respect to any and all aspects of its Billing Services shall be final and conclusive. Utility agrees that CAW may make changes in its Billing Services procedures during the term of Agreement and in the equipment required therefore.
4. Description of Billing Services. Pursuant to and in accordance with the terms of Agreement, CAW shall furnish the labor, services, materials and equipment required to perform "Billing Services," which, for purposes of Agreement, means the responsibility of providing the following services:
 - a. Determining on a monthly cycle the appropriate fees due from Utility to CAW in accordance with the Rate for each Customer;
 - b. Submitting Customer Bill to each Customer on CAW's normal billing cycle;
 - c. Maintaining each Customer's billing and payment records; and
 - d. Receiving, as agent for Utility, all funds transmitted to CAW from each Customer on behalf of the Utility and remitting to Utility amounts billed by CAW each month within fifteen (15) days of the bill date of each monthly billing cycle.
 - e. CAW may adjust its monthly remittance to Utility for changes in Service Charge, a billing error, a meter-reading error, an uncollectible receivable that CAW writes off, a receivable that CAW previously wrote off but nonetheless collects, a manifest injustice, or other similar reason.
5. Accounting for and Distribution of Utility Proceeds. Each Customer may pay Customer Bill by mail, electronic conveyance, or other means that CAW makes available in CAW's sole discretion.

6. Service Charge. Beginning on April 1, 2019, CAW shall receive \$0.983 per bill that CAW transmits or delivers to each customer on behalf of the Utility ("Service Charge"). Service Charge shall be annually adjusted on April 1 each year by the greater of the previous calendar year's change in the Consumer Price Index – All Urban Consumers (case year 1982-84 = 100) as published by the Bureau of Labor Statistics, United States Department of Labor or three percent (3%). Major upgrades, expenditures or changes to CAW's billing system may require renegotiation of the Service Charge.
7. Setup Charge. As CAW will bear no new setup expenses for Utility, Utility will not be responsible for paying a setup charge.
8. Rate. Each customer's total fee due will be calculated by the Rate provided by Utility from time to time.
9. Payment Processing Charges. It is contemplated that consumer demands will necessitate the acceptance of credit cards or other forms of payment that are not currently factored into Service Charge. Therefore, Utility agrees to pay its pro rate share of any fees assessed by payment processing companies in addition to Service Charge.
10. Deposits. Deposits may be set based on the water meter size or a factor applied to cumulative bill average as determined by CAW. This bill average may include all services provided. Residential deposits are returned to customer upon twelve (12) consecutive monthly of timely, complete payments. Otherwise, the deposit shall be retained by Central Arkansas Water until the final bill. Deposit refunds shall be applied to the final bill paying Water, Sewer, and Refuse respectively. The remaining deposit, if any, shall be returned to the depositor.
11. Penalties. Utility may elect to charge a monetary penalty on customers who fail to pay a Customer Bill completely and timely. In the event Utility elects to charge such monetary penalty, such monetary penalty shall be charged against the amount of Customer Bill not paid on or before the twentieth (20th) day following the due date stated on the bill. The penalty will be ten percent (10%) unpaid balance of Customer Bill. At CAW's discretion, Utility may implement an alternate penalty amount if the calculation is supported by CAW's billing software.
12. Reports. As part of Billing Services and upon request, CAW will generate such reports as reasonably requested by the Utility and which are reasonably capable of being generated by CAW.
13. Communications from Utility. All requests by Utility to add, delete, modify or in any way change its Rates or to obtain information concerning individual accounts or groups of accounts or any other data shall be made in writing to CAW no less than sixty (60) days before Utility wishes such

changes to take effect. All requests by Utility to modify the method of calculation by which its Rate proceeds are generated shall be made in writing no less than six (6) months before Utility wishes such changes to take effect. Charges incurred by CAW for changes from the software vendor will be passed on to Utility at cost.

14. Call Center. CAW will maintain a call center to accommodate Customers regarding account balance and status questions. CAW will refer calls regarding the services provided by Utility to Utility.
15. Cooperation. Parties agree to cooperate and share information in good faith to make appropriate adjustments and to provide information to ensure correctness in billing, collection, and report generation.
16. Term. The initial term of Agreement shall begin on April 1, 2019, for a period of five (5) years. Thereafter, Agreement shall automatically renew for additional one (1) year periods (each a "Renewal Term") thereafter.
17. Termination. Either CAW or Utility may terminate Agreement provided that such party provides sixty (60) days' written notice to the other party of termination of Agreement, in which instance CAW and Utility's respective responsibilities under Agreement shall terminate at the end of such period of sixty (60) days. Termination of Agreement shall not affect Utility's liability, as provided herein, to pay the cost of Billing Services that CAW renders pursuant to Agreement prior to the termination of Agreement including the duration of the sixty (60) days' notice period.
18. CAW's Right to Terminate Water Service. It is understood and agreed that Agreement shall in no way restrict or limit CAW's right to terminate water service to any Customer for nonpayment of billed charges or other permissible reason. The parties expressly agree that CAW shall have no liability whatsoever for any reduction in Customer Bills or Utility revenue due to a termination of water service.
19. Waiver. The waiver by either party of a breach by the other of any provision of Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of either the same or a different provision of Agreement.
20. Severability. Should any part of Agreement be declared by a final decision by a court or tribunal of competent jurisdiction to be illegal, unconstitutional, invalid, or beyond the authority of either party to enter into or carry out, such decision shall not affect the validity of the remainder of Agreement, which shall continue in full force and effect, provided that the remainder of Agreement, absent the excised portion, can be reasonably interpreted to give effect to the intentions of the parties.

21. Amendment. Agreement is not subject to modification or amendment except by a writing executed by both CAW and Utility, which writing shall expressly state that the parties intend to amend the terms and conditions of Agreement.
22. Entire Agreement. Except as expressly provided herein, Agreement constitutes the entire understanding and agreement of the parties. Agreement integrates all of the terms and conditions mentioned herein or incidental hereto and supersedes all negotiations and previous agreements between the parties with respect to all or any part of the subject matter hereof.
23. Previous Agreements Terminated. Effective upon the first day of the first term of Agreement, CAW and Utility hereby terminated each previous agreement aside from Agreement between CAW and Utility to which CAW and Utility remain bound concerning billing services provided by CAW to Utility.
24. Binding Effect. Agreement shall be binding on the parties hereto and their successors and assigns.

[Signatures appear on the following page.]

IN WITNESS WHEREOF, Central Arkansas Water and North Little Rock Waste Water Utility have set their hands and affixed their respective seals.

NORTH LITTLE ROCK WASTEWATER
UTILITY

By: _____
Mark Wilkins, Director

Date: _____

CENTRAL ARKANSAS WATER

By: _____
Jeff Mascagni, Chief Financial Officer

Date: _____

(12)

APERMA

We have received notice, dated December 12, 2019, from the Arkansas Public Entity Risk Management Association (APERMA) that due to decreasing membership retention, and substantial increases in paid losses, APERMA will be ending its operation on February 15, 2020.

The letter stated that a “revised” statement will be issued to keep coverage in place until February 15th. At its November 12, 2019 meeting, the Committee authorized payment of \$143,789 to APERMA for the annual payment for the year 2020. This payment has not been made, and a revised invoice was received from APERMA on January 9th in the amount of \$11,982. It is assumed that a second invoice will be received for the period February 1 through February 15.

APERMA further states that additional funds will be assessed over the next 4-6 years to adjudicate open claims.

Staff have reached out to the Municipal League, BXS Insurance, Inc., and Stephens Insurance, LLC for quotes. To date only the Municipal League has provided a quote (see attached).

Staff recommend proceeding with Municipal League for 2020 and pursuing additional quotes going forward.

ACTION REQUESTED:

Authorize staff to enter into an agreement with Municipal League for property and casualty coverage for 2020.



RECEIVED

DEC 16 2019

NLR WASTEWATER

APERMA

Arkansas Public Entity Risk Management Association

APERMA BOARD OF DIRECTORS

Ron Brown, Crawford County Sheriff
Dennis Thornton, Hot Spring County Judge
Gerald Robinson, Jefferson County Judge
Trae Reed, III, City of Lonoke Mayor
Mike Lofton, Union County Judge
Ralph Ohm, General Counsel

Kyle Osborn, City of Searcy Mayor
Sharon Baker-Blount, Crawford County Circuit Clerk
Jeff Owyong, City of McGehee Mayor
John Thomison, Lawrence County Judge
Eddie Best, Arkansas County Judge

December 12, 2019

CERTIFIED MAIL RETURN RECEIPT REQUESTED

Marc Wilkins, Director
North Little Rock Waste Water Utility
P.O. Box 17898
North Little Rock, AR 72117-0898

Dear Director Wilkins,

As many of you that attended the October 10th general APERMA Board Meeting in Hot Springs are aware, APERMA has arrived at a crossroads. Decreasing membership retention and substantial increases in paid losses have created an untenable position for continued operations. Auto and property losses have resulted in a significant increase in premiums paid to the property carrier and together have combined to negatively impact APERMA's surplus.

While the Board has done whatever it could to keep the cost of membership as low as possible, it became necessary for the Board to substantially increase membership costs for this year's renewal. They were aware that an increase in costs could mean some members might go to either the Association of Arkansas Counties or the Arkansas Municipal League and with that in mind, set another Board meeting for early December to review the impact of the renewal increase.

Overall the increase in "Billed Costs" was to be 18% and would have been followed up by another 18% next year. Even with these increases in billed costs, losses generated by the members, based on APERMA's historical data would still have exceeded the amount available to pay claims. This also assumed that all members remained in APERMA.

As a result of these factors and the desire of some members simply to join the Association of Arkansas Counties or the Municipal League, APERMA lost about 33% of the membership it had at the beginning of 2019. Further, since the 2018 renewal, APERMA has lost 4 of the program's largest 6 members and 50% of its membership. With the erosion of the counties and cities that had been members, less than half of APERMA's membership for 2020 would have been made up of counties and cities.

The Board had a meeting on December 5th and decided that it looked extremely unlikely that current deficits in the program could be made up by continuing operations and further increasing billed costs. One could also assume that with each year of increased costs, membership would continue to drop leaving fewer members to make up for the deficit. That being said, with a unanimous vote, it was decided that APERMA will have to end its operation.

They also requested that as administrators, we do what we can to extend coverage for those members renewing on January 1st until February 15th of 2020 so you will have time to find Risk Management services and coverage outside of APERMA.

You will be receiving a "revised" invoice soon so disregard the 2020 Renewal Invoice sent to you in October. Payment of this revised amount will keep your coverage in place until February 15th.

There will be a need for additional funds at some point to pay for the ongoing services needed to adjudicate and monitor APERMA's defense of open claims until such time as they are all paid and closed out. That process could take 4 – 6 years according to the APERMA legal team.

These are very sad times for the Board and the many fine people that have served the members of APERMA since its inception in 1986. Special appreciation needs to go out to Kathi Williams, Ralph Ohm and Burt Newell for the personal services they have provided to the membership. They will continue to help APERMA through this time although Ralph's involvement will be limited to an advisory role. I know personally from dealing with all of them just how important and meaningful the relationships developed with the Board and the members have been to them and all of us.

We will be glad to work with you, the County Association and the Municipal League to expedite and simplify the process of changing providers. These association programs would appear to be the most logical landing spot for APERMA's membership.

If you should have any questions or are in need of underwriting information, please contact us and we will provide you with that information. Also feel free to contact Ralph or Burt or any of the Board members with any questions you may have.

Regards,



Jon Bergemann
APERMA Program Administrator