

TREATMENT DEPARTMENT STATUS REPORT

January, 2020

	<u>BOD</u>	<u>TSS</u>
Faulkner Lake	4.7 mg/L (30 Max.)	4.5 mg/L (30 Max.)
Maumelle	15.7 mg/L (30Max.)	17.0 mg/L (30 Max.)

	<u>CBOD</u>	<u>TSS</u>
Five Mile	10.3 mg/L (25 Max.)	9.5 mg/L (90 Max.)
White Oak	11.2 mg/L (25 Max.)	26.8 mg/L (90 max.)

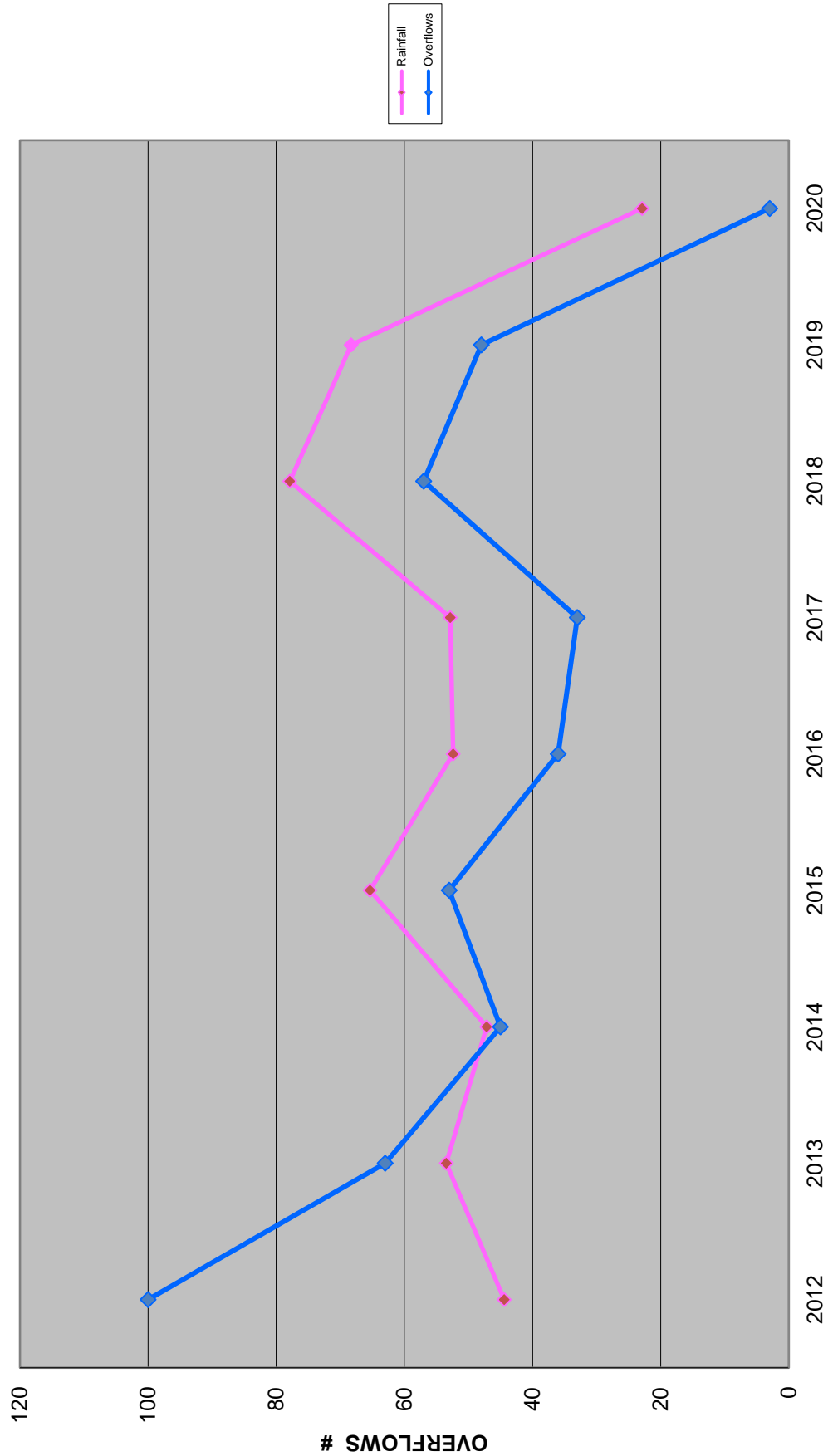
Jaime Marrow
Office Assistant II

NLR Wastewater Utility Work Recap by Ward January-20

Crews:							
MANHOLE:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i>Disconnects</i>	0	5	0	0	0	0	5
<i>Taps</i>	0	0	0	0	0	0	0
<i>Repairs</i>	0	12	18	6	1	2	39
<i># of MH's Grouted</i>	0	9	17	5	1	1	33
<i>#of Coats</i>	0	18	34	10	2	2	66
<i>MH Depth (Ft/In)</i>	0.0	0.0	0	0.0	0.0	0.0	0
<i># of Bags of Grout</i>	0	0	2.0	0.0	0.0	0.0	2
POWER DRIVE:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i># of Ft Cleaned</i>	0	2,340	42	2,145	0	0	4,527
PWR RODDER #1:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i># of Ft Cleaned</i>	0	0	0	0	0	0	0
REPAIR #1:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i>Repairs</i>	0	4	0	0	0	0	4
<i>New Manholes</i>	0	0	0	0	0	0	0
<i>New Lines</i>	0	0	0	0	0	0	0
<i>Disconnects</i>	0	0	0	0	0	0	0
<i>Taps</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	0	1	0	0	0	0	1
REPAIR #2:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i>Repairs</i>	0	1	0	0	0	0	1
<i>New Manholes</i>	0	0	0	0	0	0	0
<i>New Lines</i>	0	0	0	0	0	0	0
<i>Disconnects</i>	0	1	0	0	0	0	0
<i>Taps</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	0	1	1	0	3	1	6
REPAIR #3:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i>Repairs</i>	1	0	1	0	0	0	2
<i>New Manholes</i>	0	0	0	0	0	0	0
<i>New Lines</i>	0	0	0	0	0	0	0
<i>Disconnects</i>	0	0	1	0	0	0	0
<i>Taps</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	0	1	3	0	0	0	4
REPAIR #4:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i>Repairs</i>	1	3	1	0	0	0	5
<i>New Manholes</i>	0	1	1	0	0	0	0
<i>New Lines</i>	0	0	0	0	0	0	0
<i>Disconnects</i>	0	0	0	0	0	0	0
<i>Taps</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	0	1	6	1	1	2	11
TROUBLE:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i># of Ft Cleaned</i>	0	0	0	0	0	0	0
<i>Stop-Ups</i>	1	3	1	1	0	0	6
<i>Private Lines</i>	1	6	15	9	1	3	35
<i>Cave-Ins</i>	0	0	1	0	1	0	2
<i>Flooded Houses</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	5	19	8	5	6	4	47
<i>Total Calls</i>	7	28	25	15	8	7	90
VACCON #1:	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<i># of Ft Cleaned</i>	0	10,403	2,353	1,404	612	4,467	19,239
VACCON #2:							
<i># of Ft Cleaned</i>	4,696	0	7,205	0	0	0	11,901
VACCON #3:							
<i># of Ft Cleaned</i>	0	445	25,475	2,805	14,655	0	43,380
VACCON #4:							
<i># of Ft Cleaned</i>	7,296	1,226	28,194	0	200	0	36,916
VACCON #5:							
<i># of Ft Cleaned</i>	0	5,088	2,509	10,688	7,945	406	26,636
T V #1							
<i># of Ft</i>	71	9,622	2,382	1,077	439	2,993	16,584
T V #2							
<i># of Ft</i>	241	4,825	1,361	0	6,377	301	13,105

North Little Rock Wastewater North Little Rock, AR

Annual Overflows and Rainfall



	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Faulkner Lake Basin										
Rainfall	76.5	45.46	62.8	54.2	70.07	61.6	55.1	74.4	76.8	8.2
Overflows	61	63	36	21	27	19	14	32	24	1
White Oak Basin										
Rainfall	68.6	46.56	50.75	44	68.7	51.2	56.1	84.4	72.9	6.7
Overflows	45	25	13	9	21	9	5	9	15	1
Five Mile Creek Basin										
Rainfall	60.4	41.15	52.4	46.6	66.5	49.5	48.7	81.5	67.9	8
Overflows	16	12	14	15	5	5	9	7	3	1
Maumelle Basin										
Rainfall						41.1	51.4	71.2	55.6	6.4
Overflows						4	5	9	6	0
Entire System										
Rainfall	62.98	44.42	53.45	47.15	65.36	52.37	52.83	77.9	68.3	22.9
Overflows	122	100	63	45	53	36	33	57	48	3

rainfall and overflow summary



AGENDA FOR NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE MEETING

RE: Committee Meeting
PLACE: Faulkner Lake Treatment Plant
7400 Baucum Pike, North Little Rock, Arkansas 72117
DATE: February 11, 2020
TIME: 12:15 PM

- (1) ROLL CALL OF THE COMMITTEE MEMBERS
- (2) APPROVAL OF THE MINUTES OF THE JANUARY 14, 2020 MEETING
- (3) CASH DISBURSEMENTS FOR JANUARY 2020
- (4) FINANCIAL REPORT FOR JANUARY 2020
- (5) SOLAR PROJECT UPDATE
- (6) PURCHASE NEW VEHICLE FOR LABORATORY
- (7) PURCHASE NEW TRUCK FOR REPAIR CREW 2
- (8) PURCHASE NEW TRUCK FOR REPAIR CREW 3
- (9) BILLING SERVICES AGREEMENT
- (10) STATE HAZARD MITIGATION GRANT 2020
- (11) ANNUAL PAGIS DUES



(1)

ROLL CALL of the COMMITTEE MEMBERS

(2)

NEW BUSINESS

ACTION REQUESTED:

Approval of the Minutes of the January 14, 2020 Committee Meeting



NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, JANUARY 14, 2020

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, January 14, 2020 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. The roll was called and all members were present. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Sylvester Smith, Mr. Ed Nelson, Ms. Karen Bryant and Mr. Gabe Stephens, and in addition, Mr. Jack Stowe, representative from the City of Maumelle and Mr. Richard Penn, City Engineer with the City of Sherwood. Also in attendance were Mr. Marc Wilkins, Director, Mr. Michael Clayton, Assistant Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Ronnie Thompson, Mr. Lyle Leubner, Ms. Marybeth Eggleston, Mr. Sam Hilburn with Hilburn, Calhoon, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its December 10, 2019 meeting. There being no questions or comments, a motion was made by Mr. Stephens, seconded by Mr. Smith, to approve the minutes of its December 10, 2019 meeting. The motion carried unanimously.

Next, the Committee reviewed the cash disbursements for the month of December 2019. After discussion, a motion was made by Mr. Nelson, seconded by Mr. Smith, to approve the cash disbursements for December 2019 reflecting total cash disbursements of \$2,432,327.05 and fund transfers between accounts of \$1,526,866.66. The motion carried unanimously.

Upon motion made by Mr. Stephens, seconded by Mr. Nelson, the Committee unanimously approved the Financial Statement for December 2019.

Mr. Wilkins then advised the Committee that Belt Press #1 had a catastrophic shaft failure on one of the 12" rollers, causing the roll to drop and bend the frame. The staff acquired two (2) quotes for the repair which are as follows:

	Andritz (equipment manufacturer)	Compositech
Parts	\$ 9,368.26	\$13,750.00
		\$ 2,021.62 proprietary parts
Labor	<u>\$31,220.00</u>	<u>\$16,185.00</u>
	\$40,588.26	\$31,956.62

In the past, the staff has utilized the services of Andritz with good results and recommend using Andritz for this work. Proprietary parts would have to be ordered from Andritz regardless of who conducts the repair. However, since the failure, the Utility mechanics dismantled the belt press and delivered it to a machine shop. They are hoping the machine shop is able to make the repair. The 2020 budget includes \$60,000 in the Treatment Department Operating Expenses for belt press parts and repairs. However, this failure occurred in December 2019 after the preliminary budget was submitted and is not included in the 2020 draft budget. After further discussion, Mr. Smith made a motion, which was seconded by Mr. Stephens, that should the machine shop not be able to make the repair, to authorize the staff to utilize the services of Andritz for the repair in the amount of \$40,588.26. The motion carried unanimously.

The Committee then reviewed and discussed the 2020 budget. Mr. Wilkins noted the highlights which are as follows:

1. The operating revenue includes the last rate change authorized by the Utility's current ordinance. The rate percentage increase is around 5%. However, the billed usage decreased from 2018 to 2019 by approximately 3%. So the budgeted 2020 rate revenue only shows a 2% increase over the 2019-budgeted amount. Both Central Arkansas Water and Little Rock Reclamation Authority have also had a billed usage decrease between 2018 and 2019.
2. The labor budget includes a \$1,000 catch up increase and a 3% cost of living increase for current employees. The catch up increase is based on the compensation study prepared by EGP, PLLC last year. The annual increase in labor cost for current employees with both of the above is \$225,100. Also, every ½% CPI change for current employee's amounts to an annual change of \$22,000. The labor budget also includes seven (7) unfilled positions, anticipated overtime based on historical data, and set amounts for an incentive bonus program and administrative realignments.
3. The other operating expenses increase is 3% over the total projected 2019 expense. If an expense was known to be more than 3%, that amount was included in the budget. The budget includes the addition of another crew and its associated expenses.
4. A 3% increase for all operating expenses was used to be consistent with the forecasted increase used in the last Cost of Service Study.
5. The projected cash flow assumes that every item on the capital addition pages and the 2020 major construction projects will be completed during the year.

Upon final review, a motion was made by Mr. Smith, seconded by Ms. Bryant, to approve the 2020 budget. The motion carried unanimously.

The Committee then discussed the Lakewood CIPP 2019 Rehabilitation Project. Mr. Wilkins advised that bids were received for this project on Thursday, December 12, 2019 at 1:00 p.m. The project includes Cured In-Place Pipe (CIPP) of approximately 21,829 linear feet of 6", 8", 10", 12", 18" and 24" gravity sewer mains. The low bid was submitted by Instituform Technologies, LLC of Chesterfield, Missouri in the amount of \$1,241,831.09. The project will be funded from cash reserves in the 2020 budget. A motion was made by Ms. Bryant, seconded by Mr. Stephens, to authorize the staff to award the contract for the Lakewood CIPP 2019 Rehabilitation Project to Instituform Technologies, LLC in the amount of \$1,241,831.09. The motion carried unanimously.

Next, the Committee discussed the Lakewood Pipe Bursting 2019 Rehabilitation Project. Bids for this project were received on Thursday, December 12, 2019 at 1:30 p.m. The project includes pipe bursting of approximately 25,850 linear feet of 6", 8", 10" and 12" gravity sewer mains. The low bid was submitted by Horseshoe Construction, Inc. of LaPorte, Texas in the amount of \$1,988,834.00. The project will be funded from cash reserves in the 2020 budget. A motion was made by Ms. Bryant, seconded by Mr. Stephens, to authorize the staff to award the contract for the Lakewood Pipe Bursting 2019 Rehabilitation Project to Horseshoe Construction, Inc. in the amount of \$1,988,834.00. The motion carried unanimously.

Mr. Wilkins then informed the Committee that the City of North Little Rock is planning street improvements on 50th Street between Allen and Camp Robinson Road which includes sidewalks, drainage, curbs and gutters and asphalt street overlay. The staff has evaluated eight (8) line segments which are in poor condition and in need of pipe bursting rehabilitation prior to overlay of the street. A total of 1,666 linear feet of 6" and 8" gravity sewer lines are recommended for pipe bursting using the contract unit prices in the South Levy/Indian Hills Basins Pipe Bursting 2017 Rehabilitation Project. All unit prices have already been established by the existing contract and the estimates are based on extension of itemized quantities. The estimated cost for this change order is \$180,217.75 which will be funded through the 2016 Revolving Loan Fund Loan. A motion was made by Mr. Smith, seconded by Ms. Bryant to authorize the staff to proceed with the execution of change order #3 contingent upon approval from the Arkansas Natural Resources Commission. The motion carried unanimously.

Mr. Wilkins then explained to the Committee that the roof on the Collections Systems Building was last replaced in 2006. Construction activities related to modification of this building have exposed sun and weather damage to the membrane on the roof and to the shingles on the mansard. Three (3) leaks have been repaired following recent rain events. CBM Construction, Inc. and Taggart

Architects, Inc. recommend replacement of the roofing membrane and shingles to protect the interior improvements being made and to enhance the overall exterior appearance in coordination with the new addition. This work was not included in the original scope and will need to be added by a change order. The total cost of this change order will be \$59,285.00, including construction management fees. This project is being funded through cash reserves. The original contract amount for this project was \$2,223,738.00, and the adjusted contract amount to date (change orders 1 through 5) including this change order (change order 6), and the previous five change orders, is \$2,357,281.00. A motion was made by Mr. Smith, seconded by Mr. Nelson, to authorize the staff to execute change order #6 for a new roof overlay and replacement of shingles on the mansard of the collections system building in the amount of \$59,285.00. The motion carried unanimously.

Next, Mr. Wilkins advised the Committee that Central Arkansas Water (CAW), who currently performs billing services for the utility under an agreement dated September 2002, desires to enter into a new agreement with a five-year term. The new agreement varies from the current agreement with respect to the annual service charge adjustments. The previous agreement allowed annual adjustments to the service charge based solely on the CPI which has averaged approximately 1.8% for the period 2009 - 2019. The new agreement allows annual adjustments based on the greater of the CPI or 3%. CAW has been unwilling to consider any modifications to their proposed service charge adjustment. After a lengthy discussion as to the renewal period and costs involved, a motion was made by Mr. Smith, seconded by Mr. Stephens, to table this matter until the February meeting and give the Committee and Utility time to examine the options. The motion carried unanimously.

Mr. Wilkins then updated the Committee on APERMA (Arkansas Public Entity Risk Management Association). The Utility received notice dated December 12, 2019 that due to decreasing membership retention, and substantial increases in paid losses, APERMA will be ending its operation on February 15, 2020. The letter stated that a "revised" statement will be issued to keep coverage in place until February 15, 2020. At the Committee's November 12, 2019 meeting, the Committee authorized payment of \$143,789.00 to APERMA for the annual payment for the year 2020. This payment has not been made, and a revised invoice was received from APERMA on January 9, 2020 in the amount of \$11,982.00. It is assumed that a second invoice will be received for the period February 1 through February 15. APERMA further stated that additional funds will be assessed over the next 4-6 years to adjudicate open claims. The staff has reached out to the Municipal League, BXS Insurance, Inc., and Stephens Insurance, LLC for quotes. To date, only the Municipal League has provided a quote. At this time, the staff recommends proceeding with Municipal League for 2020 and pursuing additional quotes going forward. As stated above, the yearly premium with APERMA was \$143,789.00

with a \$500.00 deductible and it also covered the sewer back ups. The Municipal League quote offered two (2) options:

1. \$94,564.97 premium with a \$10,000 deductible on property and a \$1,000 deductible on vehicles
2. \$112,626.76 premium with a \$5,000 deductible on property and a \$1,000 deductible on vehicles.

Both quotes are for an eleven (11) month period and do NOT cover sewer back ups.

After an in depth discussion, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to ask the staff to come up with a plan to do a self insurance pool or a revolving plan to replace the sewer back up insurance. The motion carried unanimously.

Additionally, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to authorize the staff to enter into an agreement with the Municipal League for property and casualty coverage for an eleven (11) month period at option #2, \$112,626.76 premium with a \$5,000 deductible on property and a \$1,000 deductible on vehicles. The motion carried unanimously.

Mr. Wilkins then updated the Committee on the overflow at the Maumelle Treatment Plant. The overflow was between the activated sludge basin and the final clarifier. He went on to say that the employees did an excellent job in taking care of the situation.

Finally, Mr. Wilkins introduced to the Committee Marybeth Eggleston. Ms. Eggleston is a twenty-two (22) year employee with the Utility and has taken over the position of Superintendent of Environmental Compliance and Safety.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 1:28 p.m.

APPROVED AS TO FORM:

RESPECTFULLY SUBMITTED,

K. W. MATTHEWS, CHAIRMAN

SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY

(3)

CASH DISBURSEMENTS FOR JANUARY 2020

ACTION REQUESTED:

Approval of the Cash Disbursements for January 2020 showing total
Cash Disbursements of **\$2,315,049.34** and
Fund Transfers between accounts of **\$1,783,670.00**.



**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
January 31, 2020**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48630	Ace Pipe Cleaning, Inc.	\$ 11,280.09	Dark Hollow Interceptor Assessment Project & Retainage Committee Approved
48631	Advanced Fluid Technologies	\$ 787.31	Motor for Belt Press Polymer Transfer Pump
48632	AFLAC	\$ 1,792.00	Employee Deductions - Supplemental Insurance
48633	American Composting, Inc.	\$ 3,237.74	Grease Hauling - 12/5 & 12/6/19 5-Mi TP
48634	Applied Industrial Technologies	\$ 358.72	Biju 205 Lubrication - WOTP Bar Screen
48635	Arkansas Aggregates, Inc.	\$ 6,803.65	Stone & Gravel 11/18 - 12/10/19
48636	Arkansas Sign & Barricade, Inc.	\$ 760.00	Lane Closures 11/5 - 11/25/19
48637	AT&T	\$ 1,257.92	Monthly Service FLTP - 12/11/19 - 1/10/20
48638	AT&T	\$ 1,126.45	Data Service between FLTP, City Services & CAW
48639	B&B Material Companies	\$ 25.96	Sand around Gas Line Repair Ward 1
48640	Battery Outfitters	\$ 325.20	Battery Gen Set 4; Boost Charger Rixie/Hwy 161 PS; Double AA's, 3V Lithium, Pro Series Murphy Dr Gen
48641	CBM Construction Co., Inc.	\$ 865.41	Labor Charges not Previously Billed from Installation of Office Trailer (October)
48642	Cintas	\$ 2,152.21	Mat, Towel, Uniform Service, 2 New NLRW Logo Jackets
48643	Cranford Construction Co.	\$ 521.46	Asphalt Repairs Wards 1 & 2
48644	Digital Print & Imaging of LR	\$ 47.39	500 Business Cards Engineering
48645	Eddie's Concrete LLC	\$ 2,500.00	Wash Rock Driveway Ward 1
48646	Elliott Electric Supply, Inc.	\$ 941.87	Instant Cold Galvanize, Precision Lube, 6x6x24 N12 Strt Sct/Maumelle PS
48647	Entergy	\$ 12,716.13	Electric Bills: McAlmont, Frontier Dr, Chapel Ridge, Rixie/Hwy 161, Midstate, Eureka Gardens Road, Eureka 46th, Quapaw, Eureka Judy, Hill Lake, 5-Mi #1, 5-Mi S, 5-Mi Gate, Maumelle Valley, New Bedford, Odom/BI Mtn, Osage Falls, Osage Hills, Ponca, Seminole E, W, Rixie Rd, Rixie Lucky, Naylor
48648	Sherwood Express Oil	\$ 52.48	Unit 146 Oil Change
48649	Fisher Scientific	\$ 549.93	BOD Tubing, FC Membranes
48650	Fuller & Son Maumelle	\$ 480.94	Straw Bales, Ratchet Tie Down, Galv Bell, Bushing, Nipple
48651	Grainger	\$ 795.45	C440 SZ1 FVNR STR 240/Burns Park Contractor Replacement; Plug-in Dimmable 13 W, Magnetic Contactors, Overload Relays
48652	Green & Chapman, Inc.	\$ 1,673.50	Diesel/Hill Lake, Marche' Gen, Above Ground Tank, Hwy 365
48653	Half Associates	\$ 9,721.43	Vestal St.Sewer Improvements Engineering Services - Committee Approved
48654	Henard Utility Products	\$ 538.41	Cable Assembly + Freight

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
January 31, 2020**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48655	Hum's Hardware	\$ 2,651.93	Electric Tape, Utility Knife, Trash Bags, PVC Pipe, Cutter, Elbow, Coupling, Brass Hose Nozzles, Street Broom, Mops, Ext Cord, Shower Head, Carhardt Overalls, Hyd Male Pipe Rigid, Swivel Male, Double Braid Hyd Hose, Labor for Hyd Crimp, Female Clay, Chip Brush Wood Handle, Ship Auger, Gorilla Tape, Ratcheting PVC Cutter, Straw Wattles, Jam Nuts, Ratchet Tie Downs, Bib Overalls, Power Bit, Bit Holder, Hay Hook, Folding Knives, Grade Stakes, Rye Grass Seed, Fibreglas Pick Handle
48656	Hum's Rental	\$ 909.62	Chipping Hammer/Ward 4 Repair, Ward 1, Rivet Buster Ward 1, Excavator Ward 4
48657	JJ Keller & Associates, Inc.	\$ 1,215.49	Employment Law & Reg Alert, General Industry Inspection Manual
48658	Jackson Cleaning Service	\$ 1,215.45	Janitorial December - Admin, Office Trailer & Toilets, Lab
48659	Jimmy Don Waddles Hauling, Inc.	\$ 1,840.00	Biosolids Hauling Maumelle to Two Pines Landfill - 8 Loads 12/26 - 12/30
48660	Kerr Paper & Supply Co.	\$ 542.19	C-Fold Towels, GoJo Anti-bak, Presto Pop-Ups
48661	L&L Municipal Supplies & Tools	\$ 439.10	Green Safety Vests, Black Nitrile Gloves
48662	Liberty Trailer Co., Inc.	\$ 1,235.16	Trailer #9 Replaced Brakes Right Front & Wheel Seal, Removed Brake Drum
48663	Mitch's Tire Service	\$ 70.00	Unit 143 Service Call Flat
48664	North Little Rock Electric Company	\$ 29,764.52	Electric Bills: R1903 W Bethany, Office Trailer, FL Blower, Shillicutt, FLTP, 3924B/3812B/3804B Nona, Oakbrook, WO Gate, FL Admin, Lakewood, Baucum Ind Park, Maryland E, Galloway/Maybelline, Shorter Coll, Dixie, Cypress Xing, Hwy 107, FL CS&E, FL PI Maint, I-440 Ind Pk, FL Sludge Lagoon, Pine Tree Pt, Delta Lawn, Maryland Pl, Lansbrook Holt Rd, Harris Ind, Faulkner Xing, FL Lab
48665	Northside Sales Co.	\$ 85.12	Rain Boots, Rain Coat, Ear Plugs - 1 Employee
48666	O'Reilly Automotive Stores, Inc.	\$ 237.66	Motor Oil, Motor Treatment, Engine Repair, Engine Paint, Funnel, Hand Cream, 14" Ties, Antifreeze, Oil Filters, Wiper Fluid, Power Steering Fluid, Drain Pan, Blue DEF
48667	Peterson Concrete Septic Tank	\$ 596.09	Cone, NLR Ring, MH Cover - Wards 1, 4 Repairs
48668	Pettus Office Products	\$ 671.25	Printer Ink Cartridges, Pens, Report Covers, Divider Sets, Binders, Flash Drives, Coffee Filters, Sharpies, Paper, Finger Tips, Duster Gas, Coffee, Creamer, Labels, Push Pins
48669	Powers Truck & Equipment	\$ 389.89	Unit 113 Repairs - Replace Air Valve, Test, Operate
48670	Purvis Industries	\$ 11.71	Timkens - Final Clarifier #2
48671	Sewer District #211	\$ 1,008.00	Billed Runyan Acres Accounts Dec, Cycle 1
48672	Sonny Fulmer Trucking	\$ 2,816.77	Hauling 12/9 - 12/27 - Divd to FLTP, 29th St, MTP
48673	Southern Pipe & Supply	\$ 467.49	3 x Diamond Blades for Cut Saws
48674	Spa Chemical	\$ 615.30	Titanium T Concentrate, Monk Wipes, Pop Up Towels
48675	Stanley Hardware	\$ 246.51	Permanent Marker, Socket Hoe w/Handle, 60" Bar Pinch Pt 18 Lb, 16' Ext Ladder, Caulk Gun, 60" Bow Rakes

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
January 31, 2020**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48676	Star Bolt & Screw Co., Inc.	\$ 29.13	Phillips Flat Stainless, Permanent Stud Grade Red
48677	System Scale Corporation	\$ 419.78	Muffle Furnace Calibration, Balance Calibrations
48678	T&T Equipment	\$ 312.08	55 Gal Drum ProPanel, Hose Repair Coupler Installed
48679	United Hoist & Crane, Inc.	\$ 2,409.00	Annual Hoist Inspection, Load Test & Lube - 13 Cranes
48680	United Laboratories	\$ 560.59	Liberator Blocks, Bio Accel Blocks - CC Ballfields
48681	USA Bluebook	\$ 1,074.96	Replacement Heads for Eye Wash Station, Ultra Low Level Chlorine Reagent Kits, FC Food
48682	Ameriprise Financial Services	\$ 75.00	Employee Contributions Pay Period Ending 1/5/2020
48683	Heart of Arkansas United Way	\$ 93.00	Employee Charitable Giving Pay Period Ending 1/5/2020
48684	PRINTER ERROR - VOIDED CHECK	\$ -	PRINTER ERROR - VOIDED CHECK
48685	NLR Community Center	\$ 9.93	Wellness Program - 3 Employees - Pay Period Ending 1/5/2020
48686	OCSE Clearinghouse SDU	\$ 316.00	Child Support Obligation 2 Employees - Pay Period Ending 1/5/2020
48687	US Department of Education	\$ 50.45	Employee Federal Student Loan Garnishment- Pay Period Ending 1/5/2020 - FINAL Payment
AF-1	Arkansas Federal Credit Union	\$ 4,855.31	Employee Deposits Pay Period Ending 1/5/2020
NAT-1	Nationwide Retirement Solutions	\$ 3,993.00	Retirement Contributions Pay Period Ending 1/5/2020
PR-1	Payroll Tax Deposit	\$ 42,914.37	Payroll Taxes Pay Period Ending 1/5/2020
48688	Arkansas Aggregates, Inc.	\$ 2,485.95	Stone & Gravel 12/12 - 12/17/19
48689	AR Dept of Labor & Licensing	\$ 50.00	Annual Renewal Electrician's License
48690	AR Rural Water Assoc.	\$ 900.00	2020 Associate Member Dues
48691	AR Sign & Barricade, Inc.	\$ 840.00	Lane Closures 11/23 & 12/13/19
48692	AR Sod & Turf Farm, Inc.	\$ 681.94	Grass & Sod Repairs - Wards 3, 1, 4
48693	Bentco, Inc.	\$ 1,082.00	Allen Bradley Parts Controller 5-Mi; Kohler Impac 1200, Tool Adapter/Pump Sta Repair
48694	Boston Mutual Life Insurance Co.	\$ 397.04	Supplemental Insurance - Employee Deductions
48695	CAHRA	\$ 300.00	Annual Membership Dues - HR 2020
48696	Centerpoint Energy	\$ 187.64	Gas Bills: Norfolk PS, Seminole E Gen, New Bedford Gen, CC Ballfields Gen, Maumelle Valley, Seminole W Gen
48697	City of Maumelle	\$ 12,546.50	Franchise Fees Collected - December 2019
48698	City of North Little Rock	\$ 80,350.95	Franchise Fees Collected - December 2019
48699	C N A Surety	\$ 500.00	Bond Renewal ROW PUCO Road & Bridge
48700	Columbus	\$ 1,023.75	2019 Year End Update for W-2 & 1099 Reporting
48701	Core & Main, LP	\$ 291.34	Fast Plug - Ward 2 Repairs
48702	Cranford Construction Co.	\$ 848.84	Asphalt Repairs Wards 1 & 2
48703	Crist Engineers, Inc.	\$ 9,596.00	Design Development - Invoice Period 10/1 - 11/30/19 - Infrastructure Improvements, Maumelle Diversion to White Oak
48704	Datamax	\$ 368.27	Monthly Maintenance - Admin Bldg Copier

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
January 31, 2020**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48705	Dept of Finance & Administration	\$ 16,134.20	State of Arkansas Withholding Tax 12/2019
48706	DeZurik, Inc. BIN 135058	\$ 8,241.00	3 x Apco Air Vacuum Valves (5-Mi Force Main)
48707	Digi-Key Electronics 3058463	\$ 167.68	Hook & Loop Black Adhesive - Vent Screen Project Blower Bldg
48708	Discount Trophies	\$ 104.64	30 Year Plaque - J Milum
48709	DoorKing, Inc.	\$ 49.95	Main Gate Cell Service
48710	Elliott Electric Supply, Inc.	\$ 3,474.23	Zinc-It Cold Galvanize, Struts, Tool Bag, Hex Nuts, 40 HP VFD Drive/Seminole E Pump Station
48711	Entergy	\$ 23,131.53	Electric Bills: MTP Main, High School, Murphy Dr, MTP Maint&Train, MTP Eq/ Surge/Aerators, MTP PS 4, MTP 2 & 3, Durango, Diamond Pt, Ridgeland, Ridgeland/Odom, Town Ctr, Masters Pl, Lawrence
48712	Fuller & Son Maumelle	\$ 144.79	Push Brooms, Brass Hose Nozzles
48713	Harcros Chemicals	\$ 1,369.63	SO2 Cylinders & CI Cylinders
48714	Henard Utility Products	\$ 412.18	12 Pin Pigtails Units 139 & 140
48715	Hi-Speed Industrial Service	\$ 569.40	7.5 HP USM 1800 RPM/Burns Park East
48716	Home Depot Credit Services	\$ 787.67	Quikrete for Inventory, Sprayers, Hose, Faucet Covers, Hose Nozzles & Washers, Window Cleaning Soap, Telescopic Poles, Window Washing Squeegee, Bucket, Window Screening, Hang Up Storage, Swiffer Wet Pads
48717	Hum's Hardware	\$ 368.95	Antiseize Lube, Curved Pry Bar Set, Auto Bulbs, Straw Bales, Galv Bushings
48718	Hum's Rental	\$ 771.50	Excavator, Bucket, Dly & Pickup - Ward 5 Spill
48719	JJ Keller & Associates, Inc.	\$ 565.11	Respiratory Protection DVD Training Program
48720	Jeffrey Sand Co.	\$ 1,037.39	Sand for Maumelle Spill
48721	Jimmy Don Waddles Hauling, Inc.	\$ 2,530.00	Biosolids Hauling Maumelle to Two Pines Landfill - 8 Loads 1/2 - 1/6/2020
48722	Liberty Trailer Co., Inc.	\$ 24.62	Mini-Bulbs, 7-Way Plug, 2" Chrome Ball/ Portable 3" Pump
48723	Lowe's	\$ 560.97	TP Paper Tower w/Shelves, 18V Battery Pack, Ant Bait, Lime, Backpack Sprayers (3), Spreader
48724	Magie Ford Lincoln Co.	\$ 27,525.00	2020 Ford F250 - W2B - Unit 149 for Treatment Dept.
48725	McGonigal Consulting, LLC	\$ 1,100.00	Modifications to Permit Program/Add Fields - Credit Card, Plumber Bond/Add Users/Change Criteria
48726	O'Reilly Automotive Stores, Inc.	\$ 122.01	Wiper Blades & Fluid, De-Icer, Liquid Wax, Glass Cleaner, Oil Filters
48727	Office Depot	\$ 122.57	Binder Clips, Copy Paper, Wireless Keyboard & Mouse, Highlighters, Pencils, Batteries, Dry Erase Markers
48728	Panera, LLC	\$ 85.14	Lunches NLRW Committee Meeting 12-10-19
48729	Peterson Concrete Septic Tank	\$ 991.15	Grade Ring, Manhole Cone Ward 1; Risers, Cone, Ring & Cover Ward 4
48730	Pettus Office Products	\$ 571.46	Unbreakable Decanter, Gel Pens, Payroll Envelopes, Note Books, Copy Paper, 3-Hole Punch, Coffeemate, Bun Filters
48731	Regions Corporate Trust	\$ 1,354.50	Rixie Bond Payment - December 2019
48732	RGA	\$ 98.86	PVC DIS, T Bolt Clamp - parts for MTP Portable Pump
48733	River Valley Tractor	\$ 525.22	Excavator Teeth

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
January 31, 2020**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48734	Sonny Fulmer Trucking	\$ 500.00	Concrete Driveway Ward 1 Repair
48735	Spa Chemicals, Inc.	\$ 1,453.28	Spa Odor Digester
48736	Stanley Hardware	\$ 13.13	Pipe Thread Sealant
48737	System Scale Corporation	\$ 574.91	Thermometer Calibrations - Lab
48738	Tractor Supply Credit Plan	\$ 93.06	Jacket - 1 Employee
48739	UBS	\$ 1,733.55	Water Bills - Delta Lawn, 5-Mi TP, Heilman Dr/WOTP, Shorter College, WOTP, Oakbrook, Shilcutt, FLTP, Lab, Murphy Dr, MTP
48740	Waste Management	\$ 23,784.82	Biosolids Disposal Faulkner Lake Site to Two Pines Landfill -December 2019
48741	Web Lubrications, Inc./Jiffy Lube	\$ 42.42	Oil Change - Unit 135
48742	Xpert Diagnostics, Inc.	\$ 45.00	Non-DOT Drug Test
48743	VOIDED CHECK - TESTING SET UP	\$ -	VOIDED CHECK
48744	A-1 Recovery	\$ 328.50	Winch Out - Unit 144
48745	Allied Supply Inc.	\$ 687.05	8" Flange, 6" PVC 90s, PVC Cement, 8" Gaskets, PVC Primer, 6" PVC 45s
48746	Applied Industrial Technologies	\$ 350.99	HY-T Torque Team x 2 - MTP Aeration Air Compressor
48747	Arkansas Aggregates, Inc.	\$ 252.65	Stone - FLTP
48748	Arkansas One-Call System	\$ 413.55	Member Fee/Jan - Call Fee/Dec
48749	CBM Construction Co., Inc.	\$ 82,477.07	App #6-Final - Replacement of Fire Damaged Metal Bldg.
48750	Carter Law Firm, LLC	\$ 702.00	Legal Expense - Solar Consulting Expense
48751	Centerpoint Energy	\$ 4,006.81	Gas Bills: 701 W. 29th, FLTP, Lab
48752	Change Center for Health	\$ 3,251.50	Wellness Clinic Monthly Contract Payment -February 2020 (Expires June)
48753	Cintas	\$ 378.14	First Aid Cabinet Refills - Collections, Lab, Pump Maint, Ops
48754	Core & Main, LP	\$ 414.92	6 PVC Vanstone Flg, Flg ACC s/s, Hymax CPLG - MTP
48755	DiscountCell, Inc.	\$ 818.72	1-Yr - Net Cloud 10T Gateway Essentials Plan w/wifi x 4 -SCADA Budget
48756	Entergy	\$ 1,282.56	Electric Bills: Palisades, Norfolk, River Run, Maum #2, Maranes, CC Ballfilds, Bouries, Counts Massie, Collins Ind Pk, Maum Woods, Crystal Pay
48757	Eureka Gardens Facilities Board	\$ 3,425.00	Debt Fee Collected December Cycle 4
48758	FedEx	\$ 19.82	Ship Camera back to Cues
48759	First Electric Cooperative	\$ 190.52	Gap Creek Electric
48760	Fisher Scientific	\$ 515.81	Discide Ultra Spray 4x1Gal - Lab
48761	Granite Mountain Quarries	\$ 1,570.39	Gravel - MTP Spill Cleanup
48762	Gravel Ridge Sewer District	\$ 18,112.64	Billed Accounts December Cycles 4 & 5
48763	ICM Technologies, Inc.	\$ 326.94	90 degree Swivel + Freight - Unit 143
48764	Jimmy Don Waddles Hauling, Inc.	\$ 3,650.00	Biosolids Hauling Maumelle to Two Pines Landfill - 15 Loads 1/7 - 1/13/2020 Plus 2 Loads Dirt
48765	Joe's Garage & Wrecker Service	\$ 584.37	Unit 79 - Wrecker Svc. Remove & Replace Water Pump
48766	L&L Municipal Supplies & Tools	\$ 3,045.76	Knee Boots, Green Marking Paint, Gloves
48767	Municipal League Workers Compensation Trust	\$ 76,911.00	2020 Workers Compensation Insurance - Budget Item
48768	NLR Welding Supply, Inc.	\$ 81.03	Cylinders - Oxygen, Acetylene, Argon, Argon/CO2

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
January 31, 2020**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48769	Pettus Office Products	\$ 202.02	3-Hole Electric Punch - Ops
48770	Professional Forms & Supplies	\$ 432.88	2019 Tax Forms - W-2, 1099, 1095
48771	Purvis Industries	\$ 36.72	Timkens - Final Clarifier #2
48772	RGA	\$ 555.61	Assy 100/Maum Overflow Creek Project
48773	Sewer District #211	\$ 245.50	Billed Runyan Acres Accounts Dec, Cycle 4
48774	SHI International	\$ 680.00	Office 365 Advanced Threat Protection - 40 Users
48775	Sonny Fulmer Trucking	\$ 6,150.00	Curb/Driveway - Ward 4 Repair
48776	Southern Pipe & Supply	\$ 773.66	HyMax Couplings, PVC Gaskets - Marche' Force Main Repair
48777	Tri-State Truck Center	\$ 3,566.56	Unit 123 - Repair Injector Cup Leaking Fuel into Oil
48778	U.S. Bank	\$ 11,982.00	1 Month Property & Liability Insurance
48779	United Rentals (North America)	\$ 555.96	2 Suction Hose w/Cam Lock - MTP Spill
48780	Wade Company Inc.	\$ 2,284.17	Maintenance Agreement Lab HVAC
48781	Waste Management	\$ 12,282.46	Biosolids Disposal Maumelle TP to Two Pines Landfill -12/18/19 - 12/31/19
48782	Web Lubrications, Inc./Jiffy Lube	\$ 92.22	Unit 136 - Oil Change
48783	Welsco	\$ 107.96	Plasma Guide w/Bushing - Shop Supplies
48784	Windstream	\$ 65.56	Billing Dept. Fax Line
48785	WorkWear	\$ 110.87	OSHA Compliant Safety Shoes - 1 New Employee
48786	Ameriprise Financial Services	\$ 75.00	Employee Contributions Pay Period Ending 1/19/2020
48787	Heart of Arkansas United Way	\$ 93.00	Employee Charitable Giving Pay Period Ending 1/19/2020
48788	NLR Community Center	\$ 9.93	Wellness Program - 3 Employees - Pay Period Ending 1/19/2020
48789	OCSE Clearinghouse SDU	\$ 316.00	Child Support Obligation 2 Employees - Pay Period Ending 1/19/2020
AF-2	Arkansas Federal Credit Union	\$ 4,855.31	Employee Deposits Pay Period Ending 1/19/2020
NAT-2	Nationwide Retirement Solutions	\$ 4,143.00	Retirement Contributions Pay Period Ending 1/19/2020
PR-2	Payroll Tax Deposit	\$ 56,078.06	Payroll Taxes Pay Period Ending 1/5/2020
48790	Advanced Fluid Technologies	\$ 918.16	Impeller Repair - Maumelle Effluent Pump
48791	Advantage Service Company	\$ 205.00	5-Mile RPZ Tests
48792	American Composting, Inc.	\$ 288.79	Sand for FLTP Drying Bed
48793	Arkansas Aggregates, Inc.	\$ 352.62	Stone & Gravel delivered to FLTP
48794	AT&T	\$ 301.00	Internet 'Denial of Distributed Service' Protection paid monthly
48795	CBM Construction Co., Inc.	\$ 296,903.16	CS&E Building Remodel - App #7 & Progress Pymt Req #3 Committee Approved
48796	Centerpoint Energy	\$ 95.94	Gas bills: Austin Lakes Gen, Gap Gk Gen, Clayton Chapel Gen, Eureka Grds Gen, Dixie Gen
48797	Central Arkansas Water	\$ 42,317.17	Wastewater Billing Fees (Nov 2019, billed in Dec 2019)
48798	Central Diesel Repair	\$ 498.62	Unit 89 - Repair HVAC Actuator; Unit 78 - Repair Fan Unit
48799	Colonial Life	\$ 432.83	Employee Deductions - Supplemental Insurance
48800	Datamax	\$ 75.01	Copier Maintenance - Office Trailer
48801	Eddie's Concrete LLC	\$ 2,500.00	Concrete Driveway Ward 4 Repair

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
January 31, 2020**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48802	Enhanced Environmental & Emergency Services	\$ 8,749.99	MTP Constructed Containment Berm
48803	Entergy	\$ 14,366.74	Electric Bills: Bridgeway #2, Hwy 365, WOTP, WO Bar Scr, WO Structure, Cts Massie #2, WO Lagoons
48804	Exteriors and Moore	\$ 500.00	Repair - Ward 4 Broken Stonework around MH
48805	Fisher Scientific	\$ 1,795.42	Hexane, pH Electrodes
48806	Gravel Ridge Sewer District	\$ 18,774.70	Billed Accounts December 30, End of Month & Cycle 7
48807	Harcros Chemicals	\$ 1,311.08	Chlorine Containers - FLTP
48808	Hilburn, Calhoun, Harper, Pruniski & Calhoun	\$ 1,221.50	Legal Services - Special Projects & Retainer
48809	Instrument & Supply Inc.	\$ 3,975.00	Pump Repairs - Palisades PS
48810	Jimmy Don Waddles Hauling, Inc.	\$ 2,530.00	Biosolids Hauling Maumelle to Two Pines Landfill - 11 Loads 1/14 - 1/17/2020
48811	Kerr Paper & Supply Co.	\$ 402.29	C-Fold Towels, GoJo Anti-bak, Toilet Paper, Trash Bags
48812	Legal Shield	\$ 139.55	Employee Deductions - Prepaid Legal Services
48813	Peterson Concrete Septic Tank	\$ 417.10	Rolls of Butyl, 6" Grade Rings, NLR Ring & Cover - Ward 1
48814	Pettus Office Products	\$ 217.80	File Boxes, Waste Basket, Paper Towels, Toilet Paper, Tissues
48815	Post Oak Acres, Inc.	\$ 145.00	Dirt - Repairs @ Maumelle & Ward 1
48816	RG A	\$ 10.95	Washers for Air Compressor
48817	RJN Group, Inc.	\$ 7,809.16	2019 SSES - Services Rendered Through 12/20/2019
48818	S&W Chemical Sales	\$ 1,105.24	Nitrile Gloves
48819	Sewer District #211	\$ 51,582.72	Billed Runyan Acres Accounts Dec. Cycle 7, 9 & EOM
48820	Sonny Fulmer Trucking	\$ 3,575.11	Hauling 12/30- 1/16 - Divd to FLTP, 29th St, MTP
48821	Spa Chemicals, Inc.	\$ 137.95	Pop Up Towels
48822	Tencarva Machinery Co.	\$ 465.81	Flappers for Gorman Rupp - for Pump Stations
48823	Verizon Connect Fleet USA, LLC	\$ 350.00	Vehicle Tracking Service - January 2020
48824	Verizon Wireless	\$ 1,749.00	Monthly Cell Phone Service
48825	Washington National Insurance Co.	\$ 1,131.25	Employee Deductions - Supplemental Insurance
48826	Waste Management	\$ 12,245.58	Monthly Dumpster Service: Maumelle, Shillcutt, FLTP, VacCons, Wh Oak, 5-Mi; Biosolids Disposal MTP to Two Pines Landfill
48827	V O I D	\$ -	PRINTER ERROR - VOIDED CHECK
48828	Xpert Diagnostics, Inc.	\$ 45.00	Post Accident Non-DOT Testing 1 Employee
ELECPYMT-1	WILLIAMS SCOTSMAN-#W240	\$ 2,394.81	Office Trailer Rental - Month 6
ELECPYMT-2	Centennial Bank	\$ 4,069.53	Credit Card: Online Job Ads, Mower Switch, Power Supply, Committee Meeting Lunch, Magnifying Glasses, Christmas Luncheon/Wyndham
48829	Michael Clayton	\$ 213.50	Per Diem - UCT Seminar 1/28 - 1/30/2020
48830	Advanced Fluid Technologies	\$ 1,506.75	Replacement for Seal on Abba Pump - Delta Lawn Pump Station
48831	Advantage Service Company	\$ 135.78	Repaired Blower Motors - FLTP
48832	Allied Supply Inc.	\$ 142.67	Male Adapt, Steel Cplg, Purple Primer, Clear Cement -Shillcutt Air Relief Valve
48833	Arkansas Democrat Gazette	\$ 240.00	1-year iPad Subscription to Newspaper

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
January 31, 2020**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48834	Arkansas Sign & Barricade, Inc.	\$ 300.00	Lane Closure 12/21/19 - 12/30/19 - Ward 1
48835	AT&T	\$ 1,250.99	Monthly Phone Service FLTP - 1/11/20 - 2/10/20
48836	AT&T	\$ 1,126.45	Data Service between FLTP, City Services & CAW
48837	AT&T Mobility	\$ 62.63	Phone Bill Survey Equipment
48838	Boston Mutual Life Insurance Co.	\$ 397.04	Supplemental Insurance - Employee Deductions
48839	Central Diesel Repair	\$ 335.46	Unit 108 Repair HVAC Door
48840	Certex USA, Inc.	\$ 1,219.66	100' S/S Chain, Root Cutter Unit 143
48841	Core & Main, LP	\$ 127.02	Sewer Tee, Sewer 90 GXG - Ward 1
48842	Creative Signs	\$ 82.13	Frames, Stands, Stakes for NLR Wastewater Signs
48843	Darrell R. Sansom	\$ 3,250.00	Computer Consulting & Maintenance -January
48844	Digi-Key Electronics 3058463	\$ 274.71	Lift Station Generator Server Mod-Bus
48845	DiscountCell, Inc.	\$ 600.34	Net Cloud Subscription Renewal for 73 Cradlepoint Routers - SCADA
48846	DRT Bio Solids, Inc.	\$ 69,933.00	Bio Solids Removal from 5-Mile TP Committee Approved 7/2019
48847	Entergy	\$ 14,165.22	Electric Bills: Clayton Chapel, Austin Lakes, 5-Mi#1, 5-Mi Influent, Marche', Trammel Estates, 5-Mi S, 5-Mi Gate, Rixie/Hwy 161, Frontier Dr, McAlmont, Chapel Ridge, Midstate
48848	Environmental Express, Inc.	\$ 1,073.99	TSS Filters - Lab
48849	Eureka Gardens Facilities Board	\$ 450.00	Debt Fee Collected December Cycle 7
48850	Fleet Tire Service	\$ 13.69	Bolt Wheel & Tire on Right Front - Unit 132
48851	Fuelman	\$ 12,641.63	Gasoline & Diesel Fleet Vehicles - December 2019
48852	Harbor Freight Tools	\$ 219.26	Sump Pump, Cable Ties, Clamps, Hammer, Power Strip, HDMI Cable, Feeler Gauge
48853	Information Network of Arkansas	\$ 22.00	Pre-employment Background Check
48854	Jimmy Don Waddles Hauling, Inc.	\$ 2,760.00	Biosolids Hauling Maumelle to Two Pines Landfill - 12 Loads 1/21 - 1/27/2020
48855	Lou's Gloves, Inc.	\$ 870.00	Nitrile Gloves - Lab Stock
48856	McMinn Auto	\$ 950.00	Unit 89 Paint & Body Repair
48857	Municipal League Benefit Fund	\$ 71,857.62	Employee Health Insurance February 2020
48858	North Little Rock Electric Company	\$ 27,966.28	Electric: FL Lab, FL PL Maint, FL Sludge, 3812b Nona, Cypress Xing, Baucum Ind Pk, FLTP, FL Admin, FL Blower, FL CS&E, Galloway/Mayb, Faulkner Xing, Dixie, Delta Lawn, Lansbrook Holt, Lakewood, I-440 Ind Pk, Hwy 107, Harris Ind Pk, Shillcutt, Pine Tree Pt, Maryland Pl, Maryland E, 3924b Nona, 3804b Nona, Wilcox, WO Gate, Shorter Coll
48859	Peterson Concrete Septic Tank	\$ 834.20	Grade Ring, Riser, Cone, Ring & Cover - Ward 1
48860	Pettus Office Products	\$ 2,259.64	Wireless Keyboard & Mouse, Calendar, Soap, Purell, Print Toners, Binders, Dry Eraser, Dry Erase Cleaner, Foot Rest, Back Support, Coffee Filters, Coffee, CPU Wall Bracket, Labels, Binder Clips, Stirring Straws, Splenda, Batteries, Kleenex, Colored Paper, Report Covers

**NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
January 31, 2020**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
48861	Post Oak Acres, Inc.	\$ 35.00	Dirt - Repairs Ward 3
48862	Sewer District #211	\$ 1,008.00	Billed Runyan Acres Accounts Jan. Cycle 1
48863	Taggart Architects	\$ 6,318.69	Collection Systems Building Addition - Current Due - approved by Committee
48864	Terminix Processing Center	\$ 123.74	Monthly Pest Control
48865	United States Plastic Corp.	\$ 232.81	Blower Bldg Inlet Filters
48866	UBS	\$ 51.33	Semi Annual Billing for Fire Service Connections
	TOTAL UTILITY CASH DISBURSEMENTS	<u>\$ 1,419,735.24</u>	
	Pay Period Ending 1/5/2020	\$ 125,173.21	
	Pay Period Ending 1/19/2020	\$ 150,935.25	
	ADFA Draws	\$ 243,710.93	
	Credit Union Fee	\$ 25.00	
	Series 2016 Checks	<u>\$ 375,469.71</u>	
		<u>\$ 2,315,049.34</u>	

NORTH LITTLE ROCK WASTEWATER
CASH DISBURSEMENTS
2016 CONSTRUCTION FUND
January 31, 2020

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
VV028	Insituform Technologies	\$ 175,970.57	Estimate #9 for Sourth Levy/Indian Hills CIPP Project
VV029	Horseshoe Construction	\$ 199,499.14	Estimate #7 for Sourth Levy/Indian Hills Pipe Bursting Project
		<u>\$ 375,469.71</u>	

**NORTH LITTLE ROCK WASTEWATER
FUND TRANSFERS
January 31, 2020**

DATE	AMOUNT	TO	FROM	DESCRIPTION
1/2/2020	\$ 113,100.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid on 1/2/20
1/6/2020	\$ 125,170.00	Operating-Payroll	Sewer	Transfer for Pay Period Ended 1/5/20, Paid to Employees on 1/7/20
1/10/2020	\$ 285,900.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid 1/6/20-1/10/20
1/15/2020	\$ 243,900.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid 1/15/20
1/19/2020	\$ 150,900.00	Operating-Payroll	Sewer	Transfer for Pay Period Ended 1/19/20, Paid to Employees on 1/21/20
1/24/2020	\$ 551,900.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid 1/20/20-1/24/20
1/29/2020	\$ 224,800.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid 1/29/20
1/31/2020	\$ 88,000.00	Sewer	Rehabilitation	Transfer for Previous Months Expenditures
				\$ 1,783,670.00

(4)

FINANCIAL STATEMENTS FOR JANUARY 2020

ACTION REQUESTED:

Approve the Financial Statements for January 2020.

North Little Rock Wastewater
Balance Sheet
Friday, January 31, 2020

ASSETS	
CURRENT ASSETS	
PETTY CASH	\$500.00
CASH IN BANK	\$5,809,632.31
CERTIFICATES OF DEPOSIT	\$10,059,081.38
ADFA HOLDING ACCOUNTS	\$738,534.38
ACCOUNTS RECEIVABLE	\$2,606,460.10
INSURANCE RECEIVABLE-FIRE	\$1,045,389.77
ACCRUED INTEREST RECEIVABLE	\$111,170.79
ON-SITE INVENTORY	\$30,853.74
PREPAID WORKERS COMPENSATION INSURANCE	\$70,501.75
OTHER PREPAID EXPENSES	\$52,088.77
TOTAL CURRENT ASSETS	<u>\$20,524,212.99</u>
PROPERTY, PLANT & EQUIPMENT	
LAND	\$3,139,810.46
PUMPING STATION STRUCTURES	\$12,075,543.86
SEWER SYSTEM LINES	\$77,857,373.80
TREATMENT PLANT STRUCTURES	\$77,888,642.13
ADMINISTRATION & MAINT. & ENG. BUILDINGS	\$917,063.85
LABORATORY BUILDING	\$1,235,878.63
SEWER SYSTEM EQUIPMENT	\$12,326,998.58
EST. VALUE OF OLD SEWER LINES	\$5,081,361.47
CONSTRUCTION IN PROGRESS	\$9,493,761.87
ACCUMULATED DEPRECIATION	(\$77,365,077.11)
TOTAL PROPERTY, PLANT & EQUIPMENT	<u>\$122,651,357.54</u>
OTHER ASSETS	
RIXIE OM&R RECEIVABLE	\$176,055.20
DEFERRED OUTFLOWS RELATED TO PENSION	\$2,565,815.00
TOTAL OTHER ASSETS	<u>\$2,741,870.20</u>
TOTAL ASSETS	<u><u>\$145,917,440.73</u></u>

North Little Rock Wastewater
Balance Sheet
Friday, January 31, 2020

LIABILITIES	
CURRENT LIABILITIES	
ACCOUNTS PAYABLE	\$97,973.36
OWED TO OTHER DISTRICTS	\$90,420.30
FRANCHISE FEE PAYABLE	\$157,847.30
PAYABLE TO RIXIE	\$1,346.00
PAYABLE TO EUREKA GARDENS	\$3,975.00
ACCRUED SICK LEAVE	\$452,192.53
ACCRUED VACATION LEAVE	\$240,909.30
ACCRUED EMPLOYEE BENEFITS	(\$2,271.80)
ACCRUED INTEREST PAYABLE	\$355,437.32
ACCRUED PENSION PLAN CONTRIBUTION	\$65,091.67
TOTAL CURRENT LIABILITIES	<u>\$1,462,920.98</u>
OTHER LIABILITIES	
BONDS PAYABLE-SERIES 2001	\$2,841,685.83
BONDS PAYABLE-SERIES 2008	\$9,295,711.79
BONDS PAYABLE-SERIES 2012	\$17,590,824.27
BONDS PAYABLE-SERIES 2016	16,522,766.00
RESERVE FOR BIO-SOILD DISPOSAL	\$2,477,537.62
OPEB OBLIGATION-GASB 45	\$315,680.00
NET PENSION LIABILITY	\$2,685,571.00
DEFERRED INFLOWS RELATED TO PENSIONS	\$813,977.00
TOTAL OTHER LIABILITIES	<u>\$52,543,753.51</u>
EQUITY	
CONTRIBUTED CAPITAL	\$30,110,329.51
DONATED CAPITAL	\$17,727,878.80
RETAINED EARNINGS	\$43,290,736.93
CURRENT YEAR NET INCOME / (LOSS)	\$781,821.00
TOTAL EQUITY	<u>\$91,910,766.24</u>
TOTAL LIABILITIES & EQUITY	<u>\$145,917,440.73</u>

North Little Rock Wastewater
Income Statement
For the One Month Ending Friday, January 31, 2020

	YEAR TO DATE BUDGET	YEAR TO DATE 2020	YEAR TO DATE 2019
REVENUE			
OPERATING REVENUE			
INSIDE NLR SERVICE CHARGES	\$1,123,200.00	\$1,150,853.53	\$1,069,244.74
OUTSIDE NLR SERVICE CHARGES	\$253,400.00	\$248,313.26	\$240,905.50
MAUMELLE SERVICE CHARGES	\$248,100.00	\$253,039.45	\$237,116.69
SHERWOOD TREATMENT CHARGES	\$37,900.00	\$37,900.00	\$51,019.00
CUSTOMER SERVICE CHARGES	\$4,400.00	\$4,425.75	\$4,378.37
INDUSTRY REGULAR CHARGES	\$171,800.00	\$135,726.16	\$175,871.43
INDUSTRY SURCHARGE/PENALTY CHARGES	\$30,700.00	\$18,417.59	\$39,018.52
INDUSTRY LATE FEE CHARGES	\$0.00	\$0.00	\$752.24
LATE FEE CHARGES-RES. & COM.	\$29,000.00	\$30,663.40	\$33,157.56
TIE-ON FEE CHARGES	\$0.00	\$0.00	\$1,420.80
CONNECTION INSPECTION PERMITS	\$2,600.00	\$3,780.00	\$2,665.00
PARTIAL INSPECTION PERMITS	\$0.00	\$0.00	\$90.00
TAP & STREET CUTTING PERMITS	\$800.00	\$0.00	\$700.00
REVIEW PLANS & SPECIFICATIONS	\$700.00	\$0.00	\$0.00
TOTAL OPERATING REVENUE	<u>\$1,902,600.00</u>	<u>\$1,883,119.14</u>	<u>\$1,856,339.85</u>
NON OPERATING REVENUE			
INTEREST EARNED INCOME-SECURITIES	\$15,500.00	\$15,296.34	\$10,956.62
INTEREST EARNED INCOME-CHECKING	\$2,200.00	\$2,848.35	\$862.62
INTEREST EARNED INCOME-NOTES	\$0.00	\$448.58	\$448.58
DISCOUNTS EARNED	\$0.00	\$7.34	\$11.38
MISCELLANEOUS INCOME	\$0.00	\$0.00	\$200.00
TOTAL NON-OPERATING REVENUE	<u>\$17,700.00</u>	<u>\$18,600.61</u>	<u>\$12,479.20</u>
TOTAL REVENUE	<u>\$1,920,300.00</u>	<u>\$1,901,719.75</u>	<u>\$1,868,819.05</u>

North Little Rock Wastewater
Income Statement
For the One Month Ending Friday, January 31, 2020

	YEAR TO DATE BUDGET	YEAR TO DATE 2020	YEAR TO DATE 2019
OPERATING EXPENSES			
WALKING CREW	\$5,600.00	\$626.70	\$920.04
TROUBLE CREW	\$12,500.00	\$8,388.50	\$8,125.94
MANHOLE CREW	\$9,500.00	\$5,583.06	\$4,545.53
POWER DRIVE CREW	\$8,000.00	\$3,624.95	\$2,838.90
TELEVISION CREW #1	\$10,900.00	\$9,047.71	\$8,058.86
TELEVISION CREW #2	\$10,700.00	\$8,882.63	\$8,288.06
COLLECTION SYSTEMS-GENERAL	\$123,900.00	\$98,066.15	\$86,730.45
REPAIR CREW #1	\$17,100.00	\$14,582.22	\$11,076.80
REPAIR CREW #2	\$16,500.00	\$14,121.23	\$12,260.37
REPAIR CREW #3	\$14,700.00	\$9,905.75	\$8,490.56
REPAIR CREW #4	\$14,600.00	\$16,554.05	\$7,640.03
POWER RODDING CREW #1	\$5,600.00	\$1,946.43	\$1,487.53
VAC-CON CREW #1	\$16,000.00	\$14,793.92	\$12,400.52
VAC-CON CREW #2	\$14,700.00	\$8,462.73	\$11,656.68
VAC-CON CREW #3	\$14,700.00	\$12,430.57	\$12,150.97
VAC-CON CREW #4	\$0.00	\$2,963.76	\$379.41
VAC-CON CREW #5	\$14,600.00	\$11,539.52	\$10,598.37
LOCATION WORK	\$3,900.00	\$2,122.78	\$2,983.14
ENGINEERING OFFICE	\$31,400.00	\$16,543.74	\$14,873.80
GENERAL ENGINEERING DEPT.	\$23,600.00	\$14,623.26	\$19,401.84
ENV.COMPL. & SAFETY DEPT	\$76,900.00	\$65,820.21	\$27,250.85
TREATMENT DEPARTMENT	\$387,000.00	\$238,325.24	\$315,561.36
PUMP STATION DEPARTMENT	\$59,200.00	\$40,212.57	\$44,570.48
ADMINISTRATIVE	\$160,100.00	\$113,884.35	\$123,556.52
DEPRECIATION EXPENSE-NON VEHICLE	\$360,800.00	\$337,581.98	\$329,619.70
PENSION EXPENSE	\$66,000.00	\$65,091.67	\$66,183.33
CMMS RELATED EXPENSES	\$12,500.00	\$4,333.33	\$0.00
TOTAL OPERATING EXPENSES	<u>\$1,490,400.00</u>	<u>\$1,140,059.01</u>	<u>\$1,151,650.04</u>
NON-OPERATING EXPENSES	\$96,000.00	\$98,478.77	\$86,293.43
INTEREST ON DEBT-ALL BONDS	\$96,000.00	\$98,478.77	\$86,293.43
TOTAL NON-OPERATING EXPENSES			
TOTAL EXPENSES	<u>\$1,586,400.00</u>	<u>\$1,238,537.78</u>	<u>\$1,237,943.47</u>

North Little Rock Wastewater
Income Statement
For the One Month Ending Friday, January 31, 2020

	YEAR TO DATE BUDGET	YEAR TO DATE 2020	YEAR TO DATE 2019
NET INCOME (LOSS) BEFORE UNUSUAL ITEMS	\$333,900.00	\$663,181.97	\$630,875.58
EMERGENCY REPAIRS	(\$8,700.00)	(\$8,749.99)	\$0.00
DONATED PROPERTY VALUE	\$0.00	\$29,628.44	\$0.00
FEMA REIMBURSEMENTS	\$0.00	\$97,760.58	\$0.00
NET INCOME (LOSS)	<u>325,200.00</u>	<u>781,821.00</u>	<u>630,875.58</u>

North Little Rock Wastewater
Income Statement
For the One Month Ending Friday, January 31, 2020

	JANUARY 2020	YEAR TO DATE 2020	JANUARY 2019	YEAR TO DATE 2019
REVENUE				
OPERATING REVENUE				
INSIDE NLR SERVICE CHARGES	\$1,150,853.53	\$1,150,853.53	\$1,069,244.74	\$1,069,244.74
OUTSIDE NLR SERVICE CHARGES	\$248,313.26	\$248,313.26	\$240,905.50	\$240,905.50
MAUMELLE SERVICE CHARGES	\$253,039.45	\$253,039.45	\$237,116.69	\$237,116.69
SHERWOOD TREATMENT CHARGES	\$37,900.00	\$37,900.00	\$51,019.00	\$51,019.00
CUSTOMER SERVICE CHARGES	\$4,425.75	\$4,425.75	\$4,378.37	\$4,378.37
INDUSTRY REGULAR CHARGES	\$135,726.16	\$135,726.16	\$175,871.43	\$175,871.43
INDUSTRY SURCHARGE/PENALTY CHARGES	\$18,417.59	\$18,417.59	\$39,018.52	\$39,018.52
INDUSTRY LATE FEE CHARGES	\$0.00	\$0.00	\$752.24	\$752.24
LATE FEE CHARGES-RES. & COM.	\$30,663.40	\$30,663.40	\$33,157.56	\$33,157.56
TIE-ON FEE CHARGES	\$0.00	\$0.00	\$1,420.80	\$1,420.80
CONNECTION INSPECTION PERMITS	\$3,780.00	\$3,780.00	\$2,665.00	\$2,665.00
PARTIAL INSPECTION PERMITS	\$0.00	\$0.00	\$90.00	\$90.00
TAP & STREET CUTTING PERMITS	\$0.00	\$0.00	\$700.00	\$700.00
TOTAL OPERATING REVENUE	<u>\$1,883,119.14</u>	<u>\$1,883,119.14</u>	<u>\$1,856,339.85</u>	<u>\$1,856,339.85</u>
NON OPERATING REVENUE				
INTEREST EARNED INCOME-SECURITIES	\$15,296.34	\$15,296.34	\$10,956.62	\$10,956.62
INTEREST EARNED INCOME-CHECKING	\$2,848.35	\$2,848.35	\$862.62	\$862.62
INTEREST EARNED INCOME-NOTES	\$448.58	\$448.58	\$448.58	\$448.58
DISCOUNTS EARNED	\$7.34	\$7.34	\$11.38	\$11.38
MISCELLANEOUS INCOME	\$0.00	\$0.00	\$200.00	\$200.00
TOTAL NON-OPERATING REVENUE	<u>\$18,600.61</u>	<u>\$18,600.61</u>	<u>\$12,479.20</u>	<u>\$12,479.20</u>
TOTAL REVENUE	<u>\$1,901,719.75</u>	<u>\$1,901,719.75</u>	<u>\$1,868,819.05</u>	<u>\$1,868,819.05</u>

North Little Rock Wastewater
Income Statement
For the One Month Ending Friday, January 31, 2020

	JANUARY 2020	YEAR TO DATE 2020	JANUARY 2019	YEAR TO DATE 2019
OPERATING EXPENSES				
WALKING CREW	\$626.70	\$626.70	\$920.04	\$920.04
TROUBLE CREW	\$8,388.50	\$8,388.50	\$8,125.94	\$8,125.94
MANHOLE CREW	\$5,583.06	\$5,583.06	\$4,545.53	\$4,545.53
POWER DRIVE CREW	\$3,624.95	\$3,624.95	\$2,838.90	\$2,838.90
TELEVISION CREW #1	\$9,047.71	\$9,047.71	\$8,058.86	\$8,058.86
TELEVISION CREW #2	\$8,882.63	\$8,882.63	\$8,288.06	\$8,288.06
COLLECTION SYSTEMS-GENERAL	\$98,066.15	\$98,066.15	\$86,730.45	\$86,730.45
REPAIR CREW #1	\$14,582.22	\$14,582.22	\$11,076.80	\$11,076.80
REPAIR CREW #2	\$14,121.23	\$14,121.23	\$12,260.37	\$12,260.37
REPAIR CREW #3	\$9,905.75	\$9,905.75	\$8,490.56	\$8,490.56
REPAIR CREW #4	\$16,554.05	\$16,554.05	\$7,640.03	\$7,640.03
POWER RODDING CREW #1	\$1,946.43	\$1,946.43	\$1,487.53	\$1,487.53
VAC-CON CREW #1	\$14,793.92	\$14,793.92	\$12,400.52	\$12,400.52
VAC-CON CREW #2	\$8,462.73	\$8,462.73	\$11,656.68	\$11,656.68
VAC-CON CREW #3	\$12,430.57	\$12,430.57	\$12,150.97	\$12,150.97
VAC-CON CREW #4	\$2,963.76	\$2,963.76	\$379.41	\$379.41
VAC-CON CREW #5	\$11,539.52	\$11,539.52	\$10,598.37	\$10,598.37
LOCATION WORK	\$2,122.78	\$2,122.78	\$2,983.14	\$2,983.14
ENGINEERING OFFICE	\$16,543.74	\$16,543.74	\$14,873.80	\$14,873.80
GENERAL ENGINEERING DEPT.	\$14,623.26	\$14,623.26	\$19,401.84	\$19,401.84
ENV.COMPL. & SAFETY DEPT	\$65,820.21	\$65,820.21	\$27,250.85	\$27,250.85
TREATMENT DEPARTMENT	\$238,325.24	\$238,325.24	\$315,561.36	\$315,561.36
PUMP STATION DEPARTMENT	\$40,212.57	\$40,212.57	\$44,570.48	\$44,570.48
ADMINISTRATIVE	\$113,884.35	\$113,884.35	\$123,556.52	\$123,556.52
DEPRECIATION EXPENSE-NON VEHICLE	\$337,581.98	\$337,581.98	\$329,619.70	\$329,619.70
PENSION EXPENSE	\$65,091.67	\$65,091.67	\$66,183.33	\$66,183.33
CMMS RELATED EXPENSES	\$4,333.33	\$4,333.33	\$0.00	\$0.00
TOTAL OPERATING EXPENSES	<u>\$1,140,059.01</u>	<u>\$1,140,059.01</u>	<u>\$1,151,650.04</u>	<u>\$1,151,650.04</u>
NON-OPERATING EXPENSES				
INTEREST ON DEBT-ALL BONDS	\$98,478.77	\$98,478.77	\$86,293.43	\$86,293.43
TOTAL NON-OPERATING EXPENSES	<u>\$98,478.77</u>	<u>\$98,478.77</u>	<u>\$86,293.43</u>	<u>\$86,293.43</u>
TOTAL EXPENSES	<u>\$1,238,537.78</u>	<u>\$1,238,537.78</u>	<u>\$1,237,943.47</u>	<u>\$1,237,943.47</u>

North Little Rock Wastewater
Income Statement
For the One Month Ending Friday, January 31, 2020

	JANUARY 2020	YEAR TO DATE 2020	JANUARY 2019	YEAR TO DATE 2019
NET INCOME (LOSS) BEFORE UNUSUAL ITEMS	\$663,181.97	\$663,181.97	\$630,875.58	\$630,875.58
EMERGENCY REPAIRS	(\$8,749.99)	(\$8,749.99)	\$0.00	\$0.00
DONATED PROPERTY VALUE	\$29,628.44	\$29,628.44	\$0.00	\$0.00
FEMA REIMBURSEMENTS	\$97,760.58	\$97,760.58	\$0.00	\$0.00
NET INCOME (LOSS)	781,821.00	781,821.00	630,875.58	630,875.58



(5)

SOLAR PROJECT UPDATE

(6)

PURCHASE NEW VEHICLE FOR LABORATORY

The Laboratory currently has a 2005 Dodge Durango 4WD. This is a vehicle used for collection and is also used to pull and launch a boat when quarterly sludge samples are collected. This Vehicle has over 182,000 miles. The maintenance cost as of 12/31/19 is \$12,661.15. One of the highest expense years was 2018, we replaced the fuel pump and repaired the radiator. This unit is in need of additional repairs now. For example, it is leaking fluids and will die while driving down the road.

The 2005 Dodge Durango 4WD was budgeted for replacement in 2020 at \$27,000. The suggested replacement vehicle is item 46 on the State Contract. It is a 2020 Chevrolet Traverse 4WD SUV. The State contract price is \$26,213.00.

The 2005 Dodge Durango 4WD will be sold on the Govdeals.com website.

ACTION REQUESTED:

Authorize the purchase of a 2020 Chevrolet Traverse 4WD from the State Vehicle Contract to replace the 2005 Dodge Durango 4WD for the amount of \$26,213.00.



(7)

PURCHASE NEW TRUCK FOR REPAIR CREW 2

Collections Systems currently maintain one truck per crew designated to haul tools, pull trailers, air compressors and move crew members to and from job sites. This truck is used for every day crew needs. Currently Repair Crew 2 uses a 2008 Ford F-350 with 103,338 miles on it. We have spent \$15,500.00 in maintenance on this truck to date.

Staff would like to replace this truck with a new 1 Ton single cab truck (State Contract item 23 Base) and use the current truck as a spare truck.

The current spare truck (1994 GMC 3500) will be sold on Govdeals.com.

Collections Systems 2020 budget includes \$30,000.00 to purchase a new Repair Crew truck. In addition to the truck \$8,000.00 is budgeted to purchase a utility bed for this truck in order to store and secure tools.

Funds for these purchases will be from general revenues.

ACTION REQUESTED:

Authorize staff to purchase a 1-Ton single cab truck from the State Contract for \$25,559.00 and a service bed from Trailer Country for \$7,200.00.



(8)

PURCHASE NEW TRUCK FOR REPAIR CREW 3

Collections Systems currently maintain one truck per crew designated to haul tools, pull trailers, air compressors and move crew members to and from job sites. This truck is used for every day crew needs. Currently Repair Crew 3 uses a 2010 Ford F-350 with 161,607 miles on it. We have spent \$15,700.00 in maintenance on this truck to date.

Staff would like to replace this truck with a new 1-Ton single cab truck and sell this one on Govdeals.com.

The 2020 budget includes \$30,000.00 to purchase a new Repair Crew truck, and \$8,000.00 to purchase a utility bed for this truck in order to store and secure tools.

Funds for these purchases will be from general revenues.

ACTION REQUESTED:

Authorize staff to purchase a 1-Ton single cab truck from the State Contract for \$25,559.00 and a service bed from Trailer Country for \$7,200.00.



(9)

BILLING SERVICES AGREEMENT

Central Arkansas Water (CAW) currently performs billing services for the Utility under an agreement date September 2002, and desires to enter into a new agreement with a five-year term (see attached).

The new agreement varied from the current agreement with respect to the annual service charge adjustments. The previous agreement allowed annual adjustments to the service charge based solely on the Consumer Price Index (CPI) which has averaged approximately 1.8% for the period 2009 – 2019. The new agreement allows annual adjustments based on the greater of the CPI or three percent (3%). CAW has been unwilling to consider any modifications to their proposed service charge adjustment.

This item was tabled from the January 2020 meeting. A copy of the agreement is attached along with an example calculation of the economic impact of the changes during a year with an average CPI.

ACTION REQUESTED:

Authorize staff to enter into a Billing Services Agreement with CAW for a period of five (5) years which will automatically renew for additional one (1) year periods thereafter.



BILLING SERVICES AGREEMENT

By this Billing Services Agreement ("Agreement"), Central Arkansas Water ("CAW"), which is a consolidated waterworks system formed under Arkansas Code § 25-20-302, and North Little Rock Wastewater Treatment Committee, which is a committee formed by the City of North Little Rock ("Utility"), agree to the provision of Billing Services by CAW to Utility by the following terms and conditions:

WITNESSETH

WHEREAS, CAW prepares and conveys utility bills and receives monies therefor ("Billing Services") for municipalities and utilities in Central Arkansas under the name "Utility Billing Services";

WHEREAS, Utility desires to engage CAW to perform Billing Services on behalf of Utility pursuant to the terms and provisions hereof;

NOW THEREFORE, for and in consideration of the promises and covenants contained herein, and other good and valuable consideration, the parties hereto agree as follows:

1. Definitions. The following are definitions of certain terms used in Agreement:
 - a. "Customer" means each residential, commercial, or industrial customer of Utility including but not limited to each detached single, duplex, triplex, fourplex, or multiplex resident of any improvement district, municipality, or other area defined and served by Utility.
 - b. "Customer Bill" means the monthly statement prepared and conveyed by CAW to each Customer that includes charges for sewer services provided by Utility. Materials to be furnished by CAW with each Customer Bill within CAW's sole discretion may include the prepared bill, postage, and an enclosed return envelope unless Customer chooses automatic withdrawal or another payment arrangement. Customer Bill may include charges for services provided by CAW and other utilities.
 - c. "Rate" means the per-unit fee to be charged to a Customer as determined in accordance with Section 8 hereof.
 - d. "Utility Receivables" means the dollar amount of Customer Bills submitted by CAW to Customers for payment on each Customer Bill for the benefit of Utility.
 - e. "Write-Off Accounts" means Utility Receivables adjusted on the books of CAW, in accordance with CAW's standard accounting

practice of classifying accounts as uncollectable ninety (90) days after the account becomes inactive.

2. Billing Services Agreement. During the term of Agreement, CAW shall provide Billing Services for Utility for Utility's sewer services to the each Customer of Utility.
3. Supervision and Control. CAW shall have sole and exclusive supervision and control over Billing Services, including but not limited to the method of preparing and conveying Customer Bill; the selection, design and use of forms and changes thereto; the selection and use of data processing equipment, office machinery, and other equipment for preparation and conveyance of each Customer Bill; and the hiring and management of employees for the performance of Agreement. CAW's decisions with respect to any and all aspects of its Billing Services shall be final and conclusive. Utility agrees that CAW may make changes in its Billing Services procedures during the term of Agreement and in the equipment required therefore.
4. Description of Billing Services. Pursuant to and in accordance with the terms of Agreement, CAW shall furnish the labor, services, materials and equipment required to perform "Billing Services," which, for purposes of Agreement, means the responsibility of providing the following services:
 - a. Determining on a monthly cycle the appropriate fees due from Utility to CAW in accordance with the Rate for each Customer;
 - b. Submitting Customer Bill to each Customer on CAW's normal billing cycle;
 - c. Maintaining each Customer's billing and payment records; and
 - d. Receiving, as agent for Utility, all funds transmitted to CAW from each Customer on behalf of the Utility and remitting to Utility amounts billed by CAW each month within fifteen (15) days of the bill date of each monthly billing cycle.
 - e. CAW may adjust its monthly remittance to Utility for changes in Service Charge, a billing error, a meter-reading error, an uncollectible receivable that CAW writes off, a receivable that CAW previously wrote off but nonetheless collects, a manifest injustice, or other similar reason.
5. Accounting for and Distribution of Utility Proceeds. Each Customer may pay Customer Bill by mail, electronic conveyance, or other means that CAW makes available in CAW's sole discretion.

6. Service Charge. Beginning on April 1, 2019, CAW shall receive \$0.983 per bill that CAW transmits or delivers to each customer on behalf of the Utility ("Service Charge"). Service Charge shall be annually adjusted on April 1 each year by the greater of the previous calendar year's change in the Consumer Price Index – All Urban Consumers (case year 1982-84 = 100) as published by the Bureau of Labor Statistics, United States Department of Labor or three percent (3%). Major upgrades, expenditures or changes to CAW's billing system may require renegotiation of the Service Charge.
7. Setup Charge. As CAW will bear no new setup expenses for Utility, Utility will not be responsible for paying a setup charge.
8. Rate. Each customer's total fee due will be calculated by the Rate provided by Utility from time to time.
9. Payment Processing Charges. It is contemplated that consumer demands will necessitate the acceptance of credit cards or other forms of payment that are not currently factored into Service Charge. Therefore, Utility agrees to pay its pro rate share of any fees assessed by payment processing companies in addition to Service Charge.
10. Deposits. Deposits may be set based on the water meter size or a factor applied to cumulative bill average as determined by CAW. This bill average may include all services provided. Residential deposits are returned to customer upon twelve (12) consecutive monthly of timely, complete payments. Otherwise, the deposit shall be retained by Central Arkansas Water until the final bill. Deposit refunds shall be applied to the final bill paying Water, Sewer, and Refuse respectively. The remaining deposit, if any, shall be returned to the depositor.
11. Penalties. Utility may elect to charge a monetary penalty on customers who fail to pay a Customer Bill completely and timely. In the event Utility elects to charge such monetary penalty, such monetary penalty shall be charged against the amount of Customer Bill not paid on or before the twentieth (20th) day following the due date stated on the bill. The penalty will be ten percent (10%) unpaid balance of Customer Bill. At CAW's discretion, Utility may implement an alternate penalty amount if the calculation is supported by CAW's billing software.
12. Reports. As part of Billing Services and upon request, CAW will generate such reports as reasonably requested by the Utility and which are reasonably capable of being generated by CAW.
13. Communications from Utility. All requests by Utility to add, delete, modify or in any way change its Rates or to obtain information concerning individual accounts or groups of accounts or any other data shall be made in writing to CAW no less than sixty (60) days before Utility wishes such

changes to take effect. All requests by Utility to modify the method of calculation by which its Rate proceeds are generated shall be made in writing no less than six (6) months before Utility wishes such changes to take effect. Charges incurred by CAW for changes from the software vendor will be passed on to Utility at cost.

14. Call Center. CAW will maintain a call center to accommodate Customers regarding account balance and status questions. CAW will refer calls regarding the services provided by Utility to Utility.
15. Cooperation. Parties agree to cooperate and share information in good faith to make appropriate adjustments and to provide information to ensure correctness in billing, collection, and report generation.
16. Term. The initial term of Agreement shall begin on April 1, 2019, for a period of five (5) years. Thereafter, Agreement shall automatically renew for additional one (1) year periods (each a "Renewal Term") thereafter.
17. Termination. Either CAW or Utility may terminate Agreement provided that such party provides sixty (60) days' written notice to the other party of termination of Agreement, in which instance CAW and Utility's respective responsibilities under Agreement shall terminate at the end of such period of sixty (60) days. Termination of Agreement shall not affect Utility's liability, as provided herein, to pay the cost of Billing Services that CAW renders pursuant to Agreement prior to the termination of Agreement including the duration of the sixty (60) days' notice period.
18. CAW's Right to Terminate Water Service. It is understood and agreed that Agreement shall in no way restrict or limit CAW's right to terminate water service to any Customer for nonpayment of billed charges or other permissible reason. The parties expressly agree that CAW shall have no liability whatsoever for any reduction in Customer Bills or Utility revenue due to a termination of water service.
19. Waiver. The waiver by either party of a breach by the other of any provision of Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of either the same or a different provision of Agreement.
20. Severability. Should any part of Agreement be declared by a final decision by a court or tribunal of competent jurisdiction to be illegal, unconstitutional, invalid, or beyond the authority of either party to enter into or carry out, such decision shall not affect the validity of the remainder of Agreement, which shall continue in full force and effect, provided that the remainder of Agreement, absent the excised portion, can be reasonably interpreted to give effect to the intentions of the parties.

21. Amendment. Agreement is not subject to modification or amendment except by a writing executed by both CAW and Utility, which writing shall expressly state that the parties intend to amend the terms and conditions of Agreement.
22. Entire Agreement. Except as expressly provided herein, Agreement constitutes the entire understanding and agreement of the parties. Agreement integrates all of the terms and conditions mentioned herein or incidental hereto and supersedes all negotiations and previous agreements between the parties with respect to all or any part of the subject matter hereof.
23. Previous Agreements Terminated. Effective upon the first day of the first term of Agreement, CAW and Utility hereby terminated each previous agreement aside from Agreement between CAW and Utility to which CAW and Utility remain bound concerning billing services provided by CAW to Utility.
24. Binding Effect. Agreement shall be binding on the parties hereto and their successors and assigns.

[Signatures appear on the following page.]

IN WITNESS WHEREOF, Central Arkansas Water and North Little Rock Waste Water Utility have set their hands and affixed their respective seals.

NORTH LITTLE ROCK WASTEWATER
UTILITY

By: _____
Mark Wilkins, Director

Date: _____

CENTRAL ARKANSAS WATER

By: _____
Jeff Mascagni, Chief Financial Officer

Date: _____

CAW BILLING FEE AS OF 1/1/19 IS \$.965 AND THE RA & GR FEE IS \$1.515. WENT UP TO \$.983 AND \$1.533 AS OF 4/1/19
BILL COUNT PER CYCLE

DATE	DESCRIPTION	NLR	OOT	MOR	MAU	TOTAL	PAID TO CAW	RA	GR	TOTAL	PAID TO CAW	OWED TO US
12/4/2019	CYC 131-137	4,241			668	4,909	\$ 4,825.55	28		28	\$ 27.52	\$ 42.92
12/6/2019	CYC 231-237	2,908			974	3,882	\$ 3,816.01			0	\$ -	\$ -
12/2-12/6	SUMMARY	4			4	\$ 3.93				0	\$ -	\$ -
12/10/2019	CYC 331-337	3,124			845	3,969	\$ 3,901.53			0	\$ -	\$ -
12/13/2019	CYC 431-437	4,412			976	5,388	\$ 5,296.40	2	197	199	\$ 195.62	\$ 305.07
12/9-12/13	SUMMARY	2			2	\$ 1.97				0	\$ -	\$ -
12/16/2019	CYC 531-537	3,870	12		1,229	5,111	\$ 5,024.11		401	401	\$ 394.18	\$ 614.73
12/18/2019	CYC 631-637	3,399			1,316	4,715	\$ 4,634.85			0	\$ -	\$ -
12/23/2019	CYC 731-737	1,887	5		775	2,667	\$ 2,621.66			0	\$ -	\$ -
12/23/2019	CYC 31	1,565			22	1,587	\$ 1,560.02	8	25	33	\$ 32.44	\$ 50.59
12/26/2019	CYC 831-837	3,592		263	544	4,399	\$ 4,324.22			0	\$ -	\$ -
12/16-12/20	SUMMARY	2			2	\$ 1.97				0	\$ -	\$ -
12/23-12/27	SUMMARY	2			2	\$ 1.97				1	\$ 0.98	\$ 1.53
12/30/2017	CYC 931-937	3,376	1	3	231	3,611	\$ 3,549.61	1,439	855	2,294	\$ 2,255.00	\$ 3,516.70
COUNT PER CAW REPORT		32,384	18	266	7,580	40,248	\$ 39,563.78	1,478	1,478	2,956	\$ 2,905.75	\$ 4,531.54
R.A. CUSTOMERS-NLR SALES CLASS		45			45	\$ 44.24		(45)		(45)	\$ (44.24)	\$ (68.99)
FINAL BILLS SHOULD BE CHARGED FOR		17			17			(17)		(17)		
FINAL BILLS SHOULD NOT BE CHARGED					0	\$ -			(22)	(22)	\$ (21.63)	\$ (33.73)
					0	\$ -		(2)		(2)	\$ (1.97)	\$ (3.07)
TOTAL BILL COUNT PER JEANETTE		32,446	18	266	7,580	40,310	\$ 39,608.02	1,414	1,456	2,870	\$ 2,837.92	\$ 4,425.75
TOTAL BILLS PAID TO CAW						43,180						
TOTAL AMOUNT PAID TO CAW						\$ 42,445.94						
TOTAL BILLS PER MY COUNT		43,204										
COUNT PER CAW REPORT		0										
LESS FINALS FOR G.R.		-22										
LESS FINALS FOR R.A.		-2										
TOTAL BILLS PAID FOR		43,180										

NOT CHARGED BY CAW FOR EUREKA GARDENS CUSTOMERS OR RUNYAN ACRES IN NLR CUSTOMERS

RUNYAN ACRES FEE BILLED \$ 2,193.71
GRAVEL RIDGE FEE BILLED \$ 2,232.04

\$ 4,425.75

PAID TO CAW/mo. - \$39,608.
3% Increase 1.03
\$40,796. 3% Inc.

1.8% Increase \$40,321. 1.8% Inc.
(Historical 11-yr average CPI increase)

\$475./mo. diff. 12 mo.
\$5700/yr.

Annual Inc. above
Historical CPI increase

HISTORY OF CAW BILLING SERVICE INCREASES

4/1/2019	1.9%	\$ 0.983
4/1/2018	2.1%	\$ 0.965
4/1/2017	2.1%	\$ 0.945
4/1/2016	0.1%	\$ 0.926
4/1/2015	1.6%	\$ 0.925
4/1/2014	1.5%	\$ 0.910
4/1/2013	2.1%	\$ 0.897
4/1/2012	3.2%	\$ 0.879
4/1/2011	1.6%	\$ 0.852
4/1/2010	-0.4%	\$ 0.839
4/1/2009	3.8%	\$ 0.842

19.6%

AVERAGE 1.8% ← 11-yr average CPI

THE CPI FOR THE PREVIOUS YEAR HAS BEEN USED FOR THE INCREASE EFFECTIVE AS OF APRIL 1ST OF EVERY YEAR.

Increase of \$5,220
between 3% and 1.9%

Current Contract ~~dated~~ - 9/27/2002

(10)

STATE HAZARD MITIGATION GRANT 2020

We have been awarded a grant from the Arkansas Department of Emergency Management through its State Hazard Mitigation Grant Program 2020 for various projects related to the 2019 flood event. This grant has a 50 percent (50%) state and 50 percent (50%) local cost match with a maximum \$150,000 state share. All the work must be completed and billed by May 18, 2020.

The scope of the grant covers various mitigation projects at the White Oak WRF and Faulkner Lake WRF. Mitigation projects are improvements that will prevent or minimize risks and damages from future flood events (i.e. raising the electric panels at the White Oak Influent Pump Station above the maximum flood level). Mitigation projects were not eligible for FEMA assistance.

ACTION REQUESTED:

Authorize staff to enter a Memorandum of Understanding for entering the State Hazard Mitigation Grant Program 2020.





STATE OF ARKANSAS
 GOVERNOR ASA HUTCHINSON
 DEPARTMENT OF PUBLIC SAFETY
 DIVISION OF EMERGENCY MANAGEMENT



JAMI COOK
 SECRETARY

A.J. GARY
 DIRECTOR

January 27, 2020

Mr. Marc E Wilkins
 North Little Rock Wastewater Director
 PO Box 17898
 North Little Rock, AR 72117

RE: Various Projects at White Oak and Faulkner Lake Treatment Plants Mitigation Project

Dear Director Wilkins:

The Hazard Mitigation Staff at ADEM have completed the review of your notice of intent on the Various Projects at White Oak Treatment Plant Mitigation Project. On January 27, 2020, the notice of intent was approved and funding obligated. These funds are made available through the State Hazard Mitigation Grant Program. This grant has a 50 percent state and 50 percent local cost match. The funds are outlaid below.

Project Total = \$439,300.00 State Share = \$150,000.00

May 18, 2020 has been established as the deadline for completion of this project.

Please review and sign the attached Memorandum of Understanding (MOU) and return as soon as possible. Your project should be documented each month by using the attached Report Form until complete. The Administrative Manual for Mitigation Grants is also attached showing required documentation at completion. Once this documentation and certification of work are received, this agency will reimburse the North Little Rock Wastewater in the amount stated above.

If you should require assistance in completing the documentation or have any questions concerning this grant, contact Brenda Wilson at (501) 683-6726.

Sincerely,

Lacye Blake
 State Hazard Mitigation Officer

Cc: Michael Clayton, P.E., NLRW
 LB/bw

**Arkansas State Hazard Mitigation Grant
MEMORANDUM OF UNDERSTANDING**

Arkansas Department of Emergency Management

AND

North Little Rock Wastewater

- 1. The Applicant agrees to perform the work described in the Notice of Intent (NOI) approved in accordance with all relevant regulations and the corresponding State Hazard Mitigation Grant Program's Administrative Manual.**
2. A separate file folder should be established for each grant that contains all documentation related to the grant. Since reimbursements are based on audits, proper documentation of procurement, progress, and cost is an absolute requirement.
3. Arkansas Department of Emergency Management (ADEM), as the awarding agency, or any of their authorized representatives, must have the right of access to any documents, papers, or other records which are pertinent to the award, in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the Applicant's personnel for the purpose of interview and discussion related to such documents.
4. The Applicant must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.
5. Applicants must not make any award or permit any award to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal or State assistance programs. The Applicant will notify ADEM if any party is found to be debarred or suspended or otherwise ineligible.
6. The Applicant is responsible for at least 50% local match cash or in-kind. Any unspent State funds will be de-obligated upon completion of the project.
7. The local match may not be met with funds from other state funds.
8. The Applicant will be responsible for all cost overruns above the estimate in the application unless otherwise approved by ADEM.
- 9. Procurement: The Applicant must use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations.**
10. Send advertisement for bids, bid sheets, and contracts to ADEM when project is complete, along with documents outlined in the Administrative Manual.

**Arkansas State Hazard Mitigation Grant
MEMORANDUM OF UNDERSTANDING**

11. The Applicant must follow the Scope of Work in the approved NOI plan. Any variance without prior written ADEM approval will result in non-payment.
12. ADEM will recover funds paid to Applicants processed through error, misrepresentation, or fraud or if funds are spent inappropriately.
13. Monthly progress reports are required.
14. The Applicant must carry out the scope of work, carry out administrative actions, and incur costs after the date of the award. Requests for time extensions will be considered, but will not be granted automatically. All time extension requests must be submitted to ADEM at least 30 Days prior to the deadline date.
15. Requests for reimbursement must be submitted using the Reimbursement Request form letter. All relevant documentation must be submitted with reimbursement requests (if documentation is not already submitted to ADEM). Relevant documentation may include, but is not limited to: bid tabs, contracts, invoices, and proof of payments.
16. Upon project completion, the Applicant will submit all required close out documentation to ADEM.
17. The Applicant will not dispose of, modify the use of, or change the terms of a property title, or other interest without permission from ADEM.
18. The Applicant agrees to maintain built structures, in perpetuity, for the purpose stated in the application.

The undersigned hereby agrees to the procedures and requirements stated above:

North Little Rock Wastewater
Jurisdiction

Marc E. Wilkins
Applicant (Printed)

MEWilkins
Applicant (Signed)

01/31/2020
Date

State Hazard Mitigation Officer (Print/Signed)

Date

(11)

ANNUAL PAGIS DUES

The annual dues payment for membership to the Pulaski Area Geographic Information System (PAGIS) is due. The amount is \$39,705 and has been the same for the last nine (9) years. This item is included in the 2020 budget for \$40,900.

ACTION REQUESTED:

Authorize annual dues payment to PAGIS in the amount of \$39,705.





Pulaski Area Geographic Information System
 221 East Capitol Ave., 4th Floor #417
 Little Rock, Arkansas 72202
 Phone: {501}377-1264 Fax: {501}210-4980
 Julie.Kent@pagis.org

RECEIVED
 JAN 14 2020
 NLR WASTEWATER

Invoice

Date	Invoice #
1/13/2020	2022

Bill To

Remit To:

North Little Rock Wastewater Utility
 P.O. Box 17898
 North Little Rock, Arkansas 72117

PAgis
 221 East Capitol Avenue
 4th Floor, Room #417
 Little Rock, Arkansas 72202

Quan...	Item Code	Description	P.O. Number	Project
			Price Each	Amount
1	OD- NLRW...	2020 Operating Dues - NLRWWU	39,705.00	39,705.00
			Total	\$39,705.00

Phone #
 501-377-1264

Web Site
www.pagis.org