

**ENVIRONMENTAL COMPLIANCE & SAFETY DEPARTMENT STATUS REPORT**  
**MAY 2023**

	<b><u>BOD</u></b>	<b><u>TSS</u></b>
Faulkner Lake	5.2 mg/L (30 Max.)	4.9 mg/L (30 Max.)
Maumelle	19.8 mg/L (30Max.)	16.8 mg/L (30 Max.)

	<b><u>CBOD</u></b>	<b><u>TSS</u></b>
Five Mile	10.5 mg/L (25 Max.)	15.3 mg/L (90 Max.)
White Oak	13.1 mg/L (25 Max.)	20.5 mg/L (90 max.)

Jaime Marrow  
Office Assistant II



# Memorandum

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**TO:** Michael Clayton  
**FROM:** Scott Kerby  
**DATE:** 6/8/2023  
**RE:** Engineering Department Major Projects Status

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**Rose City and Military Drive Basins Pipe Bursting 2021 Rehabilitation:** The contractor began working on September 10, 2021. The contractor has successfully completed 25,004 linear feet of 26,215 linear feet of the pipe bursting project to date. The contract completion date for the project was April 8, 2022.

**Dixie and Baring Cross Basins Pipe Bursting 2021 Rehabilitation Project:** This project consists of pipe bursting 18,858 linear feet of 6” and 8” sanitary sewer mains and externally reconnecting approximately 398 services. The contractor has successfully completed approximately 13,747 linear feet of the project to date. The contract completion date was October 30, 2022.

**Curtis Sykes and Meadow Park CIPP 2021 Rehabilitation Project:** This project consists of CIPP rehabilitation of 20,955 linear feet of 6”-15” secondary sewer mains. The Notice to Proceed was issued March 29, 2022. The project is substantially complete. The contractor is working on the punch list. The contract completion date for the project was October 20, 2022.

**Lower Riverside Interceptor CIPP 2017 Rehabilitation Project:** This project consists of CIPP rehabilitation of 4,344 linear feet of 54” reinforced concrete pipe. The scope of the project begins two line segments upstream of the Faulkner Lake WRF headworks and continue upstream for 4,344 linear feet. The Notice of Award was issued to Insituform Technologies, LLC on March 16, 2022. The Notice to Proceed was issued May 25, 2022. The CIPP installation is complete. The contractor is working on the punch list items. The contract completion date for the project was October 19, 2022.

**Curtis Sykes and Meadow Park Basins Pipe Bursting 2021 Rehabilitation Project:** This project consists of pipe bursting rehabilitation of 27,194 linear feet of 6” and 8” secondary sanitary sewer mains and external reconnection of approximately 493 services. The Notice to Proceed was issued on April 25, 2022. The project is substantially complete, and the contractor is completing the remaining surface restoration as a punch list is being created. The contract completion date for the project was February 20, 2023.

**Biosolids Removal and Land Application:** This project consists of removal of approximately 3,000 Dry Tons of biosolids from the Five Mile Creek Polishing Pond and approximately 3,500 Dry Tons of biosolids from the Faulkner Lake east lagoon. The contractor began removing biosolids from the Five Mile Creek WRF on June 6, 2022. The contractor has completed the

biosolids removal from the Five Mile Creek WRF. The contractor has removed approximately 890 dry tons from the Faulkner Lake WRF. A backup bid is being advertised now for the removal of biosolids from the Faulkner Lake WRF, and bids will be opened on June 22, 2023.

**Five Mile Creek Basin Interceptors Assessment:** This project consists of multi-sensor inspection of approximately 37,161 linear feet of interceptors sizes 24”-36” within the Five Mile Creek WRF Basin. Bids were opened on April 28, 2022, and the low bidder is Ace Pipe Cleaning with a bid amount of \$238,034.10. The Notice of Award was issued May 11, 2022. The contractor has completed approximately 35,102 of 37,161 linear feet in the project.

**Broadway Area Pipe Bursting 2023 Collection System Renewal:** This project consists of pipe bursting rehabilitation of 23,867 linear feet of 6” through 8” secondary sanitary sewer mains and external reconnection of approximately 315 services. The project is being advertised now, and bids will be opened on June 22, 2023.

**Broadway Area CIPP 2023 Collection System Renewal:** This project consists of CIPP rehabilitation of 37,112 linear feet of 6”-18” secondary sewer mains. Bids were opened on March 3, 2023, and Suncoast is the low bidder with a bid amount of \$2,518,119. The contract was awarded to Suncoast Infrastructure, Inc. March 30, 2023.

**Upper Riverside Interceptor CIPP 2023 Rehabilitation Project, Phase II:** This project consists of CIPP rehabilitation of approximately 5,825 linear feet of 30” reinforced concrete pipe. Bids were opened on March 23, 2023. Insituform Technologies, Inc. is the low bidder in the amount of \$2,082,635.25. The contract was awarded to Insituform Technologies, Inc on March 13, 2023.



# Memorandum

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**TO:** Michael Clayton  
**FROM:** Lyle Leubner  
**DATE:** 6/5/2023  
**RE:** Treatment Report

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## **Faulkner Lake Plant**

- Debris and trees were stacked up and burned on the south end of the East Field. There is a significant amount of good topsoil that will be piled up so that staff can access and utilize this material as needed in the future.
- A rehab project has been advertised to surface prep and recoat the rake mechanisms and catwalks for all four primary clarifiers and two gravity thickeners. The job also includes concrete rehab on gravity thickener #3. There is a mandatory pre-bid meeting on June 15<sup>th</sup>, 2023, with a bid opening on June 29<sup>th</sup>, 2023. The project has a \$650,000 budget.

## **Five Mile Plant**

- The radiator on the influent generator has been pulled and delivered to a local repair shop. The 400-amp mobile generator is onsite in case an extended power outage occurs while the main unit is down.
- We have reached low summer flows, and maintenance was given the green light to pursue pulling effluent pump #3 for repairs.
- During the monthly array inspection, two solar panels were discovered to be damaged by gunshots. They have since been replaced.

## **White Oak Plant**

- Bids were received for the installation contractor for the bar screen project. The request for approval is on the June meeting agenda.
- Lagoon 3 & 4 aerator control panel slab foundation stabilization is complete.

## **Maumelle Plant**

- Comminutor #3 is offline due to a failed PLC controller. The PLC controller is obsolete, and staff is working on programming a standard unit used elsewhere in our system.

## **Misc**

- Annual sludge depth measurements are completed at Faulkner Lake, Five Mile, and White Oak plants.
- Emergency chlorine shutdown actuator project is complete and integrated into SCADA. If the chlorine alarm is activated, SCADA will close the chlorine tank valve and start the exhaust fan within 2 seconds.
- Performed training session with Bob Groves of the maintenance department to show him how to hook up generator running status in the SCADA system for the lift stations.



# Memorandum

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**TO:** Michael Clayton  
**FROM:** Brian Kirkendoll  
**DATE:** 6-5-2023  
**RE:** Pump Maintenance Report

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## Faulkner Lake Treatment Plant

- Replaced shut off valve on # 2 RAS pump
- Installed safety bar on Bar Screens

## Five Mile Treatment Plant

- Installed power pole for RPZ shed

## Maumelle Treatment Plant

- Pulled # 2 RAS for rebuild on 5-4-23
- Installed # 2 RAS after rebuild on 5-25-23

## Counts Massie 1 Pump Station

- Reloaded HMI

## Quapaw Pump Station

- Replaced transducer

## Burns Park RV Pump Station

- Put station back in service

## Burns Park East Pump Station

- Built new building over the concrete slab
- Installed meter socket and inside panel
- Installed conduit
- Installed floats
- Installed lights and receptacles
- Installed alarm and alarm light
- Wired the motors and put station back in service

### Maranes Pump Station

- Replaced capacitor and Mars relay on pump # 1 ( 2 HP Hydromatic)

### Town Center Pump Station

- Pulled both pumps and removed debris ( 2 HP Hydromatic)

### Maryland East Pump Station

- Replaced fuses on power transformer

### Lawrence Pump Station

- Pulled # 1 Pump removed debris ( 2 HP Hydromatic )

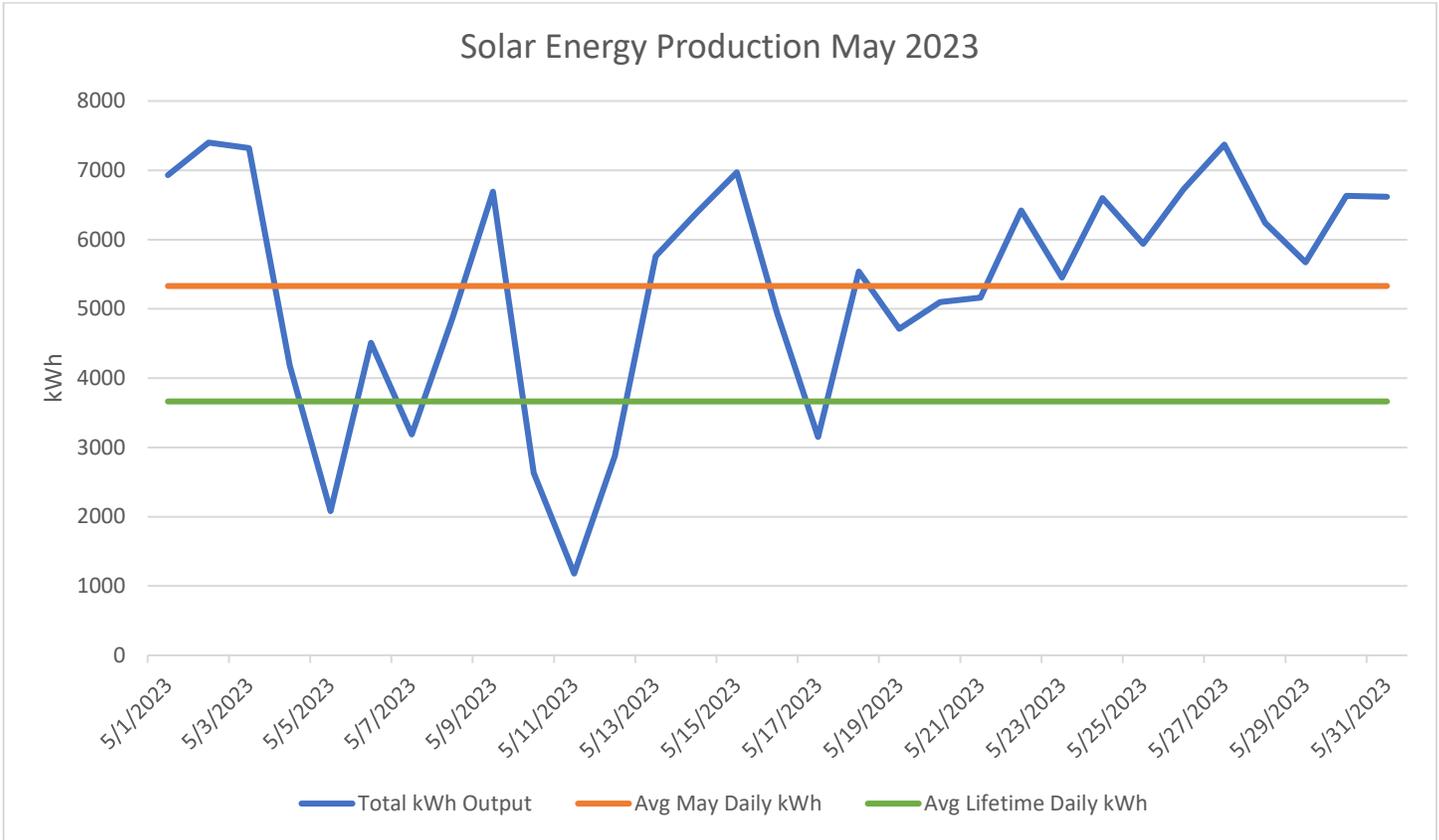
### Wilcox Pump Station

- Installed new antenna



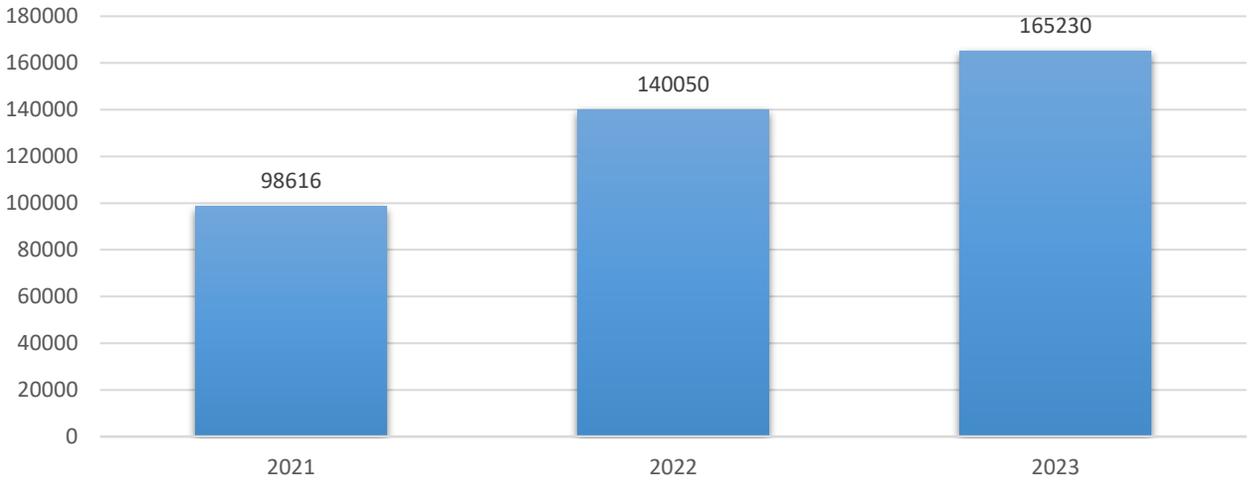
# Memorandum

**TO:** Michael Clayton  
**FROM:** Justin Shahan  
**DATE:** June 5, 2023  
**RE:** Solar Plant Report

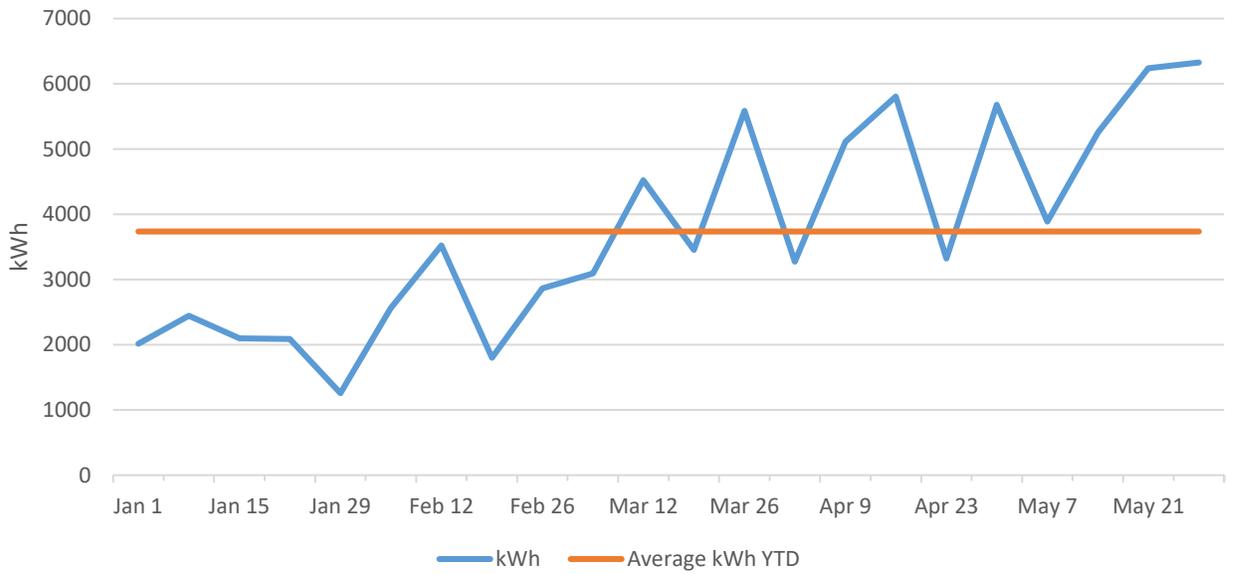


Week	kWh Production
May 1 – May 7	35610
May 8 – May 14	30390
May 15 – May 21	35560
May 22 – May 28	44750
May 29 - May 31	18920
<b>Total kWh=</b>	<b>165230</b>
<b>Average May Daily kWh</b>	<b>5330</b>
<b>Average Lifetime Daily kWh</b>	<b>3664</b>

### May Year over Year



### 2023 kWh Production YTD





# Memorandum

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TO: Michael Clayton  
FROM: Marybeth Eggleston  
DATE: 6/5/2023  
RE: Environmental Compliance & Safety Status Report

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The May safety training on “Heat Safety” was conducted via online activity. The video was posted, an email was sent out to all staff with instructions on how to access the video, and the timeline within to watch and send back signed acknowledgement.

Trench safety training was conducted in person through Arkansas Environmental Training Academy 5/31/2023 with eight people in attendance.

Four new AED machines with storage cabinets have been installed in the Administration, Laboratory, Operations, and Collections/Engineering buildings.

The annual fire extinguisher inspection was on 5/10/2023.

Second quarter water and biomonitoring for all four treatment plants has been completed.



# MEMORANDUM

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**TO:** MICHAEL CLAYTON  
**FROM:** Tangelia Marshall  
**DATE:** 06/01/2023  
**RE:** Human Resources Department Report

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## Recruiting and Hiring

- Open job postings for Engineering Program Manager, Electrician, and Instrumentation Control Technician.

## Employee Benefits

- NLRW Retirement Committee meeting is scheduled for Wednesday, September 6, 2023, at 12:00 Noon.

## Employee Policies

- No updates currently

## Safety

- Next NLRW Safety Committee meeting scheduled for June 22, 2023, at 2:30p.

## Training

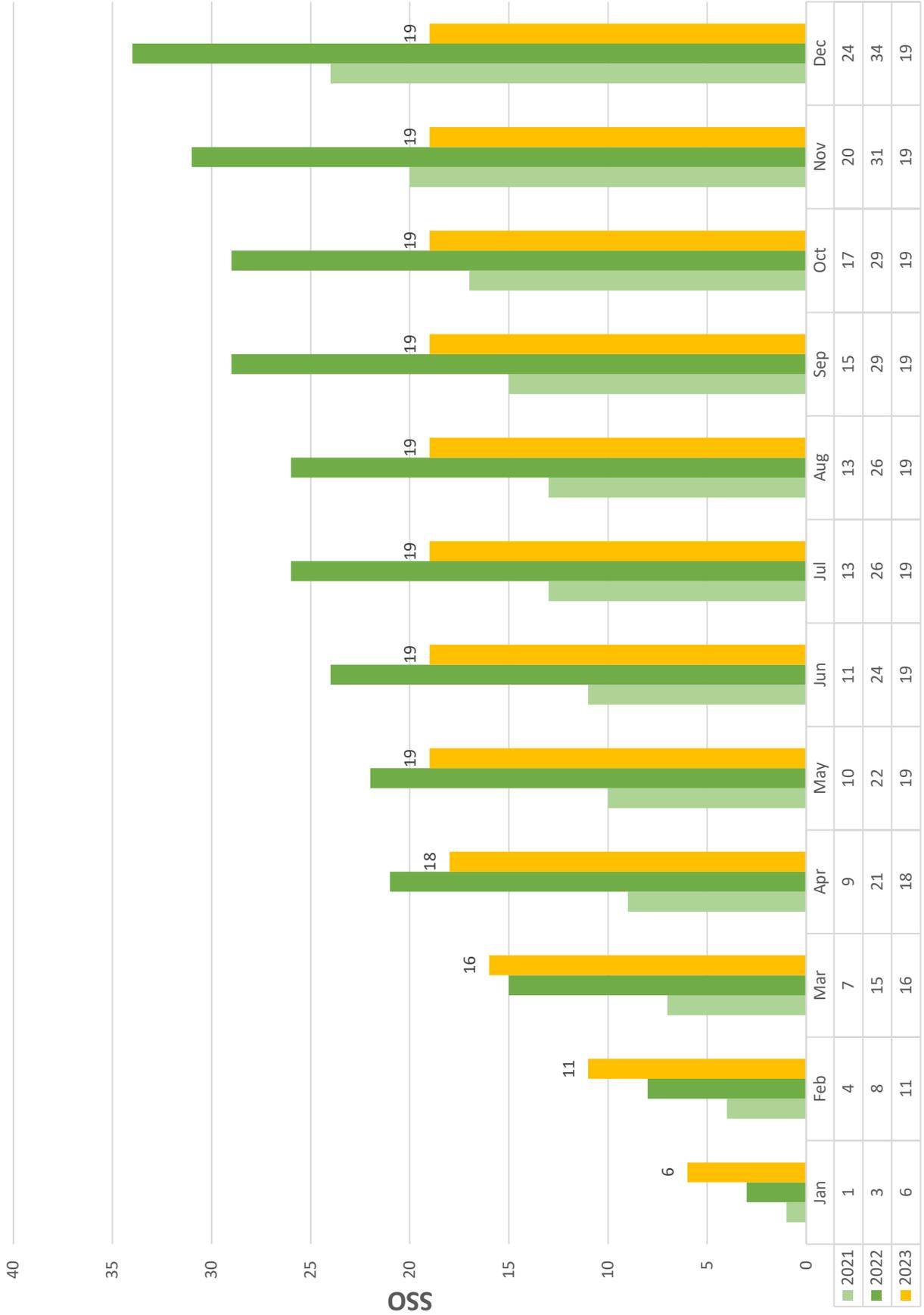
- Recognizing and Managing Challenging Behaviors conducted on May 31, 2023
- CAHRA Managers Boot Camp Conference June 13, 2023

## Holiday

- Juneteenth, Monday June 19, 2023



# Cumulative SSO YTD vs Last 3 Years





## AGENDA FOR NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE MEETING

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**RE:** Committee Meeting  
**PLACE:** Faulkner Lake Treatment Plant Admin Conference Room  
7400 Baucum Pike, North Little Rock, Arkansas 72117  
**DATE:** June 13, 2023  
**TIME:** 12:15 PM

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- (1) ROLL CALL OF THE COMMITTEE MEMBERS
- (2) APPROVAL OF THE MINUTES OF THE MAY 9, 2023, MEETING
- (3) ELECTION OF COMMITTEE VICE CHAIR/SECRETARY
- (4) CASH DISBURSEMENTS FOR MAY 2023
- (5) FINANCIAL REPORT FOR MAY 2023
- (6) RESCHEDULE JULY 11 COMMITTEE MEETING DUE TO DIRECTOR'S ABSENCE
- (7) CITYWORKS LICENSE RENEWAL
- (8) WHITE OAK BAR SCREEN INSTALLATION PROJECT





(1)

**ROLL CALL of the COMMITTEE MEMBERS**



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(2)

**NEW BUSINESS**

**ACTION REQUESTED**

Approval of the Minutes of the May 9, 2023, Committee Meeting



**NORTH LITTLE ROCK  
WASTEWATER TREATMENT COMMITTEE**

**MINUTES OF A MEETING HELD TUESDAY, MAY 9, 2023**

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, May 9, 2023, in the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:13 p.m. The roll was called, and a quorum was present. Those in attendance at the meeting were Chairman Matthews, Mr. Ed Nelson, Mr. Gabe Stephens, and Ms. Marie Hollowell. Also in attendance were Mr. Michael Clayton, Director, Ms. Gina Briley, Ms. Tangelia Marshall, Human Resources Director, Mr. Scott Hilburn and Mr. Sam Hilburn with Hilburn & Harper, Ltd.

First, the Committee reviewed the minutes of its April 11, 2023, meeting. After review, a motion was made by Ms. Hollowell, seconded by Mr. Nelson, to approve the April 11, 2023, minutes as submitted. The motion carried unanimously.

Chairman Matthews asked that the agenda item concerning the election of the committee Vice Chair/Secretary be tabled until next month, since Ms. Bryant could not attend this meeting.

The Committee then reviewed the cash disbursements for April 2023. A motion was made by Mr. Nelson, seconded by Mr. Stephens, to approve the cash disbursements showing total cash disbursement of \$1,722,449.33 and fund transfers between accounts of \$1,503,586.00. The motion carried unanimously.

The Committee reviewed the April 2023 financial statement. Director Clayton pointed out that the operating revenue was up 9% and total revenue was up 11%, due to the higher interest rates on the certificate of deposits. The total expenses are in line but down some due to lower labor expense. Upon a motion made by Mr. Nelson, seconded by Mr. Stephens, the Committee unanimously approved the financial statement for April 2023. The motion carried unanimously.

Next, the Committee discussed the Service Line Replacement Incentive Program (SLIP), which was originally approved by the Committee on July 13, 2021, for up to 100% of the first \$2,500 reimbursement to an eligible customer for replacing the service line for a residential structure. Since that time, the average cost of a residential service line replacement has increased from \$3,500 to \$5,000. Director Clayton recommended that the \$2,500 amount previously approved be increased to \$3,500. He also asked that a program fee of \$1.40 per residential customer be added

MINUTES -05-09-2023

as a separate line item to the customer's monthly billing. There was much discussion concerning item 4(iv) under the application process of the SLIP program. The Committee recommended that this item be moved from the application process to the plan administrator review process section of the program. A motion was made by Mr. Stephens, seconded by Ms. Hollowell, to authorize the Director to utilize the services of Hilburn & Harper, LTD to develop an ordinance implementing the Service Line Incentive Program with proposed program fee and submit proposed program to the Mayor for approval by the North Little Rock City Council. The motion carried unanimously.

Next, Mr. Phillip Gwatney was recognized and was awarded a plaque by Director Clayton, for reaching his thirty years of employment.

Director Clayton then informed the committee that a house at 121 Farmere Circle was damaged by a sewer backup. The homeowner (Mr. Eugene Hulum) had contacted his insurance company and received the policy limit of \$5,000. Director Clayton authorized a \$10,000 payment in accordance with the resolution adopted by the committee on 5/9/2006. Mr. Hulum had received an estimate for remediation and restoration in the total amount of \$57,934.22. After some discussion, a motion was made by Mr. Nelson, seconded by Mr. Stephens, to authorize reimbursement to Mr. Hulum up to the amount of \$42,934.22 after satisfactory evidence of work performed for restoration of the residential house is received. The motion carried unanimously.

The Committee then discussed the addition of another authorized signer for the North Little Rock Wastewater's cash accounts and certificates of deposit. A motion was made by Mr. Stephens, seconded by Ms. Hollowell, to add Marolyn Dorman as an authorized signer along with Michael Clayton, Gina Briley and Kim Sullivan. The motion carried unanimously.

A motion was then made by Mr. Nelson, seconded by Mr. Stephens, to excuse the absence of Ms. Bryant from the meeting. The motion carried unanimously.

Director Clayton then called to the attention of the Committee, the Director's Highlights attached to the agenda dated May 5, 2023, specifically noting the evaluation of the sewer facilities at the Burns Park area. The Parks Department notified us that a major softball tournament is planned at the end of May. A plan is being developed to temporarily activate the wastewater facilities until a permanent solution is implemented which could include adding a gravity line to take one of the pump stations out of service. He also pointed out that the 2022 annual report was included in the committee packets for informational purposes.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 1:30 p.m.

**APPROVED AS TO FORM:**

**RESPECTFULLY SUBMITTED,**

K. W. MATTHEWS, CHAIRMAN

VICE-CHAIRMAN/SECRETARY

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(3)

**ELECTION OF COMMITTEE VICE-CHAIR/SECRETARY**

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(4)

**CASH DISBURSEMENTS FOR MAY 2023**

**ACTION REQUESTED**

Approval of the Cash Disbursements for May 2023 showing total  
Cash Disbursements of **\$1,586,330.32** and  
Fund Transfers between accounts of **\$1,329,266.00**.



**NORTH LITTLE ROCK WASTEWATER  
CASH DISBURSEMENTS  
5/31/2023**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
57016	VOID	-	Printer Error
57017	VOID	-	Printer Error
57018	365 Auto & Truck Repair	207.44	Unit 152 Oil Change and Filters
57019	A-1 Recovery	164.25	Dry Run/Winch Out Cancelled - Vendor Came out, would not cancel charge
57020	AT&T	1,262.15	Monthly Phone Service FLTP 4/11 - 5/10/23
57021	Cintas	2,362.26	Bi-Monthly R/R in CS; Mat Service; Towel Service; Uniform Service
57022	Connecting Point	7,351.50	40 new Computer Monitors
57023	Core & Main, LP	3,187.59	Sewer Spigot Adapters, EZ Tite Gasket, Assorted Parts for Repair at Clayton Chapel PS; Sewer Pipe
57024	Crow Burlingame Co.	66.73	Hi-Power Belts, Antifreeze
57025	Crow Burlingame Co.	869.46	Air Filters, DEF
57026	DiscountCell, Inc.	959.40	Mounting Brackets, Power Adapters, Airlink Antennas, Wireless Routers/T-Mobile SCADA project
57027	Doorking, Inc.	43.95	Cell Service for Gate 1; 3/20 - 4/19/23
57028	Eagle Fence Distributing	655.62	Assorted Fence Parts Repairs 321 Skyline, 18 & 10 Cliffwood
57029	Elliott Electric Supply, Inc.	4,802.20	Wasp/Hornet Spray, Handle Kits for MCC Panel, Power Supply 5-Mi Infl, Belden Foil Shield, Wire, Connectors, Lugs, Fork & Ring Terminals
57030	Entergy	8,326.10	Electric Bills: Rixie/Lucky, Maumelle Woods, High School, Bouries, Maranes, Lawrence, Town Center, Rixie Rd, Norfolk, Master's Pl, Trammel Est, CCBF, Ridgeland/Odom, Naylor, Cts Massie#2, Seminole W, Crystal Bay, New Bedford, Austin Lakes, Quapaw, Ridgeland, Diamond Pt, Durango, Eureka/46th, Clayton Chapel, Frontier, Eur Grd Rd, Marche', McAlmont, 5-Mi Gate, Cts. Massie, Chapel Rdge, Odom/BI Mtn, River Run, MTP Training, Palisades, Osage Hills, Osage Falls, Maumelle Valley, Rixie Hwy 161, Maum #2
57031	FedEx	52.59	Shipping on Repair Items
57032	Fleet Tire Service	78.23	Unit 115 Oil Change & Tire Rotation
57033	Fuller and Son Maumelle	370.53	Ceramic Deck Screws, Concrete Mix, Electric Wire, Drain Unclogger XL, Trailer Receiver Lock, Pull Pin w/Clip, Gorilla Duct Tape, Ant Killer, Elect Tape, 16" Fan, Manual Pump Hand
57034	Grainger	680.31	Submersible Transmitter Diamond Pt PS
57035	Granite Mountain Quarries	1,954.04	Rock and Gravel for 29th St, WOTP & <b>Burns Park</b>
57036	Henard Utility Products	1,646.25	12-Pin Pigtail + Frt, O-Ring, Shaft, Key, Ball Bearings, Hex Screws, Cleats, Rivets
57037	Horseshoe Construction, Inc.	118,973.86	Est. #12 Curtis Sykes/Meadow Park Pipe Bursting
57038	Hum's Hardware	1,595.71	2-cycle oil, Hex Flange, Torque Wrench, Chain Saw Bar & Chain, Straw, Grass Seed, Splitting Wedges, Hitch Pin, Eye Bolts, Galv Braid Wire, Bushings, Shovel, Hearing Protector, Push Broom, Hole Saw, Pilot Bit, Masonry Brush, Steel Toe PVC Boot, Deck Screws, Cord Reel Storage, Wire, Couplings, All purpose Cement, PVC Pipe, Dbl Braid Hyd Hoses, Propane Refill, Degreaser
57039	Hum's Rental	302.92	Excavator & Trailer - Ward 3
57040	ICM Technologies, Inc.	4,043.84	Cleaning Nozzles, Chisel Nozzles, Rocket Nozzles + Freight
57041	JJ Keller & Associates, Inc.	979.14	OSHA Safety & Health Mgt, Employee Safety Training, OSHA Rules for Gen'l Industry - 1-Year Subscriptions to each
57042	L&L Concrete	1,300.00	Concrete Repairs Cliffwood & Emerson
57043	Liberty Trailer Co., Inc.	31.57	Red Coiled Airline 15'
57044	North Little Rock Electric	42,066.43	Electric Bills: Maryland Pl, I-440, CS&E Bldg, Lab, 3xNona, WO Gate, Lakewood, Pinetree Pt, Harris Ind, Cypress Xing, Baucum Ind, Faulkner Xing, Shorter College, Lansbrook/Holt, Dixie, Delta Lawn, Galloway/Mayb, Plant Maitn, Admin Bldg, Oakbrook, Hwy 107, Maryland E, FL Sludge, FLTP, Shillcutt, FL Blower
57045	O'Reilly Automotive Stores, Inc.	42.37	Wiper Fluid
57046	One Stop Resource	1,696.86	Control Board & RUSH Repair - 5-Mi VFD #4 Influent
57047	Pettus Office Products	329.14	Index Tabs, Hot Cups, Plastic Knives, Pens, 11x17 Paper
57048	Pipe & Tube Supply	82.61	Carbon Steel for Chlorine Tank Hold Down
57049	Post Oak Acres, Inc.	35.00	Dirt for Repairs 122 Seminole Lane
57050	Powers Truck & Equipment	1,400.07	Filter Kit 4" Sump, Shell Spirax, Brake Wash, Diagnose Codes, Labor on Transmission UNIT 141
57051	Razorback Concrete Company	661.25	Concrete for Repairs Cliffwood & Emerson
57052	River Valley Tractor	98.54	Belts for Bad Boy Mower at FLTP
57053	RJN Group, Inc.	3,427.00	Prof Svcs thru 4/21/2023 - 2021 SSES
57054	S&W Chemical Sales	1,886.04	Nitrile Gloves
57055	Saf-T-Glove, Inc.	341.98	Nitrile Gloves
57056	Southern Pipe & Supply	1,317.18	4" Hy Max Couplings for <b>BURNS PARK FORCE MAIN</b>
57057	Southern Star Materials	83.50	Asphalt Patches Neely Road
57058	Stanley Hardware	120.32	Bar Chain Oil, Recip Saw Blade, 2-Cycle Oil, PVC Tube, Couplings
57059	Star Bolt, Inc.	297.75	S/S Wedge Anchors
57060	Summit Utilities Arkansas, Inc.	105.08	Gas Bills: Norfolk, New Bedford, Maumelle Valley, Seminole E, Seminole W, CC BF, Osage Hills, W. 29th
57061	T-Mobile	158.06	Monthly Mobile SCADA (Credits Applied)

**NORTH LITTLE ROCK WASTEWATER  
CASH DISBURSEMENTS  
5/31/2023**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
57062	Tencarva Machinery Co.	1,219.95	Seal Assembly, Impeller - Clayton Chapel
57063	Tractor Supply Credit Plan	90.84	Trufuel Premix, Trim Line, Machete, Water Jet
57064	UBS	191.10	Water Bills: 5-Mi, WOTP, Shillcutt, Heilman/WO, Oakbrook
57065	Washington National Insurance Co.	1,331.03	Employee Paid Supplemental Insurance
57066	Wholesale Electric Supply	2,785.16	NEC Codebook, 15' Cable, Connectors, Wire, Lugs, Copper Ground Rods, Stranded Wire
57067	OCSE Clearinghouse SDU	1,018.06	Child Support Obligation 6 Employees - Payroll Ending 5/7/2023
57068	NLR Community Center	5.00	Employee Paid Wellness Membership 2 Employees - Payroll Ending 5/7/2023
57069	Heart of Arkansas United Way	43.00	Employee Charitable Giving - Payroll Ending 5/7/2023
NAT-10	Nationwide Retirement Solutions	3,201.46	Employee Paid Supplemental Savings- Payroll Ending 5/0723
PR-10	Payroll Tax Deposit	45,724.42	Payroll Taxes Pay Period Ending 5/07/2023
57070	V O I D	V O I D	V O I D
57071	365 Towing & Recovery	711.75	Winching Unit #141 VacCon 3
57072	Wecho Newspapers Inc.	270.04	Legal Ad-Invitation to Bid-White Oak Bar Screen Installation Project
57073	Arkansas Lawntech	950.00	Mowing service for the Front Ditch & West Ditch
57074	Arkansas Mailing Services	48.05	Educational Mailers "Maintain your Drain"
57075	Arkansas Sod & Truf Farm Inc.	3,783.23	Various Turf Repairs
57076	Brian Kirkendoll	151.96	Mileage Reimbursement for AWW&WEA Conference in Hot Springs
57077	Bryan Croft	75.98	Mileage Reimbursement for AWW&WEA Conference in Hot Springs
57078	CDW-G	1,149.85	3-Sierra Wireless Dome Antennas for XR80 Routers
57079	Central Arkansas Water	2,400.00	Modifications to Cayenta's AWC Program
57080	Cintas	1,589.37	Polo and Dress shirts for Inside Employees
57081	City of North Little Rock	106,751.45	Franchise Tax Collected in April
57082	City of Maumelle	16,026.21	Franchise Tax Collected in April
57083	Clement Communications, Inc.	360.01	Poster Program for Collections
57084	Clifford Power Systems, Inc.	1,982.51	Repairs to Backup Generator
57085	Cody Burnett	75.98	Mileage Reimbursement for AWW&WEA Conference in Hot Springs
57086	Core & Main, LP	2,266.26	Hymax Couplings for Force Main in Burns Park
57087	Cranford Construction	2,401.36	Asphalt Repairs Hwy 107, W.37th St. Wards 2 & 3
57088	Datamax	198.12	Admin Copier Maintenance & Overage
57089	Department of Finance & Administration	13,901.20	State Withholding - April
57090	DiscountCell, Inc.	4,209.30	3 Sierra XP80 Routers, 5-Mile, White Oak & Maumelle
57091	Dwayne Marrow	117.90	Mileage Reimbursement for AWW&WEA Conference in Hot Springs
57092	Edward Weed	75.98	Mileage Reimbursement for AWW&WEA Conference in Hot Springs
57093	Enavate SMB, LLC	3,386.05	Add 1 - Microsoft Dynamics Great Plains License & Maintenance
57094	Entergy	24,054.25	Electric Bills: Midstate, McAlmont, MTP Traning Bldg., Bouries, CC Ballfields, Diamond Point, Durango, High School Drive, Lawrence, Maranes, Masters Place, Maumelle Valley, Maumelle Woods, Murphy Drive, Naylor, New Bedford, Norfolk, Odom/Blue Mtn., Osage Falls, Osage Hills, Palisades, Ridgeland, Ridgeland/Odom, River Run, Seminole West, Town Center, Austin Lakes, Chapel Ridge, Clayton Chapel, Counts Massie, Crystal Bay, Eureka Gardens-46th, Eureka Gardens Road, 5-Mi Security Gate, Frontier Drive, Hill Lake, Marche, Quapaw, Rixie-Hwy.161, Rixie Road, Trammell Estates, White Oak TP, WO Lagoons, Hwy 365, WO West Gate, WO Structure & Maumelle #2
57095	FedEx	79.17	Shipping charges for Collection Systems
57096	First Electric Cooperative	182.08	Electric Bill: Gap Creek
57097	Grainger	302.57	Sqwincher Electrolyte Powder Mix - Operations Department
57098	Granite Mountain Quarries	1,251.77	Stone & Gravel for Stock
57099	Green & Chapman	751.31	3 x 55 Gal DEF fluid
57100	Halbert Pipe & Steel	71.18	Square Tubing for Vac-Con Cone Holder
57101	Henard Utility Products	8,459.22	Cable Assembly 1200' + Freight - Unit #140
57102	Home Depot Credit Services	137.79	Mechanics set, Shockwave, Socket Adapter set & Hex Screws
57103	Hum's Hardware	13.69	Water Bottle & Plugs for Compressor
57104	Information Network of Ark.	22.00	1 Pre-employment Background Check
57105	Interstate Tire	21.90	Tire Patch
57106	Jack Tyler Engineering Co.	516.96	Eye, Grip Units for Boom Trucks
57107	Jayson Uekman	75.98	Mileage Reimbursement for AWW&WEA Conference in Hot Springs
57108	Jeff Russell	75.39	Reimburse for Safety Shoes OSHA
57109	Keathley Patterson Electric	3,000.97	4 Analog Output Modules - Spares for all plants
57110	L&L Concrete	2,900.00	Concrete Work - 37th & Pike, Delaware Lane & Seminole
57111	Legacy Termite and Pest Control	136.88	Monthly Pest Control Service - April
57112	Lou's Gloves Inc.	1,310.00	Nitrile Gloves for Lab
57113	Mark McClarty Ford	54.57	Weather Stripping for Unit #124
57114	Michael Clayton	522.69	Mileage Reimbursement for AWW&WEA Conference in Hot Springs, and Two Meeting Trips
57115	Mike Lewellen	75.98	Mileage Reimbursement for AWW&WEA Conference in Hot Springs
57116	Morgan Mills	75.98	Mileage Reimbursement for AWW&WEA Conference in Hot Springs
57117	Speight Auto Parts, Inc.	148.90	Shocks for unit #83
57118	O'Reilly Automotive Stores, Inc.	12.87	Carb Adj Set
57119	Office Depot	164.23	Pens, Memo Books, Laminating Sheets & Spoons

**NORTH LITTLE ROCK WASTEWATER  
CASH DISBURSEMENTS  
5/31/2023**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
57120	Pettus Office Products	27.38	Copy Paper and Pens
57121	Post Oak Acres, Inc.	35.00	Dirt - Ward 3
57122	RGA	132.71	Rubber Hose Assembly & Stainless Lamps -MTP & Lawrence PS
57123	River Valley Tractor	502.17	Glass for Kubota Tractor at FL
57124	Robert Robins	75.98	Mileage Reimbursement for AWW&WEA Conference in Hot Spings
57125	Spa Chemicals Inc.	385.40	Pop-up Wipers
57126	Summit Utilities Arkansas, Inc.	1,760.92	Gas Bills: FLTP, FLTP Lab, Gap Creek Generator & Austin Lakes
57127	T&T Equipment	163.70	50' Pressure hose for Car Wash
57128	UBS	2,487.39	Water Bills: FLTP, Maum TP, FLTP Lab, Murphy Drive & Delta Lawn
57129	Welsco	46.87	Cylinder Rental - Pump Maint
57130	Wholesale Electric Supply	211.34	Lamps, Timers, Baffle, Splice Box, Conduit, Junction Box, Adapters, Straps for FLTP & Mid-State PS
57131	Arkansas E&E	20.00	Operator Exam - 1 Employee
57132	Arkansas E&E	150.00	Annual Fee Petroleum Storage Tanks Shillcutt & 5-Mi
57133	AFLAC	1,971.06	Employee Paid Supplemental Insurance
57134	American Composting, Inc.	709.13	Tipping Charge Sand/Dirt Fuel Surcharge
57135	Ameriprise Trust Co.	1,382.50	Qrtly Investment & Disbursement Service Pension Plan
57136	Arkansas One-Call System, Inc.	393.60	Member Fee May, Call Fee April
57137	Arkansas Sign & Barricade, Inc.	120.00	Road Closures/Sherwood
57138	Berg & Son	50.00	Flange Modification - Clayton Chapel PS
57139	Boston Mutual Life Ins Co	381.92	Employee Paid Supplemental Insurance
57140	Change Center for Health	3,314.00	Wellness Clinic - June/Final on Contract
57141	Cintas	726.32	Restock Medicine Cabinets/Lab, PM, Ops, Collections
57142	Core & Main LP	1,911.85	CPLG, PVC, 1056-1010, Green Marking Paint, Caution Decals, Wyes
57143	Darragh Co/Tool Center	146.56	Dispensing Tool - Manhole Crew
57144	Datamax	218.04	Maintenance & Overage Engineering Copier
57145	DiscountCell, Inc.	876.60	AC Adaptor, Wireless Replacement Kit, Cartridge-T-Mobile SCADA Sys @ Faulkner
57146	Entergy	26,536.05	Electric Bills: 5-Mi #1, 5-Mi Influent, 5-Mi South
57147	Fisher Scientific	201.43	Nalgene Sample Bottles
57148	Fuelman	17,989.44	April Fleet Gasoline & Diesel Fuel
57149	Harcros Chemicals	6,765.74	Chlorine & Sulfur Dioxide Cylinders - FL & MTP
57150	Harmon Overhead Door, Inc.	509.18	Scissor Lift & Hinges - TV Bay Roll Up Door Repair
57151	Henard Utility Products	808.04	Pipe Hanger, Driveline Retainer, Ejector
57152	Home Depot Credit Services	5,851.99	Quikrete, Weathershield, Cedar Pickets, Impact Drill Combo Kit, 35 pc Tool Set, Pole Saw, Bar/Chain Oil, Lithium Ion Battery, Plants & Supplies for Butterfly Garden FLTP, concrete blocks
57153	ICM Technologies, Inc.	625.02	Rental: 12" Muni Ball Plug, Green & White Marking Paint
57154	Interstate Tire	287.00	Unit 138 - Iron Man Mounted
57155	Joel R. Ward	1,607.50	Maumelle Sewer Line Monitoring Reports, Lower Riverside Interceptor Reporting to Other Agencies
57156	L&L Concrete	1,400.00	Concrete Work @ 8000 Hwy 107
57157	L&L Municipal Supplies & Tools	367.92	Nitrile Gloves, Knee Boots
57158	Legacy Termit & Pest Control	863.97	Termite Treatment @ MTP Training Bldg, Pest Svcs @ WOTP, 5-Mi,MTP
57159	Legal Shield	327.40	Prepaid Legal Services- Employee Paid Monthly
57160	North Little Rock Electric	493.50	Electric Bill: Wilcox PS
57161	Northside Sales Co.	167.70	Hip Boots, 16" Boots, Rain Suit for New Employee Pump Maint
57162	Peterson Concrete Septic Tank	322.50	1 Box Oakum for Manholes
57163	Pettus Office Products	91.97	Tape Dispenser, Plastic Forks, Sinus Meds, Pens
57164	Powers Truck & Equipment	16.55	Glad Hand Seals
57165	Razorback Concrete Company	1,004.00	Concrete for 122 Seminole; 114 Delaware; 3700 Pike Avenue
57166	River Valley Tractor	107.12	PTO Engager, Deck Idler - for Bad Boy Mower FLTP
57167	Smith Underground, Inc.	1,587.36	Repair Water Line Underneath Home 126 Davis Street
57168	Star Bolt, Inc.	70.08	Socket Set, Construction Grade Duct Tape
57169	Tencarva Machinery Co.	183.68	S/S Shim Set, Cap Screws, Washers - Clayton Chapel PS
57170	Uline	1,309.84	Trash Bags, Nitrile Gloves, Scrub Towels, Pop Up Wipes, Soap Refills, Trash Bags, C-Fold Towels, Toilet Tissue
57171	Verizon Connect Fleet USA, LLC	700.00	Fleet Tracking Monthly
57172	Verizon Wireless	2,581.97	Monthly iPad & Cell Phone Service - 4/7 - 5/6/23
57173	Waste Management	1,669.47	Dumpster Service/FLTP, VacCons, 5-Mi, MTP, Shillcutt, WOTP
57174	Work Wear	128.94	OSHA Approved Safety Foot Wear - 1 Employee
57175	OCSE Clearinghouse SDU	1,018.06	Child Support Obligation 6 Employees - Payroll Ending 5/21/2023
57176	NLR Community Center	5.00	Employee Paid Wellness Membership 2 Employees - Payroll Ending 5/21/2023
57177	Heart of Arkansas United Way	43.00	Employee Charitable Giving - Payroll Ending 5/21/2023
NAT-11	Nationwide Retirement Solutions	3,201.46	Employee Paid Supplemental Savings- Payroll Ending 5/21/23
PR-11	Payroll Tax Deposit	46,947.71	Payroll Taxes Pay Period Ending 5/21/2023
57178	365 Auto & Truck Repair	230.23	Oil & Filter Change Unit 132; Oil & Filters & Brake Pads Unit 129
57179	American Composting, Inc.	71.08	Ward 0, Green Waste from tree cut down
57180	American First Response	7,721.50	4 AED (Cardiac Defibrillators) w/Cases & Metal Wall Cabinets
57181	Applied Industrial Technology	390.79	Small Bore Seals, Angular Contact, Ball Bearings - Clayton Chapel PS
57182	Arkansas Sign & Barricade, Inc.	300.00	Road Closure/47th & Massie

**NORTH LITTLE ROCK WASTEWATER  
CASH DISBURSEMENTS  
5/31/2023**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
57183	AT&T	301.90	Distributed Denial of Service (Security Service Monthly)
57184	AT&T	126.56	Monthly Shared Fiber-300
57185	AutomationDirect.com	428.42	Limit Switch, Push Buttons, Ferrules, Contact Blocks/WO Chlorine Controls
57186	Boot Barn, Inc.	3,820.46	Annual Purchase of OSHA Approved Safety Footwear - 22 Employees
57187	Burkhalter Technologies, Inc.	43,816.32	Est #9 Dixie & Baring Cross Pipe Bursting
57188	Clifford Power Systems, Inc.	1,521.18	Serviced Engine Back Up Generator
57189	Colonial Life	577.62	Employee Paid Supplemental Insurance
57190	Core & Main LP	764.83	Wyes, 1006-44's, 12x12.5 REP CLP
57191	Darrell R. Sansom	6,500.00	Monthly Network/Computer Support
57192	Datamax	140.74	Copier Maintenance & Overage/Lab & Collections Copiers
57193	Digi-Key Electronics 3058463	508.82	25xGen Purpose Relays, Converter, Adapters, Conn Ferrules-SCADA stock
57194	Digital Print & Imaging of LR	591.15	Leave Request Forms/3 Part NCR paper- 1500
57195	Doorking, Inc.	43.95	Monthly Cell Service Gate 1 FLTP
57196	EGP, PLLC	12,000.00	Final Bill for Audit Services 2022 Audit
57197	Elliott Electric Supply, Inc.	2,973.84	30 HP VFD - Spare from 2023 Pump & VFD Budget
57198	Environmental Technical Sales	31,971.00	4 x Aerator Solutions Motor Modules for Pump Maintenance
57199	Eureka Gardens Facilities Board	4,421.00	Debt Fee Billed April/Collected May
57200	FedEx	8.20	Shipping Documents Upper Riverside Interceptor
57201	Ferstl Valuation Services	100.00	Appraisal 24 AC Land at White Oak -Northshore Business Park
57202	Grainger	1,632.19	White Interior Panels, Gray Enclosures - Lawrence & Masters PI PS, Submersible Transmitter
57203	Gravel Ridge Sewer District	57,806.07	Billed Gravel Ridge Accounts for April
57204	Green & Chapman	68.22	2 Cases of Mystik for PM Stock
57205	Hilburn & Harper, LTD	2,125.00	Legal/Retainer & Special Projects April 2023
57206	Holloway Engineering, Surveying & Civil Design	17,439.84	Extension of 12" Force Main X White Oak Crossing Design Services
57207	ICM Technologies, Inc.	328.50	Trench Box & Spreader - Ward 5
57208	Legacy Termite and Pest Control	273.75	Pest Control- OPS @ FLTP
57209	Lowe's	1,699.39	Screws, CAT Rated Sheathing, Plastic Gas Cans, Grout Refresh, Antenna Masts, Antenna Wall Mount Kit, Fiberglas Tap, Steel Stakes, Mulch + Weed Control, Mousebait, S/S Self Tapping, Lockback Knives, Downspout Filter, Paint & Primer, Pressure Treated Lumber, Epoxy Ext. Wood Screws
57210	Meuwly Machine Works, Inc.	130.35	Repair Seal Fits on Shaft @ Clayton Chapel
57211	Michael Clayton	103.50	Per Diem for NACWA Meeting in Santa Fe, NM 6/6 & 6/7/23
57212	Mr. Green Professional Turf Management	415.00	Treat Crepe Myrtles @ FLTP
57213	MHBP Premiums	83,596.64	Group Health Insurance June 2023
57214	OJ's Two	1,029.30	Janitorial Service June 2023
57215	Office Depot	212.25	Toilet Paper & Pop Up Towels
57216	Pettus Office Products	139.56	Notebooks, Toner Cartridges
57217	Scott Products, Inc.	109.39	Wasp & Hornet Spray
57218	SHI International Corp.	413.67	3 Additional Office 365 Licenses thru 9/30/2023
57219	Star Bolt, Inc.	164.32	Wedge Anchors, Flat Washers, Super Fast Epoxy
57220	The Goodyear Tire & Rubber Co.	655.71	4 Tires for Trailer #5
57221	Thomas Engineering Co.	3,000.00	Survey 7.7 Acres owned by Clifton Family being Purchased by City for NLRW
57222	USA Bluebook	308.57	Electrode Storage Solution, DPD4 Dispenser
57223	Water Environment Federation	170.00	Membership Renewal for Michael Clayton thru 6/30/2024
ELECPYMT-11	Centennial Bank Credit Card	7,655.20	Cooling Fan, Job Advertising, Office Supplies via Sam's Club, Committee Lunches, registrations, Hotel Bookings for Director, Computer Monitors, New Printer, Break Room Supplies via Sam's Club, Electronic Devices for Pump Stations
57224	VOID	-	VOID
		<u>922,124.77</u>	
	Pay Period Ending 5/07/2023	145,983.95	Paid to Employees on 5/09/2023
	Pay Period Ending 5/21/2023	150,719.49	Paid to Employees on 5/23/2023
	Centennial Bank	44.17	Anaysis Activity Fee-Payroll Acct
	ADFA Draws	324,893.84	Monthly Loan Draws
	6-Month Interest Payment	42,527.65	Series 2022 Loan
	Clearent	36.45	Monthly Credit Card Acceptance Fee
	<b>TOTAL ALL FUNDS CASH DISBURSEMENTS</b>	<u><b>1,586,330.32</b></u>	



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**FINANCIAL STATEMENTS FOR MAY 2023**

**ACTION REQUESTED**

Approve the Financial Statements for May 2023



North Little Rock Wastewater  
Balance Sheet  
Wednesday, May 31, 2023

ASSETS

CURRENT ASSETS	
PETTY CASH	\$500.00
CASH IN BANK	\$10,434,160.18
CERTIFICATES OF DEPOSIT	\$12,322,031.07
ADFA HOLDING ACCOUNTS	\$343,129.60
ACCOUNTS RECEIVABLE	\$3,491,753.65
ACCRUED INTEREST RECEIVABLE	\$183,878.22
ON-SITE INVENTORY	\$49,481.31
PREPAID LIABILITY INSURANCE	\$90,108.62
PREPAID WORKERS COMPENSATION INSURANCE	\$30,613.35
OTHER PREPAID EXPENSES	\$97,968.49
TOTAL CURRENT ASSETS	<u>\$27,043,624.49</u>

PROPERTY, PLANT & EQUIPMENT	
LAND	\$3,139,810.46
PUMPING STATION STRUCTURES	\$12,095,139.86
SEWER SYSTEM LINES	\$93,460,063.04
TREATMENT PLANT STRUCTURES	\$79,788,550.76
ADMINISTRATION & MAINT. & ENG. BUILDINGS	\$4,355,530.91
LABORATORY BUILDING	\$1,235,878.63
SEWER SYSTEM EQUIPMENT	\$13,814,527.84
EST. VALUE OF OLD SEWER LINES	\$5,081,361.47
CONSTRUCTION IN PROGRESS	\$15,714,565.31
ACCUMULATED DEPRECIATION	<u>(\$93,386,427.84)</u>
TOTAL PROPERTY, PLANT & EQUIPMENT	<u>\$135,299,000.44</u>

OTHER ASSETS	
RIXIE OM&R RECEIVABLE	\$165,059.23
DEFERRED OUTFLOWS RELATED TO PENSION	\$4,251,181.00
TOTAL OTHER ASSETS	<u>\$4,416,240.23</u>

TOTAL ASSETS	<u>\$166,758,865.16</u>
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North Little Rock Wastewater  
Balance Sheet  
Wednesday, May 31, 2023

LIABILITIES	
CURRENT LIABILITIES	
ACCOUNTS PAYABLE	\$107,587.95
OWED TO OTHER DISTRICTS	\$60,968.82
FRANCHISE FEE PAYABLE	\$206,462.57
PAYABLE TO EUREKA GARDENS	\$4,474.50
ACCRUED SICK LEAVE	\$431,604.82
ACCRUED VACATION LEAVE	\$261,472.73
ACCRUED EMPLOYEE BENEFITS	(\$317.00)
ACCRUED INTEREST PAYABLE	\$118,744.65
ACCRUED PENSION PLAN CONTRIBUTION	\$354,165.00
TOTAL CURRENT LIABILITIES	<u>\$1,545,164.04</u>
OTHER LIABILITIES	
BONDS PAYABLE-SERIES 2001	\$667,588.48
BONDS PAYABLE-SERIES 2008	\$6,859,746.94
BONDS PAYABLE-SERIES 2012	\$14,268,638.28
BONDS PAYABLE-SERIES 2016	16,570,752.25
BONDS PAYABLE-SERIES 2021	\$5,862,155.00
RESERVE FOR BIO-SOILD DISPOSAL	\$3,099,920.00
OPEB OBLIGATION-GASB 45	\$92,591.00
NET PENSION LIABILITY	\$3,740,989.00
DEFERRED INFLOWS RELATED TO PENSIONS	\$1,398,449.00
TOTAL OTHER LIABILITIES	<u>\$52,560,829.95</u>
EQUITY	
CONTRIBUTED CAPITAL	\$30,110,329.51
DONATED CAPITAL	\$17,727,878.80
RETAINED EARNINGS	\$60,671,888.63
CURRENT YEAR NET INCOME / (LOSS)	\$4,142,774.23
TOTAL EQUITY	<u>\$112,652,871.17</u>
TOTAL LIABILITIES & EQUITY	<u>\$166,758,865.16</u>

North Little Rock Wastewater  
Income Statement

For the Five Months Ending Wednesday, May 31, 2023

	YEAR TO DATE BUDGET	YEAR TO DATE 2023	YEAR TO DATE 2022
REVENUE			
OPERATING REVENUE			
INSIDE NLR SERVICE CHARGES	\$6,790,700.00	\$6,624,277.35	\$6,261,994.17
OUTSIDE NLR SERVICE CHARGES	\$1,498,400.00	\$1,453,699.45	\$1,380,925.51
MAUMELLE SERVICE CHARGES	\$1,564,900.00	\$1,579,118.38	\$1,448,253.58
SHERWOOD TREATMENT CHARGES	\$238,000.00	\$274,925.00	\$142,905.00
CUSTOMER SERVICE CHARGES	\$0.00	\$11,247.62	\$11,419.32
INDUSTRY REGULAR CHARGES	\$870,500.00	\$807,046.49	\$801,837.45
INDUSTRY SURCHARGE/PENALTY CHARGES	\$65,000.00	\$171,359.57	\$137,241.10
INDUSTRY LATE FEE CHARGES	\$4,000.00	\$6,774.56	\$7,872.13
LATE FEE CHARGES-RES. & COM.	\$152,000.00	\$194,868.42	\$142,235.23
TIE-ON FEE CHARGES	\$3,100.00	\$99,144.14	\$3,080.28
CONNECTION INSPECTION PERMITS	\$15,000.00	\$18,305.00	\$15,335.00
PARTIAL INSPECTION PERMITS	\$100.00	\$450.00	\$540.00
TAP & STREET CUTTING PERMITS	\$5,500.00	\$7,000.00	\$6,650.00
REVIEW PLANS & SPECIFICATIONS	\$5,000.00	\$5,078.12	\$1,367.04
TOTAL OPERATING REVENUE	<u>\$11,212,200.00</u>	<u>\$11,253,294.10</u>	<u>\$10,361,655.81</u>
NON OPERATING REVENUE			
INTEREST EARNED INCOME-SECURITIES	\$31,500.00	\$202,286.43	\$6,835.37
INTEREST EARNED INCOME-CHECKING	\$15,500.00	\$64,484.09	\$11,897.55
DISCOUNTS EARNED	\$0.00	\$111.38	\$98.63
MISCELLANEOUS INCOME	\$0.00	\$4,483.40	\$6,207.94
TOTAL NON-OPERATING REVENUE	<u>\$47,000.00</u>	<u>\$271,365.30</u>	<u>\$25,039.49</u>
TOTAL REVENUE	<u>\$11,259,200.00</u>	<u>\$11,524,659.40</u>	<u>\$10,386,695.30</u>

North Little Rock Wastewater  
Income Statement  
For the Five Months Ending Wednesday, May 31, 2023

	YEAR TO DATE BUDGET	YEAR TO DATE 2023	YEAR TO DATE 2022
OPERATING EXPENSES			
TROUBLE CREW	\$52,000.00	\$59,392.08	\$52,683.03
MANHOLE CREW	\$66,500.00	\$68,153.58	\$64,523.17
POWER DRIVE CREW	\$0.00	\$0.00	\$551.90
TELEVISION CREW #1	\$65,500.00	\$53,236.13	\$64,733.61
TELEVISION CREW #2	\$65,500.00	\$78,882.29	\$55,803.32
COLLECTION SYSTEMS-GENERAL	\$633,500.00	\$517,112.29	\$536,159.97
REPAIR CREW #1	\$128,000.00	\$126,586.40	\$86,636.85
REPAIR CREW #2	\$126,000.00	\$94,232.26	\$86,878.65
REPAIR CREW #3	\$112,500.00	\$121,410.53	\$93,744.77
GPS LOCATOR/POWER CLEANING	\$34,000.00	\$18,459.93	\$7,192.74
VACUUM CREW #1	\$108,500.00	\$86,876.37	\$92,800.16
VACUUM CREW #2	\$97,000.00	\$78,826.96	\$84,646.70
VACUUM CREW #3	\$96,000.00	\$81,933.46	\$69,570.82
VACUUM CREW #4	\$96,000.00	\$36,624.82	\$17,446.42
VACUUM CREW #5	\$95,500.00	\$83,856.79	\$71,208.80
LOCATION WORK	\$22,500.00	\$19,612.02	\$19,604.50
ENGINEERING OFFICE	\$183,000.00	\$124,824.31	\$129,318.06
GENERAL ENGINEERING DEPT.	\$159,500.00	\$113,063.33	\$107,818.20
ENV.COMPL. & SAFETY DEPT	\$574,000.00	\$417,244.91	\$414,431.88
TREATMENT DEPARTMENT	\$2,085,500.00	\$1,520,639.62	\$1,528,545.83
PUMP STATION DEPARTMENT	\$353,500.00	\$284,617.30	\$220,549.73
ADMINISTRATIVE	\$1,303,000.00	\$868,380.95	\$1,077,426.46
LOSS (GAIN) ON PROPERTY DISPOSALS	\$0.00	\$9,866.79	(\$9,027.40)
DEPRECIATION EXPENSE-NON VEHICLE	\$1,999,000.00	\$1,883,065.51	\$1,839,322.87
PENSION EXPENSE	\$358,500.00	\$362,905.00	\$336,020.00
CMMS RELATED EXPENSES	\$66,500.00	\$34,746.75	\$37,210.64
TOTAL OPERATING EXPENSES	<u>\$8,881,500.00</u>	<u>\$7,125,550.38</u>	<u>\$7,085,801.68</u>
NON-OPERATING EXPENSES	<u>\$337,300.00</u>	<u>\$337,469.09</u>	<u>\$402,598.67</u>
INTEREST ON DEBT-ALL BONDS	<u>\$337,300.00</u>	<u>\$337,469.09</u>	<u>\$402,598.67</u>
TOTAL NON-OPERATING EXPENSES	<u>\$9,218,800.00</u>	<u>\$7,463,019.47</u>	<u>\$7,488,400.35</u>
TOTAL EXPENSES			
NET INCOME (LOSS) BEFORE UNUSUAL ITEMS	\$2,040,400.00	\$4,061,639.93	\$2,898,294.95
EMERGENCY REPAIRS	\$0.00	\$0.00	(\$154,449.17)
DONATED PROPERTY VALUE	\$0.00	\$81,134.30	\$0.00
NET INCOME (LOSS)	<u>2,040,400.00</u>	<u>4,142,774.23</u>	<u>2,743,845.78</u>

North Little Rock Wastewater  
Income Statement

For the Five Months Ending Wednesday, May 31, 2023

	MAY 2023	YEAR TO DATE 2023	MAY 2022	YEAR TO DATE 2022
REVENUE				
OPERATING REVENUE				
INSIDE NLR SERVICE CHARGES	\$1,341,023.20	\$6,624,277.35	\$1,291,995.37	\$6,261,994.17
OUTSIDE NLR SERVICE CHARGES	\$291,888.70	\$1,453,699.45	\$282,983.28	\$1,380,925.51
MAUMELLE SERVICE CHARGES	\$316,209.16	\$1,579,118.38	\$302,018.98	\$1,448,253.58
SHERWOOD TREATMENT CHARGES	\$54,985.00	\$274,925.00	\$28,581.00	\$142,905.00
CUSTOMER SERVICE CHARGES	\$2,248.91	\$11,247.62	\$2,273.44	\$11,419.32
INDUSTRY REGULAR CHARGES	\$175,273.30	\$807,046.49	\$176,688.41	\$801,837.45
INDUSTRY SURCHARGE/PENALTY CHARGES	\$53,107.91	\$171,359.57	\$18,603.05	\$137,241.10
INDUSTRY LATE FEE CHARGES	\$0.00	\$6,774.56	(\$1,312.83)	\$7,872.13
LATE FEE CHARGES-RES. & COM.	\$34,191.98	\$194,868.42	\$27,692.73	\$142,235.23
TIE-ON FEE CHARGES	\$1,691.62	\$99,144.14	\$0.00	\$3,080.28
CONNECTION INSPECTION PERMITS	\$5,325.00	\$18,305.00	\$4,290.00	\$15,335.00
PARTIAL INSPECTION PERMITS	\$135.00	\$450.00	\$180.00	\$540.00
TAP & STREET CUTTING PERMITS	\$1,750.00	\$7,000.00	\$3,150.00	\$6,650.00
REVIEW PLANS & SPECIFICATIONS	\$0.00	\$5,078.12	\$876.46	\$1,367.04
TOTAL OPERATING REVENUE	<u>\$2,277,830.78</u>	<u>\$11,253,294.10</u>	<u>\$2,138,019.89</u>	<u>\$10,361,655.81</u>
NON OPERATING REVENUE				
INTEREST EARNED INCOME-SECURITIES	\$43,884.72	\$202,286.43	\$1,644.95	\$6,835.37
INTEREST EARNED INCOME-CHECKING	\$13,088.60	\$64,484.09	\$3,670.83	\$11,897.55
DISCOUNTS EARNED	\$42.35	\$111.38	\$0.72	\$98.63
MISCELLANEOUS INCOME	\$856.00	\$4,483.40	\$0.00	\$6,207.94
TOTAL NON-OPERATING REVENUE	<u>\$57,871.67</u>	<u>\$271,365.30</u>	<u>\$5,316.50</u>	<u>\$25,039.49</u>
TOTAL REVENUE	<u>\$2,335,702.45</u>	<u>\$11,524,659.40</u>	<u>\$2,143,336.39</u>	<u>\$10,386,695.30</u>

North Little Rock Wastewater  
Income Statement  
For the Five Months Ending Wednesday, May 31, 2023

	MAY 2023	YEAR TO DATE 2023	MAY 2022	YEAR TO DATE 2022
OPERATING EXPENSES				
TROUBLE CREW	\$8,539.70	\$9,392.08	\$9,823.31	\$52,683.03
MANHOLE CREW	\$11,866.42	\$68,153.58	\$15,739.29	\$64,523.17
POWER DRIVE CREW	\$0.00	\$0.00	\$0.00	\$551.90
TELEVISION CREW #1	\$8,910.20	\$53,236.13	\$12,608.57	\$64,733.61
TELEVISION CREW #2	\$12,469.12	\$78,882.29	\$9,363.32	\$55,803.32
COLLECTION SYSTEMS-GENERAL	\$102,430.11	\$517,112.29	\$100,871.46	\$536,159.97
REPAIR CREW #1	\$29,612.92	\$126,586.40	\$24,215.62	\$86,636.85
REPAIR CREW #2	\$23,931.16	\$94,232.26	\$16,370.26	\$86,878.65
REPAIR CREW #3	\$19,823.97	\$121,410.53	\$21,727.26	\$93,744.77
GPS LOCATOR/POWER CLEANING	\$3,212.01	\$18,459.93	\$1,533.96	\$7,192.74
VACUUM CREW #1	\$18,406.67	\$86,876.37	\$18,426.89	\$92,800.16
VACUUM CREW #2	\$13,878.78	\$78,826.96	\$17,988.87	\$84,646.70
VACUUM CREW #3	\$18,927.25	\$81,933.46	\$11,523.66	\$69,570.82
VACUUM CREW #4	\$6,967.01	\$36,624.82	\$6,306.80	\$17,446.42
VACUUM CREW #5	\$15,328.56	\$83,856.79	\$14,570.14	\$71,208.80
LOCATION WORK	\$3,786.32	\$19,612.02	\$4,825.54	\$19,604.50
ENGINEERING OFFICE	\$26,775.11	\$124,824.31	\$28,721.67	\$129,318.06
GENERAL ENGINEERING DEPT.	\$23,884.03	\$113,063.33	\$22,323.36	\$107,818.20
ENV.COMPL. & SAFETY DEPT	\$86,378.52	\$417,244.91	\$79,562.21	\$414,431.88
TREATMENT DEPARTMENT	\$296,225.92	\$1,520,639.62	\$318,617.75	\$1,528,545.83
PUMP STATION DEPARTMENT	\$57,249.01	\$284,617.30	\$36,802.11	\$220,549.73
ADMINISTRATIVE	\$174,289.99	\$869,380.95	\$178,846.11	\$1,077,426.46
LOSS (GAIN) ON PROPERTY DISPOSALS	\$0.00	\$9,866.79	\$0.00	(\$9,027.40)
DEPRECIATION EXPENSE-NON VEHICLE	\$377,409.39	\$1,883,065.51	\$375,062.51	\$1,839,322.87
PENSION EXPENSE	\$72,215.50	\$362,905.00	\$68,009.50	\$336,020.00
CMMS RELATED EXPENSES	\$6,949.35	\$34,746.75	\$6,553.51	\$37,210.64
TOTAL OPERATING EXPENSES	<u>\$1,419,467.02</u>	<u>\$7,125,550.38</u>	<u>\$1,400,393.68</u>	<u>\$7,085,801.68</u>
NON-OPERATING EXPENSES				
INTEREST ON DEBT-ALL BONDS	\$65,334.94	\$337,469.09	\$62,303.90	\$402,598.67
TOTAL NON-OPERATING EXPENSES	<u>\$65,334.94</u>	<u>\$337,469.09</u>	<u>\$62,303.90</u>	<u>\$402,598.67</u>
TOTAL EXPENSES	<u>\$1,484,801.96</u>	<u>\$7,463,019.47</u>	<u>\$1,462,697.58</u>	<u>\$7,488,400.35</u>
NET INCOME (LOSS) BEFORE UNUSUAL ITEMS	\$850,900.49	\$4,061,639.93	\$680,638.81	\$2,896,294.95
EMERGENCY REPAIRS	\$0.00	\$0.00	\$58,652.81	(\$154,449.17)
DONATED PROPERTY VALUE	\$0.00	\$81,134.30	\$0.00	\$0.00
NET INCOME (LOSS)	<u>\$850,900.49</u>	<u>4,142,774.23</u>	<u>739,291.62</u>	<u>2,743,845.78</u>

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(6)

**RESCHEDULE JULY MEETING DUE TO DIRECTOR'S ABSENCE**

The next regularly scheduled meeting of the North Little Rock Wastewater Committee is July 11, 2023, the 2<sup>nd</sup> Tuesday in July.

NLRW Director, Michael Clayton, will be attending the 53<sup>rd</sup> Annual Meeting of the National Association of Clean Water Agencies (NACWA) July 11 – July 13, in Louisville, Kentucky. He will be accepting awards on behalf of three of our treatment plants at this meeting. For Director Clayton to be at this presentation and also be present at the July NLRW Committee meeting, the NLRW Committee meeting date must be rescheduled.

**ACTION REQUESTED:**

Authorize the regularly scheduled meeting date of the North Little Rock Wastewater Committee in July 2023, to be moved one day earlier, to Monday, July 10, 2023.



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### **CITYWORKS LICENSE RENEWAL**

We have received an invoice from Azteca Systems for the one-year renewal of our Cityworks license for the period of 7/31/2023 to 7/30/2024. This is the fifth year's renewal of the license. The use of Cityworks is a critical and necessary component of NLRW workflow. The cost of this year's renewal is \$50,085. The amount of \$51,500 is included in the 2023 budget for the license renewal.

### **ACTION REQUESTED:**

Authorize the payment to Azteca Systems in the amount of \$50,085 for the one-year renewal of the Cityworks license.





**Azteca Systems, LLC - Cityworks**  
 11075 S State St, Suite 24 | Sandy, UT 84070  
 801-523-2751 | Fax # 801-523-3734

Quote Number Q-28894-1  
 Created Date 5/4/2023

Contact Information

Contact Name: Gina Briley Prepared By Name: Jenn Miya  
 Customer: North Little Rock Wastewater Utility (AR) Prepared By Phone: (801) 872-9528  
 Contact Address: 7400 Baucum Pike PO Box 17898 North Little Rock, AR 72117 Prepared By Email: jmiya@cityworks.com

Quote Lines

Product Name	Quantity	Net Unit Price
AMS ELA Standard	1.00	USD 50,085.00
CCTV Interface for PACP	1.00	USD 0.00
Respond - AMS	1.00	USD 0.00
Mobile Native Apps (iOS/Android) - AMS	1.00	USD 0.00
Storeroom	1.00	USD 0.00
Equipment Checkout	1.00	USD 0.00
Contracts	1.00	USD 0.00
Cityworks for Excel	1.00	USD 0.00
Cityworks Analytics - AMS	1.00	USD 0.00
eURL - AMS	1.00	USD 0.00
Workload - AMS	1.00	USD 0.00
Web Hooks - AMS	1.00	USD 0.00
<b>TOTAL:</b>		USD 50,085.00

Notes

*Price increased to reflect adjustment from the previous year.*

Year 1 Dollar Value	USD 50,085.00	Year 1 Date Range	7/31/2023 - 7/30/2024
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**Maintenance Start Date: 7/31/2023 Maintenance End Date: 7/30/2024**

Quote Notes:

Price has increased to reflect adjustment from the previous year. This change will take effect on your next annual renewal.

## Terms and Conditions

### Payment Terms

Payment due within 30 days

IF YOUR ORGANIZATION REQUIRES A PURCHASE ORDER, PLEASE CONTACT YOUR FINANCE DEPARTMENT TO BEGIN THE APPROVAL PROCESS TO AVOID PAYMENT DELAYS.

All quotations are valid for ninety-days (90) from the date above, unless otherwise stated in this quotation form. All prices quoted are in USD, unless specifically provided otherwise, above. These prices and terms are valid only for items purchased for use and delivery for the Customers listed above.

Unless otherwise referenced, this quotation is for the Cityworks software products referenced above only. Pricing for implementation services (installation, configuration, training, etc.), or other software applications is provided separately and upon request.

The procurement, installation and administration of the Esri software or any other third-party software utilized in conjunction with Cityworks will be the responsibility of the Customer.

For "on-prem" installations, the procurement, installation and administration of the RDBMS utilized in conjunction with Cityworks will be the responsibility of the Customer. Currently, Cityworks supports Oracle and SQL Server. The procurement, installation and administration of the infrastructure (hardware and networking) utilized in conjunction with Cityworks will be the responsibility of the Customer.

This quotation and the pricing information herein is confidential and proprietary and may not be copied or released other than for the express purpose of the current system Software and Product selection and purchase. This information may not be given to outside parties or used for any other purpose without written consent from Azteca Systems, LLC or unless otherwise specifically permitted by law. If a "public access" or similar request is made, Customer, shall notify Azteca Systems, prior to any disclosure.

### Software Licensing

All Azteca Systems software offered in this quotation are commercial off-the-shelf (COTS) software developed at private expense, and is subject to the terms and conditions of the signed "Cityworks Software License and Maintenance Agreement" ("Agreement") and any and all addendums or amendments thereto. A fully executed copy of the Agreement and any addendum(s) is required before delivery and installation and usage of the software is subject to the terms of the current license agreement.

The terms and conditions of the executed Cityworks Software License Agreement apply to this Quote unless otherwise specifically stated herein. Any additional or conflicting terms set forth in any purchase orders, invoices, or other standard form documents exchanged during the ordering process, other than product descriptions, quantities, pricing, and dates are void and of no effect.

Delivery method is by way of download through Azteca Systems, LLC. customer support web portal.

### Taxes

Prices quoted do not include any applicable state, sales, local, or use taxes unless so stated. In preparing your budget and/or Purchase Order, please allow for any applicable taxes, including, sales, state, local or use taxes as necessary. Azteca Systems reserves the right to collect any applicable sales, use or other taxes tax assessed by or as required by law. Azteca Systems reserves the right to add any applicable tax to the invoice, unless proof with the order is shown that your organization or entity is tax exempt or if it pays any applicable tax directly.

### International Customers

These items are controlled by the U.S. government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

Your signature indicates your acceptance of this Quote, and that you have read and accepted the Terms and Conditions set forth above.

\_\_\_\_\_  
Accepted by:

\_\_\_\_\_

Title

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

Azteca Systems, LLC - Cityworks | 11075 South State Street Suite 24, Sandy, UT 84070 | Corporate Main 801-523-2751 | Corporate Fax 801-523-3734

## Briley, Gina

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**From:** noreply@salesforce.com on behalf of Jennifer Miya <jmiya@cityworks.com>  
**Sent:** Thursday, May 4, 2023 3:20 PM  
**To:** Briley, Gina; Milum, Jim  
**Cc:** afreeman@cityworks.com  
**Subject:** Cityworks Renewal Quote - North Little Rock Wastewater Utility (AR)  
**Attachments:** Q-28894-20230504-1417.pdf



Dear Gina and Jim,

Attached is the quote for your upcoming Cityworks license renewal. Please execute and return the attached quote or provide a purchase order in order to receive an updated license key. If there is a more appropriate contact for billing matters, please let me know.

Thank you for your time,  
Jenn

Jenn Miya  
Revenue Operations Analyst  
Cityworks – Azteca Systems, LLC  
11075 South State St, Ste 24 | Sandy, UT 84070, USA  
Main: 801-523-2751  
Dir: 801-872-9528  
[jmiya@cityworks.com](mailto:jmiya@cityworks.com) | [www.cityworks.com](http://www.cityworks.com)



Vendor ID: A830 Azteca Systems LLC

Ranges: From: To:  
 Document Number First Last  
 Document Date First Last  
 Type First Last

Sorted By: Document Number Include: Work, Open, History

\* Voided

Origin	Document Number	Type	Doc Date	Original Amount	Unapplied Amount
Voucher/Payment Number		Due Date	Disc Date	Transaction Description	Currency ID
History 84888	17156	INV 8/30/2019	7/31/2019	\$27,000.00 LICENSE & MAINT.-CMMS PROGRAM	\$0.00
History 59400	47620	PMT	8/21/2019	\$27,000.00	\$0.00
History 62205	50261	PMT	8/5/2020	\$37,000.00	\$0.00
History 64998	52693	PMT	7/14/2021	\$45,000.00	\$0.00
History 67615	55174	PMT	7/27/2022	\$47,250.00	\$0.00
History 90549	INV2604	INV 8/12/2020	7/13/2020	\$37,000.00 LICENSE AND MAINT. AGREEMENT	\$0.00
History 96167	INV4040	INV 7/23/2021	7/13/2021	\$45,000.00 CITYWORKS:LICENSE&MAINT AGRMNT	\$0.00
History 0000002144	INV5593	INV 7/29/2022	7/26/2022	\$47,250.00 CITWORKS LICENSE/SUPPORT RNWL	\$0.00

Total Documents: 8

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(8)

**WHITE OAK BAR SCREEN INSTALLATION PROJECT**

At the February 14<sup>th</sup> committee meeting, the commission approved an \$884,000 bar screen purchase to replace the existing units that have exceeded their useful life. To save the Utility from contractor “markup” costs, it was decided to procure the equipment directly from the manufacturer and hire the installation contractor in a separate Installation only contract. Staff advertised and received three bids for the installation of the bar screens and replacement of the structure’s isolation gates. A summary of the bids is below:

- Environmental Process Systems, Inc.                      \$262,327
- Tolm Group, Inc.    \$379,000
- Doxa Construction    \$630,665

Environmental Process Systems has successfully installed several bar screens by this same manufacturer. Their bid keeps the Utility at \$53,673 below the 1.2-million-dollar total budget for this project. The other two bids would put the Utility over budget.

**ACTION REQUESTED:**

Authorize staff to award contract to Environmental Process Systems to install the White Oak bar screen and associated equipment in the amount of \$262,327.



# Bid Opening Tabulation

31-May-23

Bid Opening Time: 10:00 AM

NLRWU Administration Building



## White Oak Bar Screen Installation Project

	No	Total
Contractor	Bid	Bid
Environmental Process Systems		\$262,327.00
Pioneer Construction	x	
Tolm Group		\$379,000.00
Doxa Construction		\$630,665.00
Kajacs	x	

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## **DIRECTOR'S HIGHLIGHTS**

*Michael Clayton, June 8, 2023*

On May 5, 2023, Greg Ramon, of Little Rock Water Reclamation Authority, and I had a follow-up Teams meeting with Senator Boozman's office to discuss the exemption for Public Utilities from the CERCLA (Comprehensive Environmental Response, Compensation and Liability Act) bill which Senator Boozman is sponsoring.

NLRW is long overdue having a website solely for the Utility. The current protocol of using the City of North Little Rock's website reduces our opportunity to provide messages to the Public. NLRW should be in control of providing information for the public on media with easily managed content. Tangelia Marshall and I have been in discussions with several website developers as part of our selection process for the creation of a website for North Little Rock Wastewater. We are expecting to make a selection and enter into a contract within the next couple of weeks.

On May 16, 2023, I was introduced to the Environmental Committee for Arkansas Farm Bureau. This is an opportunity to meet with various experts from University of Arkansas Agricultural Research and representatives of Farm Bureau with the collaborative approach of building long-term relationships with the wastewater industry.

On May 25, 2023, Staff met with Hawkins-Weir Engineers to discuss engaging their firm for the construction administration phase of the Maumelle Diversion Project, Phase I. The Crist Engineers contract has completed the design phase and NLRW is in the process of closing out the contract. A strategy was discussed separating the Maumelle Diversion Project into three phases: Phase I being the Maumelle Water Reclamation Facilities conversion of the influent pumping station, installation of headworks facilities and significant yard piping; Phase II being approximately the first half of the 25,000 foot 24" force main; and Phase III being the second half of the force main project. At this time, we are working with Hawkins-Weir to develop an engineering services contract for the Construction Administration Phase I to bring to the Committee for approval.



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Engineering Staff is working on a proposed change order for the replacement of an existing 8" gravity sewer line at the intersection of West Kiehl Avenue and Highway 107. It appears the emergency relocation of the 30" gravity sewer line under Highway 67/167 last year may have reduced to about half, the sanitary sewer overflows (SSO's) for the City of Sherwood by eliminating a hydraulic conflict in the gravity sewers. The emergency project was a joint effort by the City of Sherwood and NLRW that was very successful addressing the failing interceptor underneath Highway 67/167 while improving the hydraulic capacity at the confluence of multiple critical sewer lines at the upstream end of the interceptor.

An evaluation is under way for the replacement of one or both of the CCTV trucks with software and hardware upgrades for the next five years of inspection activities.

Council Member Linda Robinson and I have had several discussions reviewing the SLIP Program. NLRW is researching the insurance program the City of North Little Rock promoted with Service Line Warranties of America. We are still working on the details before we can proceed with a proposal to the City Council.

NLRW has recently migrated mapping assets of the sewer system to Pulaski Area Geographical Informational System also known as PAGIS. A map of the sewer lines, manholes, and pump stations will soon be accessible by the public. Engineering Staff with the help of PAGIS Staff made a tremendous effort to develop and migrate the mapping facilities to the PAGIS website. The public website is a popular resource for mapping data used by real estate agents, engineers, surveyors, developers, investors, government officials and the general public.

