

The North Little Rock Airport Commission Meeting was held at noon on Thursday, September 17, 2015 in the NLR City Services Building, Conference Room A.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended; Mark Halter, Brad Hughes, Toby Burkett, Mark Bentley. Mr. Hughes moves to excuse the absence of Don Blakey, Adrienne Smith and Jim Julian. Mr. Bentley seconds, the motion carries unanimously.

Minutes

Mr. Hughes moves to approve the August minutes, Mr. Burkett seconds. The motion carries unanimously.

Financial Report

Mr. Rogers says things are going as expected, and the finances are in good shape. He says we are a little ahead of budget for rent because of two new hangars and because we took over renting out one of the hangars. Mr. Rogers says we'll be a little bit over budget in the salary section because the commission gave Mr. Rogers a raise that wasn't in the original 2015 budget, but there is more than enough room for it. Mr. Rogers says if there is enough left over at the end of the year, he would like to buy a new bush hog for the airport because the one we have is worn out and we need a new heavy duty bush hog. Mr. Halter asks how we're so under budget in building and ground maintenance, Mr. Rogers says it's because he put additional revenue over the last couple of years into that line item because we have to have income and expenditures match, so extra revenue was put mostly into that line item. Mr. Hughes moves to approve the financial statement, Mr. Bentley seconds, the motion carries unanimously.

Old Business

Mr. Rogers says there isn't really any old business to discuss. Mr. Halter asks how talks are going with Camp Robinson on changing UNICOM frequencies. Mr. Rogers says he has been in touch, and that Camp will be waiting to hear when we're ready to make the switch. He says the process has been started to get the new frequency licensed. Mr. Rogers also says Camp says they will have their ASOS system in about a year. Renee Garris is in attendance and asks a couple questions about the UNICOM decision made last month, Mr. Rogers and the commission responds.

New Business

2016 Budget: Mr. Rogers presents what he has planned for the 2016 budget, as it's due to the city in a couple weeks. Mr. Rogers says he has talked with the Mayor and will request the same \$30,000 from the city to cover grant matches from the state. The rest

of the budget is pretty standard, as revenues have to match expenses. Revenues continue to go up each year, and he puts that money into the operating budget and keeps his eyes on large budget maintenance items such as a new bush hog or other equipment. Mr. Rogers talks to the commission about making the part time maintenance worker a full time employee. He says there is always something that can be done around the property so he would have plenty to do. Mr. Rogers talks about what salary he was earning, and what it would cost to bring him on full time. The commission says they will let Mr. Rogers make that decision. Mr. Hughes moves to go with Mr. Rogers recommendation about the full time position, and amend the budget accordingly, and approve that budget. Mr. Burkett seconds. The motion carries unanimously.

Engineer's Report

Mr. Culver gives an update on the lighting project, and says they're getting close to wrapping up, and they'll be working on punch list items. He says the next phase of the lighting project was awarded to McGinty and the grant award has been signed and returned. Mr. Culver says they should be starting on the drainage and asphalt work in the next month, and the concrete for hangar floors will start happening soon after. Mr. Rogers says they had a teleconference with the architects working on the terminal expansion and things are progressing well there. There is general discussion on the restaurant and terminal expansion. Renee Garris is in attendance and asks why the restaurant would be on the West side instead of the East side, and asks what the airport is doing for economic development. General discussion on economic development and a possible expansion of services from Aircraft Interior Solutions.

Security Report

Lt. Honeycutt was not available but Mr. Rogers updated the commission on security and wildlife management.

Directors Report

Mr. Rogers says he's covered everything.

Public Comment

Bob Conner is in attendance and says if the airport wants to continue having air shows, and if they want them to get bigger and better. If so, planning needs to start ASAP to really make it work. He says a good airshow can cost around \$20,000 which would require sponsorship and needs to be worked on soon. Mr. Rogers agrees.

The meeting is adjourned.