

The North Little Rock Airport Commission Meeting was held at noon on Thursday, June 21, 2018 at the NLR Planning Department conference room.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended: Mark Bentley, Mark Halter, Jim Julian, Roger Marlin, Don Blakey. Mr. Julian moves to excuse the absence of Brad Hughes and Adrienne Smith. Mr. Marlin seconds, the motion passes unanimously.

Also Present: Clay Rogers, Jordan Culver-Garver, Blake Roberson-Garver, Marie Miller-City Attorney's Office

Minutes

Mr. Julian moves to approve the May minutes, Mr. Bentley seconds. The motion carries unanimously.

Financial Report

Mr. Rogers says the finances are where they should be at this point in the year. Mr. Rogers goes through income and expenses. Mr. Rogers reports that fuel flowage fees are up and people are flying more. Mr. Rogers goes through expenses and says there haven't been any major issues that are costly so far, but something can always come up. Mr. Marlin moves to approve the financial statement, Mr. Blakey seconds. The motion carries unanimously.

Old Business

AWOS update- Mr. Rogers says he's been discussing the project with Mr. Marlin, and the Garver engineers on the project to make sure we're moving forward as we should. Mr. Marlin discusses some of the information he has found out about the process.

New Business

Hangar bay lease draft- Mr. Rogers talks about the need for a lease for hangar bay tenants now that we've taken over managing those bays. Mr. Rogers compiled a list of clauses that needs to be included in the lease and asks the commission for input about what needs to be added or can be taken out. There is general discussion on what needs to be included, and the long term goals of the hangars. Mr. Rogers says he will compile these suggestions and bring back a proposed lease to the next meeting.

Joint/Crack Seal, Wind Cone Grants- Mr. Rogers tells the commission that he went to the Arkansas Department of Aeronautics meeting requesting two state grants, one to repair crack and joint seals, and one to install a lighted wind cone for runway 17. Mr. Rogers says both grant requests were approved.

John Holtam Lease- Mr. Rogers says he's still working with Mr. Holtam on lease language that will work for his lender for a 15 year lease extension. There is general discussion on what language would satisfy the lender that the commission would agree to. Mr. Rogers says he will find out what works for Mr. Holtam's lender and bring that back next month.

Hangar requests- Mr. Rogers discusses two people who are wanting to build a new hangar. He talks about some of the issues with different locations that have been proposed. Mr. Rogers talks about a plan Mr. Marlin came up with for a new apron off the East Ramp that would accommodate 6 smaller box hangers. Mr. Marlin shows a drawing of his plan of the new apron. Mr. Rogers says he will meet with the state aeronautics director to discuss the plan and availability of a grant to fund the apron.

Security Report

Mr. Marlin asks Lt. Honeycutt if the airport has filled out a police report whenever there has been fence damage to try to collect from the person who causes the damage. Lt. Honeycutt says if it's in NLR a police report could be filed. Mr. Julian says we should try to recover costs from damages caused by people if we are able. Mr. Marlin asks Lt. Honeycutt if the wildlife depredation permit is in his name or the airport's. Lt. Honeycutt says he'd have to check.

Engineer's Report

Jordan Culver says they've covered everything in the meeting.

Directors Report

Mr. Rogers says he has a plan to power wash the tie down spots on the East Ramp when it cools off some.

Public Comment

None.

Mr. Blakey moves to adjourn, Mr. Bentley seconds.

The meeting is adjourned.