

The North Little Rock Airport Commission Meeting was held at noon on Thursday, June 18, 2020 in the NLR Planning Department Conference Room, with two commissioners calling in over the phone. Chairman Jim Julian was in person attendance.

The roll being called, the following Commissioners attended: Mark Bentley, Jim Julian, Don Blakey, Brad Hughes; Adrienne Smith and Will Gruber attended via phone conference.  
Also Present: Clay Rogers, Marie Miller- City Attorney's Office, Jordan Culver- Garver

### **Swearing In**

NLR City Clerk Diane Whitbey swears in commissioners Jim Julian, Adrienne Smith, Brad Hughes, and Mark Bentley, whose terms have expired.

### **Minutes**

Mr. Hughes moves to approve the April meeting minutes, Ms. Bentley seconds, the motion carries unanimously.

### **Financial Report**

Mr. Rogers goes over the financial reports for April and May. Mr. Rogers goes over revenues for April and says the revenues were stronger than he anticipated, and things came in as expected. He says fuel sales were down but it wasn't terrible. He says there was money given to the airport from the city that shows up in the revenue side that is part of the money appropriated from city council for the expansion project. Mr. Rogers goes through expenses for April. He says we are in good shape but we have a couple of projects that will need to be taken care of at some point this year, but for now we are in good shape. Mr. Hughes moves to approve the financial statement from April, Mr. Bentley seconds. The motion carries unanimously. Mr. Rogers goes over the May financial statement. He says fuel sales were definitely down this month. He says other than that, the airport finances will be in good shape. Mr. Bentley moves to approve the May financial report, Mr. Hughes seconds. The motion carries unanimously.

### **Old Business**

AWOS update- Mr. Rogers updates the commission on the grant project. Mr. Rogers says the concrete and tower have been installed, but we're on hold for the actual weather reporting system which has to be installed by the manufacturer. Mr. Rogers says we are on hold right now because the company that does the installation isn't traveling right now because of Covid, and the FAA isn't doing the necessary flight checks because of Covid. Mr. Rogers says he hopes they will start returning to work soon so we can get this project completed.

Deer Maintenance- Mr. Rogers updates the commission on wildlife maintenance efforts. There is a general discussion on the issue and areas that need to be cleared to help.

## **New Business**

Expansion Project- Mr. Rogers tells the commission that he received 3 grants totaling \$600,000 from the Arkansas Department of Aeronautics to be used for the expansion project, which was the last missing piece of the budget that will allow us to move forward on the project. Mr. Rogers goes over the latest layout concept for where the terminal/FBO and new hangar will go. Mr. Rogers talks about how this layout idea would impact the EAA hangar, which is within the footprint of where the proposed new hangar would be, and the impact this would have on the Barrett Aviation hangar, whose parking lot would be impacted by where the EAA would like to build their new hangar as a result of having to move. Mr. Rogers says a few things need to be voted on by the commission. The first is a resolution accepting the city money that has been appropriated by city council for this project, which is a total of \$2.6 million. Mr. Blakey makes a motion to approve Resolution 102 by the commission, accepting \$2.6 million in city funds for the expansion project, Mr. Hughes seconds. There is further discussion on the project, and public comment from Harry Barrett of Barrett Aviation. Mr. Barrett says the way the layout is done puts the EAA hangar in his parking lot and he is not happy about it. Mr. Barrett says the layout takes away almost all of his parking, and that this layout blocks visibility of his hangar and his business. Mr. Barrett would like to see a different layout. There is general discussion on the overall goal of the project as a part of economic development and growth for the city of North Little Rock. Mr. Hughes says he wants to make sure this layout is well thought out, and that he'd like to see Mr. Rogers work with Mr. Barrett to help limit the amount of disruption the construction of this expansion will have on Mr. Barrett's business operations. Mr. Bentley asks if the architects can look at the layout and see if there's a way to shift the new EAA hangar which would give Mr. Barrett more parking options. Mr. Julian agrees that we need to keep the disruption to Mr. Barrett to an absolute minimum during construction. Mr. Julian wants Mr. Rogers and the architects to talk to Mr. Barrett more about his concerns and see if something can be worked out before starting the final drawings. Mr. Julian recalls the motion and second to accept the city funds. The motion carries unanimously. Mr. Rogers says we also need a vote to approve the \$69,000 dollar grant we received from the FAA as a part of the CARES Act, which provides relief related to the Covid-19 outbreak. That grant was a set amount of \$69K and has no local or state match. Mr. Hughes moves to approve this grant, Mr. Blakey seconds. The motion carries unanimously. Mr. Rogers says the commission also needs to approve the 3 state grants we received as a part of the expansion project. We received a 90/10 grant, an 80/20 grant, and a 50/50 grant. For the \$250K 80/20 grant, Mr. Bentley moves to approve, Mr. Hughes seconds. The motion carries unanimously. For the 90/10 \$150K grant, Mr. Blakey moves to approve, Mr. Bentley seconds. The motion carries unanimously.

For the 50/50 \$200K grant Mr. Bentley moves to approve, Mr. Hughes seconds. The motion carries unanimously.

**Engineer's Report**

Mr. Culver says he's covered everything.

**Directors Report**

None

**Public Comment**

None

Mr. Bentley moves to adjourn, Mr. Blakey seconds.

The meeting is adjourned.