O-22- 13

**ORDINANCE NO. _____**

**AN ORDINANCE AMENDING THE 2022 QUOTA ORDINANCE (ORDINANCE NO. 9423) FOR CERTAIN DEPARTMENTS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.**

WHEREAS, the City Council is responsible for establishing the number of employees in each department and on January 10, 2022, adopted Ordinance No. 9423, establishing job classifications and numbers of employees for each department of the City of North Little Rock for 2022; and

WHEREAS, by enacting an ordinance listing the numbers of employees in each job classification in each department for 2022, the City Council will be in a better position to monitor and evaluate the numbers of employees necessary to the operation of each city department; and

WHEREAS, it has been determined by the City Council that it is necessary from time to time to amend such ordinance to add or delete positions, to correct errors, reorganize departments, reclassify positions, re-title positions, and for other purposes, to increase the efficient operation of the City of North Little Rock; and

WHEREAS, the Animal Shelter has requested that eight (8) positions be changed to reflect pay grade change; and

WHEREAS, the Fit 2 Live Department has requested one (1) position be deleted; and

WHEREAS, the Neighborhood Services Department has requested one (1) position be added; and

WHEREAS, the Police Department has requested two (2) positions be changed to reflect title and pay grade change; and

WHEREAS, the Public Works Department has requested one (1) position be added and one (1) position be deleted to reflect promotion; and

WHEREAS, the Traffic Services Department has requested one (1) position be changed to reflect title and pay grade change.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LITTLE ROCK, ARKANSAS:

SECTION 1: That Section 3 of Ordinance No. 9423 is hereby amended as follows:

**Editor's note:** Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by underline.

SECTION 3: That the Animal Shelter shall consist of eleven (11) full-time employees and one (1) part-time employee as follows:

Director, NEG – 1
**Animal Control Officer, ~~F07~~ F08 – 6, pay grade change**
**Animal Control Assistant, ~~F07~~ F08 – 1, pay grade change**
**Lead Animal Control Officer/Administrator, ~~F07A~~ F09A – 1, pay grade change**
Office Assistant III, Part-time, HRLY – 1
Office Assistant III, F05-1
Kennel Technician, F06-1

SECTION 2: That Section 16 of Ordinance No. 9423 is hereby amended as follows:

**Editor's note:** Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by underline.

SECTION 16: That the Fit 2 Live Department shall consist of ~~two~~ **one** (~~2~~ **1**) full-time employees:

Fit 2 Live Coordinator/Wellness, Health, Education, and Nutrition Coordinator NEG – 1

~~**Garden Program Coordinator, F07**~~ **– 1 -1= 0, delete one position**

SECTION 3: That Section 21 of Ordinance No. 9423 is hereby amended as follows:

**Editor's note:** Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by underline.

SECTION 21: That the Neighborhood Services Department shall consist of ~~two~~ **three** (~~2~~ **3**) full-time employees as follows:

Director, NEG - 1
Neighborhood Services Assistant, F06A-1
**Garden Program Coordinator, F07 – 1, add one position**

SECTION 4: That Section 24 of Ordinance No. 9423 is hereby amended as follows:

**Editor's note:** Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by underline.

SECTION 24: That the Police Department shall consist of two hundred forty five (245) full-time employees (201 uniformed and 39 non-uniformed) and five (5) part-time employees as follows:

Uniformed:
Chief, NEG – 1

Assistant Chief, NG – 1
Captain, X04 - 4
Lieutenant, X03 –10
Sergeant, X02 - 25
Police Officer, X01 – 160

Non-uniformed:

Administrative Secretary F06A- 4
Automated Systems Assistant, F05 – 1
Community Service Assistant, F05 – 2
Community Service Assistant II, F07 – 8
Court Bailiff, F10 –3
Executive Secretary, NG - 1
**Fleet Maintenance/Inventory Manager, ~~F05~~ F08 – 1, pay grade change**
FOIA Specialist, F08A – 1
Media Production Specialist, F09A – 1
Office Assistant III, F05 – 8
~~Office Manager~~ **Support Service Manager, ~~F10~~ F11 – 1, title change and pay grade change**
Payroll Accounting Clerk, NG – 1
Secretary III, F05A –3,
Victim's Advocate, F09 – 1
Police Athletic League Director, F09A- 1
Traffic Safety Coordinator, F09 – 2
Cold Case Investigator, Part-time, HRLY – 4
Criminal Analyst, Part-Time-HRLY-1

SECTION 5: That Section 25 of Ordinance No. 9423 is hereby amended as follows:

**Editor's note:** Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by underline.

SECTION 25: That the Public Works Department shall consist of eleven (11) full-time employees and one (1) part-time employees and nine (9) intermittent employees as follows:

**Administrative Secretary, F06A- 1, add one position**
Chief City Engineer, NEG - 1
Building Maintenance Supervisor, P11 – 1
Building Maintenance Technician, P09 –3
City Engineer, NEG – 2
Mosquito Control Supt., P09 – 1
**Office Assistant Senior, F05A – 2 -1 = 1, delete one position after promotion of Administrative Secretary**
General Maintenance Worker, Part-time, HRLY – 1
Mosquito Control Tech/Maintenance Tech, Intermittent, HRLY – 1
Mosquito Control Tech., Intermittent, HRLY – 8

Engineer Inspector, NEG-1

SECTION 6: That Section 28 of Ordinance No. 9423 is hereby amended as follows:

**Editor's note:** Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by underline.

SECTION 28: That the Traffic Services Department shall consist of fifteen (15) full-time employees and two (2) seasonal employees as follows:

Director of Traffic Services and Safety, NEG – 1
City Engineer/Transportation, NG – 1
Chief Signal Technician, F11 - 1
~~Office Assistant Senior~~ **Administrative Secretary/Barricade Assistant, ~~F05A~~ F06A – 1, title change and pay grade change**
Chief Sign & Markings/Barricade Inspector, F11– 1
Sign & Markings Barricade Technician – P11 –1
Sign & Markings Technician, P08 - 2
Sign & Markings Installer, P06 – 2
Signal Construction Technician, P11 - 2
Signal Systems Technician, F10 – 1
Sign & Markings Installer, Seasonal, HRLY – 2
Sign & Signals Data Technician, P09 – 1
Senior Sign & Markings Barricade Technician, P12-1

SECTION 7: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 8: That the provisions of this ordinance are hereby declared to be severable and if any section, phrase or provision shall be declared or held invalid, such invalidity shall not affect the remainder of the sections, phrases or provisions.

SECTION 9: That the City Council has determined that the interests of the City and City employees can best be served by the adoption of this ordinance; THEREFORE, an emergency is hereby declared to exist, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED: APPROVED:

_____ _____

Mayor Terry C. Hartwick

SPONSOR: ATTEST:

Terry C. Hartwick

Mayor Terry C. Hartwick Diane Whitbey, City Clerk

APPROVED AS TO FORM:

Amy Beckman Fields, City Attorney

PREPARED BY THE OFFICE OF THE CITY ATTORNEY/kt

FILED 11:05 A.M. _____ P.M.

By A. Fields

DATE 02-22-2022

**Diane Whitbey, City Clerk & Treasurer**
**North Little Rock, Arkansas**

RECEIVED BY S. Lisser