O-21- 102

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2021 QUOTA ORDINANCE (ORDINANCE NO. 9323) FOR CERTAIN DEPARTMENTS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

WHEREAS, the City Council is responsible for establishing the number of employees in each department and on January 25, 2021, adopted Ordinance No. 9323, establishing job classifications and numbers of employees for each department of the City of North Little Rock for 2021 (amended by Ordinance No. 9339, adopted on March 22, 2021; Ordinance No. 9367, adopted on June 28, 2021; Ordinance No. 9402 adopted on October 11, 2021; and Ordinance No. 9406 adopted November 22, 2021); and

WHEREAS, by enacting an ordinance listing the numbers of employees in each job classification in each department for 2021, the City Council will be in a better position to monitor and evaluate the numbers of employees necessary to the operation of each city department; and

WHEREAS, it has been determined by the City Council that it is necessary from time to time to amend such ordinance to add or delete positions, to correct errors, reorganize departments, reclassify positions, re-title positions, and for other purposes, to increase the efficient operation of the City of North Little Rock; and

WHEREAS, the Community Planning Department has requested one (1) position be changed to reflect pay grade change; and

WHEREAS, the Electric Department has requested two (2) positions be added and two (2) positions be deleted; and

WHEREAS, the Finance Department has requested one (1) position be changed to reflect title and pay grade change.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LITTLE ROCK, ARKANSAS:

SECTION 1: That Section 9 of Ordinance No. 9323 is hereby amended as follows:

Editor's note: Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by <u>underline</u>.

SECTION 9: That the <u>Community Planning Department</u> shall consist of thirteen (13) full-time employees as follows:

Director, NEG – 1
Assistant Planning Director, F11 – 1

City Planner, F10 – 2
Geographic Information Systems Specialist, F10 – 1
Administrative Secretary, F06A – 1
Office Assistant III, F05 – 1
Office Assistant Senior, F05A-1
Building Official, F10 – 1
Chief Building Inspector, ~~F08~~, F08A– 1, pay grade change
Chief Electrical Inspector, F08A – 1
Chief Plumbing & Gas Inspector, F08A – 1
Chief Mechanical Inspector, F08A – 1

SECTION 2: That Section 12 of Ordinance No. 9323 is hereby amended as follows:

Editor's note: Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by underline.

SECTION 12: That the Electric Department shall consist of one hundred thirty eight (138) full-time employees and nine (9) part-time employees as follows:

General Manager, NEG – 1
Accounting Clerk Senior, F07A –5
Accountant, F11 – 1
Accounting Clerk III, F06A –1
Accounts Receivable Specialist, F06A – 2
Mechanic, NG – 1
Mechanic/Shop Foreman, NG -1
Billing Manager, NG – 1
Climbing Crew Leader, NG – 4
Compliance Administrator, NG – 1
Construction Manager, NG - 1
Cost Accountant, NG – 1
Customer Service Accounting Clerk, F05B –1
Customer Service Representative I, F05B – 9
Customer Service Representative II, F07 – 4
Senior Customer Service Representative, F08A – 1
Customer Service Manager, NG-1
Customer Service Supervisor, NG-1
Distribution Design Electrical Engineer, NG – 1
Distribution Design Supervisor, NG – 1
Distribution Designer, NG – 2 **- ~~1~~ = 1, delete one position**
Distribution Designer, Sr., NG – 1
Distribution Engineer, NG – 1
Distribution Protection Technician, NG –1
Distribution Technician, NG – 1
~~Distribution Technician Apprentice, NG – 1 - 1 = 0, delete one position~~
Distribution Protection Apprentice, NG –1, add one position
**Adjust two (2) Distribution Technician positions between Technician and*

Apprentice according to the training and experience of employees, vacancies and the needs of the department.
Lead Distribution Technician, NG – 1
Electric Investigator, NG–1
Multimedia Content Administrator, NG – 1
Director of Operations, NG – 1
Energy Specialist, NG – 1
Director of Business, NG – 1
Excavator Lead, NG –1
Excavator Assistant, NG – 2
Executive Office Manager, NG – 1
Director of Financial Operations, NG – 1
Power Cost Accountant, NG – 1
General Construction Supervisor, NG – 1
Hydro Maintenance Supervisor, NG – 1
Hydro Maintenance Worker, NG – 4
Hydro Operator, NG – 4
Material Handler, NG – 1
Mapping Specialist, NG - 2
Data Quality Analyst, F07A – 2
Director of Metering, NG – 1
Adjust three (3) Meter Man positions between Apprentice & Journeyman according to the training and experience of employees and vacancies
Journeyman Meter Man, NG –2
Apprentice Meter Man, NG – 1
Lead Journeyman Meter Man, NG – 1
Milsoft GIS Administrator, NG – 1
Office Assistant II, F04A - 2
Office Assistant III, F05 – 3
Distribution Operator, NG – 5
Safety and Security Manager, NG – 1
Senior Distribution Staker, NG - 1 add one position
Service Supervisor, NG – 1
Quotas for thirty (31) service positions (Apprentice Lineman, Apprentice Street Light Technician, Ground Assistant/Climbing, Journeyman Lineman, and Street Light Technician) may be reallocated among the positions according to the training and experience of employees and the needs of the department.
Senior Journeyman Lineman, NG – 7
Journeyman Lineman, NG – 10
Apprentice Lineman, NG – 4
Ground Assistant/Climbing, NG – 7
Street Light Technician, NG – 1
Apprentice Street Light Technician, NG – 2
Smart Meter Technician, NG –3
Storekeeper, NG - 1
Key Accounts Manager, NG – 1

Director of Engineering, NG – 1
Director of Power, NG – 1
Teller, F05A - 4
Tree Trimmer/Climber, NG – 2
Tree Trimmer/Climber Assistant, NG – 2
Vegetation Management Coordinator, NG – 1
Clerk/Teller, Part-time, HRLY – 8
Safety Director, Part-time, HRLY – 1

SECTION 3: That Section 14 of Ordinance No. 9323 is hereby amended as follows:

Editor's note: Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by underline.

SECTION 14: That the Finance Department shall consist of seventeen (17) full-time employees as follows:

Chief Financial Officer, NEG – 1
Quotas for four (4) positions (Accountant-Senior, Accountant, Accounting Clerk III, and Assistant Payroll Specialist) may be reallocated among the positions according to the training and experience of employees and the needs of the department.
Accountant, Senior, NG– 1
Accountant, F11-1
Accounting Clerk III, F06A – 1
Assistant Payroll Specialist, F08A –1
Accounting Clerk, Senior, F07A-4
Assistant Chief Financial Officer, NEG – 1
Payroll Manager, NEG – 1
Payroll Specialist, F10A – 1
Comptroller, NG – 1
~~**Fiscal Management Analyst, NG – 1**~~**, Accounts Payable Supervisor, F10A – 1, title and grade change**
Office Assistant III, F05 –3

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 5: That the provisions of this ordinance are hereby declared to be severable and if any section, phrase or provision shall be declared or held invalid, such invalidity shall not affect the remainder of the sections, phrases or provisions.

SECTION 6: That the City Council has determined that the interests of the City and City employees can best be served by the adoption of this ordinance; THEREFORE, an emergency is hereby declared to exist, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED:

APPROVED:

Mayor Terry C. Hartwick

SPONSOR:

ATTEST:

Terry C Hartwick by AF

Mayor Terry C. Hartwick

Diane Whitbey, City Clerk

APPROVED AS TO FORM:

Amy Beckman Fields, City Attorney

PREPARED BY THE OFFICE OF THE CITY ATTORNEY/kt

FILED 10:48 A.M. _____ P.M.

By A. Fields

DATE 12-7-21

Diane Whitbey, City Clerk & Treasurer
North Little Rock, Arkansas

RECEIVED BY SLissery