O-21- 90

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2021 QUOTA ORDINANCE (ORDINANCE NO. 9323) FOR CERTAIN DEPARTMENTS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

WHEREAS, the City Council is responsible for establishing the number of employees in each department and on January 25, 2021, adopted Ordinance No. 9323, establishing job classifications and numbers of employees for each department of the City of North Little Rock for 2021 (amended by Ordinance No. 9339, adopted on March 22, 2021; and Ordinance No. 9367, adopted on June 28, 2021); and

WHEREAS, by enacting an ordinance listing the numbers of employees in each job classification in each department for 2021, the City Council will be in a better position to monitor and evaluate the numbers of employees necessary to the operation of each city department; and

WHEREAS, it has been determined by the City Council that it is necessary from time to time to amend such ordinance to add or delete positions, to correct errors, reorganize departments, reclassify positions, re-title positions, and for other purposes, to increase the efficient operation of the City of North Little Rock; and

WHEREAS, the Code Enforcement Department has requested two (2) positions be added and two (2) positions be removed; and

WHEREAS, the Fit 2 Live Department has requested one (1) full-time employee position be added and one (1) part-time employee position be removed; and

WHEREAS, the Information Technology Department has requested one (1) position be added; and

WHEREAS, the Parks and Recreation Department has requested one (1) full-time position be added; and

WHEREAS, the Police Department has request one (1) position be added and one (1) position to be removed.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LITTLE ROCK, ARKANSAS:

SECTION 1: That Section 5 of Ordinance No. 9323 is hereby amended as follows:

Editor's note: Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by <u>underline</u>.

SECTION 5: That the Code Enforcement Department shall consist of thirteen (13) full-time employees as follows:

Director, NEG - 1
Code Enforcement Assistant, F06A - 1
Health Code Enforcement Officer, F09 – 1
Code Enforcement Officer, F07A– 7 – 2 = 5, delete two positions after promotions
Code Officer Supervisor, F09A - 1
Property Maintenance Worker P07 – 2
Rental Housing Enforcement Officer, F08A – 2, add two positions

SECTION 2: That Section 16 of Ordinance No. 9323 is hereby amended as follows:

Editor's note: Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by underline.

SECTION 16: That the Fit 2 Live Department shall consist of ~~**one**~~ **two** ~~**(1**~~ **2)** full-time employee~~**, and one (1) part-time employee**~~:

Fit 2 Live Coordinator/Wellness, Health, Education, and Nutrition Coordinator NEG – 1

~~**Garden Program Coordinator, HRLY**~~ **– 1 -1 = 0, delete one position after Full-time position is filled**

Garden Program Coordinator, F07-1, add one position

SECTION 3: That Section 19 of Ordinance No. 9323 is hereby amended as follows:

Editor's note: Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by underline.

SECTION 19: That the Information Technology Department shall consist of ~~**twenty-two**~~ ~~(22~~ **23**) full-time employees as follows:

Director, NEG - 1
Manager of Desktop Services, NG-1
Manager of Enterprise Services, NG-1
Manager of Information Services, NG-1
Sr. Network Engineer, NG-1
Sr. System Engineer, NG-1
Network Administrator, NG-1
Support Administrator, NG-1
System Administrator, NG-1
Database Administrator, NG-3

Database Specialist, NG-1
Desktop Technician, NG-5 +1 = 6 add one position
Administrative Secretary, F06A-1
Data Processing Technician/Data Analyst, NG-2
Network Engineer, NG-1

SECTION 4: That Section 22 of Ordinance No. 9323 is hereby amended as follows:

Editor's note: Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by underline.

SECTION 22: That the Parks & Recreation Department shall consist of ~~**two hundred thirty-seven**~~ **two hundred thirty eight** ~~(237~~ 238) employees: ~~**ninety-two**~~ **ninety-three** ~~(92~~ 93) full-time, one hundred and two (102) part-time, and forty-three (43) intermittent as follows:

Administration (Dept. 033): four (4) full-time employees
Director, NEG – 1
Executive Secretary, NG - 1
Office Assistant, Sr., F05A –2

Parks Maintenance (Dept. 034): ~~**fifty-five**~~ **fifty-six** ~~(55~~ 56) employees: ~~53~~ 54 full time and 2 part-time.
Construction Carpenter, P11 - 1
Equipment Maintenance Worker, P09 – 1
General Parks Supervisor, F09 – 2
Heavy Equipment Operator, P09 – 2
Mechanic, P11 - 1
Administrative Technician, F07 – 1
Parks Generalist, FT F07 – 1
Parks Maintenance Crew Leader, P08 – 4
Parks Maintenance Specialist, P14 – 1
Parks Maintenance Superintendent, NG – 1
Parks Maintenance Worker, P06 –26
Park Ranger, F09 – 3
Park Ranger/Trail Coordinator, F09 - 1, add one position
Parks Supervisor I, F07A – 2
Program Coordinator, FT F08 -1
Senior Parks Maintenance Worker, P07 – 2
Sports Turf Specialist, P14 – 1
Water Systems Specialist Plumbing/Irrigation, P13 – 1
Campground Manager, NG – 1
Foreman, NG – 1
Sports Complex Facility Supervisor, Part-Time, HRLY – 2

Recreation (Dept. 035): one hundred ten (110) employees: 18 full-time, 49 part-time, and 43 intermittent:
Custodian, FT, P06 – 2
Office Assistant, Senior, FT F05A – 1
Program Coordinator, F08 – 1
Program Leader, FT, F06–6
Program Supervisor, FT, F09 – 1
Recreation Center Director, FT, F09 – 4
Recreation Superintendent, FT, F11 - 1
Community and Fitness Center Director FT, F09 – 1
Community and Fitness Center Assistant Director FT, F08 – 1
Facility Leader, Part-Time, HRLY – 8
Recreation/Program Aide, Part-Time, HRLY –41
Aquatic Supervisor, Intermittent, HRLY – 1
Assistant Pool Manager, Intermittent, HRLY – 2
Concession Worker I, Intermittent, HRLY – 5
Concession Worker II, Intermittent, HRLY – 1
Lifeguard, Intermittent, HRLY – 12
Swimming Pool Manager, Intermittent, HRLY – 2
Instructors, Intermittent, HRLY – 20

Special Projects: (041): two (2) full-time employees:
Project Coordinator, FT, F10A – 1
Office Assistant, Senior, FT, F05A – 1

Concessions: (040): forty (40) employees: 1 full-time and 39 part-time.
Program Coordinator, FT, F08 – 1
Concession Manager, Part-Time, HRLY, - 2
Concession Worker I, Part-Time, HRLY, - 26
Concession Worker II, Part-Time, HRLY, - 10
Facility Leader, Part-Time, HRLY – 1

Burns Park Golf Course (036): sixteen (16) employees: 11 full-time and 5 part-time:
Assistant Golf Professional, FT, NG-1
Equipment Maintenance Worker, FT, P09 – 1
Golf Assistant, FT, F05 –2
Golf Superintendent, FT, NG – 1
Parks Maintenance Worker, FT, P06 – 5
Water Systems Specialist-Irrigation, P13 – 1
Golf Assistant, Part-time, HRLY - 2
Laborer, Part-Time, HRLY –3

Arkansas Inland Maritime Museum (042): ten (10) employees: 3 full-time and 7 part-time:
Museum Director, FT, NG – 1

Director of Operations, FT, F07A - 1
Operations Manager, FT, F07 - 1
Equipment Maintenance Worker, PT, HRLY - 1
Deckhand/Tour Guide, PT, HRLY - 6

SECTION 5: That Section 24 is hereby amended as follows:

Editor's note: Changes are in **bold**; deletions are denoted in "**red**" by ~~strikethrough~~ and additions in "**blue**" by underline.

SECTION 24: That the Police Department shall consist of two hundred thirty seven (237) full-time employees (201 uniformed and 32 non-uniformed) and four (4) part-time employees as follows:

Uniformed:
Chief, NEG – 1
Assistant Chief, NG – 1
Captain, X04 - 4
Lieutenant, X03 –10
Sergeant, X02 - 25
Police Officer, X01 – 160

Non-uniformed:
Administrative Secretary F06A- 4
Automated Systems Assistant, F05 – 1
Community Service Assistant, F05 – 2 **– 1 = 1, delete 1 position**
Community Service Assistant II, F07 – 7 +1 = **8, add 1 position**
Executive Secretary, NG - 1
Fleet Maintenance/Inventory Manager, F05 - 1
Media Production Specialist, F09A – 1
Office Assistant III, F05 – 8
Office Manager, F10 – 1
Payroll Accounting Clerk, NG – 1
Secretary III, F05A –3,
Victim's Advocate, F09 – 1
Police Athletic League Director, F09A- 1
Cold Case Investigator, Part-time, HRLY – 4

SECTION 6: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 7: That the provisions of this ordinance are hereby declared to be severable and if any section, phrase or provision shall be declared or held invalid, such invalidity shall not affect the remainder of the sections, phrases or provisions.

SECTION 8: That the City Council has determined that the interests of the City and City employees can best be served by the adoption of this ordinance; THEREFORE, an emergency is hereby declared to exist, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED:

APPROVED:

Mayor Terry C. Hartwick

SPONSOR:

Terry C. Hartwick by AF

Mayor Terry C. Hartwick

ATTEST:

Diane Whitbey, City Clerk

APPROVED AS TO FORM:

Amy Beckman Fields, City Attorney

PREPARED BY THE OFFICE OF THE CITY ATTORNEY/kt

FILED 10:11 A.M. _____ P.M.

By Amy Fields, Clr

DATE 10-5-21

Diane Whitbey, City Clerk & Treasurer
North Little Rock, Arkansas

RECEIVED BY _____