R-20-80

RESOLUTION NO. _____

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF NORTH LITTLE ROCK TO UTILIZE ARKANSAS RECREATIONAL TRAIL PROGRAM (RTP) FUNDS FOR THE OTT PARK EMERGENCY SERVICE ROAD IMPROVEMENTS AND FENCING PROJECT; AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION ON BEHALF OF THE CITY FOR GRANT FUNDS; AND FOR OTHER PURPOSES.

WHEREAS, the City of North Little Rock, Arkansas ("the City") understands that Arkansas Recreational Trail Program (RTP) Funds are available for certain municipal projects; and

WHEREAS, the City has determined that it is desirable to apply for RTP grant funding (80% federal participation and 20% local match) to improve the service road and add fencing to Ott Park (see map attached hereto as Exhibit A) at an estimated cost of $188,875.00; and

WHEREAS, the City understands that Federal Aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement; and

WHEREAS, the City wishes to apply for the RTP funds to improve the service road and add fencing; and

WHEREAS, this project, using federal funding, will be open and available for use by the general public and maintained by the City of North Little Rock for the life of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LITTLE ROCK, ARKANSAS:

SECTION 1: That the Mayor is hereby authorized to submit an application on behalf of the City of North Little Rock for Recreational Trails Program (RTP) grant funds for improvements to the service road and to add fencing to Ott Park (see application attached hereto as Exhibit B).

SECTION 2: That the City of North Little Rock, Arkansas will participate in accordance with its designated responsibility, including maintenance of the Ott Park Emergency Service Road Repairs and Fencing Project.

SECTION 3: That the Mayor, or his designee, is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite construction of the above stated improvements, said agreements and contracts to be reviewed by the City Attorney.

SECTION 4: That the North Little Rock City Council pledges its full support and hereby authorizes the Mayor, or his designee, to cooperate with the Arkansas Department of Transportation to initiate action to implement this project.

SECTION 5: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED:

APPROVED:

Mayor Joe A. Smith

SPONSORS:

Mayor Joe A. Smith

ATTEST:

Diane Whitbey, City Clerk

APPROVED AS TO FORM:

Amy Beckman Fields, City Attorney

PREPARED BY THE OFFICE OF THE CITY ATTORNEY/kt

FILED 11:15 A.M. _____ P.M.
By Amy Fields-CA
DATE 6/16/20
Diane Whitbey, City Clerk and Collector
North Little Rock, Arkansas
RECEIVED BY

tabbies

EXHIBIT A

Ott Park - Proposed Emergency Access

Date: 4/15/2020

0 375 750 1,500 Feet

This map is not survey accurate.

N

ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
MOTORIZED TRAILS
PROJECT APPLICATION

The Arkansas Recreational Trails Program uses federal funding for the purpose of building and performing major maintenance on motorized, and diverse motorized trails. The goal of the RTP is to produce sustainable trails that are well built and will require minimum maintenance. Agencies of city, county, state, or federal government and duly incorporated private/non-profit agencies can apply for these funds if access to the project by the general public is provided throughout the life of the project.

Motorized trails are defined as benefiting off-road recreation using any motorized vehicle. The most common modes are off-road motorcycles, all-terrain vehicles (ATV's), four-wheel drive (or other light utility vehicle), segways, mopeds, and scooters. Motorized use does not include use of electric-powered wheelchairs.

Diverse motorized trails are defined as projects that provide the greatest number of compatible uses to a motorized trail. **A trail must accommodate more than one user group (multiple use) to qualify as a diverse motorized trail.** Some examples would be an equestrian and motorized trail, a pedestrian and bicycle trail, along with a motorized trail. An All Terrain Vehicle (ATV) only trail is a single use motorized trail and is not considered multiple-use but would qualify as a motorized trail.

A local sponsor must provide at least 20% of the eligible project costs. The local share can be in the form of cash, donated funds, or the documented fair market value of any donated materials or services that are accepted and incorporated into the project.

This is a reimbursable program, which means once the sponsor receives an official Notice to Proceed from the Arkansas Department of Transportation (ARDOT), up to 80% of the costs directly attributable to the construction of the project can be reimbursed. The local sponsor is responsible for maintaining records and proving that expenses are legitimate and directly related to the project. This may be in the form of receipts, time sheets, etc.

****Please Note:** A resolution from the Applicant's governing body is required to be submitted with the application. A draft resolution should have been downloaded with this application.

If submitting this application via email (preferred), please remit to:

LFPA@ardot.gov

Be sure to attach the application and all additional attachments when submitting the email. Your email Subject should include "RTP Motorized Application" along with your Agency Name and the Project Name. If more than one email will be required due to file sizes, include phrasing such as "Email 1 of 2" in the Subject line.

If submitting this application by mail or in person, please remit to:

Arkansas Department of Transportation
c/o Program Management Division
P.O. Box 2261
Little Rock, AR 72203-2261

Enclose one copy of the application and all necessary attachments in a manila envelope with your Agency's name and the Project Name printed on the outside.

You should be able to fill out and save this form using Adobe Reader , a free software fo
If you are having trouble, please contact:
Daniel Siskowski at (501) 569-2481 or Daniel.Siskowski@ardot.gov

EXHIBIT
B

ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
MOTORIZED TRAILS
PROJECT APPLICATION

General Information

Project Name: Ott Park emergency service road repair and fencing

Sponsor: City of North Little Rock

Applicant Agency Type: Local Government

If "Other":

Sponsor DUNS:

Primary Contact

Prefix: Mr. Name: Ron Osburn

Title: Ott Park Manager

Organization: City of North Little Rock

Mailing Address: 300 Main Street

Street Address and/or P.O. Box

North Little Rock (City) AR (State) 72114 (Zip Code)

Phone: (501) 519-7980 Fax:

Email: rosburn@nlr.ar.gov

Legislative Information

U.S. Representative District:

State Senator District:

State Representative District:

(for reporting purposes only)

Project Priority

If submitting more than one application, what priority is this project?: 1

ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
MOTORIZED TRAILS
PROJECT APPLICATION

Sponsor: City of North Little Rock

Project Name: Ott Park emergency service road repair and fencing

Project Overview

Please provide a detailed project overview. Identify the project limits, including street/ facility name and dimensions of the project. This overview should concisely describe the project such that someone could follow along on a map. Include connectivity to existing or future infrastructure.
(3000 character limit)

The City owns and operates Ott Park a 220 acre off-road vehicle park available at no charge to the public. A dirt trail extends to the center of the park that has become impassable to emergency vehicles. The City requests funds to upgrade 3/4 mile of this passage way with a layer of base shale material so that emergency vehicles can reach the center of the park property. The City is also proposing erecting 1/2 mile of field fencing along a portion of the eastern border to restrict riders from trespassing onto private property.

Trail Information (if applicable):

Trail Width:	10	Linear Feet	Note: width should be at least 10 ft. for multi-use trails.
Trail Length:	4,000	Linear Feet	
Trail Surface Material:	base shale material or SB2 gravel		

ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
MOTORIZED TRAILS
PROJECT APPLICATION

Sponsor: City of North Little Rock

Project Name: Ott Park emergency service road repair and fencing

Project Location

County: Pulaski

Metropolitan Planning Organization: Central Arkansas MPO (Metroplan) (CARTS)

Nearest Municipality: North Little Rock

Beginning Latitude*: | Ending Latitude*:

Beginning Longitude*: | Ending Longitude*:

*Please use decimal degrees (i.e. 35.123456)

Property Ownership

Check all boxes that apply to your project.

- ☒ Within City or County right-of-way / no acquisition required
- ☐ Within State Highway right-of-way
- ☐ Within Federal lands right-of-way
- ☐ Within Railroad right-of-way - if yes, provide owner name:
- ☐ Private Property
- ☐ Other. Please describe:

If Right of Way Acquisition is anticipated:

Please note: "The Uniform Act" must be followed for acquisition of any property for federally-funded projects.

- ☐ Donation Expected
- ☐ Appraisal Completed
- ☐ Purchase Option
- ☐ Willing Seller
- ☐ Purchase Agreement

ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
MOTORIZED TRAILS
PROJECT APPLICATION

Project Location Map(s)

Applicants must submit legible maps of the project location with this application. The map(s) should be good enough quality to be easily-reproducible and should include the following:

- Project path. The map should clearly show where the project will be located.
- North arrow
- Pertinent landmarks
- If appropriate, a Legend identifying any other items on the map (i.e. existing paths or sidewalks, previous phases of the project, etc.)

This map is an Example of a legible sketch. This sheet will be replaced with the map submitted with this application.

ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
MOTORIZED TRAILS
PROJECT APPLICATION

Sponsor: City of North Little Rock

Project Name: Ott Park emergency service road repair and fencing

Government Land

If the proposed project is on government land, the Sponsor must provide a letter with the application from that agency (National Forest Service, Corps of Engineers, or State or National Parks) signed by an Officer of that agency stating that the Sponsor has a long-term easement to build and maintain the proposed trail for the life of the project.

Has this been completed? ○ Yes ○ No ◉ N/A

If no, this application is not ready to be turned in.

If the proposed project is on one of the above identified government lands. **An environmental clearance document must also be provided by that landowner agency along with the application.** That environmental clearance document can be in the form of an Environmental Assessment (EA), or an Environmental Impact Statement (EIS), or a Finding of no Significant Impact (FONSI) and it must be from the responsible agency. The environmental documentation must clearly contain a record of decision that clears the environmental obstacles for the property to serve as a recreation project. This document will be reviewed by the ARDOT Environmental Division. If the documentation provided does not provide for environmental clearance, the application will be declined and the proposed project will be ruled ineligible until proper documentation is available and provided to ARDOT.

Has this been completed? ○ Yes ○ No ◉ N/A

If no, this application is not ready to be turned in.

ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
MOTORIZED TRAILS
PROJECT APPLICATION

Sponsor: City of North Little Rock

Project Name: Ott Park emergency service road repair and fencing

Project Construction Estimate

This form is limited to 20 items. If you will have more than 20 items, please utilize the provided Excel Sheet to submit the Project Construction Estimate. Please refer to the RTP Motorized FAQ for a list of common items ineligible for reimbursement with these funds.

	Item of Work	Quantity	Units	Unit Cost	Item Cost
1	Mobilization and Demobilization	1	LS	$7,750.00	$7,750.00
2	18" Thick Stone Backfill (B-Stone)	2,400	Ton	$35.00	$84,000.00
3	12" Thick Stone Backfill (B-Stone)	1,075	Ton	$35.00	$37,625.00
4	Aggregate Base Course (Class 7)	1,475	Ton	$25.00	$36,875.00
5	Filter Fabric Stabilization (12 Ounce)	3,500	LF	$2.75	$9,625.00
6	2600' of field fencing (contracted)	2,600	LF	$5.00	$13,000.00
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Total Estimated Project Construction Cost	$188,875.00
Requested RTP Funds	$151,100.00

Minimum = $20,000; Maximum = $500,000

Local Match (20% minimum)	$37,775.00
% Federal (80% maximum)	80%

ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
MOTORIZED TRAILS
PROJECT APPLICATION

Sponsor: City of North Little Rock

Project Name: Ott Park emergency service road repair and fencing

Funding

Matching Funds

What is the source of the required 20% match? If donated funds, materials, or services will be used as all or part of the local 20% match, **written commitments by the donor(s) must be provided. (Check all that apply)**

- ☒ Budget Item
- ☐ Donated Cash
- ☐ Donated Materials
- ☐ Donated Services, if so, source
  - ☐ Force Account (in-house)
  - ☐ Volunteer Labor
- ☐ Other, please explain

Project Scalability

If the entire requested amount of funding is not available and only partial funding is received, will the sponsor still be able to move forward with this project by either providing the additional funding or reducing the scope of the project?

- ◉ Yes
- ○ No

Previous Federal Funding

If this project (or a phase of this project) has received Federal RTP or TAP funds previously, please describe the current status of the project(s). (500 character limit)

The City of North Little Rock has previously been approved for funds to acquire the property in 2009 and later to construct a small pavillion and front entry fence and gate around 2015.

This Space for ARDOT Use Only

ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
MOTORIZED TRAILS
PROJECT APPLICATION

Sponsor: City of North Little Rock

Project Name: Ott Park emergency service road repair and fencing

Project Information

Check all boxes that apply to best depict your project.

This Project will include:

- ☐ New trail construction
- ☐ A relocated project
- ☒ Rehabilitation of an existing trail
- ☐ Trailside or trailhead facilities, parking, kiosks, restrooms, access ramps, etc.
- ☐ Educational publications, brochures, trail maps, safety programs, etc.

Intended users of this Project include:

- ☐ Bicyclists
- ☒ Walkers/joggers
- ☐ Overnight/long distance hikers
- ☐ Equestrians
- ☒ Aquatic users
- ☒ Motorcycles
- ☒ Four wheel drive, four wheel all terrain vehicles
- ☐ Barrier free (if the project does not meet ADA guidelines, trail sponsors must not install barriers or other features that would make it more difficult for people with disabilities to use the trail)
- ☐ Other, please explain

This Project is part of a designated:

- ☐ National Recreational Trail
- ☐ National Scenic Trail
- ☐ National Historic Trail
- ☐ National Water Trail
- ☐ Rails to Trails

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Project Benefits

How does this project provide an overall benefit to the community(ies)? What user groups will be positively affected? If this project will provide safe routes to school for children, include which schools will benefit.
(3000 character limit)

The City of North Little Rock offers Ott Park to off-road vehicles, dirt bike riders, and fishermen. Ott Park is a small 220 acre park on the Arkansas River at I-440. The park has operated for over ten years and is well used by off-road users of the region, State or touring visitors. Fishermen can access four lakes for passive recreation. The park is an affordable way for local citizens to enjoy nature and the outdoors within close proximity to the larges urban area of the State.

Project Construction Method:

This project will be built by:

- ☐ Contractor (advertised for bids)
- ☐ In-House Labor (force account)
- ☒ Combination of Contractor and In-House Labor

ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
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Project Background

Please describe any planning or public input processes used in development of this project. If the proposed project is in an existing bicycle/pedestrian plan, street plan, master plan or other long range plan, please identify this as well.
(2500 character limit)

Ott Park was chosen after a study of the region to locate property where off-road use would not negatively impact surrounding uses. A full environmental assessment was conducted of the property to evaluate potential environmental concerns. An environmental brown field program provided funds for a major assessment and the park has been restricted to public park use by deed restriction. The property is owned by the City of North Little Rock. The North Little Rock Police Department opens and closes the park from sunrise to sunset.

In the past few years, there have been a few instances where emergency vehicles were called to the park. Access is currently limited to the front parking lot due to the poor state of the dirt roadway leading into the heart of the park. The City proposes laying road base material to the center of the park so that emergency vehicles can access the heart of the park. A fence has been requested by an adjoining property owner who has complained of riders trespassing onto private property. Small sections of fencing were added many years ago that will be replaced by an improved fence should this grant be approved.

ARKANSAS
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Compliance

Statewide Comprehensive Outdoor Recreation Plan (SCORP)

Please describe how this project is in compliance with the current SCORP developed by the Arkansas Department of Parks, Heritage and Tourism? (600 character limit)
View the SCORP: https://arkansas.app.box.com/s/s9lvzya37omys6lr9bzocrdkll74o51v

Ott Park provides an urban opportunity to ride off-road/ATV equipment as well as aquatic equipment. The park boosts tourism to central Arkansas by expanding opportunities to enjoy our natural resources.

Users with Disabilities

Please describe what accommodations will be made to provide access to this project for individuals with disabilities. (600 character limit)

The park is on relatively flat terrain and the parking lot has a gravel base. As such, all persons with sufficient equipment can access the park and enjoy its nature views.

Youth Service and Conservation Corps (YSCC)

Will YSCC be utilized during construction of the project? If so, verifying documentation must be included with the application to receive credit. Please refer to this web page to locate local and regional groups: http://www.corpsnetwork.org/impact/corps-by-state

○ Yes ◉ No

ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
MOTORIZED TRAILS
PROJECT APPLICATION

Sponsor: City of North Little Rock

Project Name: Ott Park emergency service road repair and fencing

Construction Plans and Maintenance

Are construction plans currently available for this project? (if Yes, please include a copy with this application)

○ **Yes** ◉ **No**

If Yes, what level of plans?

☒ Preliminary Plans ☐ Partially Complete Plans ☐ Complete Final Plans

If No, provide a brief time line from approval of funds to signed construction contract:

The City will provide engineering guidance for laying a base layer down the dirt passage way. The fencing will be contracted to a fence company with clearance and site preparation by volunteers.

Design Engineer

All RTP projects that contain structural components (including concrete and asphalt trails) will require design plans certified by a Registered Professional Engineer. Who will develop plans and specifications for this project? (100 character limit)

No asphalt or concrete construction is proposed.

Project Maintenance

A statement or letter from the party having maintenance jurisdiction must be submitted with this application. In the statement/letter, describe how maintenance will be accomplished after project completion. Include who will perform maintenance, a maintenance schedule and checklist, and an inspection schedule.

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PROJECT APPLICATION

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Environmental Clearance

Known Environmental Impacts — **Check all boxes that apply to your project.**

- ☐ Endangered Species
- ☐ Relocatees
- ☒ Floodplain / Floodway
- ☐ State Park / National Forest Property
- ☐ Historic Structures
- ☐ Other, please explain
- ☒ Lakes / Rivers / Streams
- ☐ Wetlands
- ☐ Landfills
- ☒ Public Recreational Lands

Adjacent Property Impacts

Does the project adjoin a:

- ☐ City Park
- ☐ State Park
- ☐ Other Public Land
- ☐ National Forest
- ☐ National Park

If yes to any of the above, please describe the impact and attach a permission letter from the affected authority.

ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
MOTORIZED TRAILS
PROJECT APPLICATION

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Sponsor Authorization and Certification

To be completed by the chief executive officer (Mayor, City Manager, County Judge, Superintendent, President, etc.)

By checking the box below, I attest that the information contained in this application is truthful and correct to the best of my knowledge and that the provision of false or misleading information can lead to the withdrawal of Recreational Trails Program funding. I do hereby certify that I will comply with all federal, state, and ARDOT regulations for submittal of plans and specifications. Additionally, I certify that local matching funds are available for the project.

☒ **I AGREE**

Authorized Signatory:

Prefix: Mr. Name: Joe Smith

Title: Mayor

Mailing Address: 300 Main Street
Street Address and/or P.O. Box

North Little Rock (City) | AR (State) | 72114 (Zip Code)

Phone: (501) 975-8601 Fax:

Email: jsmith@nlr.ar.gov

ARKANSAS DEPARTMENT OF TRANSPORTATION
NOTICE OF NONDISCRIMINATION

The Arkansas Department of Transportation (Department) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the Department does not discriminate on the basis of race, sex, color, age, national origin, religion (not applicable as a protected group under the Federal Motor Carrier Safety Administration Title VI Program), disability, Limited English Proficiency (LEP), or low-income status in the admission, access to and treatment in the Department's programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to Joanna P. McFadden Section Head - EEO/DBE (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501)569-2298, (Voice/TTY 711), or the following email address: joanna.mcfadden@ardot.gov.

Free language assistance for Limited English Proficient individuals is available upon request.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.