

May 26, 2015
Six o'clock P.M.
North Little Rock City Hall Council Chambers
300 Main Street
North Little Rock, Arkansas

The regular meeting of the North Little Rock City Council scheduled for Monday, May 25, 2015, was held on Tuesday, May 26, 2015, (rescheduled due to Memorial Day holiday), and called to order at 6:00 p.m. by the honorable Mayor JOE A. SMITH.

The roll having been called and the following Aldermen answered to their names: DEBI ROSS, BETH WHITE, MAURICE TAYLOR, LINDA ROBINSON, STEVE BAXTER, BRUCE FOUTCH, CHARLIE HIGHT and MURRY WITCHER (8/0). City Clerk Diane Whitbey and City Attorney C. Jason Carter were also present.

Alderman Foutch introduced Pastor Rick Greer from the Church at Burns Park who lead the invocation and pledge of allegiance.

On the motion of Alderman Witcher and seconded by Alderman Hight, and by consent of all members present, the minutes from the North Little Rock City Council meeting held on Monday, May 11, 2015, were approved, accepted and filed as prepared by the City Clerk (8/0).

On the blanket motion of Alderman Baxter and seconded by Alderman Foutch, and by consent of all members present communications #1, and 2 were accepted and filed (8/0).

1. Daniel McFadden, Assistant City Attorney letter to Mayor Smith and City Council members re: Committee Amendments to O-15-28 – Mobile Food Trucks.
2. Mayor's Office emails from tourists re: Big Rock Quarry (commending and requesting preservation of natural state).

On the motion of Alderman Baxter and seconded by Alderwoman Ross, and by consent of all members present, communication #3 was read, accepted and filed (8/0).

3. Bob Rhoads, CPRP, Parks and Recreation letter to Mayor Smith and City Council members re: Parks and recreation Commission recommendation to discontinue annual Holiday Lights Program. Alderman Witcher asked what would happened to the lights the city currently has. Mayor Smith said they would be inventoried and possibly used at other events and locations in and around the city, including the Northern Lights Festival downtown.

Mayor Smith asked Mr. Ken Gould, Bicycle Advocates of Central Arkansas (BACA) to come forward. Mr. Gould said BACA was formed in 2003. He then presented a PowerPoint presentation regarding completion of the North Little Rock trail in the vicinity of Fort Roots. This was a dangerous part of

the trail, which has now been widened and is safer. The views in the area are spectacular. He commended former Mayor Patrick Henry Hays, Mayor Smith, City Council members and the Parks and Recreation Commission for their efforts. Mr. Gould said North Little Rock's trails improve the quality of life for all who use them. Mayor Smith thanked Fort Roots and the VA for working with the city in this effort. He also thanked the Street and Parks Departments for their efforts. Alderman Hight said Mr. Gould rides his bike to and from work every day. The popularity of biking has increased significantly over the years. He thanked Mr. Gould for his efforts.

Mayor Smith convened a public hearing regarding O-15-28 – Food Trucks. There being no one present wishing to be heard, the public hearing was adjourned.

Mayor Smith announced citizen public comment on legislation. Mr. Steve Winchester is President of the Park Hill Merchants Business Association and 2015 Chairman of the North Little Rock Chamber of Commerce. He is a property owner in Park Hill. He moved his business from west Little Rock to North Little Rock in 2002. A Metroplan report indicated that Park Hill was not sustainable in the future. The plan for the Park Hill Overlay is an opportunity to revitalize the area. Mr. Winchester asked the council to support O-15-42. (Park Hill Overlay). Ms. DeAnn Hubbard is outgoing President of the Park Hill Neighborhood Association and has lived in Park Hill 14 years. She said a lot of work went into this plan. The area has a thriving residential community. Improving the business corridor will increase property value and increase sustainability of the area. Ms. Hubbard referenced side streets (Pine and Cypress) and the effect various situations could have on the neighborhood. She spoke in support of O-15-42. Dr. Bryant Ashley spoke regarding O-15-43 (Levy Overlay). Dr. Ashley thanked Aldermen (Ross and White) for attending every meeting regarding this matter. The residential area outside the overlay area should be a concern for the city. A block or two outside the area will affect revitalization of the area. A good residential area will feed good commercial development. Dr. Ashley referenced development in the Argenta area compared to Levy. Levy needs help. He asked the city to continue to support the area and legislation. Ms. Jennifer Johansen lives in Levy. She is the incoming President of the Neighbors United for Levy. She thanked the Aldermen for their involvement in this process and expressed support of the legislation. Vice President Mitchell Simpson was also present and supported the legislation. Mr. Michael Tierney owns several properties in Park Hill. He referenced a map of the proposed overlay zoning and referenced the difference between pedestrian priority and pedestrian preferred. He has been at his current location 25 years. He said the Jumpstart Plan would not allow him to rebuild if his property were destroyed by a tornado or other disaster. The plan demands that new buildings must be within 5 - 15 feet of the sidewalk and cover 75% of the lots frontage. His property includes two and a half lots. He has owned and operated stores in Little Rock and North Little Rock since 1980. He needs parking and easy access for his customers. The proposed plan is not vehicle friendly. He referenced property marked in purple. The owners of those properties have opted out of the plan. He asked to opt out too. Mr. John Gregan has lived in Park Hill over 20 years. He is the current President of the Park Hill Neighborhood Association. The members and board support the proposed overlay plan. The plan creates a long-term vision for

development; makes streets safer for drivers and pedestrians; creates an attractive destination for businesses and visitors; creates opportunities for jobs; and protects quality of life. Mr. Jerry Guzman is an investor and business owner in Levy. He is excited about the overlay plan. Revitalization of the area is needed. He encouraged the council to vote for the legislation. Mr. Robert Fureigh was secretary for the Levy Neighborhood Association. He said he and Robert Voyles, Planning Director were involved in seeking a grant (for Jumpstart). Many meetings and discussions have been held. He commended city staff and others for their efforts. He encouraged the council's support. Mayor Smith also expressed his appreciation to city staff and others who attended meetings for over a year and a half. Mr. Robert Waters lives in Park Hill. He and his neighbors support this legislation. Ms. Kathleen Lambert, Central Arkansas Transit Authority (CATA), has been involved in meetings regarding these plans. More walkable communities where people can live, work and shop are needed. CATA supports both overlay plans.

Without objection, O-15-42 and O-15-43 were called.

O-15-42 (ORDINANCE NO. 8734 – ALDERMEN ROSS AND WHITE)
AN ORDINANCE AMENDING ORDINANCE NO. 7697 (“THE ZONING ORDINANCE”) TO
ADD APPENDIX A – PARK HILL DEVELOPMENT OVERLAY AND ADDING NEW ZONING
CATERGORY TO ARTICLE TWENTY-ONE TABLE OF PERMITTED USES; DECLARING AN
EMERGENCY; AND FOR OTHER PURPOSES, was read. Alderwoman Ross asked that everyone who was present in support of or opposed to each item to stand. She asked Mr. Voyles to come forward to answer questions. Mr. Voyles said overlays allow more intensive use of property. This would go into effect when someone proposes new construction or an addition. Alderwoman Ross asked about parking. Mr. Voyles said a goal is to regenerate the Park Hill and Levy areas. The proposal is to require half the city's normal parking requirements. He referenced the shared parking downtown (Argenta). Alderwoman White asked when the current parking regulations were adopted. Mr. Voyles said it was 1962 following World War II. The goal was to move towards automobiles; everything was designed around the car. This proposal would allow more intensive use of property. Alderwoman Robinson asked if Mr. Tierney could opt out of the plan. Mr. Voyles said that was up to the council. The areas north of H Street were removed. One was a large shopping center on the east side. The other was School District property. Mayor Smith has talked with the School District and they have agreed to be in an overlay district. Alderman Foutch asked if “an act of God” would be exempt or if a business could be grandfathered in. Mr. Voyles said the owner can keep the building as it is. However, if is destroyed the owner would have to go through the process (Planning Commission, then City Council). Alderwoman Robinson said if a tornado hits Mr. Tierney's building, can he rebuild. Mr. Voyles said no. On the motion of Alderwoman Ross and seconded by Alderman Taylor, and by consent of all members present, the rules were suspended and the ordinance was placed on its second reading (8/0). On the motion of Alderwoman Ross and seconded by Alderman Taylor, and by consent of all members present, the rules were again suspended and the ordinance was placed on its third and final reading (8/0). A motion to adopt was made by Alderman Witcher and seconded by

Alderman Hight said he recently had breakfast with someone involved in Jumpstart. His neighborhood is over 50 years old. North Little Rock is aging. Something needs to be done to rejuvenate and update our city zoning and codes to prepare our city for the future. On the previous motion, and the roll having been called, and all members present having voted in the affirmative, the ordinance was unanimously adopted (8/0). Emergency clause unanimously adopted (8/0). Alderwoman Ross thanked North Little Rock Staff (Robert Voyles, Jenny Rhodes, Bernadette Rhodes, and Dan Scott) who attended all of the meetings. This was a long and complicated process. Alderwoman White said these plans provide predictability.

O-15-43 (ORDINANCE NO. 8735 – ALDERMEN ROSS AND WHITE)

AN ORDINANCE AMENDING ORDINANCE NO. 7697 (“THE ZONING ORDINANCE”) TO ADD APPENDIX B – LEVY DEVELOPMENT OVERLAY AND ADDING A NEW ZONING CATEGORY TO ARTICLE TWENTY-ONE TABLE OF PERMITTED USES; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES,

was read. On the motion of Alderwoman Ross and seconded by Alderman Baxter, and by consent of all members present, the rules were suspended and the ordinance was placed on its second reading (8/0). On the motion of Alderman Taylor and seconded by Alderwoman Ross, and by consent of all members present, the rules were again suspended and the ordinance was placed on its third and final reading (8/0). On the motion of Alderwoman White and seconded by Alderman Foutch, and the roll having been called, and all members present having voted in the affirmative, the ordinance was unanimously adopted (8/0). Emergency clause unanimously adopted (8/0). Mayor Smith said there will be successes. Residents have to support the businesses in their neighborhoods. Mayor Smith declared a brief recess then reconvened the meeting.

UNFINISHED BUSINESS

O-15-28 (ORDINANCE NO. 8736 – MAYOR SMITH, ALDERMEN HIGHT AND WHITE)

AN ORDINANCE AMENDING SECTION 74-51 OF CHAPTER 74 OF THE NORTH LITTLE ROCK MUNICIPAL CODE TO CLARIFY AND SIMPLIFY REGULATIONS FOR MOBILE FOOD VENDORS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES,

was read two times, April 13, 2015, was read a third and final time April 27, 2015, was read. Alderman Hight thanked everyone who attended a meeting and provided input on the proposed food truck ordinance. Alderman Hight referenced the recommended amendments provided by Assistant City Attorney Daniel McFadden (May 21, 2015). He referenced prior approval for a dining area. Mr. Carter referred to the amendments. Notes in red were referred from the group (committee) meeting. Mr. Carter said on page 3 – *without prior approval* references back to the Mayor’s designee. Alderman Hight said the stricken (second) sentence on page 4 v. *All mobile food trucks shall offer waste container for public use that the operator shall empty at his or her own expense* should be included in the ordinance. A motion to amend by substituting the ordinance provided May 21, 2015, by Mr. McFadden was made by Alderman Witcher and seconded by Alderman Hight. Alderman Hight said all references to an “event” were removed. The process was simplified. To operate in North Little Rock requires approval

by the Mayor or his designee or a private property owner. A current business license, Advertising and Promotion Permit, current Health Inspection, valid Driver's License and current Fire Inspection are still required. On the previous motion, and by consent of all members present, the ordinance was amended as follows:: *substitute copy provided by City Attorney (dated 5-21-15) with revision to page 4 v. (8/0)*. Alderman Hight asked that he and Alderwoman White be added as cosponsors. A motion to adopt as amended was made by Alderman Witcher and seconded by Alderman Hight. Alderwoman Ross asked about the approval process. Mayor Smith said it will be similar to a Special Events Application which go through Neighborhood Services. Alderwoman Ross then asked if a food truck could set up on the street in front of City Hall. Mayor Smith said they could not. Food trucks would only be allowed on private, commercial, industrial, or public property with the city's approval. Ms. Whitbey said Mr. Scott has had issues with events not turning in paperwork when they should. Mayor Smith told Mr. Scott to let him know of any future issues. Alderwoman Ross referenced 4. b. *Enforcement*. Mr. Carter said enforcement would be by police, code or fire and could result in a fine. On the previous motion, and the roll having been called, and all members present, having voted in the affirmative, the ordinance was unanimously adopted as amended (8/0). Emergency clause adopted (8/0). Alderman Baxter thanked everyone for their efforts. This will allow individuals who might be thinking about opening a restaurant the opportunity to start on a small scale with a Food Truck.

CONSENT AGENDA

On the motion of Alderman Witcher and seconded by Alderwoman Ross and by voice vote, consent items R-15-72, and R-14-74 were adopted (8/0). R-15-73 was pulled and called under new business.

R-15-72 (RESOLUTION NO. 8799 – MAYOR SMITH)

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AMENDMENT NO. 1 TO EASEMENT NO. DAC209-2-14-1142 BETWEEN THE DEPARTMENT OF THE ARMY, LITTLE ROCK CORPS OF ENGINEERS AND THE NORTH LITTLE ROCK ELECTRIC DEPARTMENT; AND FOR OTHER PURPOSES, was adopted.

R-15-74 (RESOLUTION NO. 8800 – MAYOR SMITH)

A RESOLUTION APPROVING A PRIVACY POLICY FOR CUSTOMER RECORDS; AND FOR OTHER PURPOSES, was adopted.

NEW BUSINESS

R-15-73 (RESOLUTION NO. 8801 – MAYOR SMITH)

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO AN AGREEMENT AND ACCEPTING DONATION OF CERTAIN REAL PROPERTY LOCATED ALONG FAULKNER LAKE ROAD IN THE CITY OF NORTH LITTLE ROCK FROM FAULKNER LAKE 391, LLC; AND FOR OTHER PURPOSES, was read. A motion to adopt was made by Alderwoman Ross and seconded by Alderman Taylor. Mayor Smith said this property is the former Stone Links. Don and Tom Salmon have donated three-fourths of the former golf course to the

city. The city will begin maintaining the property around the pro-shop building soon. On the previous motion, and by consent of all members present, the resolution was unanimously adopted (8/0).

R-15-75 (RESOLUTION NO. 8802 – MAYOR SMITH)

A RESOLUTION APPROVING AND CERTIFYING AMOUNTS OF LIENS TO BE FILED WITH THE PULASKI COUNTY TAX COLLECTOR AGAINST CERTAIN REAL PROPERTIES IN THE CITY OF NORTH LITTLE ROCK, ARKANSAS AS A RESULT OF GRASS CUTTING EXPENSES AND ABATEMENT OF OTHER NUISANCES; AND FOR OTHER PURPOSES, was read. A motion to adopt was made by Alderwoman Ross and seconded by Alderman Baxter. Mayor Smith convened a public hearing. There being no one present wishing to be heard, the public hearing was adjourned. On the previous motion, and by consent of all members present, the resolution was unanimously adopted (8/0).

O-15-38

AN ORDINANCE ESTABLISHING THE NORTHSORE LANE MULTI-PURPOSE IMPROVEMENT DISTRICT NO. 36 OF THE CITY OF NORTH LITTLE ROCK, ARKANSAS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES, was called and held by the sponsor, Mayor Smith. (*petitioned by Eugene Pfeifer, III*)

O-15-39 (ORDINANCE NO. 8737 – MAYOR SMITH)

AN ORDINANCE AMENDING ORDINANCE NO. 7697 (THE NORTH LITTLE ROCK ZONING ORDINANCE); DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES, was read. Mr. Voyles said the legislation is to clean up some existing zoning and briefly reviewed the items contained therein. Alderman Witcher asked if Conditional Use stayed with the property. Mr. Voyles said it does. On the motion of Alderman Hight and seconded by Alderman Baxter, and by consent of all members present, the rules were suspended and the ordinance was placed on its second reading (8/0). On the motion of Alderman Witcher and seconded by Alderman Hight, and by consent of all members present, the rules were again suspended and the ordinance was placed on its third and final reading (8/0). On the motion of Alderman Taylor and seconded by Alderman Baxter, and the roll having been called, and all members present having voted in the affirmative, the ordinance was unanimously adopted (8/0). Emergency clause adopted (8/0).

O-15-40 (ORDINANCE NO. 8738 – MAYOR SMITH)

AN ORDINANCE ADOPTING ELECTRIC SERVICE STANDARDS FOR THE NORTH LITTLE ROCK ELECTRIC DEPARTMENT; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES, was read. On the motion of Alderman Baxter and seconded by Alderman Taylor, and by consent of all members present, the rules were suspended and the ordinance was placed on its second reading (8/0). On the motion of Alderman Baxter, and seconded by Alderman Taylor, and by consent of all members present, the rules were again suspended and the ordinance was placed on its third and final reading (8/0). On the motion of Alderwoman Ross and seconded by Alderman Taylor, and by

consent of all members present, the ordinance was unanimously adopted (8/0). Emergency clause unanimously adopted (8/0).

O-15-41 (ORDINANCE NO. 8739 – ALDERMAN WITCHER)

AN ORDINANCE AMENDING CHAPTER 2 (ANIMAL CONTROL) OF THE NORTH LITTLE ROCK MUNICIPAL CODE REGARDING STERILIZATION OF IMPOUNDED DOGS AND CATS; DECLARING AN EMERGENCY; AND FOR OTHER PUPROSES, was read. On the motion of Alderman Witcher and seconded by Alderman Hight, and by consent of all members present, all readings were suspended (8/0). Alderman Witcher said this legislation is needed to be in compliance with state law. On the motion of Alderman Witcher and seconded by Alderman Hight, and the roll having been called, and all members present, having voted in the affirmative the ordinance was unanimously adopted (8/0). Emergency clause unanimously adopted (8/0).

O-15-42 *called earlier in meeting.*

O-15-43 *called earlier in meeting.*

O-14-44 (ORDINANCE NO. 8740 – ALDERMAN BAXTER)

AN ORDINANCE CHANGING THE NAME OF A PROPOSED PORTION OF COUNTRY CLUB PARKWAY IN THE CITY OF NORTH LITTLE ROCK TO MILLIGAN DRIVE; DECLARING AN EMERGENCY; AND FOR OTHER PUPROSES, was read. On the motion of Alderman Baxter and seconded by Alderman Foutch, and by consent of all members present, the readings were suspended (8/0). A motion to adopt was made by Alderman Baxter and seconded by Alderman Foutch. Alderman Taylor asked why the name was being changed. Alderman Baxter said in January the city abandoned this in the Master Street Plan. This street has not been developed yet. Mr. Voyles said the alignment changed. The name change will avoid confusion in the future. On the previous motion, and the roll having been called, and all members present, having voted in the affirmative, the ordinance was unanimously adopted (8/0). Emergency clause unanimously adopted (8/0).

O-14-45 (ORDINANCE NO. 8741 – ALDERMAN ROSS)

AN ORDINANCE GRANTING A CONDITIONAL USE TO ALLOW VEHICLE SALES IN A C-4 ZONE FOR CERTAIN REAL PROPERTY LOCATED AT 2914 PIKE AVENUE IN THE CITY OF NORTH LITTLE ROCK, ARKANSAS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES, was read. On the motion of Alderwoman Ross and seconded by Alderman Foutch, and by consent of all members present, the readings were suspended (8/0). On the motion of Alderwoman Ross and seconded by Alderman Foutch, and the roll having been called, and all members present having voted in the affirmative, the ordinance was unanimously adopted (8/0). Emergency clause unanimously adopted (8/0). (*applicant: Bryant Mason*)

O-14-46 (ORDINANCE NO. 8742 – ALDERMEN WITCHER AND HIGHT)

AN ORDINANCE GRANTING A SPECIAL USE TO ALLOW A DAYCARE CENTER IN A C-1 ZONE FOR CERTAIN REAL PROPERTY LOCATED AT 5307 JFK (JOHN F. KENNEDY) BOULEVARD IN THE CITY OF NORTH LITTLE ROCK, ARKANSAS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES, was read. On the motion of Alderman Hight and

seconded by Alderman Witcher, and by consent of all members present, the readings were suspended (8/0). Mayor Smith asked if this property was in the strip center by Hollywood Feed. It is not. A playground is required. The business is a pediatric rehab center that will begin offering daycare services to patients. Transportation will be provided as well. On the motion of Alderman Witcher and seconded by Alderman Hight, and the roll having been called, and all members present having voted in the affirmative, the ordinance was unanimously adopted (8/0). Emergency clause unanimously adopted (8/0). (*applicant: Henry Rainey*)

O-14-47 (ORDINANCE NO. 8743 – ALDERMEN TAYLOR AND HIGHT)

AN ORDINANCE GRANTING A SPECIAL USE TO ALLOW A MICROBREWERY IN A C-4 ZONE FOR CERTAIN REAL PROPERTY LOCATED AT 314 MAPLE STREET IN THE CITY OF NORTH LITTLE ROCK, ARKANSAS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES, was read. On the motion of Alderman Taylor and seconded by Alderman Hight, and by

consent of all members present, the readings were suspended (8/0). On the motion of Alderman Hight and seconded by Alderman Taylor, and by consent of all members present, the ordinance was amended as follows: *strike C-4 in title and Section 1 and insert C-6* (8/0). A motion to adopt was made by Alderman Hight and seconded by Alderman Taylor. Alderwoman Ross said the Planning Commission required a screened dumpster (see Section 2: b). She asked if the applicant had a problem with this. On the previous motion, and the roll having been called, and all members present having voted in the affirmative, the ordinance was unanimously adopted (8/0). Emergency clause unanimously adopted (8/0). (*applicant: Jess McMullen*)

O-14-48 (ORDINANCE NO. 8744 – ALDERWOMAN ROBINSON)

AN ORDINANCE GRANTING A SPECIAL USE TO ALLOW A DAYCARE CENTER IN AN R-3 ZONE FOR CERTAIN REAL PROPERTY LOCATED AT 1217 WEST 22ND STREET IN THE CITY OF NORTH LITTLE ROCK, ARKANSAS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES, was read. On the motion of Alderman Taylor and seconded by Alderwoman

Robinson, and by consent of all members present, the readings were suspended (8/0). On the motion of Alderman Taylor and seconded by Alderwoman Robinson and the roll having been called, and all members present having voted in the affirmative, the ordinance was unanimously adopted (8/0). Emergency clause unanimously adopted (8/0). (*applicant: Ms. Tureana Smith – Johnson*)

PUBLIC COMMENT

Mr. James Ard thanked Alderwoman Robinson for asking for clarification regarding the Park Hill Overlay legislation. Mr. Ard said people are covering curbs which is holding water back. Something

needs to be done. Alderwoman Ross said a lot of great things came out of the Park Hill and Levy Jumpstart meetings. This Saturday, Tour de Bark will be held in Park Hill. The event includes a family walk and all proceeds go to the North Little Rock Animal Shelter. Alderman Witcher said Waste Management missed picking up recycling at between 400 – 500 homes last week north of Osage. Two trucks were in the neighborhoods this morning running the route. Alderman Hight said he thought Waste Management was supposed to run the same day as North Little Rock Sanitation. Mayor Smith said City Clerk Whitbey was recently sworn in as International Institute of Municipal Clerks Region IV Director and commended her on her position. Mayor Smith said the North Little Rock Animal Shelter (through North Little Rock Friends of Animals) is raising money for the shelter. As of this date, enough money has been raised to install air conditioning in the adoption area. Over the years, the city has spent close to \$250,000.00 adding on to and enlarging the facility. He encouraged people to continue to make donations.

There being no further business to come before the Council, and on the motion of Alderwoman Ross and seconded by Alderman Baxter, and by consent of all members present, the meeting was adjourned at 7:38 p.m. (8/0), until the next regularly scheduled meeting which will be held on Monday, June 8, 2015, at six o'clock p.m. in the City Council Chambers in City Hall, located at 300 Main Street, North Little Rock, Arkansas.

APPROVED: _____
MAYOR JOE A. SMITH

ATTEST: _____
DIANE WHITBEY, CITY CLERK