2027 Planning Commission Calendar

print date: 11/3/2026

Design Review Subdivision Conditional Use Daycare/PUD Filing Deadline	Rezoning Special Use Filing Deadline	Design Review Subdivision Conditional Use Daycare/PUD Meeting	Planning Commission Meeting	City Council Filing Deadline	City Council Meeting
11/24/2026 Tuesday noon	**12/9/2026** Wednesday noon	**12/16/2026** Wednesday 2pm	**1/12/2027** Tuesday 4:00pm	1/14/2027 1/28/2027	1/25/2027 2/8/2027
12/29/2026 Tuesday noon	**1/13/2027** Wednesday noon	**1/20/2027** Wednesday 2pm	**2/9/2027** Tuesday 4:00pm	2/11/2027 2/25/2027	2/22/2027 3/8/2027
1/26/2027 Tuesday noon	**2/10/2027** Wednesday noon	**2/17/2027** Wednesday 2pm	**3/9/2027** Tuesday 4:00pm	3/11/2027 4/1/2027	3/22/2027 4/12/2027
2/23/2027 Tuesday noon	**3/10/2027** Wednesday noon	**3/17/2027** Wednesday 2pm	**4/13/2027** Tuesday 4:00pm	4/15/2027 4/29/2027	4/26/2027 5/10/2027
3/30/2027 Tuesday noon	**4/14/2027** Wednesday noon	**4/21/2027** Wednesday 2pm	**5/11/2027** Tuesday 4:00pm	5/13/2027 6/3/2027	5/24/2027 6/14/2027
4/27/2027 Tuesday noon	**5/12/2027** Wednesday noon	**5/19/2027** Wednesday 2pm	**6/8/2027** Tuesday 4:00pm	6/17/2027 7/1/2027	6/28/2027 7/12/2027
5/25/2027 Tuesday noon	**6/9/2027** Wednesday noon	**6/16/2027** Wednesday 2pm	**7/13/2027** Tuesday 4:00pm	7/15/2027 7/29/2027	7/26/2027 8/9/2027
6/29/2027 Tuesday noon	**7/14/2027** Wednesday noon	**7/21/2027** Thursday 2pm	**8/10/2027** Tuesday 4:00pm	8/12/2027 9/2/2027	8/23/2027 9/13/2027
7/27/2027 Tuesday noon	**8/11/2027** Wednesday noon	**8/18/2027** Wednesday 2pm	**9/14/2027** Tuesday 4:00pm	9/16/2027 9/30/2027	9/27/2027 10/11/2027
8/31/2027 Tuesday noon	**9/15/2027** Wednesday noon	**9/22/2027** Wednesday 2pm	**10/12/2027** Tuesday 4:00pm	10/14/2027 10/28/2027	10/25/2027 11/8/2027
9/28/2027 Tuesday noon	**10/13/2027** Wednesday noon	**10/20/2027** Wednesday 2pm	**11/9/2027** Tuesday 4:00pm	11/10/2027 12/2/2027	11/22/2027 12/13/2027
10/26/2027 Tuesday noon	**11/10/2027** Wednesday noon	**11/17/2027** Wednesday 2pm	**12/14/2027** Tuesday 4:00pm	12/16/2027 12/30/2027	12/28/2027 1/10/2028
11/30/2027 Tuesday noon	**12/15/2027** Wednesday noon	**12/22/2027** Wednesday 2pm	**1/11/2028** Tuesday 4:00pm	1/13/2028 2/3/2028	1/24/2028 2/14/2028
12/28/2027 Tuesday noon	**1/12/2028** Wednesday noon	**1/19/2028** Wednesday 2pm	**2/8/2028** Tuesday 4:00pm		
1/25/2028 Tuesday noon	**2/9/2028** Wednesday noon	**2/16/2028** Wednesday 2pm	**3/14/2028** Tuesday 4:00pm		

Dates may change without notice, check with Planning Department for any changes.
Applicant is required to attend all meetings. Failure to attend meeting may cause postponement.
Applicant is required to contact Alderperson for sponsorship if request continues to City Council.
Planning Commission and City Council meetings are held at City Hall.
Design Review Committee meetings on Wednesday. Contact Planning Staff for meeting location.
Design Review Committee also meets one hour before each Planning Commission meeting in the City Council Chambers.

2027 Steps in Submitting a Request for Rezoning, Special Use, Short-Term Rental or Conditional Use
(Nov. 2026)

Items required at the time of submittal

1. Fee
2. Development Plan
3. Legal Description
4. Letter from Property Owner

Items provided to Planning Staff *10 calendar days* prior to the Planning Commission meeting

5. Certified List of Property Owners
6. Proof of Notification

A sign must be placed on the site of request a minimum of *14 calendar days* prior to the meeting.

Submittals ***will not*** be accepted if Items 1 through 4 are not provided at time of application request. By submitting a request, the applicant consents to Planning Staff entering and filming the property for use and consideration at the Commission hearing. A vote from the Planning Commission is a ***recommendation only.*** The request must be referred to City Council for the final decision.

---

1. Fees. The filing fee is due at the time of submittal. (The fees below include a $20.00 refundable sign deposit fee)

Commercial / Industrial Rezoning = $420
Residential Rezoning = $220
Planned Unit Development (PUD) = $220
Special or Conditional Use = $220

2. Development Plan. The development plan for the property of the proposed change must be provided to Planning Staff at the time of submittal. The development plan should include - property boundaries, building locations, building outlines, driveways, parking layouts, abutting streets, north arrow, applicant's information and any other information significant to the request. *A stamped engineered survey will be required if the applicant cannot provide accurate information.*

3. Legal Description. The legal description of the proposed property must be provided to the Planning Department at the time of submittal. The legal description is found on the survey of the property, or if leasing or renting, should be provided by the property owner/landlord. Most legal descriptions include a lot number, block number and subdivision name.

4. Letter from Property Owner. If the applicant is not the property owner, a letter from the property owner will be required stating the applicant has permission to apply for the request.

5. Certified List of Property Owners. All property owners within 200 feet of the property must be notified of the proposed request and the date and time of the hearing before the Planning Commission. The list of property owners must be a *certified list of property owners obtained from an abstract or title company*. Obtaining this information from the County Assessor's Office *does not* meet this requirement.

6. Proof of Notification. Notification must be made either by (1) obtaining signatures of everyone on the certified list or (2) by sending notices by '*certified mail, return receipt requested*' to everyone on the certified list. The mailing date shall be no later than ***10 calendar days prior*** to the Planning Commission meeting. Proof of certified mail and/or property owner's signatures along with a copy of the abstract list must be provided to Planning Staff no later than ***10 calendar days prior*** to the Planning Commission meeting. In the case where the City of North Little Rock is listed as a property owner, notice shall be carried out by Planning Staff.

Sign. A sign will be furnished at the time of submittal and must be posted on the site a minimum of ***14 calendar days prior*** to the Planning Commission meeting. Signs are to be posted (usually near the street) so the public can read the sign. Planning Staff will visit the site to ensure the sign has been posted and is visible from the street. Failure to post the sign properly will postpone the request. ***After*** the case is voted on by City Council the applicant may return the sign to Planning Staff and the sign deposit fee of $20 will be refunded.

Conditional Use Daycare/PUD/STR Filing Deadline *at Noon on*	**Rezoning Special Use Filing Deadline** *at Noon on*	**Conditional Use Daycare/PUD/STR DRC Meeting** *at 2pm on*	**Planning Commission Hearing** *at 4pm on*
11/24/2026	**12/9/2026**	**12/16/2026**	**1/12/2027**
12/29/2026	**1/13/2027**	**1/20/2027**	**2/9/2027**
1/26/2027	**2/10/2027**	**2/17/2027**	**3/9/2027**
2/23/2027	**3/10/2027**	**3/17/2027**	**4/13/2027**
3/30/2027	**4/14/2027**	**4/21/2027**	**5/11/2027**
4/27/2027	**5/12/2027**	**5/19/2027**	**6/8/2027**
5/25/2027	**6/9/2027**	**6/16/2027**	**7/13/2027**
6/29/2027	**7/14/2027**	**7/21/2027**	**8/10/2027**
7/27/2027	**8/11/2027**	**8/18/2027**	**9/14/2027**
8/31/2027	**9/15/2027**	**9/22/2027**	**10/12/2027**
9/28/2027	**10/13/2027**	**10/20/2027**	**11/9/2027**
10/26/2027	**11/10/2027**	**11/17/2027**	**12/14/2027**
11/30/2027	**12/15/2027**	**12/22/2027**	**1/11/2028**
12/28/2027	**1/12/2028**	**1/19/2028**	**2/8/2028**
1/25/2028	**2/9/2028**	**2/16/2028**	**3/14/2028**

- All applicants are required to attend the Planning Commission meeting.
- Daycare, Conditional Use, Short-term Rentals and PUD applicants are required to attend the DRC and Planning Commission meetings.
- Failure to attend will cause the request to be postponed to next month's meeting.

City Council Hearing with a Positive Recommendation from the Planning Commission. After receiving a positive recommendation from the Planning Commission, the applicant must obtain a Council Member sponsor to be placed on the City Council agenda. The applicant must contact a Council Member of the Ward where the property is located, and request the Council Member sponsor the request and contact Planning Staff to inform them of their sponsorship. Once a sponsor notifies staff of their intent the applicant will be provided with the City Council meeting date. City Council meets on the second and fourth Monday of each month. The applicant is required to attend the City Council meeting to answer any questions related to their request.

City Council Hearing with a Negative Recommendation from the Planning Commission. Cases receiving a negative recommendation from the Planning Commission may be considered by City Council following obtaining a sponsor of a Council Member and re-notification of the property owners of the date/time/location of the City Council meeting (repeat step #6 above). The applicant must contact a Council Member, of the Ward the property is located, and request the Council Member contact Planning Staff to inform them of their sponsorship. Applicants must file proof of re-notification with Planning Staff ***11 days prior*** to City Council meeting date. The City Council meets on the second and fourth Monday of each month. The applicant is required to attend the City Council hearing to answer any questions related to their request.

2027 Steps in Submitting a Request to the Board of Zoning Adjustment
(Nov. 2026)

Items required at the time of submittal

1. Fee
2. Site Plan / Survey
3. Legal Description
4. Letter of Hardship
5. Letter from Property Owner

Items provided to Planning Staff *10 calendar days* prior to the Board of Zoning Adjustment meeting

6. List of abutting Property Owners
7. Proof of Notification

A sign must be placed on the site of request a minimum of *14 calendar days* prior to the meeting.

Submittals ***will not*** be accepted if items 1 through 5 are not provided at time of request. By submitting a request, the applicant consents to Planning Staff entering and/or filming the property/site for use and consideration by the Board members at the meeting. The applicant must attend the scheduled meeting.

---

1. Fees. A $170 fee is due at the time of submittal. ($150.00 filing fee + $20.00 refundable sign fee)

2. Site Plan. The site plan for the property for the proposed request must be provided to Planning Staff at the time of submittal. The site plan should include at a minimum, the property boundaries, building locations and building outlines, parking, driveways, abutting streets, north arrow, applicant's information and any other information significant to the request. *A stamped engineer survey will be required if the variance is in proximity to a property line or if the applicant cannot provide accurate information.*

3. Legal Description. The legal description of the property must be provided to Planning Staff at the time of submittal. The legal description is found on a survey or a deed.

4. Letter of Hardship. A written letter to the Board must be provided explaining the hardship experienced by the applicant and identifying why the variance is necessary. ***The hardship should be due to unique circumstances existing on the property and not be created by the owner.***

5. Letter from Property Owner. If the applicant is not the property owner, a letter from the property owner will be required stating the applicant has permission to apply for the request.

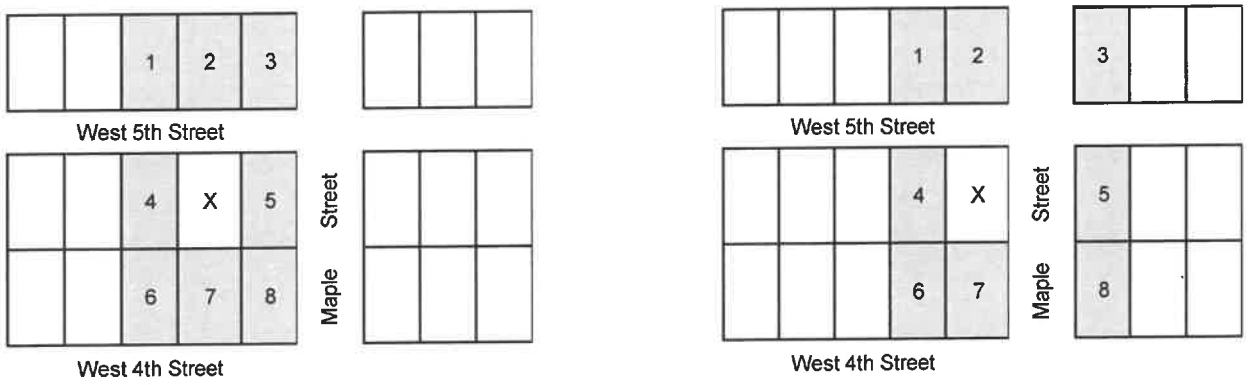
6. Abutting Property Owners. Notice shall be given, in writing, to the property owners abutting the property where the request is sought. If the abutting property is owned by the same property owner as the property where the request is sought, then notice shall be given to the next abutting property. The applicant must provide proof of their notification. In the case where the City of North Little Rock is listed as a property owner, notice shall be done by City Staff. The list of property owners may be obtained by the applicant from the County Real Estate Records.

7. Proof of Notification. Notification must be made either by (1) obtaining property owners' signatures on forms furnished by staff with the application package, or (2) sending notices via '*certified mail, return receipt requested*'. Certified mail notifications must be post-marked ***10 calendar days prior*** to the meeting. Certified mail notices and the list of property owners must be provided to Planning Staff ***10 calendar days prior*** to the meeting.

8. Sign. A sign will be furnished at the time of submittal and must be posted on the site a minimum of ***14 calendar days prior*** to the Board of Zoning Adjustment meeting. Signs are to be posted (usually near the street) so the public can read the sign. Planning Staff will visit the site to ensure the sign has been posted and is visible from the street. Failure to post the sign properly will postpone the request. ***After*** the case is voted on by the Board the applicant may return the sign to Planning Staff and the sign deposit fee of $20 will be refunded.

Board of Zoning Adjustment Filing Deadline Noon on the following dates:	Board of Zoning Adjustment Public Meeting 1:30 pm on the following dates:
1/4/2027	1/28/2027
2/1/2027	2/25/2027
3/1/2027	3/25/2027
4/1/2027	4/29/2027
5/3/2027	5/27/2027
6/1/2027	6/24/2027
7/1/2027	7/29/2027
8/2/2027	8/26/2027
9/1/2027	9/30/2027
10/1/2027	10/28/2027
11/1/2027	11/18/2027
12/1/2027	12/30/2027
1/3/2028	1/27/2028
Submit to the Planning Department – 700 W 29th Street – 2nd Floor	Contact the Planning Department for meeting location – 501.975.8835

Examples of abutting properties required for notification.



A typical lot has eight (8) abutting properties to notify. If you have any questions about notification, contact the Planning Department. Improper notification will cause request to be postponed.

Appeals of the Board's decision. You may appeal against the Board's decision through a Court of Law in accordance with Section 9.1 of City of North Little Rock Zoning Ordinance #9263.