

Submittal of Final Plat - (confirm with staff on # required)

Each set to contain all of the following:

11/3/2020

- 1 Drawings, rolled or folded
- 2 One letter of request, stating any variance
- 3 One final plat checklist

(to be completed by applicant in full)
(omission of any required items may
cause postponement or refusal)

Title Block to include:

- 4 Title "Final Plat"
- 5 Name of subdivision
- 6 Lot and block numbers
- 7 Date of drawing

Required Items on all Final Plats

- 8 Graphic scale
- 9 North arrow
- 10 Legal description
- 11 Vicinity map
- 12 Engineers / Surveyors name and address
- 13 Developers name and address
- 14 Owners name and address
- 15 Names of abutting subdivisions/owners
- 16 Street names
- 17 Street centerlines with right-of-way widths
- 18 Boundary lines with dimensions
- 19 Utility easements
- 20 Building setbacks
- 21 Section corners or other monuments

- 22 Zoning within and around plat
- 23 FEMA Panel Number with 100 year elevation
- 24 Flood Plain / wetlands contours
- 25 Area in acres on each lot
- 26 Total acreage of subdivision
- 27 Engineer's Certificate
- 28 Surveyor's Certificate
- 29 NLR Planning Certificate
- 30 Owner's Certificate
- 31 List of Planning Commission requirements

Required Items if applicable:

- 33 Municipal, County or Section lines
- 34 Phase map, if staging is planned
- 35 Storm water detention easement
- 36 Other easements _____
- 37 Natural features
- 38 Cultural features
- 39 County Planning's Certificate

Final Plat Fees = \$250