

# **NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE**

## **MINUTES OF A MEETING HELD TUESDAY, JUNE 12, 2018**

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, June 12, 2018 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Ed Nelson and Ms. Karen Bryant, and in addition, Mayor Mike Watson from the City of Maumelle and Mr. Jack Stowe, representative from the City of Maumelle. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Ronnie Thompson, Mr. Lyle Leubner, Mr. Michael Clayton, Mr. Ken Sullivan with Lakewood Property Owners Association, Mr. Sam Hilburn and Mr. Mark Halter with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its May 8, 2018 meeting. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the minutes of the May 8, 2018 meeting. The motion carried unanimously.

The Committee reviewed the cash disbursements for May 2018. There being no questions or comments, a motion was made by Ms. Bryant, seconded by Mr. Nelson, to approve the cash disbursements for May 2018 reflecting total cash disbursements of \$1,981,423.11 and transfers between accounts of \$1,235,666.67. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Ms. Bryant, the Committee unanimously approved the Financial Statement for May 2018.

The Committee then discussed the West Levy/212 SID Basins Pipe Bursting 2018 Rehabilitation Project Change Order #1 (Snake Hill Basin) (inadvertently referred to in item 4 of the agenda as the "2016" Rehabilitation Project). The staff prepared documents for pipe bursting an additional 32 line segments for a total of 6,630 linear feet of six-inch gravity sewer lines to be added to the existing contract for the West Levy/212 SID Basins Pipe Bursting 2018 Rehabilitation Project. All prices are unit prices which have already been established by the existing contract

and the estimates are based on extension of itemized quantities. All of these line segments are within the project area of Lakewood - Western Basin. The following table illustrates the pricing benefits for using a change order to the existing West Levy/212 SID Basins Pipe Bursting 2018 Rehabilitation Project (all but the West Levy Project have effectively been completed):

Project	Unit Price for 6" & 8" Horseshoe Construction, Inc.	Unit Price for 6" & 8" Second Bidder
Lakewood Pipe Bursting (2015)	\$34.00/LF	\$55.00/LF
East Levy Pipe Bursting (2016)	\$35.00/LF	\$32.00/LF
Baring Cross Pipe Bursting (2017)	\$28.00/LF	\$36.00/LF
West Levy/212 Pipe Bursting (2018)	\$31.00/LF	\$39.00/LF

It has been brought to the attention of the Utility that this project needs to be added to the West Levy Project and extended to the western portion of the Lakewood - Western Basin so it can be completed in an expeditious manner before the rainy season next year to prevent the heavy rain waters from draining into the lakes in the Lakewood area. The original estimated cost for this change order was \$570,920.50. However, the price of the pipe has increased by \$3.00 and this is the only cost that will be passed along above the unit price already accepted for the West Levy Project. Since there are no additional upcharges the cost is now estimated to be \$590,810.50. After further discussion, a motion was made by Ms. Bryant, seconded by Mr. Nelson, to authorize the staff to negotiate with Horseshoe Construction, Inc. utilizing unit pricing from the West Levy/212 SID Basins Pipe Bursting contract contingent upon receiving authorization from the Arkansas Natural Resources Commission. The motion carried unanimously.

The Committee then discussed the purchase of two (2) new vehicles from the state contract. The "parts" truck currently in use by the Pump Maintenance group is a 2006 Chevrolet K1500 and was fully depreciated in 2011. This vehicle has approximately 260,000 miles on it, leaks oil, has transmission leaks and needs front end work. Replacement value in the 2018 budget is \$25,000.00. The requested replacement vehicle is a Ford F-150 with a state contract price of \$22,471.00.

The vehicle previously used by the SCADA technician was taken out of service as the repair shop advised it is unsafe to drive. This unit, a 1999 Chevrolet 2500 pickup, was inherited from Maumelle. The requested replacement vehicle is a Ford F-150 LX 3/4 ton with a state contract cost of \$26,225.00.

A motion was then made by Mr. Nelson, seconded by Ms. Bryant to authorize the staff to purchase a Ford F-150 from the state contract at a cost of \$22,471.00 and a Ford F-150 XL 3/4 ton at a state contract cost of \$26,225.00. The motion carried unanimously.

A motion was then made by Mr. Nelson, seconded by Ms. Brant, to excuse the absence of Mr. Smith and Mr. McGlothlin from the meeting. The motion carried unanimously.

Next, Chairman Matthews advised the Committee that he had been in communication with Bruce Engstrom with regard to the salary audit. Mr. Engstrom stated that other utilities were reluctant to give out this information but he was able to obtain the information from Conway, Little Rock and Rogers and it appears that the Utility salaries are in order with other utilities. Mr. Engstrom further stated that he hopes to have the full report ready for the July meeting. Chairman Matthews also stated that the Utility has several employees with 20, 30 and 40 plus years of service and he wants the Utility to implement a program that will recognize employees when they reach the 30-year mark. This program will be a yearly one-time bonus plan beginning in 2018 which will pay each employee who has reached the 30-year mark, \$100.00 for each year employed by the Utility. Chairman Matthews also asked Mr. Wilkins to order a plaque for each such employee which will be presented to them at a Committee meeting. Therefore, a motion was made by Chairman Matthews, seconded by Ms. Bryant, to implement a yearly one-time bonus plan beginning in 2018 which will pay each employee who has reached the 30-year mark in that particular year \$100.00 for each year employed by the Utility. For this first year, all current employees with 30 or more years of service will be so recognized and paid the bonus. The motion carried unanimously.

Mr. Wilkins then updated the Committee on the Maumelle Biosolids Removal surcharge. This surcharge was included in the Wastewater Consolidation Agreement which was approved by the North Little Rock City Council. The Committee has discussed in the past several options for recouping the funds expended on the removal of the biosolids which totals \$337,655.54. After several calculations, the funds will be paid back as follows:

Residential customers	\$ .90/month
Commercial customers	\$ 8.03/month

Industrial customers

\$ .90/month/7ccf

The billing on the repayment will begin on the August 2018 water bills and will be reflected as a separate line item. At the rates listed above, the \$337,655.54 should be paid off within 2 ½ to 3 years. After further discussion, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to authorize the rates set out above for the repayment of the Maumelle Biosolids Removal surcharge. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:45 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



~~SYLVESTER SMITH~~, *Edward Nelson, Member*  
VICE-CHAIRMAN/SECRETARY

*for S. Smith, V.Ch.*