

NORTH LITTLE ROCK WASTE WATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, DECEMBER 9, 2014

A meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, December 9, 2014 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:19 p.m. Those in attendance at the meeting were: Mr. K.W. Matthews, Mr. Sylvester Smith, Mr. Ed Nelson and Ms. Karen Bryant. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Lyle Leubner, Mr. Michael Clayton, Mr. Mark Halter with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its November 18, meeting. After review, a motion was made by Ms. Bryant, seconded by Mr. Nelson, to approve the minutes of the November 18, 2014 meeting as submitted. The motion carried unanimously.

The Committee then reviewed the voucher disbursements for November 2014. There being no questions or comments, a motion was made by Mr. Smith, seconded by Mr. Nelson, to approve the voucher disbursements for November 2014 reflecting total cash disbursements of \$2,516,562.50 and transfers between accounts of \$1,642,666.67. The motion carried unanimously.

Upon motion made by Mr. Smith, seconded by Mr. Nelson, the Committee unanimously approved the Financial Statement for November 2014.

The Committee then reviewed the invoice received for the 2015 Worker's Compensation Insurance in the amount of \$57,340.00. Mr. Wilkins noted that the amount paid for 2014 was \$46,483.00. The National Council on Compensation Insurance Rates for the Utility's payroll classes stayed the same as 2014. However, the experience rating went from 1.18 to 1.47. After further discussion, a motion was made by Mr. Smith, seconded by Ms. Bryant to authorize payment to the Municipal League Worker's Compensation Trust for the 2015 premium in the amount of \$57,340.00. The motion carried unanimously.

Next, The Committee reviewed the invoice received from APERMA for property and liability coverage in the amount of \$102,995.00. The amount paid for this premium in 2014 was \$106,994.00. After discussion, a motion was made by Ms. Bryant, seconded by Mr. Smith to authorize payment to APERMA for property and liability coverage in the amount of \$102,995.00. The motion carried unanimously.

Mr. Wilkins then informed the Committee that the Marche Pump Station pumps

all of the wastewater from the Morgan area. This station has only two pumps, and the motor has burnt out on one of the pumps leaving the Utility without a backup pump. The station is currently operating on the standby pump. Repairs to the motor will cost \$22,407.00 and the work can be completed on or around December 10th. A new pump would cost in excess of \$60,000 and would require an additional 6-10 weeks for delivery. At this time, the staff is evaluating additional instrumentation which is designed to detect potential problems and shut the unit down before a catastrophic failure occurs. A motion was then made by Mr. Smith, seconded by Mr. Nelson, to authorize pump repairs for the Marche Pump Station in the amount of \$22,407.00. The motion carried unanimously.

The Committee then reviewed the revised Budget for 2015. After a discussion regarding the revisions, the possible purchase of land adjacent to the Faulkner Lake Plant and the cash reserves, a motion was made by Mr. Smith, seconded by Ms. Bryant, to approve the 2015 Budget. The motion carried unanimously.

A motion was then made by Mr. Smith, seconded by Mr. Nelson, to excuse the absence of Mr. McGlothlin from the meeting. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. Smith to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at approximately 12:46 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,

SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY

