

# **NORTH LITTLE ROCK WASTE WATER TREATMENT COMMITTEE**

## **MINUTES OF A MEETING HELD TUESDAY, SEPTEMBER 9, 2014**

A meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, September 9, 2014 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. Those in attendance at the meeting were: Mr. K.W. Matthews, Mr. Ed Nelson, Mr. Clark McGlothlin and Ms. Karen Bryant. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Ronnie Thompson, Mr. Lyle Leubner, Mr. Michael Clayton, Mr. Jim Jackson with the City of North Little Rock Special Improvement District #25, Mr. Byron Hicks with McClelland Consulting Engineers, Inc., Mr. Sam Hilburn and Mr. Mark Halter with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its August 12, 2014 meeting. After review, a motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to approve the minutes of the August 12, 2014 meeting as submitted. The motion carried unanimously.

The Committee then reviewed the voucher disbursements for August 2014. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the voucher disbursements for August 2014 reflecting total cash disbursements of \$1,845,830.83 and transfers between accounts of \$1,242,776.70. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Mr. McGlothlin, the Committee unanimously approved the Financial Statement for August 2014.

A motion was then made by Mr. Nelson, seconded by Ms. Bryant, to excuse the absence of Mr. Smith from the meeting. The motion carried unanimously.

Mr. Wilkins then advised the Committee that on July 12, 2014 there was an overflow into a building out of which a day care facility was being operated by a tenant. The day care rents a space in the facility for operation. The facility had no clean out and no back flow preventer in place. The facility routed the line to stop the overflow. It was discovered that the line was blocked with baby wipes and grease. Under the Utility's current policy, insurance will pay up to \$5,000 per incident and the Utility Director can authorize up to \$10,000 per incident. The insurance carrier paid ½ of the \$5,000 to the day care tenant. The owner of the facility submitted an estimate for repairs in the sum of \$28,000.00. After a review of the estimate, Mr. Wilkins asked the owner of the center to provide three (3) additional estimates. The three estimates ranged from \$26,500 to \$41,000 and after comparing the estimates, Mr. Wilkins felt the actual damages were between \$10,000 and \$15,000. The owner of the facility accepted a check for \$10,000.00 from the Utility and signed a release.

Next, Mr. Wilkins informed the Committee that he received a letter from the residents on Holt Road requesting that the Waste Water Utility extend sewer service to

their area and waive the tie-on fees. Mr. Wilkins is preparing a response letter to the residents on Holt Road explaining to them that the Utility does not run the lines to the homes and they will have to form a sewer improvement district. Mr. Wilkins went on to say that he will keep the Committee apprised of any future communication concerning this request.

Mr. Wilkins then revisited the issue with the Shilcutt force main bridge which was constructed in the late seventies. As discussed at the July meeting, the City recently completed construction of a new bridge which is adjacent to the Utility's bridge within eight (8) feet. Mr. Wilkins had previously consulted with the contractor for the City about providing the foundation for supporting the ends of the bridge. These talks have since gone nowhere. Therefore, Mr. Wilkins contacted Mark Wyatt at Grubb, Hoskyn, Barton & Wyatt, Inc., consulting engineers to look at the bridge and prepare a report and recommendation. Mr. Wyatt said the bridge needs immediate temporary action to shore up the abutments and Mr. Wilkins is checking to see if that can be done in house. After further discussion, Mr. Wilkins added that in the near future, the Utility is working on a project in that area with Marlar Engineers and he will ask them to include a final repair in their contract.

Mr. Wilkins then provided the Committee members with the UALR study on the consolidation of the North Little Rock and Sherwood Waste Water Utilities. After a review of the study, Mr. Wilkins advised that the report provides two (2) alternatives which are as follows:

1. Complete unification of the 2 utilities; and
2. All of the lines within the City limits of Sherwood to be operated and maintained by Sherwood and the City of Sherwood pay the City of North Little Rock for treatment.

The Committee asked for time to review the complete report before discussing it further.

Mr. Jim Jackson with the City of North Little Rock Special Improvement District #25, was present at the meeting to check on the status of the Agreement for the Rockwater Village Development. The draft Agreement has been finalized and will be distributed to all parties today.

There being no further action to come before the Committee, a motion was made by Mr. McGlothlin to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at approximately 12:38 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,

SYLVESTER SMITH,  
VICE-CHAIRMAN/SECRETARY

