

# NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE

## MINUTES OF A MEETING HELD TUESDAY, JULY 10, 2018

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, July 10, 2018 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Ed Nelson and Mr. Clark McGlothlin, and in addition, Mayor Mike Watson from the City of Maumelle and Mr. Jack Stowe, representative from the City of Maumelle. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Ronnie Thompson, Mr. Michael Clayton, Mr. Mark Halter with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its June 12, 2018 meeting. There being no questions or comments, a motion was made by Mr. McGlothlin, seconded by Mr. Nelson, to approve the minutes of the June 12, 2018 meeting. The motion carried unanimously.

The Committee then recognized the following Utility employees with 30+ years service. Chairman Matthews presented each with a plaque and a one time bonus check calculated at \$100 for each year employed by the Utility. The employees recognized at the meeting were:

Roy Cox	39 year employee	Crew Chief
Mike Dunham	35 year employee	Plant Operations
Tim Lankford	30 year employee	Plant Operations
Garry Prater	44 year employee	Assistant Superintendent
James Rhodes	37 year employee	Sr. Electrician
Ronnie Thompson	43 year employee	Superintendent
Ed Toland	37 year employee	Industrial Pretreatment

## Supervisor

It was noted that with these seven (7) individuals, it represents a total of 265 years of service to the Utility.

The Committee reviewed the cash disbursements for June 2018. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Mr. McGlothin, to approve the cash disbursements for June 2018 reflecting total cash disbursements of \$1,478,070.92 and fund transfers between accounts of \$1,073,166.67. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Mr. McGlothin, the Committee unanimously approved the Financial Statement for June 2018.

Mr. Wilkins then advised the Committee that the contract for renewal of health care services from the Change Center for Health has been received by the Utility. The current contract expired June 30, 2018. Health care services provided include immunizations, routine office visits, annual physicals and lab tests. Also provided are services for pre-employment physicals, department of transportation physicals, worker's compensation visits and flu vaccines. The agreement has an annual cost of \$39,018.00 for 95 employees for the period July 1, 2018 through June 30, 2019. There is no change in the cost of the total contract. This item is included in the 2018 budget in the amount of \$40,200.00. A motion was made by Mr. McGlothin, seconded by Mr. Nelson, to authorize the staff to enter into a contract with the Change Center for Health in the amount of \$39,018.00. The motion carried unanimously.

The Engineering Department currently has a 2007 AWD Dodge Durango for use by the Chief Engineer with 199,333 miles on it. The cost of lifetime maintenance and repairs for the 2007 Dodge Durango is \$7,111.65. The Utility would like to replace this vehicle with a 2018 4WD, 8 passenger SUV. The Engineering Department has budgeted \$28,000.00 in the 2018 budget to purchase a new vehicle for the Engineering Department. After discussion, a motion was made by Mr. Nelson, seconded by Mr. McGlothin, to authorize the staff to purchase a 2018 Chevrolet Traverse 4WD, 8 passenger SUV from the state contract in the amount of \$26,238.19. The motion carried unanimously.

Mr. Wilkins then discussed with the Committee the sale of the used ChlorTainers. A ChlorTainer is a thick metal vessel designed to completely encase a ton chlorine cylinder while it is in use. The Utility purchased two ChlorTainer vessels in September 2003 (one each for White Oak and Five Mile) in the amount of \$71,600/each from TGO Technologies, Inc. (TGO). These units are no longer in use

and the staff wants to dispose of them. TGO has offered to purchase the used ChlorTainers for \$10,000.00 each, terms "in full within six months of pick up." The staff was unsuccessful in finding any other interest to purchase the units, other than for scrap metal. After further discussion, a motion was made by Mr. Nelson, seconded by Mr. McGlothin, to authorize the staff to sell the two used ChlorTainer systems for \$10,000.00 each to TGO Technologies, Inc., terms "in full within six months of pick up" and further to get the "terms" in writing. The motion carried unanimously.

A motion was then made by Mr. Nelson, seconded by Mr. McGlothin, to excuse the absence of Mr. Smith and Ms. Bryant from the meeting. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. McGlothin to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:34 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



SYLVESTER SMITH,  
VICE-CHAIRMAN/SECRETARY