

## **NORTH LITTLE ROCK WASTE WATER TREATMENT COMMITTEE**

### **MINUTES OF A MEETING HELD TUESDAY, JULY 14, 2015**

A meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, July 14, 2015 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:14 p.m. Those in attendance at the meeting were: Mr. K.W. Matthews, Mr. Ed Nelson, Mr. Clark McGlothlin and Mr. Sylvester Smith. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Lyle Leubner, Mr. Michael Clayton, Mr. Ronnie Thompson, Mr. Graham Rich with Central Arkansas Water, Mr. Sam Hilburn and Mr. Mark Halter with Hilburn, Calhoon, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

Mr. Graham Rich with Arkansas Central Water first addressed the Committee with regard to the City of Maumelle. He informed the Committee that the City of Maumelle had contacted Central Arkansas Water about acquiring their systems. He further stated that CAW was interested in the water system but not the sewer system and since the North Little Rock area abuts the Maumelle service area, Mr. Rich thought it would make sense to contact North Little Rock Waste Water to see if they were interested in Maumelle's wastewater system. The City of Maumelle has approximately 10,000 active accounts. Mr. Rich further stated that the City of Maumelle is under several deadlines to assess all aspects of their systems and should have all their reports in by mid-September 2015. The City of Maumelle's system currently employs approximately thirty-three (33) employees and Mr. Rich stated as part of negotiations, no Maumelle employee would lose their job. Mr. Wilkins added that since he was first contacted by Mr. Rich, he checked into the Maumelle system and they are currently under NO Consent Administrative Orders. After further discussion regarding operation and maintenance, a motion was made by Mr. McGlothlin, seconded by Mr. Smith, to authorize Mr. Wilkins and the Utility staff to work with Mr. Rich to further investigate the feasibility of entering into some arrangement to take over the Maumelle sewer system. The motion carried unanimously.

The Committee then reviewed the minutes of its June 9, 2015 meeting. After review, a motion was made by Mr. McGlothlin, seconded by Mr. Nelson, to approve the minutes of the June 9, 2015 meeting as submitted. The motion carried unanimously.

Next, the Committee reviewed the voucher disbursements for June 2015. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Mr. Smith, to approve the voucher disbursements for June 2015 reflecting total cash disbursements of \$1,468,616.17 and transfers between accounts of \$1,356,366.67. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Mr. McGlothlin, the Committee

unanimously approved the Financial Statement for June 2015.

Mr. Wilkins then advised the Committee that the recent adoption of Act 186 of 2015 by the Arkansas Legislature amended the Arkansas Freedom of Information Act (FOIA) to exempt from disclosure the personal information of customers of municipally owned utility systems. To comply with the amended FOIA, legal counsel recommends adoption of a customer privacy policy. Mr. Halter explained that the proposed customer privacy policy exempts requests for customer information from non-governmental sources with the following exceptions:

1. The information is contained within aggregated data such that personal information cannot be determined;
2. The account holder has authorized the release;
3. The release is directed by a court of law or officer of the court; or
4. The attorney for the Committee has determined that the release is otherwise required by law.

Mr. Halter then presented a draft of a Resolution to be compatible with actions and notification of the Central Arkansas Water and the City of North Little Rock. After further discussion, a motion was made by Mr. McGlothlin, seconded by Mr. Nelson, adopting the Resolution approving a privacy policy for customer records. The motion carried unanimously.

Mr. Wilkins then updated the Committee on the McCain East Rail Grade Separation project which the Mayor asked the Utility to expedite. Bids on this project were received on June 24, 2015. Diamond Construction Company, Inc. of North Little Rock, Arkansas submitted the low bid in the amount of \$429,307.00. A copy of the Tabulation of Bids and the engineer's letter of recommendation was provided to the Committee for review. The easements have been acquired for the properties except for those from the City of North Little Rock and the staff is working to get these on the City Council Agenda. A motion was then made by Mr. McGlothlin, seconded by Mr. Nelson, to authorize the staff to award the contract for the McCain/Fairfax Sewer Relocation to Diamond Construction Company, Inc. of North Little Rock, Arkansas in the amount of \$429,307.00. The motion carried unanimously.

The staff has identified the need to replace four (4) solids handling pumps at the Faulkner Lake WTP. These pumps are identified as:

- Two (2) chopper type centrifugal pumps that move solids and skimmings from primary clarifier #3 to the thickeners, and
- Two (2) progressive cavity type pumps that move sludge from the thickeners to the best filter presses.

All four (4) pumps were originally installed in 1996. Additionally, the 2015 Budget includes \$55,000 combined for the replacements of these pumps. A motion was made by Mr. Nelson, seconded by Mr. McGlothlin, to authorize the staff to purchase

replacement pumps for the primary clarifier #3 and the best filter press. The motion carried unanimously.

Mr. Wilkins then updated the Committee on the SSO collection system issue with the City of Sherwood. Mr. Wilkins stated he met with ADEQ on June 23, 2015 with two (2) directives in mind; address SSO's and agree on permanent reporting procedures. Mr. Wilkins then met with Sherwood staff on July 1, 2015. At this meeting, the Utilities agreed to exchange records, recommended corrective actions for specific SSO's and discussed reporting options (Maintenance Agreement). There was also discussion with regard to amending the current Court Order. These discussions included North Little Rock Waste Water providing collection system operation and maintenance as well as treatment, SSO's being reported under FMC NPDES permit, North Little Rock Waste Water administering any Consent Agreement Orders (if any) related to SSO's or treatment and rate equal to rates being charged to other North Little Rock customers in Sherwood. Mr. Wilkins added that he would keep the Committee advised as to any further meetings with the staff and Sherwood.

Next, Mr. Wilkins advised the Committee of meetings with FEMA with regard to disaster relief aid. The total costs including those of other City agencies, are \$300,000 short of the amount requested to declare Pulaski County a disaster area. The City agencies are going to meet with FEMA again because damages to the hydroelectric plant were not accounted for in the total.

Along these lines, Mr. Wilkins noted that the damage associated with the Water Street cave in calls for an emergency repair below the water table. A motion was then made by Mr. McGlothlin, seconded by Mr. Nelson, to authorize Diamond Construction Company, Inc. of North Little Rock to perform the emergency repair below the water table on Water Street. The motion carried unanimously.

A motion was then made by Mr. McGlothlin, seconded by Mr. Nelson, to excuse the absence of Ms. Bryant from the meeting. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at approximately 1:10 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



~~SYLVESTER SMITH,~~ *Member*  
VICE-CHAIRMAN/SECRETARY