

NORTH LITTLE ROCK WASTE WATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, JUNE 9, 2015

A meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, June 9, 2015 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. Those in attendance at the meeting were: Mr. K.W. Matthews, Mr. Ed Nelson, Mr. Clark McGlothin, Mr. Sylvester Smith and Ms. Karen Bryant. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Lyle Leubner, Mr. Michael Clayton, Mr. Ronnie Thompson, Mr. Mark Halter with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its May 11, 2015 meeting. After review, a motion was made by Mr. Nelson, seconded by Mr. McGlothin, to approve the minutes of the May 11, 2015 meeting as submitted. The motion carried unanimously.

The Committee then reviewed the voucher disbursements for May 2015. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the voucher disbursements for May 2015 reflecting total cash disbursements of \$1,250,274.35 and transfers between accounts of \$975,737.36. The motion carried unanimously.

Upon motion made by Mr. Smith, seconded by Mr. Nelson, the Committee unanimously approved the Financial Statement for May 2015.

Since the last Committee meeting, Mr. Dan Jackson with Willdan*Economists.com has provided an alternative rate proposal for consideration in accordance with comments received during the May 2015 Committee meeting. Mr. Wilkins also provided the members with additional charts which reflect a more detailed comparison of both alternatives. After discussion, it was determined that Alternative 1 was a straight across the board increase and Alternative 2 gave a break to customers who have low usage, with both alternatives bringing in about the same amount of revenue. After much discussion, it was the consensus of the Committee members to give a break to customers with low usage. Therefore, a motion was made by Mr. Smith, seconded by Mr. Nelson, to select Alternative 2 for the new rate increase. The motion carried unanimously. Additionally, a motion was made by Mr. Smith, seconded by Mr. Nelson, to utilize the services of the Hilburn Law Firm to provide the necessary documents to proceed with the Revolving Loan Fund. The motion carried unanimously.

Mr. Wilkins then advised the Committee that the staff received bids for the "Lakewood Basin CIPP 2015 Rehabilitation Project" on Wednesday, May 27, 2015 at 10:00 a.m. This project includes the internal lining of approximately 29,502 lineal feet of 6", 8", 10", 12" and 18" gravity sewer mains. The low bid was submitted by Insituform

Technologies, LLC in the amount of \$1,427,631.50. Additionally, this project is funded through the 2012 Revolving Loan Fund (ANRC #00899-CWSRF-L). After discussion, a motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to authorize the staff to award the contract for the Lakewood Basin CIPP 2015 Rehabilitation Project to Insituform Technologies in the amount of \$1,427,631.50 subject to receipt of authorization from the Arkansas Natural Resources Commission. The motion carried unanimously.

Next, Mr. Wilkins informed the Committee that the Utility has received an agreement for renewal of health care services from the Change Center for Health & Vitality for July 1, 2015 to June 30, 2016. The Change Center for Health & Vitality provides health care services for Utility employees including immunizations, routine office visits, annual physical examinations and lab tests. They also provide services for the Utility for pre-employment physicals, department of transportation physicals, workers compensation visits and flu vaccines. The agreement has an annual cost of \$34,420.56 which is the same amount as the last 12-month period. This item is included in the 2015 Budget in the amount of \$35,453.18. Mr. Wilkins added that during the last contract period, the total visits to the Center were 186. This count is from July 1, 2014 to May 31, 2015 with one month remaining on the contract. The visits broke down as 96 for Utility services and 90 for employee services. A motion was then made by Mr. Smith, seconded by Ms. Bryant, to authorize the staff to enter into a contract with the Change Center for Health & Vitality at a cost of \$34,420.56. The motion carried unanimously.

Mr. Wilkins then brought to the Committee's attention an issue that has arisen with the City of Sherwood Waste Water. The manager of Sherwood Waste Water has complained in correspondence to ADEQ that he has been told to report overflows in the lines that feed to the Five Mile Creek Treatment Plant, but are to be maintained by Sherwood under the old Court Order, on the permit for one of Sherwood's treatment plants. He claims this method creates misleading and false records. The EPA is struggling with how to deal with this situation and has asked Mr. Wilkins to schedule a meeting with all those involved to address the issue. Mr. Wilkins stated he was sure Sherwood would bring their legal counsel to the meeting and he would like Mr. Halter of the Hilburn Law Firm to attend the meeting on the Utility's behalf.

Next, Mr. Wilkins informed the Committee that the Mayor of North Little Rock asked the Utility to expedite the McCain Rail separation project. This project has been advertised and the bids are due on June 24, 2015. Once the bids are received, Mr. Wilkins will send an e-mail to the Committee members to get their approval. Once this phase is completed, everything will be in place for the July meeting at which time the Utility will ask for formal approval of the expedited project.

Lastly, Mr. Wilkins gave a report to the Committee of the damage to the Utility system caused by the flood waters. Some of the damage to date is as follows:

- influent pump station
- flow of water through the plant could mean some of the manhole covers have come off
- White Oak, overturned aerator has caused damage
- Burns Park, station flooded
- 512 Water Street, cave in (which could call for an emergency repair)
- Water & Lindel Lane, another possible cave in
- Gribble Street, always floods, took a trailer mounted pump to get rid of the excess water
- Shillcutt Bayou, erosion on the bank

Mr. Wilkins stated that he along with the staff are working on a summary of all damage, along with other City agencies, and may be in a position to apply for relief.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at approximately 1:03 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY



Member