

NORTH LITTLE ROCK WASTE WATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, APRIL 14, 2015

A meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, April 14, 2015 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. Those in attendance at the meeting were: Mr. K.W. Matthews, Mr. Clark McGlothlin and Ms. Karen Bryant. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Lyle Leubner, Mr. Michael Clayton, Mr. Ronnie Thompson, Ms. Susan Pendergrass with McClelland Consulting Engineers, Inc., Corey Brooks and Lindsey Baker with EGP, LLC, Mr. James Humphrey, Sr. and representatives of Holt Road, Mr. Mark Halter with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its March 10, 2015 meeting. After review, a motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to approve the minutes of the March 10, 2015 meeting as submitted. The motion carried unanimously.

Chairman Matthews then moved to Item 9 on the Agenda. Mr. James Humphrey, Sr. addressed the Committee members once again with his request for the Utility to extend sewer lines and service down Holt Road. Mr. Humphrey stated there is existing sewer service on Holt Road but it does not extend to all the residences. He stated that by not extending the sewer service to the additional residences, it is a threat to public health. At the conclusion of Mr. Humphrey's request to the Committee, Mr. Wilkins stated that to extend sewer service to the approximate ten (10) residences on Holt Road would cost approximately \$350,000.00. Further, there are approximately 800 residents in the City of North Little Rock that do not have City sewer and a project of that magnitude would be cost prohibitive for the Utility. Mr. Wilkins further noted that the Utility does not generally construct sewer lines. After further discussion, a motion was made by Ms. Bryant, seconded by Mr. McGlothlin, to deny the request made by Mr. Humphrey to extend sewer service on Holt Road due to lack of funding. The motion carried unanimously.

The Committee then reviewed the voucher disbursements for March 2015. Chairman Matthews asked for an explanation on several voucher entries, including but not limited to Boston Mutual Life, gas bill for West 29th Street, Fleet Medics USA, Ques and a safety deposit box at Centennial Bank. These questions being answered, a motion was made by Ms. Bryant, seconded by Mr. McGlothlin, to approve the voucher disbursements for March 2015 reflecting total cash disbursements of \$2,097,014.42 and transfers between accounts of \$1,241,676.52. The motion carried unanimously.

Upon motion made by Mr. McGlothlin, seconded by Ms. Bryant, the Committee

unanimously approved the Financial Statement for March 2015.

EGP, PLLC has completed the audit for the year ended December 31, 2014. Ms. Brooks and Ms. Baker were present at the meeting to present the audit findings and answer any questions. This year's audit was an A-133 audit which is a bit more complicated than past audits; however, it was a good clean audit. Ms. Baker asked the Committee members to look at page 23, footnote 14 with regard to GASB Statement No. 68. This accounting method dealing with defined benefit pensions will most likely be used in the December 31, 2015 audit. As always, Ms. Baker thanked Ms. Briley, Mr. Wilkins and members of the staff for their cooperation and good work. After a brief discussion, a motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to approve the 2014 Audit Report. The motion carried unanimously.

Next, Mr. Wilkins informed the committee that the staff has prepared bid documents for the cured-in-place pipeline (CIPP) rehabilitation in the Lakewood Basin based on the 2013 Sewer System Evaluation Survey. The project includes the internal lining of approximately 28,649 lineal feet of 6", 8", 10" and 18" gravity sewer mains. The estimated cost for the project is \$1,317,058.00 which will be funded through the 2012 Revolving Loan Fund Loan. A motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to authorize the staff to advertise for bids for Cured-in-Place Pipeline Rehabilitation in the Lakewood Basin contingent upon receiving authorization from the Arkansas Natural Resources Commission. The motion carried unanimously.

The staff has also prepared bid documents for the pipe bursting pipeline rehabilitation in the Lakewood Basin based on the 2013 Sewer System Evaluation Survey. This project includes pipe bursting rehabilitation of approximately 25,057 lineal feet of 6", 8" and 10" gravity sewer mains. The estimated cost for the project is \$1,915,733.00 which will be funded through the 2012 Revolving Loan Fund Loan. A motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to authorize the staff to advertise for bids for Lakewood Basin pipe bursting contingent upon receiving authorization from the Arkansas Natural Resources Commission. The motion carried unanimously.

Additionally, the staff has prepared bid documents for the cured-in-place pipeline rehabilitation (CIPP) for stabilization of major interceptors in critical areas as identified by staff recommendations. The project includes CIPP rehabilitation of approximately 10,687 lineal feet of 21", 30" and 36" gravity sewer interceptors. The estimated cost for the project is \$1,942,802 which will be funded through the 2012 Revolving Loan Fund Loan. A motion was then made by Ms. Bryant, seconded by Mr. McGlothlin, to authorize the staff to advertise for bids for the Major Interceptors CIPP (2015) project contingent upon receiving authorization from the Arkansas Natural Resources Commission. The motion carried unanimously.

Mr. Wilkins advised the Committee members that the staff prepared all the bid documents in-house saving the Utility money.

Next, Mr. Wilkins stated that the staff has prepared bid documents for the MacArthur/Parkway Railway Bridge Sewer Relocations. The project consists of relocating approximately 506 lineal feet of existing 10" gravity sewer main to prevent conflicts with the Arkansas Highway and Transportation Department (AHTD) proposed railroad bridge crossing. The construction cost is projected to be \$142,455.18 and the cost will be 54.47% reimbursable.

Estimated Total Construction Cost (100%)	\$ 143,455.18
AHTD Reimbursable (54.47%)	<u>\$ 78,140.04</u>

NLRWW Projected Cost	\$ 65,315.14
----------------------	--------------

This project was not budgeted for separately and will be paid for with general revenues. After further discussion, a motion was made by Ms. Bryant, seconded by Mr. McGlothlin, to authorize the staff to advertise for bids for the MacArthur/Parkway Railway Bridge Sewer Relocation as authorized by the Arkansas Highway and Transportation Department. The motion carried unanimously.

A motion was then made by Mr. McGlothlin, seconded by Ms. Bryant, to excuse the absence of Mr. Nelson and Mr. Smith from the meeting. The motion carried unanimously.

Due to scheduling conflicts, the next regular meeting of the Wastewater Committee will be held on Monday, May 11, 2015 beginning at 12:15 p.m.

There being no further action to come before the Committee, a motion was made by Mr. McGlothlin to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at approximately 1:10 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,

SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY

