

**NORTH LITTLE ROCK  
WASTE WATER TREATMENT COMMITTEE**

**MINUTES OF A MEETING HELD TUESDAY, MARCH 11, 2014**

A meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, March 11, 2014 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:19 p.m. Those in attendance at the meeting were: Mr. K.W. Matthews, Mr. Ed Nelson, Mr. Clark McGlothlin and Ms. Karen Bryant. Also in attendance were Mr. Marc Wilkins, Director, Mr. Bill Staggs, Ms. Gina Briley, Mr. Ronnie Thompson, Mr. Lyle Leubner, Mr. Dean Elliott, Mr. Eric Holloway, Mr. John Wright, Mr. David White, Mr. Mark Halter with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its February 11, 2014 meeting. Chairman Matthews and Mr. Nelson noted two (2) revisions to the Minutes. In the second paragraph, line 5, the wording "*a reporter with the North Little Rock Times*" needs to be deleted. In the fourth paragraph, line 3, the word "File" needs to be changed to "Five." A motion was then made by Mr. McGlothlin, seconded by Mr. Nelson, approving the February 11, 2014 Minutes, as amended. The motion carried unanimously.

The Committee then reviewed the voucher disbursements for January 2014. Chairman Matthews asked how many cell phones are provided to Utility employees and the amount of the current monthly bill. Mr. Wilkins responded that the bill was slightly higher this month in light of the fact that an employee's child had gotten hold of the cell phone and run up the data charges. The employee is reimbursing the Utility for said charges. A motion was then made by Mr. Nelson, seconded by Ms. Bryant, to approve the voucher disbursements for February 2014 reflecting total cash disbursements of \$3,143,162.68 and transfers between accounts of \$1,337,725.49. The motion carried unanimously.

The Committee then reviewed the Financial Statement for February 2014. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Mr. McGlothlin, to approve the Financial Statement for February 2014. The motion carried unanimously.

Mr. Wilkins then explained to the Committee that the laboratory building was constructed in 1995 and is experiencing some leaks in the roofing. The building has two roof levels, a low roof and a high roof. An inspection of the roofs by Ketcher and Co., revealed that the low roof is in need of replacement and the high roof is only in need of maintenance. Roof repairs have cost \$5,600 over the last four years. The staff has

advertised for bids and they will be received on March 17, 2014 for replacement of the low roof with a Siplast roof system. This item is also included in the 2014 Budget in the amount of \$40,000. Maintenance of the high roof will be contracted on an as needed basis. After discussion, a motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to authorize the staff to award a contract to the low bidder for replacement of the low roof on the laboratory building at a price not to exceed the budgeted amount of \$40,000.00. The motion carried unanimously.

Mr. Wilkins then advised the Committee that after the February meeting, he asked Mr. Mike Marlar to review the White Oak Interceptor Phase II project and the proposed extension of McCain Boulevard East to I-440. Mr. Marlar was unable to attend the meeting but sent his comments to Mr. Wilkins. The proposed route of the lines will cost an estimated \$4,434,681.20. Currently, the Utility has approximately 6½ million dollars uncommitted from the last bond issue reserved for projects. Mr. Wilkins stated there would have to be adjustments made to the pending projects if this project were to be moved to the top of the list. Further, if the size of the line were to be changed, a 2.8 million dollar savings could be realized. The Maumelle Sewer District asked for a meeting between the utilities to discuss each party's coverage in this area. They discussed a possible agreement between the utilities regarding customers south of Counts Massie Road to be serviced by North Little Rock and north of Counts Massie Road to be serviced by Maumelle. All water, however, would go to the White Oak Treatment Plant and there would be a fee charged by the North Little Rock Waste Water Utility under a fee agreement with the District. The proposed project will take approximately 2½ years to complete. The developers present at the meeting indicated they did not want to wait that long to get this project underway. The Committee members then discussed interim things that can be done to facilitate their projects. After a lengthy discussion, a motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to table this item for one month and instructed Mr. Wilkins to talk with the Mayor and investigate short term options to serve the specific areas requested by the developers. The motion carried unanimously.

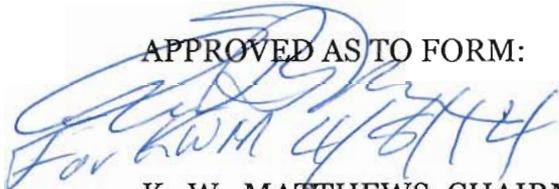
The Committee then briefly discussed the extension of Fairfax Boulevard to the East. Mr. Wilkins informed the Committee that there are currently 2 alternative routes for the extension, but there are no costs estimates and there has been no input by the Arkansas Highway Department as to the preference for the routes. He stated he would update the Committee if he receives any new information.

Chairman Matthews then asked Mr. Staggs and Mr. Wilkins to prepare a list of repairs and estimated cost of repairs to update the Engineering Department and the Administration Building.

A motion was then made by Mr. McGlothlin, seconded by Mr. Nelson, to excuse the absence of Mr. Smith from the meeting. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at approximately 1:25 p.m.

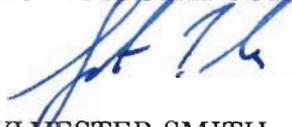
APPROVED AS TO FORM:



For KWM 4/6/14

K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



SYLVESTER SMITH,  
VICE-CHAIRMAN/SECRETARY