

## **NORTH LITTLE ROCK WASTE WATER TREATMENT COMMITTEE**

### **MINUTES OF A MEETING HELD TUESDAY, FEBRUARY 11, 2014**

A meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, February 11, 2014 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:18 p.m. Those in attendance at the meeting were: Mr. K.W. Matthews, Mr. Ed Nelson, Mr. Sylvester Smith and Ms. Karen Bryant. Also in attendance were Mr. Marc Wilkins, Director, Mr. Bill Staggs, Ms. Gina Briley, Mr. Bud Courtney, Mr. Lyle Leubner, Mr. Jack Wilson, Mr. John Wright, Mr. David White, Mr. Bob Holloway, a reporter with the *North Little Rock Times*, Mr. Mark Halter with Hilburn, Calhoon, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its January 14, 2014 meeting. After review, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the minutes of the January 14, 2014 meeting as submitted. The motion carried unanimously.

The Committee then reviewed the voucher disbursements for January 2014. After a discussion regarding check number 32796 to Electric Motor Service, Inc. in the sum of \$4,707.71 (expenditure to rebuild two aerator motors for the File Mile lagoon) a motion was made by Mr. Smith, seconded by Mr. Nelson, to approve the voucher disbursements for January 2014 reflecting total cash disbursements of \$1,271,544.66 and transfers between accounts of \$1,112,166.67. The motion carried unanimously.

The Committee then heard from Mr. Jack Wilson, Jr. John Wright, Mr. David White and Mr. Bob Holloway concerning development in the White Oak Basin. Mr. Wilson explained to the Committee that there are approximately 2,000 acres open for development in the area around Vestal Drive and Counts Massie Road. In recent years, a number of apartment complexes have been constructed which have used up all the capacity for the system and there are no additional tie-ons being allowed by the City of Maumelle. This area would be serviced by the White Oak Treatment facility in North Little Rock. In discussions with the City of Maumelle, City officials have stated that Maumelle cannot service the area due to its capacity. Mr. Wilkins then added that Marlar Engineering has actually looked at this project and it is in the Utility's long range plan at a cost of approximately three million dollars which would include the construction of a new pump station. Mr. Wilson stated that he felt all this could be accomplished with a gravity fed line. After further discussion, a motion was made by Mr. Smith, seconded by Ms. Bryant, to ask Marlar Engineering to take a look at their study and report back to the Commission as it relates to timing and cost estimates. The motion carried unanimously.

The Committee then reviewed the Financial Statement for January 2014. It was noted that the last phase of the rate increase went into effect February 1, 2014. A motion was then made by Mr. Smith, seconded by Ms. Bryant, to approve the Financial Statement for January 2014. The motion carried unanimously.

Mr. Wilkins then informed the Committee that the annual dues payment for membership to the Pulaski Area Geographic Information System (PAGIS) is due. The amount is \$39,705.00 and this amount has been the same for the last three (3) years. This item is included in the 2014 budget for \$40,900.00. A motion was made by Mr. Nelson, seconded by Ms. Bryant, to authorize the annual dues payment to PAGIS in the amount of \$39,705.00. The motion carried unanimously.

Next, Mr. Wilkins advised that the Utility needs to purchase a vehicle for the recently established "walking crew." The walking crew goes ahead of the work crews to locate the manholes. The requested vehicle from the State Contract is a 2014 Ford F-150 extended cab in the amount of \$17,114.00. The 2014 Budget includes \$35,000 for this vehicle. Upon research, Mr. Wilkins added that this vehicle is not recommended for CNG conversion due to the projected length required to recoup the cost of the CNG conversion (6 to 7 1/2 years). A motion was then made by Ms. Bryant, seconded by Mr. Nelson, to authorize the staff to purchase a Ford F-150 extended cab on the State Contract in the amount of \$17,114.00 for use by the walking crew. The motion carried unanimously.

Chairman Matthews then announced to the Committee that this was Bud Courtney's last meeting as a Utility employee, he has officially retired. Chairman Matthews, along with the other Committee members, thanked Mr. Courtney for his 40+ years of service to the Utility.

Mr. Wilkins then introduced to the Committee Mr. Lyle Leubner who has been with the Utility for approximately ten (10) years. Mr. Leubner has been promoted to take over Mr. English's position, since his retirement.

A motion was then made by Mr. Nelson, seconded by Mr. Smith, to excuse the absence of Mr. Clark McGlothlin from the meeting. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. Smith to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at approximately 1:05 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,

SYLVESTER SMITH,  
VICE-CHAIRMAN/SECRETARY

