

# **NORTH LITTLE ROCK WASTE WATER TREATMENT COMMITTEE**

## **MINUTES OF A MEETING HELD TUESDAY, FEBRUARY 10, 2015**

A meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, February 10, 2015 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. Those in attendance at the meeting were: Mr. K.W. Matthews, Mr. Ed Nelson, Mr. Clark McGlothlin and Ms. Karen Bryant. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Lyle Leubner, Mr. Michael Clayton, Mr. Ronnie Thompson, Ms. Susan Pendergrass with McClelland Consulting Engineers, Inc., Mr. Mark Halter with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its January 13, 2015 meeting. After review, a motion was made by Mr. McGlothlin, seconded by Mr. Nelson, to approve the minutes of the January 13, 2015 meeting as submitted. The motion carried unanimously.

The Committee then reviewed the voucher disbursements for January 2015. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the voucher disbursements for January 2015 reflecting total cash disbursements of \$1,554,894.05 and transfers between accounts of \$1,284,869.67. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Ms. Bryant, the Committee unanimously approved the Financial Statement for January 2015.

Next, the Committee discussed the purchase of a new closed circuit television (CCTV) sewer inspection system. Mr. Wilkins advised the Committee that in June 2014, the Staff proposed a plan to transition the CCTV equipment to Cues, Inc. The reason for the transition was the lack of production due to equipment failures and poor product support. The new implementation plan was as follows:

- All existing Pearpoint equipment would be assigned to a single crew.
- Purchase a Cues CCTV Sewer Inspection System demonstration unit at a reduced cost through HGAC for the second crew.
- Implement the new software and computer systems and train staff on the new system.
- Subsequent major purchases of CCTV equipment to be compatible with the Cues CCTV Sewer Inspection System.

Therefore, the Staff is now requesting to complete the transition to Cues, Inc. equipment for the second crew. The cost for the fully equipped Cues CCTV Sewer Inspection

System new through HGAC is \$200,700.00. This item is included in the 2015 Budget in the amount of \$250,000.00. After further discussion, a motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to authorize the Staff to purchase a Cues CCTV Sewer Inspection System through HGAC in the amount of \$200,700.00. The motion carried unanimously.

Next, the Committee discussed the McCain rail grade separation project. The City of North Little Rock with the assistance of the Arkansas Highway and Transportation Department (AHTD) are planning a railroad overpass bridge on Fairfax Drive between East McCain Boulevard and AR Hwy 161. These improvements will require relocation of approximately 3,676 lineal feet of existing gravity sewer lines. The City is utilizing financial assistance through the Federal Aid Program and has requested AHTD assistance for making contractual arrangements for utility relocations. The AHTD requires an agreement between the City of North Little Rock and the North Little Rock Wastewater Utility. A copy of the proposed *City-Utility Relocation Agreement* was attached to the Agenda for review by the Committee members. The staff has submitted preliminary plans and cost estimates for the sewer relocations in the amount of \$698,516.37 and the AHTD has determined that the sewer relocations are 100% eligible for reimbursement for actual cost. Marlar Engineering Co., Inc. is providing consulting engineering services to the City for this project. The Staff requests utilizing Marlar Engineering Co., Inc. for consulting engineering services related to the sewer line relocations. The AHTD has approved the engineering expenses not to exceed \$108,378.37. A motion was then made by Mr. Nelson, seconded by Ms. Bryant, to authorize execution of a *City-Utility Relocation Agreement* between the City of North Little Rock and North Little Rock Wastewater Utility and further authorize the Staff to enter into an agreement with Marlar Engineering Co., Inc. for engineering services and preparation of easement documents in an amount not to exceed \$108,378.37. The motion carried unanimously.

A motion was then made by Mr. McGlothlin, seconded by Mr. Nelson, to excuse the absence of Mr. Smith from the meeting. The motion carried unanimously.

Chairman Matthews then asked Mr. Wilkins to update the Committee on the request made by Holt Road residents for sewer service. Mr. Wilkins informed the Committee that he had confirmed that there are approximately six (6) residences on Holt Road that do not have sewer service and the approximate cost to provide sewer service is more than \$300,000.00. He stated that he had contacted the Natural Resources Commission to gain information on securing grant monies and the Commission stated they will not even discuss this process unless there is an entity in place such as a sewer improvement district or facilities board. He then contacted the North Little Rock Community Development office and they advised Mr. Wilkins that they do not have enough funds for this type of project. Community Development only receives \$500,000 total and from this \$40,000 is disbursed to each of the Wards in the City of North Little Rock and the remainder is used for City wide projects. Upon further examination and after contacting Central Arkansas Water, Mr. Wilkins determined there are approximately 860 customers in North Little Rock that are not connected to the City sewer. Mr. Wilkins then added that he was going to further discuss this matter

with Mr. Dan Jackson as he performs the rate increase study to see if he has any ideas on how additional funds can be raised.

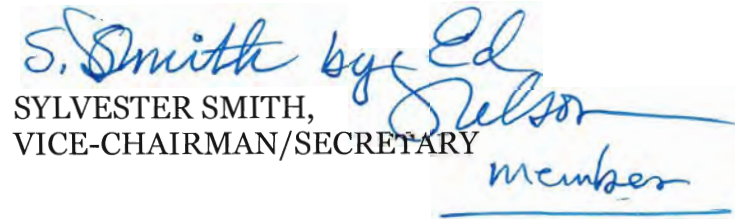
There being no further action to come before the Committee, a motion was made by Mr. McGlothin to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at approximately 12:50 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



S. Smith by Ed Nelson  
SYLVESTER SMITH,  
VICE-CHAIRMAN/SECRETARY  
member