

The North Little Rock Airport Commission Meeting was held at noon on Thursday, September 19, 2013 in the NLR City Services Building, Conference room A.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended; Mark Halter, Matt Chandler, Brad Hughes, Jim Julian, Rick Ashley, Toby Burkett. Mr. Julian moves to excuse the absence of Don Blakey. Toby Burkett seconds. The motion carries unanimously.

### **Minutes**

Mr. Hughes moves to accept last meeting's minutes, Mr. Julian seconds. The motion carries unanimously.

### **Financial Report**

Mr. Rogers says money is coming in as expected. Mr. Rogers is keeping an eye on the budget to make sure we come in under budget. MR. Rogers says he's turned in his draft of the 2014 budget for approval, and he adjusted a few line items to keep everything where it needs to be.

### **Old Business**

Lighting project update: Mr. Rogers the lighting crew got a little late start because of confusion about providing runway closure signs. Mr. Rogers and Blake Roberson from Garver feel confident they will still finish within the 5/23 safety area on schedule.

Little Rock Air Update: Mr. Rogers says they are having a meeting with Pulaski Tech officials to work on getting a Memo of Understanding from P.T. for Little Rock Air to associate with them and have access to their students for the part 141 flight school.

Littlefield Family Restaurant: Mr. Rogers says the Littlefield is opening a dinner restaurant in Indian Hills, but they still have an interest in opening a restaurant at the airport. Mr. Rogers says he will keep looking at options to help finance the hangar that would be turned into a restaurant. There was general discussion on the possibility of a restaurant at the airport.

### **New Business**

2014 Budget: Mr. Rogers shows the 2014 budget he turned in to the finance department. Mr. Rogers says rent income will go up slightly from new hangars and new lease rates, but the budget will be mostly like 2013. Mr. Rogers says he adjusted a few line items to accommodate new expenses, but that it will mostly be the same. Mr. Rogers says he has already turned the budget in to the city. Mr. Julian moves to ratify his actions, and approve the budget as it was submitted, Mr. Hughes seconds. The motion carries unanimously.

Capital Outlay Money: Mr. Rogers says we have \$60,000 from the city to be used for equipment. Mr. Rogers says to date this year, we've spent \$17,445 fixing the tractors. Mr. Rogers says we've spend several thousand over the last couple years as well. Mr. Rogers recommends the commission approve spending that \$60,000 on a new tractor that can handle the heavy terrain of the airport. The tractor Mr. Rogers has in mind is a Kubota at \$40,501. Mr. Rogers would also like to buy a wider batwing attachment that has been estimated between \$10,000-\$12,000. Mr. Hughes suggests looking into a storage building to keep our equipment out of the weather. Mr. Burkett moves to authorize Mr. Rogers to buy a tractor and batwing with the capital outlay money, and look into a storage building. Mr. Hughes seconds. The motion carries unanimously.

John Holtam Hangar- Mr. Rogers explains that Mr. Holtam bought his hangar around 2008 and bought out an existing lease that ends in 2018. Mr. Holtam wants to sell the hangar but can't sell it with the lease running out in five years. There is a potential buyer who wants to buy half of the hangar, but doesn't want to buy it without a lease extension at the current rate, or a negotiated rate. The buyer doesn't want to pay the \$1/sq. ft. rate because for that amount, he could tear down the hangar, move it to another airport, and sell the hangar and it be cheaper for them in the long run. Mr. Halter says he would be willing to give them a lease that says they pay the current rate for the next 5 years, but then it goes up to the standard \$1/sq.ft. for the remainder of the term, that way the tenant would at least know they have a lease signed for that time period. Mr. Burkett doesn't feel like there is anything else we can do. We have standard lease options and this is why. Mr. Halter agrees. He says this is why we set up the standard leases; if we make an exception for him, we'd be obligated to do that for everyone. Mr. Rogers says he will pass that along.

### **Engineer's Report**

Mr. Roberson says his info was covered discussing the lighting project.

### **Security Report**

Mr. Rogers says Lt. Honeycutt found a hole cut in the fence off of Kiel. He has patched it up and will keep an eye on it.

### **Directors Report**

Mr. Rogers says he met with Todd Larson and Terry Hartwick on economic development ideas. He will continue working with them and the chamber of commerce on ways to generate business at the airport. Mr. Rogers also says they suggested going to the NBAA conference in October, and he will look into that.

**Public Comment**

None.

Mr. Hughes moves to adjourn. Mr. Julian seconds. The vote carries unanimously.

Meeting adjourned.