



CITY OF NORTH LITTLE ROCK  
BOARD OF ADJUSTMENT  
AGENDA  
NOVEMBER 21, 2019  
1:30 PM

---

**Agenda Meeting:** -Roll Call and finding of a Quorum

**Reminder:**           - Turn off cell phones  
                              - Board of Adjustment Hearing procedures on back of the Agenda

**Administrative:**

**Approval of Minutes:**     - October 31, 2019

**Public Hearing:**

- **BOA 2019-20** – A request for a variance from the fence height provisions of Section 12.15 E(1) to allow the placement of a six-foot tall privacy fence within the side yard of a corner lot nearer the street than the established front building line of the adjacent property for the property located at 12525 Solandra Circle, NLR, AR 72117.

**Public Comment & Adjournment:**

**Reminder to all present:**                               - Turn off cell phones  
  - Visitors sign-in with both name **and** address



**NORTH LITTLE ROCK  
BOARD OF ZONING ADJUSTMENT  
HEARING PROCEDURES  
(1/1/2019)**

**Order of the Public Hearing:** The regularly scheduled public hearing is generally held on the last Thursday of each month at 1:30 PM in the Planning Department Conference Room, 120 Main Street. All meetings are open to the public. Typical hearings begin with roll call and finding of a quorum, approval of the previous meeting minutes, correspondence and staff reports, committee reports, unfinished business, new business, public comment and adjournment.

**Voting:** There are five members of the Board. A quorum consists of three members present. "Robert's Rules of Order" apply unless the Board has outlined alternative procedures. All business must be approved by a minimum of three votes.

**Procedure to allow a person to address or approach the Board:**

1. No person shall address or approach the Board without first being recognized by the Chair.
2. After being recognized, each person shall state their name and address for the record.
3. All questions and remarks shall be addressed through the Chair.
4. All remarks shall be addressed to the Board as a whole and not to any individual Board member.
5. When a group of citizens are present to speak on an item, a spokesperson may be selected by the group to address the Board. If multiple individuals of the group desires to speak, the Chair may limit each presentation to three minutes.
6. No person other than members of the Board and the person having the floor shall be permitted to enter into any discussion, either directly, indirectly or through a Board member, without permission of the Chair.
7. Once the question has been called, no person in the audience shall address the Board on the matter at hand without first securing permission to do so by a majority vote of the Board.
8. At least 24-hours prior to the public hearing, anyone wishing to submit exhibits for the record shall provide staff with copies of the exhibits for each Board member, one copy of the exhibit for staff to place in the permanent file and one copy of the exhibit for the legal department.
9. At least 24-hours prior to the public hearing, anyone wishing to read a statement into the record shall provide staff with a written copy of the statement.