

The North Little Rock Airport Commission Meeting was held at noon on Thursday, October 20, 2016 in the NLR City Services Building Conference room A.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended; Mark Halter, Jim Julian, Don Blakey, Brad Hughes. Mr. Blakey moves to excuse the absence of Mark Bentley, Toby Burkett and Adrienne Smith, Mr. Julian seconds. The motion carries unanimously.

Minutes

Mr. Julian moves to approve the minutes as presented, Mr. Hughes seconds. The motion carries unanimously.

Financial Report

Mr. Rogers goes through the financial statement showing the airport is in good shape. Mr. Rogers says there are still a few bills that will need to be paid, and we will likely spend our whole budget this year. Mr. Rogers updates the commission the repairs needed to buildings we own. Mr. Julian moves to approve the budget, Mr. Blakey seconds. The motion carries unanimously.

Old Business

AAOA Conference update- Mr. Rogers says the yearly conference went well, and he was happy to represent our airport there. Mr. Rogers also attended the International Counsel of Air Shows academy to find better ways to do the air show. Mr. Rogers says he learned a lot and has some good ideas on how to improve the airshow. Mr. Rogers would like to form a 501(c) nonprofit to run the airshow. He will look into options like that and report back to the airshow.

New Business

2017 Budget- Mr. Rogers presents the commission with the 2017 budget he turned in to the city for approval. Mr. Rogers says he tweaked some line items based on 2016 spending, but for the most part there aren't many major changes. He says the Mayor has \$70,000 in the budget for the terminal expansion project, but Mr. Rogers isn't sure that will be enough. But it's a good starting point. He will work with the mayor during the budget approval process to get it to an amount enough to do the project. Mr. Julian moves to approve the 2017 budget as presented, Mr. Hughes seconds. The motion carries unanimously.

CIP Update- Mr. Rogers says he's been working with Brad Kutchins and Jordan Culver on updating the 5 year CIP. He says it stays the same for the most part, but there are a couple changes. Mr. Kutchins breaks down the projects on the CIP and says that he and

Mr. Rogers have added a pavement and striping cleaning project to the 2017 slot for the FAA funded projects because it is a higher priority. That bumps the other projects back a year, but he and Mr. Rogers are comfortable with that. The commission approves of the update. Mr. Hughes moves to approve the CIP update, Mr. Julian seconds. The motion carries unanimously.

Engineer's Report

Jordan Culver announces where we are on grant projects. He says there are only a couple of things left to close out the lighting grant.

Directors Report

Mr. Rogers tells the commission there is a tenant at the airport that he is getting lots of complaints about over a 2 year period. Mr. Rogers asks the commission what the options are for discipline action, and asks what the commission's thoughts are on that. The commission has a general discussion on procedures for discipline, and what authority the commission has versus the airport director. The commission recommends that Mr. Rogers send a letter to the tenant letting him know of the various complaints, and that the commission has the authority to take action including removal from the airport.

Public Comment

None

Mr. Julian moves to adjourn, Mr. Blakey seconds.

The meeting is adjourned.