

The North Little Rock Airport Commission Meeting was held at noon on Thursday, November 10, 2016 in the NLR City Services Building Conference room A.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended; Mark Halter, Don Blakey, Brad Hughes, Toby Burkett, Mark Bentley, Adrienne Smith. Mr. Blakey moves to excuse the absence of Jim Julian, Mr. Hughes seconds. The motion carries unanimously.

Minutes

Mr. Burkett moves to approve the minutes as presented, Mr. Bentley seconds. The motion carries unanimously.

Financial Report

Mr. Rogers goes through the financial statement showing the airport is in good shape. Mr. Rogers says we will probably spend more than was budgeted for the year, but we have also brought in more revenue than expected, so it will likely even out, and maybe have a little left over to carry to the fund balance. If we do spend more than we brought in, it won't be much, and we have plenty of cushion in the fund balance to cover it. Mr. Burkett moves to approve the financial statement, Mr. Blakey seconds. The motion carries unanimously.

Old Business

None

New Business

Disciplinary action needed for tenant- Mr. Rogers tells the commission there is a tenant that he has gotten many complaints about over the last 2 years, and has had the police called to the airport because of his actions 3 separate times. Mr. Rogers has compiled a complaint summary list describing the different incidents. Mr. Rogers says he's been talking about these issues with attorney Paula Jones. Mr. Halter asks Ms. Jones if she has any recommendation. Ms. Jones says the tenant is entitled to due process, we think the commission should vote on whether to preliminarily bar him from the airport, send him a letter telling him why, and that if he'd like to be heard on the matter, he can appeal the decision within 10 days and come back for a final determination hearing. Mr. Bentley asks if any of the actions on the list can be considered default of his lease. Ms. Jones says the lease is with an LLC, not a person, but the conditions of the lease include that you must follow the rules and regulations, and in the rules and regulations it says there can be no disorderly conduct. Ms. Jones says the commission can vote to bar him from the airport preliminarily, and if he doesn't appeal then the commission can vote for

permanent action at the next commission meeting. If he requests an appeal, we can have a special called commission meeting or have the hearing at the next regularly scheduled commission meeting. There is some general discussion about what the process will be and if the tenant will be allowed to get his things from his hangar, and if he should have a police officer present to do so. Ms. Smith says Mr. Rogers should do what's best for the safety of the airport. Mr. Rogers says he would prefer a police presence whenever the tenant is at the airport to retrieve his belongings. Mr. Rogers says his last update on these incidents is that a warrant was issued for this tenant for the charge of terroristic threatening, and that he will be given a trial date for that charge at his arraignment. There is discussion on the timeframe and if we would be able to have a special call meeting to have this hearing before the regular commission meeting. Mr. Rogers says if the tenant appeals, he will work with the commissioners to see if there is a time everyone can be at the meeting. Mr. Blakey says it's our responsibility to ensure the safety of everyone at the airport, and we need to do something. Mr. Burkett moves to approve the recommendation of a preliminary ban, give the tenant 10 days to request an appeal and/or remove his personal belongings, Mr. Blakey seconds the motion. The motion carries unanimously.

Engineer's Report

Jordan Culver announces we're waiting on the FAA to schedule the flight check on all the lights to make sure they are positioned correctly, and once that happens all that's left is the contractor doing some cleanup and the grant will be ready to close out. He says the 2017 FAA grant we will go after will be remarking the numbers on Runway 5/23 and some tree obstruction removal.

Directors Report

None

Public Comment

None

Mr. Burkett moves to adjourn, Mr. Blakey seconds.

The meeting is adjourned.