

The North Little Rock Airport Commission Meeting was held at noon on Thursday, November 15, 2018 at the NLR Planning Department Conference Room.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended: Mark Halter, Brad Hughes, Roger Marlin, Jim Julian; Don Blakey and Adrienne Smith arrived late; Mr. Julian moves to excuse the absence of Mark Bentley, Mr. Hughes seconds. The motion carries unanimously.

Also Present: Clay Rogers, Blake Roberson and Jordan Culver-Garver, Marie Miller-City Attorney's Office

Minutes

Mr. Hughes moves to approve the October regular meeting minutes, Mr. Marlin seconds. The motion carries unanimously. Mr. Hughes moves to approve the minutes of the special called October meeting, Mr. Julian seconds. The motion carries unanimously.

Financial Report

Mr. Rogers says the finances are where they should be at this point in the year. Mr. Rogers goes over income and expenses and says we will have money leftover at the end of the year. Mr. Rogers says fuel sales continue to be strong. Mr. Marlin moves to approve financial, Mr. Hughes seconds. The motion carries unanimously.

Old Business

East Side Hangar Development/minimum standards- Mr. Rogers tells the commission that we received the ADA grant to build the apron for the east side hangar project. Mr. Rogers discusses the Minimum Standards Addendum for hangars being constructed on the new apron. There is discussion, and changes suggested for Mr. Rogers to make. The commission is comfortable with the Minimum Standards with the tweaks suggested, Mr. Rogers says he will make those changes. Mr. Julian moves to approve the Minimum Standards, Mr. Hughes seconds. The motion carries unanimously.

Deer Maintenance- Mr. Rogers updates the commission on progress made on deer maintenance, and efforts he's making with Lt. Honeycutt.

Economic Development- Mr. Rogers talks to the commission about the expansion project, and that city council members are coming out to the airport for a presentation on the projects we want to accomplish.

New Business

Williams Property Lease- Carol Canino is at the meeting. Her lease is up on two of her hangars she owns. She has emailed a proposal for the new lease, and terms that she is requesting regarding the rate. She would also like to tie the lease of the other 3 hangars to the new lease even though that lease isn't up until 2021. Roger Marlin abstains from the discussion and any vote because he is a tenant in the hangar being discussed. There is general discussion of Ms. Canino's proposal, and the standard lease options the airport has for lease renewals. Mr. Blakey says we've already had several people sign the new standard lease, and we've had people make requests for different terms which were denied, and the airport needs to remain consistent. Ms. Canino is concerned for her tenants as they have the largest number of renters on the airport. Mr. Hughes sympathizes, but worries about making changes that would open us up to problems. Mr. Julian agrees. Attorney Marie Miller says it would be difficult for the commission to give an exception or make changes to the lease terms if proposed changes have always been denied in the past. Mr. Halter asks for a motion on the proposal given, no motion is made. Mr. Halter tells Ms. Canino that based on this discussion, she can try to find a proposal that works for the commission where the amount paid over the lease term equals the standard \$1/sqft rate with escalators.

Shamu Aviation Lease- Mr. Rogers lets the commission know that the Stringam family are planning on selling the hangar at an auction. Mr. Rogers says he wants the commission to be thinking on that since the commission has to approve of a lease assignment from the sale of a hangar. Mr. Rogers also wants the commission to be aware that this hangar has its own fuel tank, so we should take that into account when dealing with the sale of the hangar, because we need to make sure the responsibility of the fuel system is clear. There is discussion on what the commission can set for guidelines, and that the seller needs to disclose all aspects of the lease when selling.

Engineer's Report

Jordan Culver says he'll get the contract signed with Redstone for the East side apron project, and he's got the paperwork ready for the SWPP permit for ADEQ for clearing out the thick brush area.

Directors Report

None.

Public Comment

None

Mr. Julian moves to adjourn, Mr. Hughes seconds.

The meeting is adjourned.