

The North Little Rock Airport Commission Meeting was held at noon on Thursday, May 17, 2018 at the NLR Planning Department conference room.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended: Adrienne Smith, Mark Halter, Jim Julian, Roger Marlin, Don Blakey. Mr. Julian moves to excuse the absence of Mark Bentley, Brad Hughes. Mr. Marlin seconds, the motion passes unanimously.

Also Present: Clay Rogers, Jordan Culver-Garver, Blake Roberson-Garver, Daniel McFadden-City Attorney's Office

### **Minutes**

Mr. Marlin moves to approve the April minutes, Mr. Julian seconds. The motion carries unanimously.

### **Financial Report**

Mr. Rogers says the finances are where they should be at this point in the year. Mr. Rogers goes through income and expenses. Mr. Julian moves to approve the minutes, Mr. Marlin seconds. The motion carries unanimously.

### **Old Business**

Concrete work on Taxiway Charlie- Mr. Rogers says the work on the taxiway has been completed, Mr. Culver from Garver says they did the strength test yesterday and it passed and is in good shape. Mr. Rogers says they will make the final payments and get the grant ready to close out, and get reimbursement for the match by the state. Mr. Marlin asks about the runway power washing project, and that he'd like to see the East ramp washed. Mr. Rogers says washing the whole ramp would be too expensive. Mr. Blakey asks if we could at least pressure wash the taxi lines and tie down markings. Mr. Rogers says that can happen.

Corps of Engineers update- Mr. Rogers reminds the commission about the wetland and stream delineation study we had done that has to be signed off on by the corps. Mr. Rogers says the corps found a couple of minor violations that we will have to have fixed, but it won't be much work. Once the report comes back from the corps, we can start clearing the areas that aren't wetland areas as long as it doesn't disrupt the streams. Mr. Rogers says once that report is in, he'll get with the street department on clearing the land.

AWOS plan update- Mr. Rogers updates the commission on the goal of obtaining an AWOS weather system at the airport. Roger Marlin talks about some of the discussions he's had with the FAA on the process. Mr. Rogers says they'll keep working through the process and keep the commission updated.

## **New Business**

John Holtam lease- Mr. Rogers says Mr. Holtam has a lease ending and he would like to sign the 15 year option. He says Mr. Holtam bought his hangar right before the lease rates changed, and still owes money on the hangar. His concern is with the airport listed as the insurance payee, that if a tornado or something knocks down the hangar, the airport gets the insurance money but he still owes the bank. The commission discusses the situation, and says they'd like to find a way to keep Mr. Holtam on the airport. They ask Mr. Rogers to get with Mr. Holtam and his bank on what would satisfy the bank and bring back an option next meeting.

James Murray new hangar proposal- Mr. Rogers says he's been in contact with Mr. Murray who would like to build a hangar at the airport. He is interested in building on the west ramp, in the last open spot available on the ramp. The commission discusses the hangar, and asks about the size. The proposed hangar would be 50x60. The commission asks what size that spot is. Mr. Rogers says it could fit an 80 foot wide hangar. The commission says they'd like to see that whole spot leased since it's the last space available, and everything else would just be dead space we can't use. The commission says they are okay with that size hangar being built there, but they would want that person to lease the whole 80 foot width since there's nothing else that can be done with that space. Mr. Rogers says he will pass along that condition to Mr. Murray.

## **Engineer's Report**

Jordan Culver says he got a quote from Redstone on the crack repair work, and for replacing the silicon joint strips with rubber. He is working on getting 2 more quotes. He says we can get that together for a grant from the Ark Department of Aeronautics in the June meeting so that we'll be eligible for grants again in July. Mr. Julian makes a motion to request a state grant for the joint seal work and the crack seal work, Mr. Blakey seconds. The motion carries unanimously.

## **Directors Report**

Mr. Rogers updates the commission that Martha Van Pelt did not renew their lease on their old T-Hangars, so the airport will now operate those hangars. Mr. Rogers says at some point he'd like to tear them down and replace them, but for the time being we badly need the hangar space so we'll keep an eye on them and make a decision on what to do soon. The commission says we need to develop a lease for those tenants to sign. Mr. Rogers says he will begin putting that individual lease agreement together.

## **Public Comment**

None.

Mr. Blakey moves to adjourn, Mr. Julian seconds.

The meeting is adjourned.