

The North Little Rock Airport Commission Meeting was held at noon on Thursday, January 15, 2015 in the NLR City Services Building, Conference Room A.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended; Mark Halter, Don Blakey, Jim Julian, Mark Bentley, Toby Burkett, Brad Hughes. Don Blakey moves to excuse the absence of Adrienne Smith, Jim Julian seconds. The motion passes unanimously.

Minutes

Mr. Burkett moves to accept the regular August meeting's minutes Ms. Hughes seconds. The motion carries unanimously.

Financial Report

Mr. Rogers says there is no financial report to approve this month. The finance department is finishing closing out all the 2014 finances and Mr. Rogers will have a report in February.

Old Business

State Grant for Kinkade Hangar- Mr. Rogers says that Don Adamson and Misty Dippolito who are in attendance have parted ways, and would each like to operate a 141 flight school at the airport. Mr. Adamson says the 141 certificate is under Kinkade Aviation, and he is the sole owner of that corporation. Mr. Adamson says he has a letter from Pulaski Tech saying they will use Kinkade as their flight school. Mr. Adamson does not have hangar plans yet, and will have a letter from his bank about the lease. Mr. Halter says the purpose of all of this is to have a flight school at the airport, and he wants to make sure the hangar is used as a flight school and not for another purpose. Mr. Adamson says he would like to be able to use it for maintenance or to rent out if the flight school doesn't succeed. Mr. Halter says he would like something in the lease. Mr. Halter says he wouldn't support using public money for a hangar that's just doing maintenance and rental. Mr. Blakey asks for a ratio of how much of Kinkade's business would be from 141 services, Mr. Adamson says probably 90% would be 141 services, and 10% would be maintenance. Mr. Burkett asks if we use money to support this program, are we setting ourselves up to have to help another 141 program if they want later. Mr. Roberson from Garver says that the airport would be setting a precedent, but that depends on funding and availability of grant money. Mr. Halter asks Misty Dippolito what her plans are now that she's not with Kinkade. Ms. Dippolito says she still plans to move on with her own 141 program, and she is still communicating with Pulaski Tech to provide 141 services. She says she did the work to get the 141 certificate and her name

is on it. Mr. Halter asks clarification on who's name is on the certificate. Ms. Dippilito says Kincade Aviation is on the certificate but both her's and don's names are on the application. Mr. Julian asks her if she owns any interest in Kincade Aviation, and she says no. Ms. Dippilito says she now has the lease for hangar #74 of Canino's hangars, where Kincade was originally operating. Mr. Halter asks if the 141 certificate has to be tied to a specific hangar, she says yes. Mr. Halter asks what you have to do if you move, Mr. Adamson says you have to notify the FAA with a letter, which he says he has done since he moved. Mr. Halter asks if he has any 141 students right now, and Mr. Adamson says he has two 141 program students. Mr. Halter asks if you can have more than one 141 program at the same airport, Mr. Adamson says yes. Mr. Halter asks Ms. Dippilito if her plan is to stay in that same hangar to operate, and she says yes. Her lease is for 180 days. Mr. Halter asks if she plans to build a hangar, and she says she can't right now because of the financial situation from Kincade. She says she still has a good relationship with Pulaski Tech. Mr. Halter asks if Pulaski Tech would use two different programs. Ms. Dippolito says absolutely, and Mr. Adamson says they told him no they wouldn't. Ms. Dippolito says they still use Central Flying Service currently. Mr. Burkett says it seems like they each need to come back to the commission when they have something more concrete. Mr. Halter says he wanted to find out what the situation was with their company before moving forward, and that he wants something in the lease protecting the airport if the 141 program doesn't succeed, and he's only willing to move forward with specific language in the lease. No other commissioners have questions at this point.

New Business

Misty Dippolito flight school- Misty says she doesn't have more to add, just that she's moving forward with her 141 program.

State Grant for Drainage Projects- Mr. Rogers says this is the plan we talked about last month to take care of some drainage issues around the airfield. Mr. Rogers doesn't have more to update, but he will move forward with those plans for a separate grant while the Kincade pavement issue is being resolved. Mr. Roberson from Garver said the original plan was to have them be two separate grants, but bid them out at the same time to save some money, but he says if the Kincade work is being stalled, we could go ahead with the drainage work. There is general discussion on future state grant projects.

Mr. Rogers says Alan Tegethoff is at the meeting, and he's the COO for the Doyle Rogers Company who owns the old Osbourne hangar. He says Mr. Tegethoff is representing the company trying to sell or lease out the hangar. Mr. Rogers says Mr.

Tegethoff has concerns about a hangar going in next to his because they may want to expand it in order to find a better buyer. He's worried the flight school hangar will box him in, and he just wants to be a part of the discussion. After general discussion about it, Mr. Rogers says he will keep Mr. Tegethoff updated and a part of the conversation about where the flight school hangar will go.

Engineer's Report

Jordan Culver says the lighting contractor is getting their materials together for the lighting project, and the work will start February 9th. He says they'll be ready to get bids together for the final phase of the lighting project in April. Mr. Culver says they should be ready to close out the existing pavement ramp rehab grant soon, and same for the jet center. Mr. Halter says he'd like a pavement rehab plan that shows what areas need to be redone and when.

Security Report

Lt. Honeycutt was not in attendance, but Mr. Rogers says there haven't been any security concerns.

Directors Report

Mr. Rogers has nothing more to report.

Public Comment

None

Executive Session

Mr. Halter calls the meeting into executive session to discuss a personnel matter. After reconvening, Mr. Halter announces that they did a performance review of director Clay Rogers. Mr. Burkett makes a motion to increase Director Rogers' salary by \$2,000 a year, Mr. Hughes seconds. The vote carries unanimously. Mr. Julian recused himself from the vote.

Mr. Burkett Moves to adjourn, Mr. Blakey seconds.

Meeting adjourned.