

Minutes of a Regular Meeting
Board of Commissioners
Central Arkansas Water

May 14, 2015

The Board of Commissioners of Central Arkansas Water (CAW), convened in a regular meeting at 2 p.m. on Thursday, May 14, 2015, in the Board Room of the James T. Harvey Administration Building located at 221 East Capitol Avenue in Little Rock, Arkansas.

Present:

Mr. Eddie Powell, Chair
Dr. Roby Robertson, Vice Chair
Mr. Anthony Kendall, Secretary/Treasurer
Ms. Carmen Smith, Commissioner
Mr. John Braune, Commissioner
Ms. Marie-Bernarde Miller, Commissioner

Attended by Phone:

Mr. Jay Hartman, Commissioner

CAW Staff in Attendance:

Mr. Graham Rich, P.E., Chief Executive Officer
Mr. Tad Bohannon, Chief Legal Counsel
Mr. Robert Hart, P.E., Technical Services Officer
Ms. Becky Linker, Chief Administrative Officer
Mr. Jeff Mascagni, Chief Financial Officer
Mr. Dale Kimbrow, Manager of Planning, Regionalism & Future Water Source
Mr. John Tynan, Director of Customer Relations & Public Affairs
Mr. Allen Vincent, Director of Information Services
Mr. Jim Ferguson, P.E., Director of Engineering
Mr. Randy Easley, Director of Water Quality & Operations
Ms. Jane Hurley, Assistant Director of Water Quality
Ms. Raven Lawson, Watershed Protection Manager
Ms. Deena Coston, Controller
Mr. Tom Wray, P.E., Senior Engineer
Mr. Robert Martin, Safety Specialist
Ms. Samantha Williams-Davis, Communications Assistant
Ms. Mary Dyson, Management Secretary

Also in Attendance:

Ms. Emily Walkenhorst, Reporter, Arkansas Democrat-Gazette
Ms. Sarah Campbell, Reporter, Jacksonville Leader
Ms. Mary Carol Poole, Paschall Strategic Communications
Ms. Tanya Whitlock, CJRW
Ms. Kathleen Oleson, League of Women Voters of Pulaski County
Mr. Norvell Plowman, Citizen

CALL MEETING TO ORDER

Chair Powell called the meeting to order at 2:00 p.m.

EMPLOYEE RECOGNITION

Mr. Easley recognized Ms. Hurley for receiving the AWEA 2015 James Bailey Memorial Educator of the Year Award. This honor is awarded to an Arkansan who strives to inspire fellow Arkansans, with an enthusiasm and desire to protect the state's water environment, understand environmental issues, and further environmental education

Ms. Hurley recognized Mr. Martin for receiving the AWEA 2015 Safety Professional of the Year Award. This honor is awarded to a safety professional that has shown excellence in improving or increasing the awareness of safety in a utility/city.

APPROVAL OF BOARD MINUTES

Upon a motion duly made by Commissioner Robertson and seconded by Commissioner Smith, the minutes of the April 9, 2015 Regular Meeting were unanimously approved.

OLD BUSINESS

Jacksonville Water Works

Mr. Rich presented a new Wholesale Water Contract with Jacksonville Water Works (JWW) for Board consideration and highlighted a few key points:

- JWW will pay the outstanding balance owed (minus penalties and late charges)
- Year round monthly minimum will be 1.79 MGD
- Contract term is ten (10) years

Upon a motion duly made by Commissioner Robertson, and seconded by Commissioner Smith, after due consideration and discussion, the Wholesale Water Contract with JWW was unanimously approved.

NEW BUSINESS

Appointment of Nominating Committee for 2015 – 2016 Officers

Chair Powell appointed Commissioner Braune, to chair a committee to nominate officers for the 2015 - 2016 term beginning July 1. He asked Commissioner Braune to report back at the June Board Meeting.

Appointment of Nominating Committee for Appointment/Reappointment of Commissioner

Chair Powell said that Commissioner Miller's term expires on June 30, 2015. He asked Commissioner Braune to chair a committee to recommend the reappointment of Commissioner Miller or an appointment to fill the Commission vacancy. Chair Powell asked Commissioner Braune to report back at the June Board Meeting.

CAW Policy of Non-discrimination on Matters Related to Employment, Delivery of Services, and Contracting

Mr. Bohannon presented a resolution establishing anti-discrimination policies.

Upon a motion duly made by Commissioner Robertson, and seconded by Commissioner Miller, after due consideration and discussion, the Resolution was unanimously approved.

Modify CAW Employee Saving Plan and Section 125 Cafeteria Plan to Recognize all Legal Marriages

Ms. Linker presented a resolution approving amendments to the CAW Employees Savings Plan and the CAW Section 125 Cafeteria Plan. The Resolution will also enable the CEO and CAO to establish the maximum unreimbursed medical/dental plan salary redirection amount for the Section 125 Cafeteria Plan.

Upon a motion duly made by Commissioner Smith, and seconded by Commissioner Miller, after due consideration and discussion, the Resolution was unanimously approved.

Renew Grass Farm Lease

Mr. Bohannon presented a new Turf Grass Farm Lease Agreement with Winrock Grass Farm, Inc., for a two-year lease commencing January 1, 2016, with one two-year option to extend, for approximately 115 acres of the 956 acre grass farm previously purchased by CAW.

Upon a motion duly made by Commissioner Miller, and seconded by Commissioner Braune, after due consideration and discussion, the Turf Grass Farm Lease Agreement was unanimously approved.

CONTRACTS/PURCHASES

Upon a motion duly made by Commissioner Kendall, and seconded by Commissioner Braune, after due consideration and discussion, the following contract was unanimously approved:

- a. Approve a contract in the amount of \$244,925 with KAJACS Contractors to relocate approximately 800 feet of 12-inch water main and 1300 feet of 8-inch water main. The work is required due to an Arkansas Highway Transportation Department (AHTD) project to replace the Arch Street Bridge that crosses the Union Pacific railroad tracks. AHTD will reimburse CAW approximately \$130,000 of this amount due to CAW having "prior rights" in some areas of this project.

Upon a motion duly made by Commissioner Robertson, and seconded by Commissioner Smith, after due consideration and discussion, the following contract was unanimously approved:

- b. A contract in the amount of \$479,725 with KAJACS Contractors to relocate approximately 1500 feet of 16-inch water main, 1100 feet of 12-inch water main, and 1000 feet of 6-inch water main. The work is required due to a City of North Little Rock project to construct an overpass across the Union Pacific railroad tracks at the east end of East McCain Boulevard and Fairfax Drive.

Upon a motion duly made by Commissioner Smith, and seconded by Commissioner Miller, after due consideration and discussion, the following contract was unanimously approved:

- c. A contract in the amount of \$488,224.22 with J.R. Fox Company to construct a new

booster station in the North Little Rock High Pressure Zone. This pressure zone is without any elevated water storage and depends on one or more pumps running continuously to maintain pressure. Currently two booster pump stations serve this zone but the system demand has reached the maximum capacity of these two stations. The new booster station will provide system redundancy and is required for continued growth and fire service demands.

DEPARTMENT UPDATES

Customer Relations and Public Affairs

Mr. Tynan provided an update on utility public affairs and customer relations.

Watershed

Ms. Lawson provided an update on matters pertaining to the watershed.

Regionalism

Mr. Kimbrow provided an update on matters pertaining to regionalism.

Finance

Mr. Mascagni provided a year-to-date financial update on utility operations. He also stated CAW was awarded the Government Finance Officers Association Distinguished Budget Presentation Award for the sixth consecutive year. He acknowledged Ms. Coston, the Finance Department, and all the Directors, for their efforts in attaining this designation.

Ms. Coston provided the annual report on CAW's Red Flag Policy as required by federal law.

BOARD BRIEFING

Mr. Rich stated Lake Maumelle is one and half-foot above the spillway and Lake Winona is three-tenths of a foot above the spillway.

EXECUTIVE SESSION

Upon a motion duly made by Commissioner Smith, and seconded by Commissioner Miller, the Board went into executive session to discuss a personnel matter.

Upon reconvening the regular session, Chair Powell stated that no action was taken.

ADJOURNMENT

Upon a motion duly made by Commissioner Smith, and seconded by Commissioner Miller, the meeting was adjourned.



Anthony Kendall, Secretary/Treasurer