

The North Little Rock Airport Commission Meeting was held at noon on Thursday, August 17, 2017 in the NLR Planning Department Conference Room.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended; Mark Halter, Don Blakey, Jim Julian, Brad Hughes. Mr. Hughes moves to excuse the absence of Adrienne Smith, Toby Burkett, and Mark Bentley. Mr. Julian seconds. The motion carries unanimously.

### **Minutes**

Mr. Blakey moves to approve the minutes from the July meeting, Mr. Hughes seconds. The motion carries unanimously.

### **Financial Report**

Mr. Rogers says the finances are in pretty good shape, we'll be close to spending our total budget, maybe a little bit more. Mr. Rogers says fuel sales are up. Mr. Rogers says we're over budget in a few line items, but under budget in others so it will likely come close to evening out. Mr. Julian moves to approve the financial statement, Mr. Blakey seconds. The motion carries unanimously.

### **Old Business**

Airshow Update- Mr. Rogers gives an update on how plans for the airshow is progressing and he says it's going to be a great show.

### **New Business**

2018 Budget request- Mr. Rogers goes through the 2018 budget he will turn in to the city. He says there are no significant changes to the operating budget, with only a few small adjustments. Mr. Rogers says he's requesting money from the city, \$29,000 for a small street sweeper to clean the ramps, roads, and taxiways. He says he's also requesting money for a backhoe to help with ground maintenance, cleaning ditches, fixing drainage problems. The commission asks if we would use the equipment enough to make it worth it, versus renting the equipment occasionally. Mr. Rogers says he's not sure, but he's requesting the equipment from the city budget, and if we rent equipment it would come out of our operating budget. Mr. Rogers says it would probably be cheaper in the long run to just rent a back hoe occasionally rather than buying one. Mr. Halter says since we aren't having an airshow in 2018, the money set aside for the airshow could be put towards equipment rental. Mr. Hughes moves to approve the 2018 budget with the changes suggested by the commission. Mr. Julian seconds. The motion carries unanimously.

Wetland Jurisdictional Delineation Study- Mr. Rogers talks about the problem we've been having with deer crossing the runway from the wooded area to the heavy brush around the east side of the airport. Because of the creek and areas with standing water, the engineers involved warned that some of those areas could be an official wetland and would need a study by the corps of engineers to determine what we are able to clear or not. Mr. Rogers has said he's had the street department stop all work over there until we can do that study and get a handle on what is in that area. He says CAW and NLR waste water has agreed to split the cost of the study because it affects where they are able to dump loose dirt in that area. Mr. Rogers says after the study, we can figure out what we can do and where. He also suggests getting another study done after this one as a dirt fill plan, and drainage plan. Mr. Hughes moves to approve the WJDS study, Mr. Blakey seconds. The motion carries unanimously.

### **Engineer's Report**

Jordan Culver says the new grant offer has been signed and work should start on that relatively soon.

### **Directors Report**

None

### **Public Comment**

Bill Schlatterer is in attendance and says the assessment on his hangar by the county tax assessor has gone up significantly in the last year. He says he and some other hangar owners are contesting the increase to the board of adjustment for the county tax board, and he requests a letter of support from the airport commission that explains the reversion clause in the leases, and help them see that the value of the hangar actually goes down each year to the hangar owners because of the reversion clause. There is general discussion with the commission about what they would be willing to say in the letter. The commission directs Mr. Rogers do draft a letter of support and show the commission to approve and send. Mr. Rogers says he will work on it.

Mr. Hughes moves to adjourn, Mr. Hughes seconds. The motion carries unanimously.

The meeting is adjourned.