

NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, JUNE 9, 2020

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, June 9, 2020 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. The roll was called and a quorum was present. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Sylvester Smith (*via conference call*), Mr. Ed Nelson and Ms. Karen Bryant. Also in attendance were Mr. Marc Wilkins, Director, Mr. Michael Clayton, Assistant Director, Mr. Sam Hilburn and Mr. Scott Hilburn with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

Before proceeding with the monthly Agenda items, Mr. Wilkins informed the Committee that a Committee action taken at the March 2020 meeting was not included in the minutes. Mr. Wilkins advised that during the 2019 Arkansas River Flood event, electrical services to the lagoons and to the influent pump station at the White Oak WRF were threatened by the maximum water level. FEMA covered the emergency protective measure taken by the staff during the actual flood event in the amount of \$39,188.24 (FEMA share). About half of those expenses were related to the efforts at the White Oak WRF. Additionally, ADEM has committed to a 50% matching grant based on the actual cost of modifications to raise these electrical services above the 100-year flood plain elevation. The scope of work for this project includes relocation of two electrical services (600 amp and 800 amp) and related electrical components. The projected cost for this work is \$70,000.00 to \$75,000.00. This project has been advertised in accordance with state procurement guidelines. Therefore, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to amend the minutes of the March 10, 2020 meeting to authorize the Utility to accept the lowest qualified bid for the White Oak Electrical Relocation Project. The motion carried unanimously.

The Committee reviewed the minutes of its May 12, 2020 meeting. There being no questions or comments, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to approve the minutes of its May 12, 2020 meeting. The motion carried unanimously.

Next, the Committee reviewed the cash disbursements for the month of May 2020. There being no questions or comments, a motion was made by Ms. Bryant, seconded by Mr. Nelson, to approve the cash disbursements for May 2020 reflecting total cash disbursements of \$2,621,066.78 and fund transfers between accounts of \$1,811,224.96. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Ms. Bryant, the Committee unanimously approved the Financial Statement for May 2020.

The Committee was then advised that Crist Engineers, Inc. has completed design documents for the Faulkner Lake VFD Replacement and Service Entrance Modifications project. This project includes replacement of the variable frequency drives (VFD) for both of the 250 HP influent wet weather pumps and replacement of the main power disconnect. The VFDs to be replaced were installed in 1995 and are no longer supported by the manufacturer. One of these units has failed and cannot be repaired. These components are essential and may be subject to long lead times related to COVID-19; therefore, the staff has already placed an advertisement for bids in order to expedite the project. The bid opening is scheduled for June 23rd. The 2020 budget includes \$250,000.00 for this work. Mr. Wilkins said this project will be paid for out of normal operating funds and due to the importance of this project for operation of the plant, it cannot be delayed. Therefore, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to authorize the staff to receive bids and award this contract for the Faulkner Lake VFD Replacement and Service Entrance Modification at 110% of the budgeted amount. The motion carried unanimously.

Mr. Wilkins then informed the Committee that bids were received for the Upper Riverside Interceptor CIPP 2020 Rehabilitation Project on Thursday, May 21, 2020 at 1:00 p.m. The project includes a deep manhole replacement, heavy cleaning and Cured In-Place Pipe (CIPP) of approximately 6,116 linear feet of 30" and 36" gravity wastewater interceptors. The low bid was submitted by Insituform Technologies, LLC of Chesterfield, Missouri in the amount of \$1,719,714.16. The project is 75% reimbursable from FEMA (\$1,289,785) through Arkansas Department of Emergency Management and the remaining 25% (\$429,929) will be funded from the NLRW reserves in the 2020 budget. A motion was then made by Mr. Nelson, seconded by Ms. Bryant, to authorize the staff to award the contract for the Upper Riverside Interceptor CIPP 2020 Rehabilitation Project to Insituform Technologies, LLC in the amount of \$1,719,714.16. The motion carried unanimously.

The Committee was then updated on the negotiations regarding the Pfeifer property. Mr. Pfeifer has stated he does not want the Utility to purchase this

particular property and if the Utility still wants this parcel, it will have to go through the condemnation process. The Utility still wants this site, but in its current state, does not require any additional fill for its purposes. However, there is an additional parcel South of the lagoons that is available for purchase. After further discussion, Mr. Nelson asked Mr. Wilkins and the staff to do further investigation into the site South of the lagoons and report back to the Committee at its next meeting.

Mr. Wilkins then advised the Committee that the solar project was moving slow but was underway.

Next, a motion was made by Mr. Nelson, seconded by Ms. Bryant, to excuse the absence of Mr. Stephens from the meeting. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:54 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY